Monthly Expenditure Report



Reporting Month: December 2018 Budget Fiscal Year: 2018-2019

NC Name: North Hills West Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37271.48	\$3904.85	\$33366.63	\$0.00	\$0.00	\$33366.63

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$378.52		\$0.00	
Outreach	\$31000.00	\$3026.33	\$22866.63	\$0.00	\$22866.63
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00
Neighborhood Purpose Grants	\$3000.00	\$500.00	\$2500.00	\$0.00	\$2500.00
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	litures: \$4728.52

	Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PARTNERS	12/14/2018	(Credit card transaction)	General Operations Expenditure	Office	\$378.52
2	VZWRLSS PRPAY AUTOPAY	12/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$34.59
3	AM DIRECT	12/12/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$1890.63
4	99-CENTS-ONLY #0055	12/17/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$20.81
5	SMART AND FINAL 460	12/17/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$82.91
6	FRATELLIS ITALIAN	12/18/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$794.92
7	Gledhill Street Elementary	10/26/2018	Board motion to approve a Neighborhood Purposes Gr	Neighborhood Purpose Grants		\$500.00
8	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/20/2018	Communication Services	General Operations Expenditure	Outreach	\$202.47
	Subtotal:					\$3904.85

	Outstanding Expenditures					
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding	g				\$0.00

Receipts:



St: 55 Gramada Hills

Chatsworth & Balboa 17034 Chatsworth Granada Hill Ch 91344

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SUBTOTAL	\$19.00
TAX	\$1.81
TOTAL.	\$20.81
MASTERCARD	\$20.81

PURCHASE **********5436 NC \$20.01 12-17-18 11:15:30 A4 55 1 162961 4316

SERVICE RESIDENCE SERVICE SERVICE SE ALO

REF#: 086342 Approved

MASTERCARD

AID: A0000000041010

Exchange or Stare Credit Within 9 days of purchase Up to 9 Items with receipt Seasonal items are final sale Thanks for Shopping!

990055011629614316178823

ITEMS SOLO 19 12-17-2018 11:15AM 0055 01 4316 Fabiola



Welcome To Our Granada Hills Stone Store #460

See Us On WEB www.smartendfina .com

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Cash en: Mariella R.
 DATE 12/17/18
                               TIME 10:48:11
     FS Hd 8.75 in Plat
      Sprite 1.4
Was $1.89 / YOU SAVED -> $.50
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·L.89 FD
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FS 12 uz Foam Cups 2.2
FS 17XL7 Napkin 7.9
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     Was 33.59 7 YOU SAVED -> $1.00
FS Lunch Napkin 3.49 F
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FS HD Clean Fonks 3.99 F
FS HD Clean Fonks 3.99 F
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 TOTAL NUMBER OF ITEMS THIS VISIT--- 19
 ***** Electronic Payment Activity *****
 12/17/2018 10 49 16
MASTERCARD Entr/ Method: Chip
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FRATELLIS ITALIAN

16153 PARTHENIA ST NORTH HILLS, CA 91343 8188939233

FOLLOW US ON INSTAGRAM @FRATELLISPIZZANH WE DELIVER WITHIN 3 MILES AND 15\$ MINIMUM ORDER!

> ORDER: 04 DINE-IN

Cashier: Lizbeth 17-Dec-2018 11:41:23A Transaction 011161

1 Pasta \$0.00 Spaghetti \$0.00 Marinara, Meat Sauce, Garlic Butter, Olive Oil And Garlic Full Tray \$80.00

1 Pasta Dishes \$0.00 Lasagna Full \$95.00

1 Pasta \$0.00 Fettuccini \$0.00 Alfredo, Pomodoro, Clam Sauce, Pink Sauce, Pesto Full Tray \$90.00

1 Pasta \$0.00 Mostaccioli \$0.00 Alfredo, Pomodoro, Clam Sauce, Pink Sauce, Pesto Full Tray \$90.00

1 A La Carte \$0.00 Chicken/Eggplant Parmesan Full Tray \$110.00

1 Salads \$0.00 Garden Or Caesar Salad Full Tray \$45.00 Garden Or Caesar Salad Full Tray \$45.00 Garden Or Caesar Salad Full Tray \$45.00 Garden Or Caesar Salad Full Tray \$45.00

 1
 Tiramisu
 \$40.00

 1
 Xlarge Pizza
 \$0.00

 Vegetarian Pizza \$20.95

Subtotal \$725.95

Tax \$68.97 Total \$794.92

CREDIT CARD AUTH MASTERCARD 5486

Tip

delivery

\$79498

\$20.00

\$794.92

Total

Date and time: Dec 14, 2018 2:03:21 PM PST

Transaction ID: 90P73258D3624142N

PayPal

Partners In Diversity, Inc.

