Monthly Expenditure Report



Reporting Month: June 2019

Budget Fiscal Year: 2018-2019

NC Name: North Hills West Neighborhood Council

		Monthly Cash Re	conciliation		
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$19094.57	\$7165.04	\$11929.53	\$2512.23	\$0.00	\$9417.30

		Monthly Cash Fl	ow Analysis		
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office		\$90.00		\$0.00	
Outreach	\$24800.00	\$1667.54	\$1729.53	\$0.00	\$1729.53
Elections		\$407.50		\$0.00	
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00
Neighborhood Purpose Grants	\$9200.00	\$5000.00	\$2200.00	\$2512.23	\$-312.23
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	itures: \$22905.43

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	OFFICE DEPOT #5125	06/04/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$15.72
2	OFFICE DEPOT #5125	06/05/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$534.60
3	VZWRLSS PRPAY AUTOPAY	06/07/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$32.70
4	NEW HORIZONS - SFV	06/19/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
5	UNCLE JOES DONUTS CORP	06/20/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$39.80
6	FRATELLIS ITALIAN	06/21/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$165.02
7	THE HOME DEPOT #6661	06/19/2019	(Credit card transaction)	General Operations Expenditure	Elections	\$103.46
8	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/21/2019	Approve \$327.75 invoice # 0501 Moore Bus	General Operations Expenditure	Outreach	\$327.75

9	Dan Gibson	05/24/2019	Reimburse Board member Dan Gibson \$304.04 for	General Operations Expenditure	Elections	\$304.04
10	Partners in Diversity, Inc.	05/30/2019	Approve May 16 GBM Partners in Diversity	General Operations Expenditure	Office	\$90.00
11	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/30/2019	Approve Moore Business Results for May service	General Operations Expenditure	Outreach	\$371.95
12	Northridge Beautification Foundation	05/31/2019	Approval of NPG from Northridge Beautification Fou	Neighborhood Purpose Grants		\$5000.00
	Subtotal:					\$7165.04

			Outstanding Expenditure	S		
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Friends of the Mid-Valley Regional Library	05/24/2019	NPG \$1,500 to Friends of the Mid-Valley Regio	Neighborhood Purpose Grants		\$1500.00
2	Friends of the Mid-Valley Regional Library	05/31/2019	Approval of NPG from Friends of the Mid-Valley Lib	Neighborhood Purpose Grants		\$1012.23
	Subtotal: Outstanding	g				\$2512.23

Shipment 2 Expected delivery date: 06/05/2019 8:30 AM - 5:00 PM

Order Number: Order Date: Customer Name: 322802366-001

05/30/2019

Status: Tracking: In Process

N/A

NORTH HILLS WEST NEIGHBORHOOD COUNCILShipping to: 24013790

NORTH HILLS WEST NEIGHBORHOOD COUNCIL

16405 CHASE ST

Account #: Payment info:

MasterCard, last 4 digits: 5486

Comments:

NORTH HILLS, CA 91343-6207 Delivery Method:

Office Depot® | OfficeMax® Rewards: 5716595243

Original Quantity Ordered

Backorder Quantity

Price per Individual Unit Unit of Measure EXTENDED PRICE: Ordered Quantity x Unit Price

Ordered Quantity - Backorder Quantity

ITEM DESCRIPTION

QTY

AVAILABLE

B/O Qty

UNIT PRICE UM

EXTENDED PRICE

Mead Plain White Self-Seal Business Envelopes -

0

\$3.590 box

\$14.36

LEGEND

AVAILABLE:

UNIT PRICE:

B/O Qtv:

QTY:

Business - #10 - 4 1/8" Width x 9 1/2" Length - Selfsealing - 50 / Box - White (108861)

Subtotal: 14.36 Tax:

1.36 Delivery Fee: 0.00 Misc.: 0.00

Total: \$15.72



Save Time with Subscriptions

One or more items in your order are eligible for automatic deliveries. View items

You can now track delivery of your order online. Enter the order number shown in this email, or go to Order Tracking at OfficeDepot.com and log in to track delivery of your order by entering your order number in combination with either your telephone number or account number

