

Monthly Expenditure Report



Reporting Month: February 2018

Budget Fiscal Year: 2017-2018

**NC Name: North Hills West
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34748.60	\$3729.80	\$31018.80	\$792.27	\$10550.00	\$19676.53

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31000.00	\$771.20	\$20518.80	\$177.05	\$19726.53
Outreach		\$2958.60		\$615.22	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Funding Requests Under Review: \$1000.00		Encumbrances: \$9550.00		Previous Expenditures: \$7251.40	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	DUNN-EDWARDS CORP #30	02/06/2018	(Credit card transaction)	General Operations Expenditure	Office	\$498.17
2	FRATELLIS ITALIAN	02/28/2018	(Credit card transaction)	General Operations Expenditure	Office	\$108.19
3	VZWRLSS PRPAY AUTOPAY	02/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$34.59
4	WINNER INTL - THE CLUB	02/12/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$668.75
5	WINNER INTL - THE CLUB	02/13/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$668.75
6	WINNER INTL - THE CLUB	02/14/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$668.74
7	FRATELLIS ITALIAN	02/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$123.67
8	NEW HORIZONS	02/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$62.00

Receipts:



Dunn-Edwards Paints

Mission Hills Store

15335 Chatsworth St

(818) 361-8632

** Cash Take **

SYNAPSE GROUP

Acct#: 761

Color-Ark#: 03057898563210

DE#: 4000003979

ITEM	QTY	PRICE
GG-SK8055-5	3	360.00T
Sta-Kool 805 Metal X Lht Roof 5gal		
120.00 each		
BasketID: 4000003979		
PCF-R-L-5	3	4.80T
AB 1343 Recovery Fee		
1.60 each		
BasketID: 4000003979		
E412	10	19.90T
D-E EMERALD ROLLER 4"x1/2"		
1.99 each		
CE-A25	2	11.98T
CNTR'S EDGE ANGLE BRUSH 2.5"		
5.99 each		
F4	2	5.10T
PLASTIC FRAME 4"		
2.55 each		
400-2	4	4.76T
CHIP BRUSH 2"		
1.19 each		
B65	1	2.99T
FOUR SIDED BUCKET GRIL 5GAL		
M9DES	4	19.96T
D-E MICROFIBER ROLLER 9"x3/8"		
4.99 each		
F1	1	6.99T
D-E PRO WOOD FRAME 9"		
PRO1000-4A	1	10.99T
D-E CANVAS DROP HEAVY 4'x15'		
400-2SA	5	7.45T
CHIP BRUSH SASH 2"		
1.49 each		

Subtotal \$454.92

Sales Tax \$43.25

Total \$498.17

CreditCard \$498.17

Auth Code: 075279

MC #5486

Change \$0.00



FRATELLIS ITALIAN

16153 PARTHENIA ST
NORTH HILLS, CA 91343
8188939233

WE DELIVER WITHIN 3 MILES AND 15\$
MINIMUM ORDER!

ORDER: 01

PICK UP

Dave brown

Cashier: Wera
27-Feb-2018 10:50:51A

Transaction 003581

2	Large Pizza	\$0.00
	Alfredo Pizza	\$37.90
	chicken mushroom	
1	Large Pizza	\$12.95
	Canadian Bacon	\$2.00
	Pineapple	\$2.00
1	Large Pizza	\$0.00
	Fratelli Combo Pizza	\$18.95
1	Salads	\$0.00
	Garden Or Caesar Salad 1/2 Tray	\$25.00

Subtotal	\$98.80
Tax	\$9.39

Total	\$108.19
--------------	-----------------

CREDIT CARD AUTH	\$108.19
MASTERCARD 5486	

Tip

Total

\$108.19

Retain this copy for statement validation

27-Feb-2018 11:14:41A
\$108.19 | Method: SWIPED
MASTERCARD XXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 805800539910 | Auth #: 088997
MID: *****9882
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

Order R5RK9ARR1FXRY

verizon Shop My Verizon

Your plan has been renewed.

Mobile number ending in #2259.

You're all set through 03/06/2018. Visit [My Verizon](#) at any time to review your account details.

My plan: **\$30 BASIC UNLIM BUNDLE**

Thanks for choosing Verizon Wireless.

View your payment details.

