

# Monthly Expenditure Report



**Reporting Month: October 2018**

**Budget Fiscal Year: 2018-2019**

**NC Name: North Hills West  
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39908.97	\$1634.22	\$38274.75	\$1114.08	\$0.00	\$37160.67

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31000.00	\$34.59	\$27274.75	\$0.00	\$26660.67
Outreach		\$1599.63		\$614.08	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$500.00	\$2500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2091.03	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VZWRLSS PRPAY AUTOPAY	10/07/2018	(Credit card transaction)	General Operations Expenditure	Office	\$34.59
2	NEW HORIZONS	10/03/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
3	NEW HORIZONS	10/03/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
4	UNCLE JOES DONUTS CORP	10/18/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$38.00
5	FRATELLIS ITALIAN	10/19/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$141.27
6	NEW HORIZONS	10/26/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
7	NEW HORIZONS	10/26/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
8	WENDY L. MOORE / MOORE BUSINESS RESULTS	10/11/2018	Communication Services	General Operations Expenditure	Outreach	\$347.07



10/24/2018

Gmail - You are good for another month!



Dan Gibson <dgibson.nhwnc@gmail.com>

## You are good for another month!

1 message

Verizon Wireless <VZWMail@ecrmemail.verizonwireless.com>  
To: President@nhwnc.net

Sun, Oct 7, 2018 at 2:01 AM

Thanks for your payment.



[Shop](#) [Support](#) [My Verizon](#)

Mobile number ending in: 2259

# Your plan has been renewed.

You're all set through 11/06/2018. Visit [My Verizon](#) at any time to review your account details.

## My plan

My plan:

\$30 BASIC UNLIM BUNDLE

## Thanks for choosing

[View your payment details.](#)

[Save time with Auto Pay](#) >

Payment amount	\$30.00
CA Prepaid MTS Fee	\$2.70
CA Prepaid MTS Fee	\$1.67
CA Prepaid MTS Fee	\$0.22
<b>Total amount</b>	<b>\$34.59</b>



[Phones](#) [Tablets](#) [Accessories](#) [Plans](#) [Verizon Up](#)

© 2018 Verizon Wireless

This email was sent to President@nhwnc.net.

We respect your privacy. Please review our [privacy policy](#).

## Transaction Successful

### Transaction Receipt

Merchant:	New Horizons - (North Hills, CA)
Date/Time:	10/03/2018 12:34:30 PM PDT
Transaction ID:	4314577628
Transaction Type:	Card Settle
Amount:	\$180.00

### Credit Card Information

CC Type:	Mastercard
CC Number:	*****5486
Auth. Code:	059432
Processor:	main

### Billing Information

DANNY R. GIBSON  
North Hills West Neigghborhood Council  
president@nhwnc.net  
661 877-7538  
16405 CHASE ST.  
NORTH HILLS CA, 91343  
US

### Shipping Information

DAN GIBSON  
North Hills West Neighborhood Council  
president@nhwnc.net  
200 N. Spring St. FL 20  
LOS ANGELES CA, 90012-4801  
US

### Order Information

Order ID:	<u>CAFE FUNCTION 8/16/2018</u>
Description:	MEETING
PO Number:	IN20180816



## Transaction Successful

### Transaction Receipt

Merchant:	New Horizons - (North Hills, CA)
Date/Time:	10/03/2018 12:32:17 PM PDT
Transaction ID:	4314573660
Transaction Type:	Card Settle
Amount:	\$180.00

### Credit Card Information

CC Type:	Mastercard
CC Number:	*****5486
Auth. Code:	068381
Processor:	main

### Billing Information

DANNY R. GIBSON  
North Hills West Neigghborhood Council  
president@nhwnc.net  
661 877-7538  
16405 CHASE ST.  
NORTH HILLS CA, 91343  
US

### Shipping Information

DAN GIBSON  
North Hills West Neighborhood Council  
president@nhwnc.net  
200 N. Spring St. FL 20  
LOS ANGELES CA, 90012-4801  
US

### Order Information

Order ID:	CAFE FUNCTION 7/18/2018
Description:	MEETING
PO Number:	IN20180718



10-19-2018 #85

4X 9.50 a  
#8 38.00  
CASH 38.00

ITEM 4  
ICL 9631

**UNCLE JOES DONUTS  
CORPOR**

8704 WOODLEY AVE  
NORTH HILLS, CA 91343  
8188930824

Transaction **004287**

**Total \$38.00**

CREDIT CARD SALE \$38.00  
MASTERCARD 5486

Retain this copy for statement  
validation

18-Oct-2018 1:13:47P  
\$38.00 | Method: EMV  
MASTERCARD  
XXXXXXXXXXXX5486  
DANNY GIBSON  
Ref #: 829100539350  
Auth #: 014210  
MID: \*\*\*\*\*3996  
AID: A0000000041010  
AthNtwkNm: MASTERCARD  
SIGNATURE VERIFIED  
thank for your business



## FRATELLIS ITALIAN

16153 PARTHENIA ST  
NORTH HILLS, CA 91343  
8188939233

FOLLOW US ON INSTAGRAM  
@FRATELLISPIZZANH  
WE DELIVER WITHIN 3 MILES AND 15\$  
MINIMUM ORDER!