690 East Green Street,

#101,

Pasadena, CA 91101

United States

Phone: 626-793-0020

Email: accounting.dept@p-i-d.biz

Payment information

Card type: MasterCard

Card number: XXXXXXXXXXX5486

Billing information

Danny Gibson

Shipping information

None provided

Invoice No. Description Amount
#31776 \$140.42; #31965
\$140.42 & #32149 \$97.68
David Levin - Minute Taker \$378.52 USD

Total

\$378.52 USD

Thanks for your purchase.



Remit to: Partners In Diversity, Inc.

P.O. Box 654 South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West Attn to: Accounts Payable P.O. BOX 2091 North Hills, CA 91343

INVOICE

Invoice	Amount
<u>\$14</u>	0.42

Payment Terms	Invoice Date
Due On Receipt	10/29/2018
Invoice No.	Customer No.
31776	1351

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

	Description	Туре	Units	Rate	Amount
Week ending: 10/28/20 Levin, David	Minute Taker	Reg	5.75	\$24.42	\$140.42
			Total	This Week ending:	\$140.42

Reg: 5.75 OT: 0 DT: 0	Total - This Invoice:	\$140.42
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 Invoice No.: 31776



P.O. Box 654

Remit to: Partners In Diversity, Inc. South Pasadena, CA 91031-0654

INVOICE

Invoice Amount \$140.42

Payment Terms	Invoice Date
Due On Receipt	11/19/2018
Invoice No.	Customer No.
31965	1351

Neighborhood Council/N.H.West Attn to: Accounts Payable P.O. BOX 2091 North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

	Description	Туре	Units	Rate	Amount
Week ending: 11/18/2018 Levin, David	Minute Taker	Reg	5.75	\$24.42	\$140.42
			Total	This Week ending:	\$140.42

Reg: 5.75 OT: 0 DT: 0	Total - This Invoice:	\$140.42

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 Invoice No.: 31965



Remit to: Partners In Diversity, Inc. P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West Attn to: Accounts Payable P.O. BOX 2091

North Hills, CA 91343

INVOICE

Invoice Amount	
<u>\$97.68</u>	

Payment Terms	Invoice Date
Due On Receipt	12/10/2018
Invoice No.	Customer No.
32149	1351

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

	Description	Type	Units	Rate	Amount
Week ending: 12/09/2018 Levin, David	 Minute Taker	Reg	4.00	\$24.42	\$97.68
			Total	This Week ending:	\$97.68

Reg: 4 OT: 0 DT: 0	Total - This Invoice:	\$97.68

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1

Invoice No.: 32149



NORTH HILLS WEST POBOX POBOX 2091 NORTH HILLS,CA 91393

Payment information for NORTH HILLS WEST (818-903-2259) for the period 07/2017 to 12/2018.

9:01 PM CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59 Aug 6, 2018 Paid Amount: \$30.00 9:03 PM CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59 Jul 6, 2018 Paid Amount: \$30.00 9:03 PM CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$3.4.59	Date	Amount		Paid With
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AM DIRECT

6607 Valjean Av. Van Nuys, CA 91406-5817 818/787-6415 FAX 818/787-6142

Invoice

Date	Invoice #
12/10/2018	Job 1567

Bill To

North Hills West Neighborhood Council P.O. Box 2091

North Hills, CA 91343

Ship To

E-mail: dgibson.nhwnc@gmail.com E-mail: mminasian@nhwnc.net E-mail: chart@nhwnc.net

Description	Qty	Rate	Amount
REVISED INVOICE HOLIDAY POSTCARD - PRINT AND MAIL For December, 2018			
Provide prepared graphic file for reproduction & approval by client Reconfigure sample prepared by client to conform to print & mail tandards		100.00 100.00	100.00 100.00
Additional labor charge for printer - Sunday work		85.00	85.00
Print Full Color 4/4 Two-Sided 6" x 11" Postcards 4 point glossy card stock	4,681	0.14	655.34
Service through USPS Business Gateway Sort cards by Carrier routes in ZIP code 91343 and Print E-Docs		130.00	130.00
Postage for Job - 4,681 pieces Deliver to Van Nuys Bulk Service USPS for pre-approval & lowest ate of postage Drop-ship at Santa Clarita USPS Bulk Service		760.29 25.00 35.00	760.29 25.00 35.00
		Subtotal	\$1,890.63
		Sales Tax (9.5%)	\$0.00
		Total	\$1,890.63
		Payments/Credits	-\$1,890.63
Phone # Fax #		Balance Due	\$0.00
818/787-6415 818/787-6142	Į		\$0.0



Los Angeles Unified School District Gledhill St. Elementary School Gledhill Math/Science Magnet 16030 Gledhill Street, North Hills, CA 91343 Telephone: (818) 894-1151

Telephone: (818) 894-1151 FAX: (818) 894-2462 Michelle King Superintendent of Schools

Joseph Nacorda Local District Northwest Superintendent

Linda R. Bueno Principal

Laura Singer Assistant Principal, EIS

September 14, 2018

To Whom It May Concern,

I would like to submit my NPG for Gledhill Street Elementary School. Our Federal ID is 95-6101193. We are a public school requesting two-way radios materials such as antennas, batteries and charging bases in order to assist in effective communication throughout the entire school. The radios will be used for emergencies and emergency drills, communication amongst yard supervision during recess and lunch schedules and amongst the administrative team.