Payment amount	\$30.00
CA Prepaid MTS Fee	\$2.70
CA Prepaid MTS Fee	\$1.67
CA Prepaid MTS Fee	\$0.22
Total amount	\$34.59



My Verizon Mobile.

[Download app](#)

[Plans](#) | [Phones](#) | [Tablets](#) | [Accessories](#) | [Locations](#)

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Verizon Wireless, One Verizon Way, Mail Code: 180WVB,
Basking Ridge, NJ 07920

ID: 1000288874.6.0-C735576B-C989-4002-FF01-
9DFA3C03DAFE

Thank you for your order!

You may print this receipt page for your records.

Order Information

Merchant: Winner International, Inc./The Club
Description: NORTH HILLS WEST NEIGHBORHOOD COUNCIL
Date/Time: 12-Feb-2018 15:17:18 EST Invoice Number: ORDER
Customer ID:

Billing Information

DANNY GIBSON
200 NORTH SPRING ST
LOS ANGELES, CA 90012
US

Shipping Information

DAN GIBSON
VALLEY SOD FARM
16405 CHASE ST
NORTH HILLS, CA 91343
US

Total: \$668.75 (USD)

MasterCard ****5486

Date/Time: 12-Feb-2018 15:17:18
EST
Transaction ID: 60938749417
Auth Code: 067408
Payment Method: MasterCard ****5486



32 West State Street; Sharon, PA 16146



Order Date

02/16/18

Purchase Order Number

11818-13-2200

Sales Order

Bill To

North Hills West Neighborhood Council
P. O. Box 2091
North Hills, CA 91393

Ship To

Valley Sod Farm
Attn: Dan Gibson
16405 Chase Street
North Hills, CA 91343

Requested by Dave Brown

310-994-2566

entropy3@earthlink.net

818-892-7258

president@nhwnc.net

Terms Credit Card or Advance Payment

☐ Credit Card

Credit Ca

Name on

Card #

Expiration

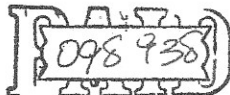
Freight

Units	Model	Description	Unit Cost	Sub-Total
128	504	Auto Theft Task Force Steering Wheel Lock (Yellow)	\$10.99	\$1,406.72
48	3000	Club Twin Hooks Steering Wheel Lock (Yellow)	\$12.49	\$599.52
		Card Billing Address:		
		200 North Spring Street		
		Los Angeles, CA 90012		
Shipping (No Charge for Orders of \$2000 or more shipping within Lower 48)				No Charge
No sales tax for orders delivered outside of the State of Pennsylvania				
All Prices are in USD				
Total				\$2,006.24

CHARGED FEB 12 2018 #668.75

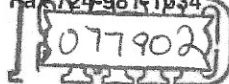
Prices Quoted are Valid for 30 Days

APPROVED



CHARGED FEB 13 2018

Barry Schoch
SALESPERSON
Ph 800-527-3345 x2087
Fax 724-938-1034



CHARGED FEB 14 2018

CUSTOMER#

X
NEW

NCFP 101 BAC Rev020118

Thank you for your order!

You may print this receipt page for your records.

Order Information

Merchant: Winner International, Inc./The Club
Description: NORTH HILLS WEST NEIGHBORHOOD COUNCIL
Date/Time: 13-Feb-2018 8:52:43 EST Invoice Number: ORDER
Customer ID:

Billing Information

DANNY GIBSON
200 NORTH SPRING ST
LOS ANGELES, CA 90012
US

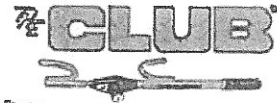
Shipping Information

DAN GIBSON
VALLEY SOD FARM
16405 CHASE ST
NORTH HILLS, CA 91343
US

Total: \$668.75 (USD)

MasterCard ****5486

Date/Time: 13-Feb-2018 8:52:43 EST
Transaction ID: 60940176723
Auth Code: 098938
Payment Method: MasterCard ****5486



32 West State Street; Sharon, PA 16146

Order Date

02/16/18

Purchase Order Number

11818-13-2200

Sales Order

Bill To

North Hills West Neighborhood Council
P. O. Box 2091
North Hills, CA 91393

Ship To

Valley Sod Farm
Attn: Dan Gibson
16405 Chase Street
North Hills, CA 91343
818-892-7258
president@nhwnc.net

