

# Department of Neighborhood Empowerment

Reporting Month:

NOVEMBER

MONTHLY EXPENDITURE REPORT

NC Name:

NHWNC

Submitted: 3/16/2015 9:23:55

Budget Fiscal Year:

2014-2015

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)



EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)						
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable
1	08/08/14 Check to Debra Perkins-Voided	OPERATIONS	Debra Perkins	Check 3545173		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
	SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)					
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS					
C	OUTSTANDING COMMITMENTS					
	C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)					
	C 2. Rent/Lease					
	C 3. Contractual Services					
	C 4. Large Purchases					
	C 5. Neighborhood Purpose Grants (pending or in process)					
	C 6. Temporary Staffing Services					
	C 7. Storage					
	C 8. Other Outstanding Commitments					
	SUBTOTAL: Outstanding Commitments					
D	Total Expenditures & Commitments					
E	Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc)					
F	Approved Budget 2014-2015					
G	Balance of Budget					

Reporting Month:	NOVEMBER
NC Name:	NHWNC

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$3,491.24	\$508.76	\$4,000.00	(\$327.50)	\$4,327.50

MONTHLY BUDGETARY ANALYSIS					
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	Total Spent in Prior Months (C)	Unspent Budget Balance (D) = A - B - C
100	Operations	\$7,300.00	-\$327.50	\$3,558.70	\$4,068.80
200	Outreach	\$19,200.00	\$0.00	\$5,187.96	\$14,012.04
300	Community Improvement	\$8,000.00	\$0.00	\$0.00	\$8,000.00
400	NPG	\$2,500.00	\$0.00	\$2,500.00	\$0.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00
900	Unallocated	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$37,000.00	-\$327.50	\$11,246.66	\$26,080.84

NEIGHBORHOOD COUNCIL DECLARATION			
<p>We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.</p>			
Treasurer Signature	Signer's Signature		
Print Name	Print Name		
Date	Date		
NC Additional Comments			









## ACCOUNT DETAIL

Account Activity	Search
Business Basics-4399	Download Account Detail
<b>Available Balance</b>	<b>\$4,000.00</b>
Ledger Balance as of 02/27/2015	\$4,000.00

Select Period	4 to 6 Months Ago	Show by	Date	Save this view
Date	Transactions	Category	Withdrawal	Deposit
11/10/2014	CITY OF LOS ANGE EFT PAYMT PPD *****0735	Electronic Credits		\$508.76
11/10/2014	STP RVSL 1723569 CHECK STOPPED	Electronic Credits		\$327.50
10/27/2014	Nancy Xander BILL PYMT 141027YUM YUM DO 0104 Memo : Heinz Picnic PK^ Mayo^Must^Bag	Electronic debits	-\$19.86	
10/27/2014	Dave Brown BILL PYMT 141027AMAZONORDE 0105 Memo : 4-PC -IN Handi Clamps	Electronic debits	-\$21.78	
10/27/2014	VERIZON WIRELESSBILL PYMT 141027242052008- 0113 Memo : Monthly bill 8-24 thru 9- 23	Electronic debits	-\$25.18	
10/27/2014	Debra Perkins BILL PYMT 141027136112 0111 Memo : OfficeMax-Office Supplies	Electronic debits	-\$39.77	
10/27/2014	Debra Perkins BILL PYMT 141027136112 0111 Memo : Fruit tray^cookies^sandwiches	Electronic debits	-\$64.95	
10/27/2014	Debra Perkins BILL PYMT 141027136112 0111 Memo : HP Ink & Paper	Electronic debits	-\$82.37	
10/14/2014	OFFICE MAX 18050 CHATSWORT GRANADA HILLS CA	Electronic debits	-\$254.85	
10/07/2014	CITY OF LOS ANGE EFT PAYMT PPD *****0735	Electronic Credits		\$2,107.80
09/30/2014	Partner in DiverBILL PYMT 14093002-0134 0101 Memo : Invoice#019626	Electronic debits	-\$170.94	
09/30/2014	Granada Hills CoBILL PYMT 140930NPG 0114 Memo : NPG	Electronic debits	-\$2,500.00	
09/09/2014	Debra Perkins BILL PYMT 140909136112 0111 Memo : Fruit/Veggie Trays GBM 082114	Electronic debits	-\$15.98	
09/09/2014	Debra Perkins BILL PYMT 140909136112 0111 Memo : USPS MER 2 DONE	Electronic debits	-\$19.15	
09/09/2014	Helen Donovan BILL PYMT 140909FOOD 4 LES 0107 Memo : Comm BBQ Event-Brn Sgr	Electronic debits	-\$49.47	
09/09/2014	VERIZON WIRELESSBILL PYMT 140909242052008- 0113 Memo : Board Phone 818-809-9158	Electronic debits	-\$67.98	
09/09/2014	Debra Perkins BILL PYMT 140909136112 0111 Memo : GBM 082114-Sandwiches^etc...	Electronic debits	-\$105.92	
09/09/2014	Valley Park ChurBILL PYMT 140909COMMUNITY 0109 Memo : 09062014 Community BBQ	Electronic debits	-\$200.00	
09/09/2014	AAA Rents & EvenBILL PYMT 14090901-079328- 0108 Memo : Canopy^Chairs & Side Walls	Electronic debits	-\$475.00	
09/09/2014	Challenge GraphiBILL PYMT 14090957435 0110	Electronic debits	-\$545.00	

83626

Memo : Flyers 4 Community BBQ			
09/09/2014		Tasty Sounds EntBILL PYMT 140909987 0112 Memo : Entertainment@Comm BBQ 090614	Electronic debits      -\$700.00 
09/09/2014		Debra Perkins BILL PYMT 140909136112 0111 Memo : 090614 Community BBQ Food/etc	Electronic debits      -\$2,425.94 
09/09/2014		CITY OF LOS ANGE EFT PAYMT PPD *****0735	Electronic Credits      \$5,167.58
09/09/2014		CITY OF LOS ANGE EFT PAYMT PPD *****0735	Electronic Credits      \$3,167.58

Showing 1 - 24 of 24 transactions

**Tip:** To nickname your accounts, go to Account Services.