Normal deliveries to business addresses are made between the hours of 8:30 AM and 5:00 PM, and to residential addresses between 8:30 AM and 7:00 PM

Got a question? We're taking care of business every day, and we are ready to help. Call 800-463-3768 or email us and one of our Customer Service Specialists will provide prompt answers to all your questions

Office of the City Clerk						/	
Administrative Services Division						and the state of t	30 105 ALC
Neighborhood Council (NC) Funding Progr	ram					3	
Board Action Certification (BAC) Form						The Co	WIDE DITTO
NC Name: North Hills West NC			Meeting Date:	May 28, 2019	9	4	
Budget Fiscal Year: 2018-2019			Agenda Item N	lo: 10	PA558	d	
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of up of outreach & o	to \$1, 9 00	to Office	Depot for i	materials a	& services	in support
	of outreach & o	communic	ations for	the prefere	ential park	ing project	on Haskell
Backbad of Dourse outs (Calast One)	Ave.	(\$1,90	☐ Credit Card		□ Pear	d Member Reimb	urcomont
Method of Payment: (Select One)	Li Check	Vot	e Count		LI BOat	u Member Keimb	ursement
Recused Board Member	s must leave the room price	or to any discus	sion and may no	ot return to the re	oom until after t	the vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
DAN GIBSON	President	X					
CAROL HART	Vice-President	X					
MADLENA MINASIAN	Treasurer				×		
DAVE BROWN	Secretary	×					
HEATHER HUDSON					×		
GIL BRENNER		×					
PAT CRONE		×					
SHIRLEY DABIT		×					
MAGGIE ELLIOT		de .		×			
PUNAM GOHEL				^			
DAVID HYMAN		×					
CARLOS PELEAZ		X					
KRESHELL RAMEY			<u> </u>		~		
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Board Quorum: 7	Total:	9		/	3		
We, the authorized signers of the above meeting was held in accordance with all				•			
meeting where a quorum of the Board was	s present.				7/		
Authorized Signature	11-		Authorized Sign	nature:	1		
Print/Type Name: Dan Gibson			Print/Type Nan	ne: Madlena	a Minasiar	1	
Date: 5/28/2019			Date: 5/28/	2019			



Call Us: 800.GO.DEPOT (800-463-3768)

EXTENDED PRICE

Text Us: 904-853-3768

Order Confirmation

Thank you for shopping with us.

We are processing your order and will send you an email notification when it ships. Due to product availability or size, your order will arrive in multiple shipments. Shipping confirmation emails will provide details on all shipments.

For your reference, below is a summary of your order:

Shipment 1 Expected delivery date: 06/05/2019 8:30 AM - 5:00 PM

Order Number:

322800126-001

Status:

In Process

AVAILABLE B/O Oty UNIT PRICE UM

Order Date:

05/30/2019

Tracking: N/A

Customer Name:

NORTH HILLS WEST NEIGHBORHOOD COUNCILShipping to:

NORTH HILLS WEST NEIGHBORHOOD COUNCIL 16405 CHASE ST

Account #: 24013790

Payment info: Comments:

MasterCard, last 4 digits: 5486

NORTH HILLS, CA 91343-6207

Delivery Method:

Office Depot® | OfficeMax® Rewards: 5716595243

ITEM DESCRIPTION		QTY	AVAILABLE	B/O Qty	UNIT PRICE	UM	EXTENDED PRICE
	Office Depot® Brand Copy & Print Paper, Letter Size Paper, 20 Lb, 500 Sheets Per Ream, Case Of 10 Reams (348037)	1	1	0	\$58.990	case	\$58.99
*-	HP 952XL High Yield Black And HP 952 Cyan/Magenta/Yellow Ink Cartridges, Pack Of 4 (431632)	2	2	0	\$108.890	each	\$217.78
	HP 952XL Black Ink Cartridge (F6U19AN#140) (380433)	1	1	0	\$44.890	each	\$44.89
	Avery® Laser Post Cards, 4 1/4" x 5 1/2", White, Box Of 200 (580450)	1	1	0	\$24.990	box	\$24.99
	Avery® Easy Peel® Permanent Laser Address Labels, 1" x 2 5/8", FSC® Certified, White, Pack Of 3,000 (364364)	1	1	0	\$31.990	box	\$31.99
	USPS FOREVER® STAMPS, Coil of 100 Postage Stamps, Stamp Design May Vary (898782)	2	2	0	\$55.000	roll	\$110.00
sku Info	POSTAGE PROCESSING FEE\$5.00 (353798)	2	2	0	\$5.000	each	\$10.00