Requested by Dave Brown

310-994-2566

entropy3@earthlink.net

Terms Credit Card or Advance Payment

☐ Credit Card

Credit Ca

Name on

Card #

Expiration

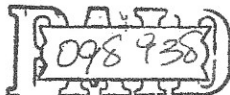
Freight

Units	Model	Description	Unit Cost	Sub-Total
128	504	Auto Theft Task Force Steering Wheel Lock (Yellow)	\$10.99	\$1,406.72
48	3000	Club Twin Hooks Steering Wheel Lock (Yellow)	\$12.49	\$599.52
Card Billing Address:				
200 North Spring Street				
Los Angeles, CA 90012				
Shipping (No Charge for Orders of \$2000 or more shipping within Lower 48)				No Charge
No sales tax for orders delivered outside of the State of Pennsylvania				
All Prices are in USD				
Total				\$2,006.24

CHARGED FEB 12 2018 #6468.75

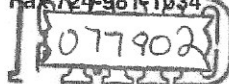
Prices Quoted are Valid for 30 Days

APPROVED



CHARGED FEB 13 2018

Barry Schoch
SALESPERSON
Ph 800-527-3345 x2087
Fax 724-981-1034



CHARGED FEB 14 2018

CUSTOMER#

X
NEW

NCFP 101 BAC Rev020118

Thank you for your order!

You may print this receipt page for your records.

Order Information

Merchant: Winner International, Inc./The Club
Description: NORTH HILLS WEST NEIGHBORHOOD COUNCIL
Date/Time: 14-Feb-2018 9:07:41 EST Invoice Number: ORDER
Customer ID:

Billing Information

DANNY GIBSON
200 NORTH SPRING ST
LOS ANGELES, CA 90012
US

Shipping Information

DAN GIBSON
VALLEY SOD FARM
16405 CHASE ST
NORTH HILLS, CA 91343

Total: \$668.74 (USD)

MasterCard ****5486

Date/Time: 14-Feb-2018 9:07:41 EST
Transaction ID: 60941901879
Auth Code: 077902
Payment Method: MasterCard ****5486



32 West State Street; Sharon, PA 16146

Order Date 02/16/18
Purchase Order Number 11818-13-2200

Sales Order	
Bill To	Ship To
North Hills West Neighborhood Council	Valley Sod Farm
P. O. Box 2091	Attn: Dan Gibson
North Hills, CA 91393	16405 Chase Street
	North Hills, CA 91343
Requested by Dave Brown	818-892-7258
310-994-2566	president@nhwnc.net
entropy3@earthlink.net	

Terms Credit Card or Advance Payment

☐ Credit Card
Credit Ca
Name on
Card #
Expiration

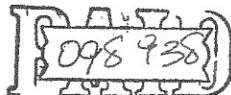
Freight

Units	Model	Description	Unit Cost	Sub-Total
128	504	Auto Theft Task Force Steering Wheel Lock (Yellow)	\$10.99	\$1,406.72
48	3000	Club Twin Hooks Steering Wheel Lock (Yellow)	\$12.49	\$599.52
Card Billing Address:				
200 North Spring Street				
Los Angeles, CA 90012				
Shipping (No Charge for Orders of \$2000 or more shipping within Lower 48)				
				No Charge
No sales tax for orders delivered outside of the State of Pennsylvania				
All Prices are in USD				
Total				\$2,006.24

CHARGED FEB 12 2018 #646.75

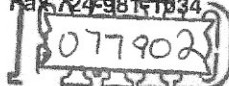
Prices Quoted are Valid for 30 Days

APPROVED



CHARGED FEB 13 2018

Barry Schoch
SALESPERSON
Ph 800-527-3345 x2087
Fax 724-981-1034



CHARGED FEB 14 2018

CUSTOMER#

X
NEW

[illegible]

NCFP 101 BAC Rev020118



FRATELLIS ITALIAN

16153 PARTHENIA ST
NORTH HILLS, CA 91343
8188939233

WE DELIVER WITHIN 3 MILES AND 15\$
MINIMUM ORDER!