## ORDER: 09 DELIVERY

Cashier: Kenia  
18-Oct-2018 12:52:26P

Transaction 009671

1	Delivery	\$1.50
2	Large Pizza	\$0.00
	Alfredo Pizza	\$37.90
	mush	
1	Large Pizza	\$12.95
	Pineapple	\$2.00
	Can Bac	\$2.00
1	Large Pizza	\$0.00
	Fratelli Combo Pizza	\$18.95
1	Large Pizza	\$0.00
	Mediterranean Pizza	\$20.95
1	Salads	\$0.00
	Garden Or Caesar Salad 1/2 Tray	\$25.00

Subtotal	\$121.25
Tax	\$11.52

Total	\$132.77
CREDIT CARD AUTH	\$132.77
MASTERCARD 5486	

Tip

Total

8.50  
141.27

Retain this copy for statement validation

## Transaction Successful

### Transaction Receipt

<b>Merchant:</b>	New Horizons - (North Hills, CA)
<b>Date/Time:</b>	10/26/2018 11:06:17 AM PDT
<b>Transaction ID:</b>	4349408753
<b>Transaction Type:</b>	Card Settle
<b>Amount:</b>	\$180.00

### Credit Card Information

<b>CC Type:</b>	Mastercard
<b>CC Number:</b>	*****5486
<b>Auth. Code:</b>	051589
<b>Processor:</b>	main

### Billing Information

DANNY R. GIBSON  
North Hills West Neigghorhood Council  
president@nhwnc.net  
661 877-7538  
16405 CHASE ST.  
NORTH HILLS CA, 91343  
US

### Shipping Information

DAN GIBSON  
North Hills West Neighborhood Council  
president@nhwnc.net  
200 N. Spring St. FL 20  
LOS ANGELES CA, 90012-4801  
US

### Order Information

<b>Order ID:</b>	CAFE FUNCTION 10/18/18
<b>Description:</b>	MEETING



## Transaction Successful

### Transaction Receipt

<b>Merchant:</b>	New Horizons - (North Hills, CA)
<b>Date/Time:</b>	10/26/2018 11:01:47 AM PDT
<b>Transaction ID:</b>	4349401111
<b>Transaction Type:</b>	Card Settle
<b>Amount:</b>	\$180.00

### Credit Card Information

<b>CC Type:</b>	Mastercard
<b>CC Number:</b>	*****5486
<b>Auth. Code:</b>	042605
<b>Processor:</b>	main

### Billing Information

DANNY R. GIBSON  
North Hills West Neigghorhood Council  
president@nhwnc.net  
661 877-7538  
16405 CHASE ST.  
NORTH HILLS CA, 91343  
US

### Shipping Information

DAN GIBSON  
North Hills West Neighborhood Council  
president@nhwnc.net  
200 N. Spring St. FL 20  
LOS ANGELES CA, 90012-4801  
US

### Order Information

<b>Order ID:</b>	CAFE FUNCTION 9/20/18
<b>Description:</b>	MEETING
<b>PO Number:</b>	IN20180816



Invoice #NHWNC 2018 0901  
Number

Date September 1, 2018

Mr. Dave Brown  
North Hills West NC  
PO Box 2091  
North Hills, CA 91393

Please remit to:

Wendy L. Moore  
Moore Business Results  
19300 Rinaldi, #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

Communications services	266.77
Repeating Events Calendar Annual License	50.00
Late fee on 8/1 invoice	25.00
Interest on 8/1 invoice	5.30
<b>Amount Now Due</b>	<b>\$347.07</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
8/6/2018	NNO Blast. Fb.	0.17
8/14/2018	Cert class on news. Fair flyer on 9/29. Eblast.	0.83
8/21/2018	Directions on securing DNS.	0.17
8/21/2018	Calendar: Ritchie Valens festival, city celebration, congress	0.17
8/29/2018	Plugin updates. Test calendar, send instructions.	0.50
9/1/2018	CERT Article	0.75
	Total	2.59

☐ Board Member Reimbursement



Invoice #NHWNC 2018 0801  
Number

Date August 1, 2018

Mr. Dave Brown  
North Hills West NC  
PO Box 2091  
North Hills, CA 91393

Please remit to:

Wendy L. Moore  
Moore Business Results  
19300 Rinaldi, #7524  
Northridge, CA 91327

818 252-9399  
<http://www.moorebusinessresults.com/>  
City of LA Tax #549794-29

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Communications services	353.29
<b>Amount Now Due</b>	<b>\$353.29</b>

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
7/11/2018	Eblast. Fb	0.75
7/17/2018	Eblast.	0.67
7/18/2018	Articles on FB	0.34
7/27/2018	Archive old articles. Meeting on calendar. FB.	0.50
7/28/2018	Outreach agenda	0.50
7/30/2018	Outreach agenda revised. Mission NNO. Eblast	0.67
	Total	3.43

## Board Action Certification (BAC) Form



Board motion to approve the expenditure of \$353.29 to Moore Business Results for communication services.

☐ Board Member Reimbursement

**Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.**

[illegible]

**Board Quorum:**

**Total:**

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature:

Print/Type Name. **Dan Gibson**

Date: 09/20/2018