Subtotal: 498.64

LEGEND

Tax: Delivery Fee: Misc.:

35.96

0.00 0.00

Total: \$534.60

QTY: Original Quantity Ordered AVAILABLE: Ordered Quantity - Backorder Quantity Backorder Quantity B/O Qtv: Price per Individual Unit UNIT PRICE: Unit of Measure UM: EXTENDED PRICE: Ordered Quantity x Unit Price



Administrative Services Division Neighborhood Council (NC) Funding Programmed Programme	ram					Se reference	
NC Name: North Hills West NC			Meeting Date:	May 28, 2019	9	_	
Budget Fiscal Year: 2018-2019			Agenda Item N	No: 10	PASSE	d	
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of up of outreach & c Ave.	to \$1, 6 0 commun	00 to Office ications for 900	Depot for the prefere	materials on the control of the cont	& services ing project	in support on Haskell
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
Recused Board Member	s must leave the room pric		ote Count cussion and may no	ot return to the r	oom until after i	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
DAN GIBSON	President	×					
CAROL HART	Vice-President	X					
MADLENA MINASIAN	Treasurer				×		
DAVE BROWN	Secretary	×			7.		
HEATHER HUDSON	•				×		
GIL BRENNER		×			/-	 	
PAT CRONE		×			-		
SHIRLEY DABIT		X					
MAGGIE ELLIOT		#		×			
PUNAM GOHEL		メ					
DAVID HYMAN		$\frac{2}{\times}$					
CARLOS PELEAZ		X					
KRESHELL RAMEY					×		
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DG/PG ZND							
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Board Quorum: 7 We, the authorized signers of the above r meeting was held in accordance with all I meeting where a quorum of the Board was	aws, policies, and procedu	gicil, declare t res. The abo	hat the informatio ve was approved l	n presented on t	his form is accu	rate and completed ard, at a Brown A	te, and that a public Act compliant public
Authorized Signature			Authorized Sign	nature:	1//		
Print/Type Name: Dan Gibson				ne: Madlena	Minagian		
		******************			ı ıvııı iasıal	1	
Date: 5/28/2019			Date: 5/28/	2019			

Office of the City Clerk



NORTH HILLS WEST POBOX POBOX 2091 NORTH HILLS,CA 91393

Payment information for NORTH HILLS WEST (818-903-2259) for the period 01/2018 to 06/2019.

