

Monthly Expenditure Report



Reporting Month: August 2017

Budget Fiscal Year: 2017-2018

**NC Name: North Hills West
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41886.19	\$2317.78	\$39568.41	\$500.00	\$405.61	\$38662.80

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31000.00	\$1019.72	\$28568.41	\$0.00	\$28568.41
Outreach		\$1298.06		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$500.00	\$2500.00
Funding Requests Under Review: \$405.61		Encumbrances: \$0.00		Previous Expenditures: \$113.81	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	USPS PO 0567800253	08/09/2017	(Credit card transaction)	General Operations Expenditure	Office	\$134.00
2	KEYSTONE TOWING	08/10/2017	(Credit card transaction)	General Operations Expenditure	Office	\$495.00
3	NEW HORIZONS	08/15/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
4	NEW HORIZONS	08/15/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
5	FRATELLIS PIZZA	08/17/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$117.49
6	NEW HORIZONS	08/30/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
7	Partners in Diversity, Inc.	08/14/2017	Minutes writer	General Operations Expenditure	Office	\$207.57
8	Partners in Diversity, Inc.	08/14/2017	Minutes writer	General Operations Expenditure	Office	\$183.15

9	Moore Business Results	08/14/2017	Communication Outreach	General Operations Expenditure	Outreach	\$434.57
10	Moore Business Results	08/14/2017	Communication Outreach	General Operations Expenditure	Outreach	\$206.00
Subtotal:						\$2317.78

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Granada Hills Community Foundation	08/14/2017	NPG for the Granada Hills Community Foundation to ...	Neighborhood Purpose Grants		\$500.00
Subtotal: Outstanding						\$500.00

NORTH HILLS
9134 SEPULVEDA BLVD
NORTH HILLS
CA
91343-9998
0567800253
08/09/2017 (800)275-8777 2:16 PM

Product Description	Sale Qty	Final Price
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Box Renewal		\$134.00
(Zip Code:91393)		
(Box #:2091)		
(Box Size:Size 1 - 3 in x 5.5 in)		
(Rental Period:Annual)		
(Rental Start Date:09/01/2017)		
(Next Renewal Date:08/31/2018)		
(Customer Name:DAVID HYMAN)		

Total	\$134.00
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Credit Card Remitd	\$134.00
(Card Name:MasterCard)	
(Account #:XXXXXXXXXX5486)	
(Approval #:092623)	
(Transaction #:384)	

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:
<https://postalexperience.com/Pos>
840-5913-0048-001-00008-57136-01

or scan this code with
your mobile device:



or call 1-800-410-7420.

YOUR OPINION COUNTS

Your PO Box fee is due by the LAST DAY OF THIS MONTH.

Your PO Box will be closed if the fee is not paid by the due date. If the fee is not paid within 10 days after the due date, a late payment charge will apply. You may make payment by any of the convenient options noted on the inside top portion of this envelope.

Make checks or money orders payable to "U.S. Postal Service." If the bank returns your check, or if payment is not received by the due date, your PO Box service will be suspended until all associated charges are paid.

Please disregard this notice if payment has been made.

Thank you.

Post Office Box Service Fee

☐ Annual
☐ Semiannual

\$

Amount

Box Number

Box #2091
N.O. HILLS WEST NEIGHBORHOOD
91393
6 Months: \$67.00 12 Months: \$134.00
Due Date: 08/31/2017



OFFICIAL POLICE
GARAGES
FOR THE
CITY OF
LOS ANGELES

DEVONSHIRE
MISSION
WEST VALLEY
VAN NUYS



8750 VANALDEN AVE. NORTHRIDGE, CA 91324
12025 BRANFORD ST. SUN VALLEY, CA 91352
32170 CASTAIC RD. CASTAIC, CA 91384

PH: 818-886-7411

FX: 818-886-5525

MOTOR CARRIER #CA123694

L.A. POLICE COMMISSION #PC18824



7817 WOODLEY AVE.
VAN NUYS, CA 91406

PH: 818-782-1996

FX: 818-782-1992

MOTOR CARRIER #CA327148

L.A. POLICE COMMISSION #PC80026



INV. # 261414

CALL #

628239

DATE

8/10/17

P.O. #



Divisions of

United Road Towing
Redefining the Towing Experience

ACCOUNT/CUSTOMER NAME North Hills West Neighborhood Council		PHONE NO. 661-877-7538	
ADDRESS P.O. Box 2091		CITY North Hills	ZIP 91343
OWNER'S NAME		PHONE NO.	
ADDRESS		CITY	ZIP
VEHICLE YEAR/MAKE/MODEL Container		LIC. PLATE NO.	
VEHICLE VIN		MILEAGE	UNIT #
TOWED FROM		TOWED TO	

