Monthly Expenditure Report



Reporting Month: March 2018 Budget Fiscal Year: 2017-2018

NC Name: North Hills West Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available	
\$31018.80	\$1963.53	\$29055.27	\$381.02	\$9550.00	\$19124.25	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$1146.72		\$140.00		
Outreach	\$31000.00	\$816.81	\$18555.27	\$241.02	\$18174.25	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00	
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$2500.00	\$0.00	\$2500.00	
Funding Requests Und	der Review: \$0.00	Encumbrand	es: \$9550.00	Previous Expend	tures: \$10981.20	

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VZWRLSS PRPAY AUTOPAY	03/07/2018	(Credit card transaction)	General Operations Expenditure	Office	\$34.59
2	PARTNERS	03/09/2018	(Credit card transaction)	General Operations Expenditure	Office	\$360.20
3	RACKS 4 LESS	03/23/2018	(Credit card transaction)	General Operations Expenditure	Office	\$574.88
4	FRATELLIS ITALIAN	03/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$120.78
5	FRATELLIS ITALIAN	03/30/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$80.81
6	Partners in Diversity, Inc.	03/05/2018	Monthly minute taker services	General Operations Expenditure	Office	\$177.05
7	Moore Business Results	03/05/2018	Monthly website communication services	General Operations Expenditure	Outreach	\$387.28
8	Dave Brown	03/15/2018	Re-authorize expenditures for the previous fiscal	General Operations Expenditure	Outreach	\$227.94
	Subtotal:			·		\$1963.53

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Moore Business Results	04/09/2018	Monthly website communication services	General Operations Expenditure	Outreach	\$241.02
2	Partners in Diversity, Inc.	04/09/2018	Monthly minute taker services	General Operations Expenditure	Office	\$140.00
Subtotal: Outstanding \$381.02						



Dan Gibson <dgibson.nhwnc@gmail.com>

You are good for another month!

1 message

Verizon Wireless <VZWMail@ecrmemail.verizonwireless.com> To: President@nhwnc.net

Wed, Mar 7, 2018 at 1:02 AM

Thanks for your payment.

View online P



Shop Support My Verizon

Your plan has been renewed.

Mobile number ending in #2259.

You're all set through 04/06/2018. Visit My Verizon at any time to review your account details.

My plan: \$30 BASIC UNLIM BUNDLE

Thanks for choosing Verizon Wireless.

Payment amount	\$30.00
CA Prepaid MTS Fee	\$2.70
CA Prepaid MTS Fee	\$1.67
CA Prepaid MTS Fee	\$0.22
Total amount	\$34.59

Tools to stay on track.



Save time with Auto Pay.

Simplify by setting up automatic payments from your checking or credit card account.

Learn more



My Verizon Mobile.

The convenience of My Verizon is there when you are on the go.

Download app

Plans | Phones | Tablets | Accessories | Locations

© 2018 Verizon Wireless

Receipt

Partners In Diversity, Inc.

Date and time Transaction ID 03/09/2018 15:55:07 4LC03586RD794715P

690 East Green Street

#101

Pasadena, CA 91101

Phone

:1 6267930020

Payment Information

Card Type

MasterCard

Card Number

•••••5486

Billing Information

Shipping Information

Invoice No.	Description		Amount
#28820	David Levin - Minute Taker	andra and in the contract of t	\$360.20
		Shipping & Handling:	\$0.00
		Tax on Shipping:	\$0.00
		Tax Amount:	\$0.00
		Total:	\$360.20



Remit to: Partners In Diversity, Inc.