Date	Amount		Paid With
Jun 6, 2019 9:03 PM	Paid Amount: CA Local Prepaid MTS	\$30.00 \$2.70	MasterCard
	Total Amount:	\$32.70	
May 6, 2019	Paid Amount:	\$30.00	MasterCard
9:04 PM	CA Local Prepaid MTS Total Amount:	\$2.70 \$32.70	
Apr 6, 2019	Paid Amount:	\$30.00	MasterCard
9:02 PM	CA Prepaid MTS Fee Total Amount:	\$2.70 \$32.70	
Mar 6, 2019	Paid Amount:	\$30.00	MasterCard
9:04 PM	CA Prepaid MTS Fee Total Amount:	\$2.70 \$32.70	
Feb 6, 2019	Paid Amount:	\$30.00	MasterCard
9:04 PM	CA Prepaid MTS Fee Total Amount:	\$2.70 \$32.70	
Jan 6, 2019	Paid Amount:	\$30.00	MasterCard
9:00 PM	CA Prepaid MTS Fee Total Amount:	\$2.70 \$32.70	
Dec 6, 2018	Paid Amount:	\$30.00	MasterCard
9:01 PM	CA Prepaid MTS Fee	\$1.67	
	CA Prepaid MTS Fee CA Prepaid MTS Fee	\$2.70 \$0.22	
	Total Amount:	\$34.59	
Nov 6, 2018	Paid Amount:	\$30.00	MasterCard
9:01 PM	CA Prepaid MTS Fee	\$2.70	
	CA Prepaid MTS Fee CA Prepaid MTS Fee	\$1.67 \$0.22	
	Total Amount:	\$34.59	
Oct 6, 2018	Paid Amount:	\$30.00	MasterCard
9:03 PM	CA Prepaid MTS Fee	\$2.70 \$1.67	
	CA Prepaid MTS Fee CA Prepaid MTS Fee	\$1.67 \$0.22	
	Total Amount:	\$34.59	
Sep 6, 2018	Paid Amount:	\$30.00	MasterCard
9:01 PM	CA Prepaid MTS Fee	\$2.70	
	CA Prepaid MTS Fee	\$1.67 \$0.22	
	CA Prepaid MTS Fee Total Amount:	\$0.22 \$34.59	

Transaction Successful

Transaction Receipt

Merchant: Date/Time:

Amount:

Transaction ID: Transaction Type:

New Horizons - (North Hills, CA) 06/19/2019 4:08:44 PM PDT

4754831982 Card Sale \$180.00

Credit Card Information

CC Type: CC Number: Auth. Code: Processor:

Mastercard ******5486

095150 main

Billing Information

DANNY R. GIBSON North Hills West Neigghborhood Council dgibson.nhwnc@gamil.com 661 877-7538 16405 CHASE ST. NORTH HILLS, CA 91343 US

Shipping Information

DAN GIBSON North Hills West Neighborhood Council president@nhwnc.net 200 N. Spring St. FL 20 LOS ANGELES, CA 90012-4801 US

Order Information

Order ID: Description: CAFE FUNCTION MEETING 5/19/19



UNCLE JOES DONUTS CORPOR

8704 WOODLEY AVE NORTH HILLS, CA 91343 8188930824

Transaction 008822

Total

\$39.80

CREDIT CARD SALE MASTERCARD 5486

\$39.80

Retain this copy for statement validation

06-20-2019	#0

4X 9.95 a
PLU008 39.80
DISC 39.804X 9.95 a
PLU008 39.80
CASH 39.80

ITEM 8

0681 12:09TM

20-Jun-2019 1:06:54P \$39.80 | Method: EMV MASTERCARD XXXXXXXXXXXX5486 DANNY GIBSON Ref #: 917100584480

Auth #: 095419 MID: ******3996

AID: A0000000041010 AthNtwkNm: MASTERCARD SIGNATURE VERIFIED

thank for your business



FRATELLIS ITALIAN

16153 PARTHENIA ST NORTH HILLS, CA 91343 8188939233

FOLLOW US ON INSTAGRAM @FRATELLISPIZZANH WE DELIVER WITHIN 3 MILES AND 15\$ MINIMUM ORDER!

ORDER: 01 DELIVERY

David Brown

Cashier: Paully

20-Jun-2019 12:55:13P

Transaction 301389

1 Large Pizza \$0.00 _Large Pizza: Alfredo Pizza \$18.95 chicken mush

1 Large Pizza \$0.00 Large Pizza: Fratelli Combo Pizza \$18.95

1 Large Pizza \$0.00 _Large Pizza: Marguerite Pizza \$18.95

1 Large Pizza \$0.00 Large Pizza: Mediterranean Pizza \$20.95

1 Large Pizza \$0.00 Large Pizza: Pesto Chicken Pizza \$20.95

1 Custom Item \$10.00

1 Large Pizza \$12.95 Meat Tpg (L): Can Bac \$2.00

Veggies Tpg (L): Pineapple \$2.00

1 Salads \$0.00 Catering Salads: Garden Or Caesar Salad 1/2

Tray \$25.00

Subtotal \$150.70 Tax \$14.32

Total \$165.02

CREDIT CARD AUTH \$165.02 MASTERCARD 5486

Tip ____

Total (65-02-

Retain this copy for statement validation



Order #H6661-267623

6661 00097 53450 6/19/2019, 7:12:11 PM

Sold by

NANCY (NXS006P)

