



NORTH HILLS WEST NEIGHBORHOOD COUNCIL

General Board Meeting Minutes

Thursday, November 19, 2015

New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph (s) of some Items. Items are listed in and match the same order as on the Agenda.

1. Welcome, Flag Salute, Roll Call and announcement of quorum

President John McGovern called the Meeting to order at 7:05 p.m. The Pledge of Allegiance was said. Roll Call was taken by the Minutes Writer. Nine of the 13 Board Members were present at the beginning of the Meeting: John McGovern (President), Dan Gibson (Vice-President), Patrick Santos (Treasurer), Dave Brown, Armando Diaz, Garry Fordyce, Punam Gohel, David Hyman, and David Phelps. Four Board Member arrived later: Carol Hart (Secretary) Mike Khalid, Daniel Mick and Nancy Xander. No Board Members were absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see <http://nhwnc.server284.com/wp-content/uploads/2014/01/NorthHillsWestNC-Bylaws1.pdf>), so the Board could take such votes. All 13 of the 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attending: 36 Stakeholders and guests. It was announced that there was a quorum.

2. Motion to review and approve prior Board Meeting Minutes.

MOTION (by Mr. McGovern, seconded by Mr. Gibson): The North Hills West Neighborhood Council approves the Minutes of its October 15, 2015 General Board Meeting as corrected.

DISCUSSION: The following corrections were requested: page three, Item #5, “Ms. Xander presented a Certificate of Appreciation to Mr. Santos for his help at the October 10th barbeque at Valley Park Church” should be “Ms. Xander presented a Certificate of Appreciation to Mr. Santos regarding his family”; and page seven, Item #12, “appoints Board Member Gary Fordyce” should be “appoints Board Member Garry Fordyce.”

MOTION PASSED by a voice vote, there was no opposition.

Board Member Carol Hart arrived at this time, making 10 Board Members present (the NHWNC quorum is seven).

Annual Spark of Love Toy Drive

Earlier, Mr. McGovern noted the annual Spark of Love Toy Drive.

3. Public Agencies - Speakers

Scott Schmerelson, LAUSD District Three Board Member (ofc. 818-654-3785; Scott.Schmerelson@lausd.net; <http://achieve.lausd.net/schmerelson>) noted “modernization projects” at Grant and North Hollywood High Schools. School Board Meetings can be seen at Time Warner channel three and over-the-air channel 58. The District is searching for a permanent Superintendent.

Board Member Mike Khalid arrived at this time, making 11 Board Members present (the NHWNC quorum is seven).

Monroe High School Leadership Advisor Brian Langlois noted students’ accomplishments, which he would like to post along streets around the campus. Mr. McGovern will Agendize that. Mr. Fordyce introduced the School’s “royal court.” He thanked Naveen Bhardwa, 7-Eleven Franchisee, for his support.

Valley Academy of Arts and Sciences students explained that their last robotics competition had 300 participants. They seek a \$2,000 Neighborhood Purposes Grant (NPG). Forty percent of the School’s students live in North Hills West.

Other official agencies

Later, Budget Advocate Glenn Bailey [www.BudgetAdvocatesLA.com] encouraged taking “the City services survey” by December 7th [see <https://www.surveymonkey.com/r/servicereportcard2015>] and putting the information on the website.

4. Motion to reallocate \$ 6000.00 to NPG category

FUNDING MOTION (by Mr. McGovern seconded by Mr. Gibson): The North Hills West Neighborhood Council will reallocate \$6,000.00 to its Neighborhood Purposes Grant Budget category.

DISCUSSION: Mr. McGovern explained the need. The NHWNC received an additional \$5,000 from the City, plus \$500 would be reallocated from the outreach category. The annual budget now is \$42,000.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

5. **Motion to** [see the below Motion].

FUNDING MOTION (by Mr. McGovern seconded by Mr. Brown): The North Hills West Neighborhood Council will allocate an additional \$3,000.00 to cover website-related costs, from monthly service requests for end of 2015 and going into 2016 election cycle.