P.O. Box 654 South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West Attn to: Accounts Payable P.O. BOX 2091 North Hills, CA 91343

INVOICE

Invoice	Amount
<u>\$36</u>	<u> </u>

Payment Terms	Invoice Date
Due On Receipt	11/20/2017
Invoice No.	Customer No.
28820	1351

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

	Description	Туре	Units	Rate	Amount
Week ending: 10/22/2017					
Levin, David	Minute Taker	Reg	7.75	\$24.42	\$189.26
			Total	This Week ending:	\$189.26
Week ending: 11/19/2017	reministrative state of the sta				
Levin, David	Minute Taker	Reg	7.00	\$24.42	\$170.94
			Total	This Week ending:	\$170.94

Reg: 14.75 OT: 0 DT: 0	Total - This Invoice:	\$360.20

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 Invoice No.: 28820

Racks 4 Less 7244 Varna ave north hollywood ca 91605

Invoice

Date	Invoice #	-
3/23/2018	2747	100

	41	3/23/2018	2747
	O A A A A A A A A A A A A A A A A A A A		
Bill To	Ship To		
North Hills West Neighborhood Council POB	05		

Mail payments to: 17404 Osborne St. Northridge, CA 91325

Terms

	Description	# # # # # # # # # # # # # # # # # # #	Qty	Rate	Amount
Shelving Used 6'x96" With 4 Levels And W	x24" 'ire Decks Instead Of Par	ticle Board	3	175.00	525.001
NON-REFUNDABLI Any cancel orders ma Refunds, Store credit	y be subject to 20% resto only. Stand By Charges of forklift is available,cost	cking fee. No of \$20.00 Per Hour			0.00
	ORDER IN ORDER TO NOT BE PROCESSED.	PROCEED. ANY ORD	DERS THAT ARE	Subtotal	\$525.00
				Sales Tax (9.5%)	\$49.88
Phone #	Fax#	E-m	oil	Total	\$574.88
I HOITO IF	ι αλ π	E-111	IGII	Payments/Credits	-\$574.88
(818) 962-3120	(818) 394-9378	jv.2452426@hotmail.com		Balance Due	\$0.00



FRATELLIS ITALIAN

16153 PARTHENIA ST NORTH HILLS, CA 91343 8188939233

WE DELIVER WITHIN 3 MILES AND 15\$ MINIMUM ORDER!

ORDER: 07 DELIVERY

Delivery @6:15 new horizon (310)994-2566 15725 parthenia

Cashier: Lizbeth

15-Mar-2018 12:18:19P

Transaction 004049

1	Delivery	\$1.50
2	Large Pizza	\$0.00
		Alfredo Pizza \$37.90
		chx n mushrooms
1	Large Pizza	\$12.95
•	Largerizza	Canadian Bacon \$2.00
		Pineapple \$2.00
		F Para Para Para Para Para Para Para Par
7	Large Pizza	\$0.00
		Meat Lover Pizza \$18.95
-	Salads	\$0.00
1	0.01.01.01	sar Salad 1/2 Tray \$25.00
	Garden Or Cae	garden
		9
1	Tip	\$10.00
	ıbtotal	\$110.30
Ta	х	\$10.48
To	tal	\$120.78
CE	REDIT CARD AUTH	\$120.78
	ASTERCARD 5486	20.00
1717	ASTERIOARD SAU	•

Retain this copy for statement validation

15-Mar-2018 2:09:43P \$120.78 | Method: SWIPED MASTERCARD XXXXXXXXXXXX5486 DANNY GIBSON Ref #: 807400544580 | Auth #: 055108

MID: ******9882

Tip

Total

AthNtwkNm: MASTERCARD



FRATELLIS ITALIAN

16153 PARTHENIA ST NORTH HILLS, CA 91343 8188939233

WE DELIVER WITHIN 3 MILES AND 15\$ MINIMUM ORDER!

ORDER: 03 PICK UP

Maggie @4:30

Cashier: Lizbeth

29-Mar-2018 10:54:03A

Transaction 004458

2 Large Pizza

\$0.00

Alfredo Pizza \$37.90

mush n chx

1 Large Pizza

\$12.95

Pineapple \$2.00

Canadian Bacon \$2.00

Large Pizza

\$0.00

Fratelli Combo Pizza \$18.95

no peperchinis

Subtotal

\$73.80

Tax

\$7.01

Total

\$80.81

CREDIT CARD AUTH

4....