Store # 6661

VAN NUYS CA -16800 ROSCOE BLVD

Job Details

election banners Job Description

Pickup Date 06/ 20/ 2019

dave brown Alternate Pickup Person

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Phone: (818) 903- 2259

NORTH HILLS, CA

Email: PRESIDENT@NHWNC.NET

Business Address

DAN GIBSON

Sold to

WNO VALID FOR CARRY OUT				1
Item Description	\$\langle \(\frac{\pi}{2} \\ \pi \)	0	T T S	Sebtota
01 1/2 in. x 10 ft. Electric Metallic Tube (EMT) Conduit ▼ \$.32 OFF each	203106	10	\$3.16 / ea	\$31.60
02 1/2 in. x 10 ft. #4 Rebar	427969	4	\$4.10/ea	\$16.40
03 8 in. UV Cable Tie, Black (100-Pack)	295813	dde	\$7.98 / pk	\$7.98
04 1/2 in. EMT/Rigid Pull Elbow	329507	15	\$2,78 / ea	\$41.70

Enter for a chance to win a \$5,000 Home Depot Gift Card.

chance to win at: www.homedepot.com/survey Tell us about your store visit! Complete our short survey and enter for a

Participe en una oportunidad de ganar una tarjeta de regalo de

sobre su visita a la tienda y tenga la oportunidad de ganar en: THD de \$5,000! Comparta Su Opinion! Complete la breve encuesta

www.homedepot.com/survey

User ID: GVM3 113850 107286 Password: 19319

107189

90-Day Return Policy

stores for details. returns. Please see the return policy sign in the The Home Depot reserves the right to limit / deny

MasterCard ending in 5486 charged \$103.46

Order Total	Sales Tax	Discounts	Subtotal
Total	Тах	ınts	a a
\$103.46	\$8.98	-\$3.20	\$94.48



Invoice #NHWNC 2019 0501

Number

Date May 1, 2019

Mr. Dave Brown North Hills West NC PO Box 2091 North Hills, CA 91393 Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	327.75
Amount Now Due	\$327.75

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
4/16/2019	Meeting cancellation. Eblast. Facebook.	0.67
4/17/2019	Sanitation Open house on calendar.	0.17
4/22/2019	Facebook.	0.17
4/23/2019	Elections on news. Eblast. Facebook.	1.00
4/29/2019	Facebook. Forwarding stakeholder concern	0.34
4/29/2019	SB 50 on news & Facebook.	0.50
	Total	2.85

Office of the City Clerk Administrative Services Division							
Neighborhood Council (NC) Funding Progr Board Action Certification (BAC) Form	ram					श्रिप्ति	
NC Name: North Hills West NC	,		Meeting Date:N				
Budget Fiscal Year:2018-2019			Agenda Item No:	15 passed			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approve \$327.75	invoice 上の501	Moore Bus	. Results			
Method of Payment: (Select One)	⊠ Check		☐ Credit Card		☐ Board	Member Reimbu	ursement
Recused Board Member	rs must leave the room prior		e Count sion and may not	return to the ro	om until after th	ne vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
DAN GIBSON	President	X					
CAROL HART	Vice-President	X					
MADLENA MINASIAN	Treasurer	Х					
DAVE BROWN	Secretary	X					
ATHER HUDSON BEEB	E	1			X		
GIL BRENNER						X	
PAT CRONE	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	X					
SHIRLEY DABIT		X					
MAGGIE ELLIOT		Х					
PUNAM GOHEL		X					
DAVID HYMAN		X					
CARLOS PELEAZ		X					
KRESHELL RAMEY					Х		
							111
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Board Quorum:7	Total:	10	1		2	1	
We, the authorized signers of the above meeting was held in accordance with a meeting where a quorum of the Board w	Il laws, policies, and proced	ncil declare t	hat the information ve was approved	n presented on by the Neighbor	this form is acc hood Council B	urate and compl oard, at a Brown	ete, and that a publi Act compliant publi
Authorized Signature			Authorized Sign	nature:	Andrew Street Street Street		
Print/Type Name: Dan Gibson			Print/Type Nam	^{ne:} Madlena	Minasian	1	•
Date:5/17/2019			Date: 5/17/2	2019			