We kindly thank you for your consideration.

Thank you,

Linda Bueno, Principal

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

	Name of NC from which you are seeking this gran	nt:	North Hills We	st Neighborhood C	ouncil
SEC	TION I- APPLICANT INFORMATION				
1a)	Gledhill Street Elementary	95-	6101193	California	
,,	Organization Name	Fee	deral I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable
461	16030 Gledhill Street	Nor	th Hills	CA	91343
1b)	Organization Mailing Address	Cit	У	State	Zip Code
	Same as above				
1c)	Business Address (If different)	Cit	/	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:				
	Linda Bueno, Principal	(818)	894-1151	Linda.Bueno@la	ausd.net
	Name	Phon	е	Email	
2)	Type of Organization- Please select one: Public School (not to include private schools) Attach Grant Request on School Letterhe	or ad	☐ 501(c)(3) Non Attach IRS De	-Profit <i>(other than religio</i> etermination Letter	us institutions)
3)	Name / Address of Affiliated Organization (If applicable)		City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Gledhill Street Elementary would like to provide effective communication amongst all school personnel through the use of two way radios.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Gledhill Street Elementary is in need of purchasing various radio items such as antennas, charging bases and batteries to assist in effective communication throughout the entire school. The radios will be used for emergencies and emergency drills, communication amongst yard supervision during recess and lunch schedules and amongst the administrative team.

	TION III - PROJECT BUDGET OUT				
6a)	Personne Related Expenses			ecologe vericial	
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	Two-way radios items		(* A/4)	6 600 004	8.506
7)	Have you (applicant) applied to are No Yes, please list na	ny other Neighborhoo ames of NCs:	d Councils requesti	ng funds for this pro	oject?
(Is the implementation of this spec	ific program or nurno	se described in boy	4 above contingent	on any other
	factors or sources or funding? (In	ncluding NPG applica	ions to other NCs)		
,		and approximation			s, please descri
	Source of Funding		Amount	Total C	io letelet desit
					4 4
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)	What is the TOTAL amount of the	grant funding request	ed with this applica	tion:	\$ 500
a)	Start date: 19/25/18 10b)	Date Funds Required	10/25/18	2000 PM 1000 P	
	W227			•	
c)	Expected completion date:	(After com	pletion of the project	ct, the applicant mus	st submit a
СТ	follow-up form to the Neighborl ION IV - POTENTIAL CONFLICTS	lood Council and the	Department of Neig	hborhood Empower	ment)
aı ı	Do you (applicant) have a former o	or existing relationship	with a Board Memi	per of the NC?	
,	No Diver Diogen	donoribo bolove			
	Name of NC Board Member	describe below:			inant
	■ No ☐ Yes - Please	describe below:		elationship to Appli	cant
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at (213) 978-1551 for instructions on completing this form

Office of the City Clerk						22	
Administrative Services Division						-0	(100 to 1
Neighborhood Council (NC) Funding Progr	am						
Board Action Certification (BAC) Form						The Charles	100 JH
NC Name: North Hills West			Meeting Date:				
Budget Fiscal Year: 2018-19 Board Motion and/or Public Benefit			Agenda Item N				
Statement (CIP and NPG):	Board motion to ap Elementary to pure damaged radio cor	chase misce	ghborhood llaneous two	Purposes Gi o way radio i	ant in the ar tems and re	mount of \$50 place missin	00 to Gledhill g and
Method of Payment: (Select One)	■ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Board Members	s must leave the room pric		Count ion and may no	t return to the re	oom until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	X					
Jay Beeber	Vice President			,	X		
Madlena Minasian	Treasurer	X					
Dave Brown	Secretary	X					
Pat Crone		· ×					
Maggie Elliott		X					
Garry Fordyce			X				
Punam Gohel		X					
Carol Hart		×					
David Hyman		×					
Sam Kwasman					X.		
Carlos Pelaez		X			/-		
Kreshell Ramey		B					
	*,						
Board Quorum:	Total:	10	1		2		
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and proced						
Authorized Signature			Authorized Sign	nature:	1/2/		,
Print/Type Name: Madlena Minas	sian		Print/Type Nam	ne:Dan Gib	son		
Date: 09/20/2018			Date: 09/20/	/2018			•



Invoice #NHWNC 2018 1101

Number

Date November 1, 2018

Mr. Dave Brown North Hills West NC PO Box 2091 North Hills, CA 91393 Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	172.01
Late fee on 10/1 invoice	25.00
Interest on 10/1 invoice	5.46
Amount Now Due	\$202.47

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
10/12/2018	Pro bono week on news. Eblast. FB	0.67
10/16/2018	Eblast draft	0.50
10/17/2018	Fair article. Eblast	0.50
	Total	1.67

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Reimbursement
complete.
ble Recused
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Date: 9/20/2018

Date: 9/20/2018