MASTERCARD 5486

\$80.81

Tip

Total

2081

Retain this copy for statement validation

29-Mar-2018 11:21:15A \$80.81 | Method: SWIPED

MASTERCARD XXXXXXXXXXXX5486

DANNY GIBSON

Ref #: 808800548700 | Auth #: 022638

MID: ******9882

AthNtwkNm: MASTERCARD SIGNATURE VERIFIED

Order 84854Q5SMET64

How are we doing? Text "mgji3u" to 73752



Remit to: Partners In Diversity, Inc.

P.O. Box 654 South Pasadena, CA 91031-0654

INVOICE

Payment Terms	Invoice Date
Due On Receipt	02/19/2018
Invoice No.	Customer No.
29549	1351

Invoice Amount

\$177.05

Neighborhood Council/N.H.West Attn to: Accounts Payable P.O. BOX 2091 North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Туре	Units	Rate	Amount
Week ending: 02/18/2018 Levin, David Minute Taker	Reg	7.25	\$24.42	\$177.05
		Total	This Week ending:	\$177.05

Reg: 7.25 OT: 0 DT: 0	Total - This Invoice:	\$177.05
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 Invoice No.: 29549

Office of the City Clerk							10 (1
Administrative Services Division							A Section 1
Neighborhood Council (NC) Fundin	g Program					3	COTEC CO
Board Action Certification Form			Γ	00/45/0047		4	Yay
NC Name: North Hills West			Meeting Date:				
Budget Fiscal Year: 2017-18 Board Motion and/or Public	Annual of NII IVA/A	10 0047	Agenda Item N				
Benefit Statement (CIP and NPG):	Approval of NHWN	NC 2017-	To Affilia	budget			
Recused Boardmembers	s must leave the room prior		e Count sion and may n	ot return to the r	oon until after t	he vote is comp	ete.
Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	Х					
Jay Beeber	Vice-President				Х		2
Dave Brown	Secretary	х					
Madlena Minasian	Treasurer	Х					
Armando Diaz					Х		
Maggie Elliott		X					***************************************
Garry Fordyce		X					
Puman Gohel		X					
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Antonino Lovato					X		
Kreshell Ramey			<u> </u>		X		
Riesileli Raffley							

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Totals		9			4		
We, the Treasurer and the Second	Signer of the above named N	leighborhood		e that the informated			

Dan Gibson

7/14/2017

Print/Type Name:

Date:

Madlena Minasian

7/14/2017

Print/Type Name:

Date:



Invoice #NHWNC 2018 0301

Number

Date March 1, 2018

Mr. Dave Brown North Hills West NC PO Box 2091 North Hills, CA 91393 Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7164 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	387.28
Amount Now Due	\$387.28

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
2/8/2018	15 year article & image on slideshow. Update homeless connect. St. Baldricks. FB. City Nav.	0.67
2/13/2018	Meeting eblast. Slideshow update.	1.00
2/19/2018	Revise tables page.	0.50
2/20/2018	Confirm email forwarding. FB posts.	0.34
2/28/2018	Draft survey	1.25
	Total	3.76

Office of the City Clerk							10 (1
Administrative Services Division							A Section 1
Neighborhood Council (NC) Fundin	g Program					3	COTEC CO
Board Action Certification Form			Γ	00/45/0047		4	Yay
NC Name: North Hills West			Meeting Date:				
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Jay Beeber	Vice-President				Х		2
Dave Brown	Secretary	х					
Madlena Minasian	Treasurer	Х					
Armando Diaz					Х		
Maggie Elliott		X					***************************************
Garry Fordyce		X					
Puman Gohel		X					
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Antonino Lovato					X		
Kreshell Ramey			<u> </u>		X		
Riesileli Raffley							

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Totals		9			4		
We, the Treasurer and the Second	Signer of the above named N	leighborhood		e that the informated			

Dan Gibson

7/14/2017

Print/Type Name:

Date:

Madlena Minasian

7/14/2017

Print/Type Name:

Date:

NHWNC 1/18/18 GBM Agenda item # 9 +227,94

Server: CASH

FRATELLI'S PIZZA 16153 Parthenia St.