DISCUSSION: Mr. McGovern explained the need. The website is administered by Moore Business Results. He said “she will have a lot of changes to make” regarding the upcoming Election.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

6. **Motion to accept MER’s for previous months of July, August, September, and October.**

Mr. Santos distributed and reviewed “Monthly Expenditure Reports” for July, August, September and October 2015.

FUNDING MOTION (by Mr. Hyman, seconded by Mr. McGovern): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for July 2015.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Diaz): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for August 2015.

DISCUSSION: Mr. Brown noted that “Color Inc.” is for the Map Your Neighborhood program.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Khalid): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for September 2015.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Hart): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for October 2015.

DISCUSSION: Mr. McGovern reviewed expenses. Moore Business Results is giving a one-hour credit; no training is pending.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

7. Update roster to ad hoc Committees for Aqueduct Street parking situation.

Mr. McGovern said five names were submitted. Mr. Brown described the area between Parthenia and Nordhoff. There is not enough parking; the problem is “infringing on the quality of life.” Vehicles are blocking trash pickup, driveways, mailboxes and more. He said “the City does not want to give out any restricted parking,” though it supports no parking on weekends between 8:00 p.m. – 6:00 a.m.

8. Motion to appoint five Members to submit community impact statement to City entities.

MOTION (by Mr. McGovern, seconded by Mr. Gibson): The North Hills West Neighborhood Council will appoint five Members to submit a Community Impact Statement to City entities.

DISCUSSION: Mr. Brown, Mr. Gibson, Ms. Hart, Mr. McGovern and Mr. Phelps volunteered.

MOTION PASSED unanimously by a hand vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

9. Motion to [see the below Motion].

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Fordyce): The North Hills West Neighborhood Council will allocate up to \$200 to purchase an official table covering with the NHWNC logo on it.

DISCUSSION: Mr. McGovern explained the need. The covering will be washable. Mr. Langlois suggested that the sewing class students may be able to make it.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

10. Motion to purchase pullup stand banner with NHWNC logo on it (up to \$200.00)

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Fordyce): The North Hills West Neighborhood Council will allocate up to \$200.00 to purchase a pull-up stand banner with the NHWNC logo on it.

DISCUSSION: Mr. McGovern explained that the current banner is wearing out.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

11. Motion to allocate up to \$750.00 for annual Christmas party at the December 17 GBM.

FUNDING MOTION (by Mr. McGovern, seconded by Mr. Fordyce): The North Hills West Neighborhood Council will allocate up \$750.00 for its annual Christmas party at the December 17th General Board Meeting.

DISCUSSION: There was discussion of what food to provide. Mr. Langlois will see if students can sing and play music. People are welcome to bring specialty dishes. Mr. Fordyce said it might be better to call it a “Holiday Party.” It was agreed to call it a Holiday – Christmas Party.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps and Santos); zero opposed; zero abstained.

12. Motion to allocate up to \$ 1200.00 for new neighborhood watch sign including installation as requested by various Stakeholder organizations and SLO’s

FUNDING MOTION (by Mr. McGovern, seconded by Ms. Hart): The North Hills West Neighborhood Council will allocate up to \$1,200.00 for new Neighborhood Watch signs including installation as requested by various Stakeholder organizations and Senior Lead Officers.

DISCUSSION: Mr. McGovern encouraged neighbors letting the NHWNC know if a sign is wanted. Small around 15"x21" signs cost around \$35 each; large 24"x30", around \$49. "They have to have their own special pole"; they cannot be installed on telephone poles. Mr. Brown will list current and future sign locations on the website.

Board Member Nancy Xander arrived at this time, making 12 Board Members present (the NHWNC quorum is seven).

The pole, installation and Permit costs \$75 for a small sign and \$89 for a large sign.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor ("Yes" or "Aye") (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps, Santos and Xander); zero opposed; zero abstained.