Pacoima #1071 13550 West Paxton Street Paccima, CA 91331 (818) 272-2700

5W Member 111042726000 жжжжжжжжжжжыным of Basketжжжжжжжжжж 2.99 782796 KSWTR40PK*** E 6900000000 CA REDEMP VA 2.00 E 782796 KSWTR40PK*** 2.99 2.00 E 6900000000 CA REDEMP VA E 910362 FRITOLAY 54C 13.99 782796 KSWTR40PK*** 2.99 E 6900000000 CA REDEMP VA 2.00 782796 KSWTR40PK*** 2.99 E E 6900000000 CA REDEMP VA 2.00 2.99 782796 KSWTR40PK*** 2.00 E 6900000000 CA REDEMP VA 2.99 782796 KSWTR40PK*** E 6900000000 CA REDEMP VA 2.00 738392 KS NAPKINS 8.99 A 89547 DINNER PLATE 14.89 A 0000207840 / 89547 5.40-A 14.89 A 89547 DINNER PLATE 5.40-A 0000207840 / 89547 14.89 A 89547 DINNER PLATE 13.99 910362 FRITOLAY 54C E 13.99 910362 FRITOLAY 54C E 14.89 A 89547 DINNER PLATE 7.99 34423 COOKIES 24CT E 1331727 BUTR/SUGR CK 9.99 Ε 1331727 BUTR/SLIGR CK 9.99 1331727 BUTR/SUGR CK 9.99 E 3 @ 32.99 13063 ROLLERPLATTR 98.97 E Bay Approved

Item 19

XXXXXXXXXXXXXXX328

CHIP Read

AID: A000000031010

Seq# 16938 App#: 04835D

Visa Resp: APPROVED Tran ID#: 912200016938....

Merchant ID: 991071

APPROVED - Purchase

AMOUNT: \$304.04

05/02/2019 20:28 1071 16 472 137

Visa	304.04
CHANGE	0.00
A 9.5% Tax	5.49
TOTAL TAX	5.49
TOTAL NUMBER OF ITEMS SOLD =	25
INSTANT SAVINGS \$	10.80
05/07/2018 20:28 1071 16 472	137
OP#: 137 Name: PAOLA	
Thank You!	
Please Come A	
Whse:1071 Trm:16 Trn:472 ()P:137

Total BOB Item Count = 3

SUBTOTAL TAX **** TOTAL

298.55 5.49

Office of the City Clerk							
Administrative Services Division						p= ()	700
Neighborhood Council (NC) Funding Progr	ram					to red from	
Board Action Certification (BAC) Form						They the	
NC Name: North Hills West NC	,		Meeting Date:	May 16, 20	19		
Budget Fiscal Year:2018-2019			Agenda Item N	:19 passed	d		
Board Motion and/or Public Benefit Statement (CIP and NPG):	Reimburse Boar DG/ME	d memb				Election F	&B Costco
Method of Payment: (Select One)	■ Check		☐ Credit Card		■ Board	Member Reimb	ursement
			te Count				
And the state of t	s must leave the room prior		ission and may no	t return to the ro	om until after t	he vote is comple	ete.
Board Member's First and Last Name DAN GIBSON	President	Yes	No	Abstain	Absent	Ineligible	Recused
		X					
CAROL HART	Vice-President	X					
MADLENA MINASIAN	Treasurer	X					
DAVE BROWN	Secretary	X					
ATHER HUDSON BEEBE					X		
GIL BRENNER						X	
PAT CRONE		X					
SHIRLEY DABIT		X					
MAGGIE ELLIOT		X					
PUNAM GOHEL		X					
DAVID HYMAN		X					
CARLOS PELEAZ		X					
KRESHELL RAMEY					X		*****
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B107	Tank	40				4	
Board Quorum:7 We, the authorized signers of the above n	Total:	10 cil. declare th	at the informatio	n presented on th	2 is form is accur	rate and complet	e and that a nublic
meeting was held in accordance with all la meeting where a quorum of the Board was	aws, policies, and procedur						
Authorized Signature	l-		Authorized Sign	ature:			
Print/Type Name: Dan Gibson			Print/Type Nam	e:Madlena I	Minasian		
Date: 5/17/2019			Date: 5/17/2				-