ORDER: 08
DELIVERY

Cashier: Paully
15-Feb-2018 2:14:34P

Transaction **003251**

2	Delivery	\$3.00
1	Large Pizza	\$12.95
	Canadian Bacon	\$2.00
	Pineapple	\$2.00
1	Large Pizza	\$0.00
	Meat Lover Pizza	\$18.95
2	Large Pizza	\$0.00
	Alfredo Pizza	\$37.90
	mush chicken	
1	Salads	\$0.00
	Garden Or Caesar Salad 1/2 Tray	\$25.00
	garden	
1	10% tip	\$11.14
Subtotal		\$112.94
Tax		\$10.73
Total		\$123.67
CREDIT CARD AUTH		\$123.67
MASTERCARD 5486		

Tip

Total

123.67

Retain this copy for statement validation

15-Feb-2018 2:20:08P
\$123.67 | Method: SWIPED
MASTERCARD XXXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 804600536610 | Auth #: 046903
MID: *****9882
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

Order XY5741F2DSWFG

MATERIALS 71.07
DONUTS 131.30
202.37

NHW NC
CLAMPS FOR BANNERS
& TABLES



More saving.
More doing.®

ISSA KHOURY@HOMEDEPOT.COM
16800 ROSCOE BLVD. VAN NUYS CA, 91406

6661 00011 81262 08/29/17 10:23 AM
CASHIER LORNA

045242325207 4"HNDCLAMP <A>
MILWAUKEE 4" HAND CLAMP W/ GRIP 15.94
207.97
045242325191 2"HNDCLAMP <A>
MILWAUKEE 2" HAND CLAMP W/GRIP 11.94
205.97

SUBTOTAL 27.88
SALES TAX 2.58
TOTAL \$30.46
CASH 40.00
CHANGE DUE 9.54



6661 11 81262 08/29/2017 9233

NHW NC - CLAMPS



More saving.
More doing.®

ISSA KHOURY@HOMEDEPOT.COM
16800 ROSCOE BLVD. VAN NUYS CA, 91406

6661 00006 54186 08/01/17 12:58 PM
CASHIER ADOLFO

820909995388 SPRG CLAMP <A>
HUSKY 2IN METLSPRINGCLAMP PIVOT TIP 6.94
203.47
5242325191 2"HNDCLAMP <A>
MILWAUKEE 2" HAND CLAMP W/GRIP 11.94
205.97
051643561281 56128 <A>
48" FLAT BUNGEE 11.88
402.97

SUBTOTAL 30.76
SALES TAX 2.85
TOTAL \$33.61
CASH 40.61
CHANGE DUE 7.00



6661 06 17 9977

NHW NC
GBM
11/16/2017
DONUTS

11-17-2017 #85

3X 9.00 @
27.00
TOTAL 27.00
CATEND 40.00
CHANGE 13.00

ITEM 3
ICL 0755

DONUTS
NHW NC
GBM
10/19/17

10-19-2017 #0

PLU008 9.00
PLU008 9.00
PLU008 9.00
TOTAL 27.00
CATEND 27.00
CHANGE 0.00

ITEM 3
ICL 0039 15:20TM

NHW NC
GBM
9/21/2017
DONUTS

09-21-2017 #0

PLU008 8.50
PLU008 8.50
PLU008 8.50
TOTAL 25.50
CATEND 30.00
CHANGE 4.50

NHW NC
DONUTS
GBM
8/17/17

08-17-2017 #0

3X 8.50 @
25.50
TOTAL 25.50
CATEND 30.00
CHANGE 4.50

NHW NC
GBM
7/20/2017
DONUTS

07-20-2017 #0

6X 0.90 @
5.40
PLU006 5.40
6X 0.90 @
5.40
PLU006 5.40
DISC 1.50-
PLU008 8.50
PLU008 8.50
TOTAL 26.30
CATEND 30.00
CHANGE 3.70



Meeting Date: 06/15/2017

Agenda Item No: 18

Approval of NHWNC 2017-18 Annual Budget

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Totals

Treasurer's Signature

Second Signer's Signature

Print/Type Name: Dan Gibson

Date: 7/14/2017



Invoice #NHWNC 2018 0201
Number

Date February 1, 2018

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7164
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	301.79
Amount Now Due	\$301.79

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
1/16/2018	Meeting eblast, FB. Set up new board member. Correct event name problem.	1.25
1/22/2018	Update attendance page.	0.17
1/26/2018	Inquire about CC payments	0.17
1/30/2018	Events on calendar. Image on slideshow. Eblast. Article plan	1.34
	Total	2.93