- 13. Discussion regarding City Council File # CF 11-1-17-S1 With consideration of filing a Community Impact Statement (CIS) City Council File number CF 11-1-17-S1 created October 1, 2013** Last activity occurred on 6/24/2014 The current file is now scheduled to expire 6/24/2016 Discussion and possible Motion to support the closing of CF-11-1-17-S1 by submitting a Community Impact Statement, and also sending a letter from the NHWNC Board to Councilman Englander requesting he make a Motion to formally close this file on the LA City Council docket. This Motion called for an investigation of allegations of discrimination and harassment made by Board Members who resigned from the NHWNC, against other Board Members and Stakeholders. The other two Motions requested that DONE and BONC evaluate training and other forms of educations for NCs in general and those have been addressed. The filing of the personnel report exonerates the accused Board Members and Stakeholders with the finding that the allegations were unsubstantiated. Here is the direct link to the file: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=11-1017-S1>

Copies were distributed of a June 24, 2014 letter from Crystal Angelo, Senior Personnel Analyst, to the L.A. City Clerk, Council and Public Services, Council Committee Services Section, regarding "the original summary report and . . . investigation into the allegations of discrimination and harassment . . ."

MOTION (by Mr. McGovern, seconded by Mr. Hyman): The North Hills West Neighborhood Council will send a letter to L.A. City Councilman Mitchell Englander requesting that he make a Motion to formally close City Council File number CF 11-1-17-S1 created October 1, 2013 on the LA City Council docket.

DISCUSSION: Stakeholder Anita Goldbaum believed that several Board Members should recuse themselves. Parliamentarian Mike Kabo noted that closing the file would prevent a two-year extension. Mr. McGovern indicated that \$250,000 was spent on the investigation. He explained the need to close the file since the Election is coming. Mr. Brown added that “all these allegations were unmerited, unsubstantiated . . . nobody that was involved should recuse themselves.”

MOTION to CALL FOR THE QUESTION (by Mr. McGovern). There was no opposition.

MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps, Santos and Xander); zero opposed; zero abstained.

14. Upon recommendation from the Planning and Land Use Committee, Motion and possible action concerning filing a Community Impact Statement to support: CF 14-1635-S2 Short Term Rentals/Preparation of Ordinance -

Authorizes a host to rent all or part of their primary residence to short-term visitors, permitting someone to rent a spare room, a back house, or even their own home while they are out of town. - Prohibits hosts from renting units or buildings that are not their primary residence or are units covered by the Rent Stabilization Ordinance (RSO), forbidding speculators from creating a syndicate of short term rental properties, and prohibiting the loss of valuable rental housing stock. -Captures transit tax (TOT) from all hosts. <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=14-1635-S2>

Mr. Gibson explained the issue. The Committee unanimously voted to write a Community Impact Statement to support this Council File “to restrict this process.” There was discussion of the issue and impacts.

MOTION (by Mr. McGovern, seconded by Mr. Gibson): The North Hills West Neighborhood Council will file a Community Impact Statement to support City Council File #14-1635-S2 Short Term Rentals/Preparation of Ordinance.

MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Phelps, Santos and Xander); zero opposed; zero abstained.

Board Member Daniel Mick arrived at this time, making 13 Board Members present (the NHWNC quorum is seven).

15. Upon recommendation from the Planning and Land Use Committee, Motion and possible action concerning filing a Community Impact Statement to support: CF 14-1499-S2 Clean Streets Initiative/ Keep It Clean/ Sanstat - LA

Sanitation to immediately work to clear its backlog, and to report on any necessary overtime needed to do so, and identify funds used to address the problem. - LA Sanitation to report on the number of service requests backlogged since 2013, itemized by service type, and by Council District; in addition to how resources and job functions were reallocated in 2013 to reflect new scope of work as it relates to abandon waste/illegal dumping.-LA Sanitation to report on how the function of abandoned waste/illegal dumping is addressed in the Mayor's Executive Directive #8 Clean Streets, along with any enforcement efforts, and community engagement for public education. <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=14-1499-S2>

Mr. Gibson explained the issue.

MOTION (by Mr. McGovern, seconded by Ms. Hart): The North Hills West Neighborhood Council will file a Community Impact Statement to support City Council File #14-1499-S2 Clean Streets Initiative/Keep It Clean/Sanstat.