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> FRONT TOW | <input type="checkbox"/> REAR TOW |
| <input type="checkbox"/> PULL AXLES | <input type="checkbox"/> PULL DRIVELINE |
| <input type="checkbox"/> LOWBOY | <input type="checkbox"/> FLATBED |
| <input type="checkbox"/> LOAD SHIFT | <input type="checkbox"/> ROAD SERVICE |
| <input type="checkbox"/> RECOVERY | <input checked="" type="checkbox"/> OTHER |
| <input type="checkbox"/> SWAP | <input type="checkbox"/> DRIVESHAFT LEFT OFF |

TYPE OF CHARGE	QTY.	RATE	SUBTOTAL
TOWING	HR @		495 ⁰⁰
MILEAGE CHG.	Mi @		
RECOVERY	HR @		
EXTRA LABOR	HR @		
SERVICE CHG.	HR @		
MISC / OTHER:			

REPAIR ORDER / REFERENCE #

CALL TIMES	REC.	DIS.
ARRIVAL ON SCENE	IN TOW	COMPLETE

FUEL SURCHARGE

ADVANCE CHGS

TOTAL: 495⁰⁰

DESCRIPTION OF SERVICE, ADDITIONAL LABOR OR OTHER SERVICES
Move container

DRIVER: Wack SERIAL: 17240 UNIT: 88

METHOD OF PAYMENT: ☐ ACCOUNT ☒ CREDIT CARD APPROVAL# _____
☐ CASH ☐ CHECK CHECK# _____

UPON REQUEST, YOU ARE
ENTITLED TO RECEIVE A COPY
OF THE TOWING FEES AND
ACCESS NOTICE.

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT I AM LEGALLY AUTHORIZED AND ENTITLED TO TAKE POSSESSION OF THE VEHICLE DESCRIBED ABOVE, AND ALL PERSONAL PROPERTY THEREIN, AND I HAVE RECEIVED THE VEHICLE IN SATISFACTORY CONDITION.

SIGNATURE OF
CUSTOMER OR AGENT:

PRINT
NAME: Dan Gibson

NOT RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLES OR ARTICLES LEFT IN VEHICLES
IN CASE OF FIRE, THEFT, OR ANY OTHER CAUSE BEYOND OUR CONTROL.



40-5002

Keystone Towing
7817 Woodley Ave
Van Nuys, CA 91406
818-782-1996

08/10/2017

15:09

Sale

Trans #: 7 Batch #: 284

MASTERCARD CHIP
*****5486 **/**
Invoice 628155

AMOUNT: \$495.00

Resp: APPROVAL 083976
Code: 083976
Ref #: 722222005768

App Name: MASTERCARD
AID: A0000000041010
TVR: 0080208000
TSI: EC00

Thank You!

CUSTOMER COPY

15725 Parthenia Street, NorthHills CA 91343

North Hills West Neighborhood Council	Event Dates: 07-20-2017 07-20-2017
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16405 Chase St

North Hills CA 91343

Invoice No.: 20170720

Attention: Dan Gibson

[illegible]

8/17/2017

Gmail - New Horizons Transaction Receipt

Merchant Account: New Horizons
Date/Time : 08/15/2017 12:58:14 PM PDT

Transaction Information

Order ID : CAFE FUNCTION JULY-2017
Description : IN 20170720
Transaction Amount : \$180.00
Transaction ID : 3744116918
Authorization Code : 027334
[Quoted text hidden]



New Horizons: Serving Individuals with Special Needs

15725 Parthenia Street, North Hills CA 91343

North Hills West Neighborhood Council

Event Dates: 06-15-2017 06-15-2017

16405 Chase St

North Hills CA 91343

Invoice No.: 201706015

Attention: Dan Gibson

[illegible]

gsantilli@newhorizons-sfv.org <gsantilli@newhorizons-sfv.org>
To: president@nhwnc.net

Tue, Aug 15, 2017 at 12:55 PM

General Information

Merchant Account: New Horizons
Date/Time : 08/15/2017 12:55:01 PM PDT

Transaction Information

Order ID : CAFE FUNCTION JUNE-2017
Description : IN 201706015
Transaction Amount : \$180.00
Transaction ID : 3744112910
Authorization Code : 018611
Transaction Type : Card Sale
Response : Approved
AVS Results : No address or ZIP match
CSC Results : CVV2/CVC2 Match

FRATELLI'S PIZZA
16153 Parthenia St.

Server: CASH
03:02 PM
Dave D/1

DOB: 08/17/2017
08/17/2017
2/20010

SALE

M/C
Card #XXXXXXXXXX5486
Magnetic card present: Yes
Card Entry Method: S

1048587

Approval: 089070

Amount: \$ 117.49

+ Tip: _____

= Total: 117.49

I agree to pay the above
total amount according to the
card issuer agreement.