Office of the City Clerk	-: =						
Administrative Services Division							
Neighborhood Council (NC) Funding Progr	ram					004 00	
Board Action Certification (BAC) Form			_			Of the	62 100 0 H
NC Name: North Hills West NU	,		Meeting Date:	4/25/2019			
Budget Fiscal Year: 2018-2019	T			0:13 APPR			
Board Motion and/or Public Benefit Statement (CIP and NPG):	NHWNC May 4, Beverages and r						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Board Member	s must leave the room prior		te Count ssion and may no	ot return to the ro	oom until after t	he vote is comple	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
DAN GIBSON	PRESIDENT	X					
JAY BEEBER	CE-PRESIDEN				x -:	X	
MADLENA MINASIAN	TREASURER	Х					
DAVE BROWN	SECRETARY	X					
PAT CRONE		X					
MAGGIE ELLIOTT		X					
GARRY FORDYCE		X					
CAROL HART		X					
PUNAM GOHEL		X					
DAVID HYMAN		Х					
SAM KWASMAN					Х		
CARLOS PELEAZ		X	410000000000000000000000000000000000000				
KRESHELL RAMEY		X	1				
		^		 			
			+				
			-	<u> </u>			
	 						
			-				
			-				
			-				
			-				
AND THE PARTY OF T							
		-					
Board Quorum: /	Total:	11	1		1	1 1	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedur	es. The above	ve was approved	by the Neighbor	hood Council Bo	ard, at a Brown	Act compliant public
Authorized Signature	11/-		Authorized Sig	nature:		\rightarrow	
Print/Type Name: DAN GIBSON			Print/Type Nar	ne: MADLE	NA MINAS	SIAN	
Date: 4/25/2019			Date: 4/25/2	2019			
						AND DESCRIPTION OF THE PERSON NAMED IN COLUMN	



Remit to: Partners In Diversity, Inc.

P.O. Box 654 South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West Attn to: Accounts Payable P.O. BOX 2091 North Hills, CA 91343

INVOICE

Invoice Amount	
<u>\$90.00</u>	

Payment Terms	Invoice Date
Due On Receipt	05/28/2019
Invoice No.	Customer No.

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Descr	iption	Туре	Units	Rate	Amount
Week ending: 05/19/2019 Levin, David	— Administrative Assistant	Reg	4.50	\$20.00	\$90.00
			Total	This Week ending:	\$90.00

Reg: 4.5 OT: 0 DT: 0 Total - This Invoice: \$9
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 Invoice No.: 33624