MOTION PASSED unanimously by a roll call vote of the 13 eligible voters present with all 13 in favor ("Yes" or "Aye") (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Mick, Phelps, Santos and Xander); zero opposed; zero abstained.

- 16. Mayors Resiliency Plan CF 14-1697 Mayors Resilience by Design / Dr. Lucy Jones / Science Advisor for Seismic Safety / U.S. Geological Survey / Report Overview & CF 14-1697 S1 Resilience by Design Report / Costs of Potential Retrofit Mandates** Establishes enhanced mandatory minimum standards for both existing wood frame and non-ductile concrete buildings Applicable to all buildings constructed prior to January 13, 1977 Wood frame construction: Except: 3 dwelling units or less, residential only use Concrete construction: Except detached single family dwellings or detached duplexes In both types of construction if tenantability is affected for more than 30 days. The affected tenant has the option to voluntarily terminate the tenancy in exchange for permanent relocation assistance. Plus applicable return of security deposit. This was approved by Committee & forwarded to main Board

Copies were distributed of an information sheet. Ms. Hart explained the issue and need. Mr. Mick explained that "non-ductile concrete" is concrete only; it has no rebar and little "resilience." Mr. Fordyce believed that not enough time was being given for owners to implement this. Mr. Mick noted that building codes "need to be separate" from cost and implementation considerations. Mr. Brown reported that the Committee contacted experts and got clarifications.

Mr. McGovern requested and it was agreed to TABLE this Item. He requested that Ms. Hart write a "pro" argument and someone else will write a "con" argument about this.

17. **Discussion and possible Motion: Shall NHWNC join the City's Neighborhood Council Sustainability Alliance for the purpose of engaging in an active collaboration with regular public forums and events aimed at advancing our community's sustainability and resilience, through advocacy, sharing of best practices, and community action?** Background from the NCSA Nationbuilder website (<http://ncsa.nationbuilder.com/about>): The Neighborhood Council Sustainability Alliance (NCSA), founded in 2014, advances sustainability and resilience across Los Angeles through advocacy, sharing of best practices, and community action. The NCSA holds regular public forums and events, and collaborates with Neighborhood Councils, City agencies, and environmental and other community organizations to support effective engagement on L.A.'s new Sustainable City Plan, drought response strategies, the region's Climate Action Framework, and other timely sustainability initiatives. The NCSA governing Board is comprised of Stakeholders from NCs across the City, and holds monthly meetings at TreePeople, an environmental non-profit. We invite all Neighborhood Councils to join our alliance. Please review our by-laws and learn how your Neighborhood Council can become a part of the NCSA. Questions, suggestions, and comments can be sent to NCSA@empowerla.org, or to NCSA Chair Laura Mack. Motion and possible action to file a Community Impact Statement regarding CF 15-0389 and CF-15-0524 Discussion and possible Motion to support CF 15-0389 and CF-15-0524 by submitting a Community Impact Statement. Motion (Wesson): Neighborhood Councils Representatives / Addressing City Council, Commissions or Boards / Sufficient Presenting Time. Allows additional time to present in front of the LA City Council if the Neighborhood Council has filed a Community Impact Statement. (Nancy) <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=15-0389> <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=15-0524>

Information sheet copies were distributed. See ncsa.nationbuilder.com and [facebook.com/neighborhoodcouncilssustainabilityalliance](https://www.facebook.com/neighborhoodcouncilssustainabilityalliance). Ms. Hart and Glenn Bailey of the L.A. Department of Neighborhood Empowerment (DONE; 818-374-9953; Glenn@EmpowerLA.org; www.EmpowerLA.org) explained the Alliance, which will hold a Climate Forum on December 5th. The goal is for all 96 Neighborhood Councils to join. Ms. Hart and Mr. Hyman will get information. Ms. Hart has read the Alliance bylaws. Mr. McGovern will Agendize this.

