



# NORTH HILLS WEST NEIGHBORHOOD COUNCIL

## GENERAL BOARD MEETING AGENDA



Posted 24 hours prior to meeting - All Meetings are open to the Public

**Thursday, April 16, 2015 from 7:00 – 9:00 pm**

NEW HORIZONS - SAMS CAFE @ 15725 Parthenia Street, North Hills, CA - 91343

### **EXECUTIVE OFFICERS**

John McGovern – President, Dan Gibson - Vice President, Patrick Henry Santos – Treasurer, Carol N. Hart – Secretary

### **BOARD MEMBERS**

Dave Brown, Armando Diaz, Garry Fordyce, Punam Gohel, David Hyman, Mike Khalid, David Phelps, Nancy Xander

NOTE: There is one vacant seat on the board at this time. Please see Board Secretary for an application.

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.  
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.  
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

1. **Welcome and Flag Salute**
2. **Roll Call** and announcement of quorum (Secretary)
3. **Approval of Previous Meeting Minutes** – Review, discussion, and possible action
  - a. General Board Meeting minutes for Thursday, March 19, 2015 (Secretary)
  - b. Special Board Meeting minutes for Thursday, March 19, 2015 (Secretary)
4. **Comments from Public Officials:** (any Official may have time to make a presentation at this point in the agenda)  
  
Mayor –      CD12 –      LAPD –      LAFD –      DONE –      BONC –
5. **Guest Speakers** (when available & appropriate) Usually Schools, Non-Profits, or Community-Based Organizations seeking to raise awareness about their organization's efforts
6. **Executive Officer Reports**
  - A. President
  - B. Vice-President
  - C. Secretary

### **7. Treasurer's Report**

- A. Discussion and possible motion to approve of any new expenditures
- B. Discussion and possible motion to approve March Monthly Expenditure Report

## 8. Standing Committee Reports:

Beautification and Infrastructure; Budget & Finance; Bylaws, Rules, and Elections;  
Emergency Preparedness & Public Safety; Outreach, Marketing, and Events; Planning & Land Use;  
Technology;

## 9. General Board Business – Comments from the Board on subject matters within the Board’s jurisdiction

- A. Nomination, election of 2015 -2016 Board Officers
- B. Board Members Report on their own activities/ Make brief announcements
- C. June 27 Budget Day: Discussion and Possible Action. NC’s asked to select Budget Reps for Budget Day and the subsequent Election of New Budget Advocates. Interested parties are invited to register for the event.
- D. Clarification of Promo Items to be purchased for Outreach efforts. Total proposed spending is \$2889.03. The board approved spending up to \$4000.00 on February 15, 2015 (Nancy Xander)
  - i. Discussion and possible motion to approve purchases from **Quality Logo Products**:
    - 1. 1500 Sticky notepads (\$559.44),
    - 2. 500 bullet flashlight keychains (\$415.00),
    - 3. 340 element pens (\$102.00),
    - 4. 250 vinyl first aid kits (\$429.09) and
    - 5. 375 4" bag clips (\$335.85).
  - ii. Discussion and possible motions to approve purchases from **Innovative Marketing**:
    - 1. 1,500 Fans from for \$829.40;
  - iii. Discussion and possible motions to approve purchase from **Ashnault Specialities**
    - 1. 50 rechargeable hand powered LED flashlights for \$218.25.

## 11. Community Impact Statement Presentations - Discussion and possible motion to issue a statement - to support or object to - policy decisions pending City Council’s vote.

- A. Discussion and Possible action: (None at this time refer to Secretary’s “Top Ten Report”)

**12. General Public Comment** - The public may provide comments to the board on non-agenda items within the board's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting. (Usually Limited to 3 minutes per speaker but this may be adjusted as timeframe allows.)

## 13. General Announcements - Future Agenda Items and other Calendar Events:

Next general meeting: May 21, 2015 at 7 pm

## 14. Motion to Adjourn

**The North Hills West Neighborhood Council Agenda is posted online at [www.nhwnc.net](http://www.nhwnc.net), physically posted for public review at the following North Hills West location: Uncle Joe's Donuts – 8704 Woodley Avenue, and via the City's Early Notification System.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting John McGovern, Board President, via email at [jmcgovern.nhwnc@gmail.com](mailto:jmcgovern.nhwnc@gmail.com) or by phone 818-809-9158

**RECONSIDERATION PROCESS** - Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

**GRIEVANCE PROCESS** - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact John McGovern, Board President, via email at [jmcgovern.nhwnc@gmail.com](mailto:jmcgovern.nhwnc@gmail.com), by phone 818-809-9158 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

**NHWNC BYLAWS** - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A JOHN MCGOVERN, PRESIDENTE DE LA MESA, POR EMAIL A [JMCGOVERN@NHWNC.NET](mailto:jmcgovern@nhwnc.net) O POR TELEFONO 818-809-9158*