Monthly Expenditure Report



Reporting Month: October 2017 Budget Fiscal Year: 2017-2018

NC Name: North Hills West Neighborhood Council

Monthly Cash Reconciliation							
Beginning Balance Total Spent Remaining Outstanding Commitments Net Available							
\$38321.94	\$666.18	\$37655.76	\$195.36	\$6750.00	\$30710.40		

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$256.32		\$195.36		
Outreach	\$31000.00	\$409.86	\$27155.76	\$0.00	\$26960.40	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00	
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$2500.00	\$0.00	\$2500.00	
Funding Requests Under Review: \$250.00		Encumbrances: \$6500.00		Previous Expenditures: \$3678.06		

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VZWRLSS PREPAID PYMNT	10/11/2017	(Credit card transaction)	General Operations Expenditure	Office	\$34.47
2	FRATELLIS ITALIAN	10/17/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$109.83
3	AM DIRECT	10/16/2017	(Credit card transaction)	General Operations Expenditure	Office	\$221.85
4	Moore Business Results	10/17/2017	Website and Communication	General Operations Expenditure	Outreach	\$300.03
	Subtotal:					\$666.18

Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	Partners in Diversity, Inc.	10/17/2017	Minute Taker	General Operations Expenditure	Office	\$195.36	
	Subtotal: Outstanding					\$195.36	



Dan Gibson <dgibson.nhwnc@gmail.com>

You are good for another month!

1 message

Verizon Wireless <VZWMail@ecrmemail.verizonwireless.com> To: President@nhwnc.net

Sat, Oct 7, 2017 at 11:05 AM

Thanks for your payment.

View online @



Shop Support My Verizon

Your plan has been renewed.

Mobile number ending in #2259.

You're all set through 11/06/2017. Visit My Verizon at any time to review your account details.

My plan: \$30 BASIC UNLIM BUNDLE

Thanks for choosing Verizon Wireless.

Payment amount \$30.00 CA Prepaid MTS Fee \$1.55 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$0.22 **Total amount** \$34.47

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FRATELLIS ITALIAN

16153 PARTHENIA ST NORTH HILLS, CA 91343 8188939233

WE DELIVER WITHIN 3 MILES AND 15\$ MINIMUM ORDER!

ORDER: 13 DINE-IN

Cashier: Kenia

17-Oct-2017 3:19:41P

Transaction 000153

1 Delivery \$1.50 Large Pizza \$0.00 Fratelli Combo Pizza \$18.95 Large Pizza \$0.00 BBQ Chicken Pızza \$18.95 Large Pizza \$0.00 Meat Lover Pizza \$18.95 Large Pizza \$0.00 Large Pizza \$12.95 Canadian Bacon \$2.00 Pineapple \$2.00 Salads \$0.00 Garden Or Caesar Salad 1/2 Tray \$25.00

Subtotal \$100.30 Tax \$9.53

Total \$109.83

CREDIT CARD SALE \$109.83

MASTERCARD 5486

17-Oct-2017 3:25:56P \$109.83 | Method: EMV

MASTERCARD XXXXXXXXXXXXX5486 Ref #: 729000505180 | Auth #: 039844

MID: ******9882 AID: A0000000041010 AthNtwkNm: MASTERCARD

PIN VERIFIED

Order 9ZQ4WKA8ZYWBA

Customer Info

Name: Dave Brwn

Address:

AM DIRECT

6607 Valjean Av. Van Nuys, CA 91406-5817 818/787-6415 FAX 818/787-6142

Invoice

Date	Invoice #		
7/25/2017	Job 1497		

Bill To	
North Hills West Neighborhood Council P.O. Box 2091 North Hills, CA 91393	

Ship To E-mail: dgibson.nhwnc@gmail.com E-mail: mminasian@nhwnc.net

Description	Qty	Rate	Amount
INVOICE REVISED TO ADD ELLIOTT BUSINESS CARDS			•
Business Cards and Badges			
Print 4 sets of 250 Business Cards and 2 Name Tags (excl Gibson) Minasian/Gibson/Beeber/Elliott	4	38.50	154.001
Print 1 set of 500 Business Cards (Fordyce)	1	50.00	50.007
		Subtotal	\$204.00
		Sales Tax (8.75	%) \$17.85
		Total	\$221.85
		Payments/Credi	ts \$0.00
Phone # Fax #		Balance Due	\$221.85

Phone #	Fax#
818/787-6415	818/787-6142



Invoice #NHWNC 2017 1001

Number

Date October 1, 2017

Mr. Dave Brown North Hills West NC PO Box 2091 North Hills, CA 91393 Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7164 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	284.28
Developer services	15.75
Amount Now Due	\$300.03

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. There will be a 1.5% charge per month on late payments. Returned checks are \$25.

Date	Task	Hours
9/11/2017	Emergency fair on calendar. Civic Engagement article. Eblast. FB.	0.75
9/18/2017	Meeting eblast. Meeting documents on site.	1.00
9/19/2017	Change email box size	0.17
9/20/2017	Site analytics	0.17
9/29/2017	DACA clinic on calendar. Update board page. Eblast. FB.	0.67
	Communications Total	2.76
9/29/2017	Developer completes plug in updates	0.25

Office of the City Clerk							<u> </u>
Administrative Services Division						;	ar seeden }
Neighborhood Council (NC) Fundin	g Program						0000
Board Action Certification Form							The Com
NC Name: North Hills West			Meeting Date:				***************************************
Budget Fiscal Year: 2017-18	r		Agenda Item N				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of NHWN	NC 2017	′-18 Annual	Budget			
	L	V	ote Count				
Recused Boardmembers	s must leave the room prior	to any disc	ussion and may n	ot return to the r	oon until after	the vote is comp	lete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	х					
Jay Beeber	Vice-President				х		
Dave Brown	Secretary	Х					
Madlena Minasian	Treasurer	х					
Armando Diaz					х		
Maggie Elliott		Х					
Garry Fordyce		Х					
Puman Gohel		X					
Carol Hart		Х					
David Hyman		X					
Sam Kwasman		Х					
Antonino Lovato					х		
Kreshell Ramey					х		-

						<u> </u>	

Totals		9			4		
We, the Treasurer and the Second	Cincarefable above served N		od Council doclar	e that the inform	ation presented	on this form is a	ccurate and

Second Signer's Signature

Print/Type Name: Madlena Minasian

Date: Second Signer's Signature

Print/Type Name: Dan Gibson

7/14/2017

Date: 7/14/2017