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form



NC Name: North Hills West Meeting Date: 06/15/2017
 Budget Fiscal Year: 2017-18 Agenda Item No: 18

Board Motion and/or Public Benefit Statement (CIP and NPG): Approval of NHWNC 2017-18 Annual Budget

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	X					
Jay Beeber	Vice-President				X		
Dave Brown	Secretary	X					
Madlena Minasian	Treasurer	X					
Armando Diaz					X		
Maggie Elliott		X					
Garry Fordyce		X					
Puman Gohel		X					
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Antonino Lovato					X		
Kreshell Ramey					X		
Totals		9			4		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature Print/Type Name: Madlena Minasian Date: 7/14/2017	Second Signer's Signature Print/Type Name: Dan Gibson Date: 7/14/2017
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PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$164.84

Payment Terms

Due On Receipt

Invoice Date

01/22/2018

Invoice No.

29257

Customer No.

1351

Neighborhood Council/N.H.West

Attn to: Accounts Payable

P.O. BOX 2091

North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 01/21/2018				
Levin, David Minute Taker	Reg	6.75	\$24.42	\$164.84
Total This Week ending:				\$164.84

Reg: 6.75 OT: 0 DT: 0	Total - This Invoice:	\$164.84
------------------------------	------------------------------	-----------------

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form



NC Name: North Hills West Meeting Date: 06/15/2017
 Budget Fiscal Year: 2017-18 Agenda Item No: 18

Board Motion and/or Public Benefit Statement (CIP and NPG): Approval of NHWNC 2017-18 Annual Budget

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	X					
Jay Beeber	Vice-President				X		
Dave Brown	Secretary	X					
Madlena Minasian	Treasurer	X					
Armando Diaz					X		
Maggie Elliott		X					
Garry Fordyce		X					
Puman Gohel		X					
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Antonino Lovato					X		
Kreshell Ramey					X		
Totals		9			4		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature	Second Signer's Signature
Print/Type Name: Madlena Minasian	Print/Type Name: Dan Gibson
Date: 7/14/2017	Date: 7/14/2017

NHWNC
 !/18/18 GBM
 Agenda item # 9 727.94

NHWNC - OPERATIONS
 office supplies

STAPLES

17020 CHATSWORTH ST
 GRANADE HILLS, CA 91344
 (818) 831-8095

1759055 13 005 22351
 0480 05/25/17 08:53

QTY SKU PRICE

***** Customer Order 2091670586 *****
 2 Documents - Documents 12.37
 1980563 6.185ea
 1 Documents - Documents 11.15
 1980563
 Questions on Customer Order 2091670586
 Call Customer Service at 1-800-3STAPLES

 SPLS 2IN TABS+INSR 3.99
 718103029360
 STAPLES PORT FILE 11.49
 718103181419
 SPLS 5TAB HNG FLDR 13.99
 718103029292
 SUBTOTAL 52.00
 Standard Tax 8.7500% 4.63
 TOTAL (57.63) \$57.63

15775 Parthenia
 Hills, CA
 91344
 818-2566

FRATELLI'S PIZZA
 16153 Parthenia St.

Server: CASH 06/15/2017
 Dave D/1 4:26 PM
 Guests: 1 20010
 Reprint #: 1

Delivery Charge	1.50
Large Cheese Pizza	0.00
Large	12.95
Sicilian	2.00
pineapple	2.00
canadian bacon	2.00
Large Combo Pizza	0.00
Large	18.95
Sicilian	2.00
Large VeggiePizza	0.00
Large	18.95
Sicilian	2.00
Large BBQ Chicken Piz	0.00
Large	18.95
Sicilian	2.00
1/2 TRAY CEASER	25.00
Subtotal	108.30
Tax	9.61
Total	117.91

Balance Due 117.91

Thank You

5-18-17
 GBM
 DONUTS

6-15-17
 GBM
 DONUTS

06-15-2017 #0
 3X 8.50 25.50
 PLACON 25.50
 CASH 25.50
 25.50

26.90



Meeting Date: 1/18/2018

Agenda Item No:9

Re-authorize expenditures for the previous fiscal year to be paid currently, in the amount of \$227.94 to Dave Brown for May and June General Board Meeting refreshments and office supplies.

Board Member Reimbursement

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Quorum: 7

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Second Signer's Signature

Print/Type Name: **DAN GIBSON**

Date: 1/18/2018