X _____

Come Again!



New Horizons: Serving Individuals with Special Needs

15725 Parthenia Street, North Hills CA 91343

North Hills West Neighborhood Council

Event Dates: 08-17-2017 08-17-2017

16405 Chase St

North Hills CA 91343

Invoice No.: 20170817

Attention: Dan Gibson

[illegible]

Aida Velasco

From: gsantilli@newhorizons-sfv.org
Sent: Wednesday, August 30, 2017 8:26 AM
To: Aida Velasco
Subject: New Horizons Transaction Receipt

General Information

Merchant Account: New Horizons
Date/Time : 08/30/2017 8:24:04 AM PDT

Transaction Information

Order ID : CAFE FUNCTION AUGUST-2017
Description : IN 20170817
Transaction Amount : \$180.00
Transaction ID : 3763517173
Authorization Code : 054019
Transaction Type : Card Sale
Response : Approved
AVS Results : No address or ZIP match
CSC Results : CVV2/CVC2 Match

Customer Billing Information

First Name : DANNY R.
Last Name : GIBSON
Company : North Hills West Neighbourhood Council
Address : 16405 CHASE ST.
City : NORTH HILLS
State : CA
Zip Code : 91343
Country : US
Phone : 661 877-7538
Email : president@nhwnc.net

Customer Shipping Information

First Name : DAN
Last Name : GIBSON
Company : North Hills West Neighborhood Council
Address : 200 N. Spring St. FL 20
City : LOS ANGELES
State : CA
Zip Code : 90012-4801



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

INVOICE

Invoice Amount

\$207.57

Payment Terms

Due On Receipt

Invoice Date

07/31/2017

Invoice No.

27706

Customer No.

1351

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 07/23/2017				
Levin, David Minute Taker	Reg	8.50	\$24.42	\$207.57
Total This Week ending:				\$207.57

Reg: 8.5 OT: 0 DT: 0	Total - This Invoice:	\$207.57
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$183.15

Payment Terms

Due On Receipt

Invoice Date

06/19/2017

Invoice No.

27333

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 06/18/2017				
Levin, David Minute Taker	Reg	7.50	\$24.42	\$183.15
Total This Week ending:				\$183.15

Reg: 7.5 OT: 0 DT: 0	Total - This Invoice:	\$183.15
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



Invoice #NHWNC 2017 0801
Number

Date August 1, 2017

Please remit to:

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7164
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	277.07
Developer services	157.50
Amount Now Due	\$434.57

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. There will be a 1.5% charge per month on late payments. Returned checks are \$25.

Date	Task	Hours
7/5/2017	Eblast	0.34
7/11/2017	Flyer draft.	0.34
7/14/2017	Emergency Drill article. Update requirements.	0.83
7/17/2017	QA wp updates	0.17
7/17/2017	Meeting eblast with NNO.	0.50
7/20/2017	Site analytics report for meeting	0.17
7/30/2017	NNO blast and FB. Check on CC recipient. Updated bylaws on site.	0.34
	Communications Total	2.69
7/20/2017	Developer completes wp & theme updates, calendar map display, calendar grid display	2.50



Invoice #NHWNC 2017 0701
Number

Date July 1, 2017

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7164
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	206.00
Amount Now Due	\$206.00

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. There will be a 1.5% charge per month on late payments. Returned checks are \$25.

Date	Task	Hours
6/12/2017	Cannabis hearing on calendar and article. Meeting eblast. Domain name recommendation	1.00
6/12/2017	Strategic Plan Info	0.33
6/30/2017	Eblast and FB 4th	0.67
	Total	2.00



Approval of NHWNC 2017-18 Annual Budget

Date: 7/14/2017





Approval of NHWNC 2017-18 Annual Budget

Date: 7/14/2017



Approval of NHWNC 2017-18 Annual Budget

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Treasurer's Signature 	Second Signer's Signature 
Print/Type Name: Madlena Minasian	Print/Type Name: Dan Gibson
Date: 7/14/2017	Date: 7/14/2017



Approval of NHWNC 2017-18 Annual Budget

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	x					
Jay Beeber	Vice-President				X		
Dave Brown	Secretary	x					
Madlena Minasian	Treasurer	x					
Armando Diaz					X		
Maggie Elliott		x					
Garry Fordyce		x					
Puman Gohel		x					
Carol Hart		x					
David Hyman		x					
Sam Kwasman		x					
Antonino Lovato					X		
Kreshell Ramey					X		
Totals		9			4		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

7/14/2017