18. **Motion and possible action to file a Community Impact Statement regarding CF 15-0389 and CF-15-0524 Discussion and possible Motion to support CF 15-0389 and CF-15-0524 by submitting a Community Impact Statement.** Motion (Wesson): Neighborhood Councils Representatives / Addressing City Council, Commissions or Boards / Sufficient Presenting Time. Allows additional time to present in front of the LA City Council if the Neighborhood Council has filed a Community Impact Statement. (Nancy) <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=15-0389> <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=15-0524>

Ms. Xander explained the issue. Mr. Bailey, as a VANC [Valley Alliance of Neighborhood Councils] Executive Committee Member, explained “the idea is that . . . we will be given more time” to speak at City Council meetings.

MOTION (by Mr. McGovern, seconded by Mr. Fordyce): The North Hills West Neighborhood Council will file a Community Impact Statement, including Neighborhood Council Alliances, to support City Council File #15-0389.

DISCUSSION: Mr. Bailey noted there were about 10 NC Alliances.

MOTION PASSED unanimously by a roll call vote of the 13 eligible voters present with all 13 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Mick, Phelps, Santos and Xander); zero opposed; zero abstained.

MOTION (by Mr. McGovern, seconded by Mr. Fordyce): The North Hills West Neighborhood Council will file a Community Impact Statement to support City Council File #15-0524.

MOTION PASSED unanimously by a roll call vote of the 13 eligible voters present with all 13 in favor (“Yes” or “Aye”) (Brown, Diaz, Fordyce, Gibson, Gohel, Hart, Hyman, Khalid, McGovern, Mick, Phelps, Santos and Xander); zero opposed; zero abstained.

18. Committee Reports. *[This was the second #18 on the Agenda.]*

Outreach

Ms. Xander read a Certificate of Recognition of the NHWNC for “making a difference in the quality and importance of education.” She distributed Certificates of Appreciation for October 10th barbeque help. Mr. Hyman reported that the Library is again open.

Emergency Preparedness / Public Safety - Dave Brown

Mr. Brown reported that SOLID (Supporters of Law Enforcement in Devonshire) were thanked for their October 16th pasta dinner fundraiser.

Beautification and Infrastructure

Mr. Phelps reported regarding the overgrown foliage on Roscoe between Hayvenhurst and the airport that “we’re still awaiting a quote . . . it’s going to be expensive . . . they have begun the process of pruning the . . . trees . . . it’s not a fast fix.” He will report again next month. Mr. McGovern urged to check trees near wires; if they’re close, call 311.

Planning and Land Use – Punam Gohel

Mr. Gohel reported that there is “just a production facility . . . no sales on site” on Schoenborn St. off Hayvenhurst just north of Roscoe. Mr. Gibson reported that Rok N’ Sushi [16141 Roscoe Blvd., North Hills] wants a full liquor license; they “would not change the current conditions . . . he will report back to us.” The project at 8404 Woodley is “not proposing any changes”; it’s a three-story townhouse and more information will be available.

Education – Garry Fordyce

Mr. Fordyce reported that the Committee was invited to speak at the Monroe High School Homecoming basketball game and two days later at the parade; a number of Board Members participated. He presented a Certificate of Appreciation to Van Nuys Neighborhood Council Board Member Maria Skelton for her help, and to the School’s “royal court.” Mr. Fordyce attended Mr. Schmerelson’s Roundtable discussion and also Councilman Englander’s Principals meeting. Mr. McGovern requested and Mr. Fordyce agreed to ask the School if meeting space is available. Mr. McGovern will Agendize in January to re-authorize the Committee.

19. Public Comments

There were no public comments at this time.

20. Board Comments

Mr. Santos encouraged submitting project ideas to help allocate all funding. Ms. Hart is “working on sustainability issues with CSUN.” Mr. McGovern requested to bring unwrapped toys for a November 26th event.

Motion to adjourn

MOTION to ADJOURN (by Mr. McGovern, seconded by Mr. Hyman).

MOTION PASSED by a voice vote.

The Meeting was **ADJOURNED** at 9:45 p.m.

Minutes written by DL, possibly edited by NHWNC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The NHWNC Minutes page is <http://www.NHWNC.net/agendas-minutes/minutes-and-agendas>.