06/15/2017

OCI YOL OHOLI	00/ 10/ 2011
Dave D/1	4:26 PM
Guests: 1	20010
Reprint #: 1	*
Delivery Charge	1.50
Large Cheese Pizza	0.00
Large	12. 95
Sicilian	2.00
pineapple	2.00
canadian bacon	2.00
Large Combo Pizza	0.00
Large	18. 95
Sicilian	2.00
Large VeggiePizza	0.00
Large	18. 95
Sicilian	2.00
Large BBQ Chicken P	
Large	18. 95
Sicilian	2.00
1/2 TRAY CEASER	25. 00
1/2 ITMI CEMOEN	25.00
Subtotal	108. 30
Tax	9. 61
Idx	3.01
Total	117. 91
IVIAI	
Balance Due	117.91

Thank You

NHUNC-OFERNTIONS

STAPLES

17020 CHATSWORTH ST GRANADE HILLS, CA 91344 (818) 831-8095

1759055 13 005 22351 0480 05/25/17 08:53 PRICE

QTY SKU

**	***** Customer Order 2091670	586 *****
2	Documents - Documents 1980563 6.185ea	12.37
1	Documents - Documents	11.15

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SPLS 2IN TABS+INSR	3.99
718103029360	3.99
STAPLES PORT FILE	11.49
1 SPLS 5TAB HNG FLDR	positiva agrazitat
718103029292	13.99
SUBTOTAL	52
Standard Tax 8.7500%	4.
TOTAL (57.63)	\$57.0

5-18-17' GBM LONKTS

6-15-17 6 BM

06 35-2017 #0 3X 8.50 8 PLUCOR 25 9 CASH 25.50

25.50



26.90

Office of the City Clerk									
Administrative Services Division		•				gradu (
Neighborhood Council (NC) Funding Progr	ram					i I			
Board Action Certification (BAC) Form						The Contraction of the Contracti	STORIO TO		
NC Name:NORTH HILLS WES	Meeting Date:January 18, 2018								
Budget Fiscal Year:	Agenda Item No:9 PASSED								
Board Motion and/or Public Benefit Statement (CIP and NPG):	MOTION TO RE-AUTHORIZE APPROVAL TO REIMBURSE BOARD								
Statement (or and it o).	MEMBER DAVE BROWN FOR PRIOR BUDGET YEAR EXPENDITURES,								
	TO BE PAID FROM CURRENT BUDGET YEAR. \$227.94 FOR MAY & JUNE								
Method of Payment: (Select One)	☐ Check	Vote	Credit Card		■ Board	Member Reimb	ursement		
Recused Board Member	rs must leave the room price		0.000	t return to the ro	om until after t	he vote is comple	ete.		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
DAN GIBSON	PRESIDENT	X							
JAY BEEBER	/ICE-PRSIDEN	Χ							
MADLENA MINASIAN	TREASURER	X							
DAVE BROWN	SECRETARY	X							
PAT CRONE		X							
MAGGIE ELLIOTT		X							
PUNAM GOHEL					X				
GARRY FORDYCE			X						
CAROL HART	1	X	^						
		X		1					
DAVID HYMAN									
SAM KWASMAN					Х	-			
CARLOS PELAEZ		X							
KRESHELL RAMEY									
	-								
Y	1								
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	-			-		-			
	-			+	-	1			
Roard Quorum: 7	Tatal	9	1	-	2		-		
Board Quorum: 7 We, the authorized signers of the above	Total:		at the information	on presented on		urate and comple	ete, and that a public		
meeting was held in accordance with all meeting where a quorum of the Board was	l laws, policies, and proced								
Authorized Signature	Authorized Signature:								
Print/Type Name: DAN GIBSON			Print/Type Name: MADLENA MINASIAN						

Date: JANUARY 18, 2018

Date: JANUARY 18, 2018