Office of the City Clerk							
Administrative Services Division						1	
Neighborhood Council (NC) Funding Progr	am					8	
Board Action Certification (BAC) Form				***		Oh Ch	Time in
NC Name: North Hills West NC			Meeting Date:N				
Budget Fiscal Year: 2018-2019			Agenda Item No			******	
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approve \$200.ii DG/CP	nvoice Ma	y 16 GBM	Partners	in Diversit	y	
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Board Members	s must leave the room pri		Count sion and may not	return to the re	oom until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
DAN GIBSON	President	X					
CAROL HART	Vice-President	X					
MADLENA MINASIAN	Treasurer	X					
DAVE BROWN	Secretary	Х					
ATHER HUDSON BEEBE					X	A 18	
GIL BRENNER				П		X	
PAT CRONE		X					
SHIRLEY DABIT		Х					
MAGGIE ELLIOT		X					
PUNAM GOHEL		Х					
DAVID HYMAN		Х					
CARLOS PELEAZ		Х					
KRESHELL RAMEY					X		
						1	
	 					1	
Board Quorum:7	Total:	10			2	1	
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and proced	uncil, declare tha	at the information was approved b	n presented on by the Neighbor	this form is acc hood Council Bo	urate and comple pard, at a Brown	ete, and that a public Act compliant public
Authorized Signature & Sur	1/-		Authorized Sign	ature:		$\overline{}$	
Print/Type Name: Dan Gibson	· ·		Print/Type Nam	^{e:} Madlena	Minasian		
Date:5/17/2019			Date:5/17/2	019			



Invoice #NHWNC 2019 0529

Number

Date May 29, 2019

Please remit to:

Mr. Dave Brown North Hills West NC PO Box 2091 North Hills, CA 91393

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	336.95
Developer services	35.00
Amount Now Due	\$371.95

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
5/9/2019	Email spoof issue with Siteground.	0.34
5/14/2019	Facebook. Update CC contacts. Eblast.	0.83
5/17/2019	Update email forwarding.	0.17
5/21/2019	Email Forwarding. Board Page. Facebook. Id CIS requirements.	1.25
5/22/2019	Citrus Sunday on calendar.	0.17
5/26/2019	Update theme, plugins.	0.17
	Communications Services	
5/28/2019	Developer configures CIS upload.	0.50

Office of the City Clerk										
Administrative Services Division										
Neighborhood Council (NC) Funding Prog	ram					i J				
Board Action Certification (BAC) Form						Of the	7150 0 1191			
NC Name: North Hills West NC		May 16, 2								
Budget Fiscal Year: 2018-2019 Board Motion and/or Public Benefit Approve \$400 to Moore I			Agenda Item No:16 passed							
Statement (CIP and NPG):	DG/CH	to Moore	Bus. Results for May service dated June 01							
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement			
Recused Board Member	s must leave the room price		te Count ssion and may no	ot return to the r	oom until after	the vote is compl	ete.			
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused			
DAN GIBSON	President	X								
CAROL HART	Vice-President	X								
MADLENA MINASIAN	Treasurer	X								
DAVE BROWN	Secretary	X								
ATHER HUDSON BEEBI					X					
GIL BRENNER						X				
PAT CRONE		X								
SHIRLEY DABIT		X								
MAGGIE ELLIOT		X								
PUNAM GOHEL		X								
DAVID HYMAN		X			-					
CARLOS PELEAZ		X								
KRESHELL RAMEY					X					
, , , , , , , , , , , , , , , , , , ,										
						-				
		-								
			<u> </u>							

Board Quorum:7	Total:	10	t the internal		2	1				
We, the authorized signers of the above on meeting was held in accordance with all land meeting where a quorum of the board was	aws, policies, and procedu	res. The above	was approved b	by the Neighbor	nood Council Bo	rate and complet ard, at a Brown A	te, and that a public Act compliant public			
Authorized Signature			Authorized Sign	ature:		2				
Print/Type Name: Dan Gibson			Print/Type Nam	e:Madlena	Minasian					
Date: 5/17/2019			Date: 5/17/2							

NEIGHBORHOOD EMPOWERMENT

APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

	Name of NC from which you are seeking this grant:	No	orth Hills West	Neighbo	rhood Council	
SEC	TION I- APPLICANT INFORMATION					
4-1	Northridge Beautification Foundation	81-5463	3842	Californi	a	3/17/17
1a)	Organization Name	Federa	I.D. # (EIN#)	State of	Incorporation	Date of 501(c)(3) Status (if applicable)
	8901 Rathburn Avenue	Northri	dge		CA	91325
1b)	Organization Mailing Address	City			State	Zip Code
	same as above					
1c)	Business Address (If different)	City			State	Zip Code
1d)	PRIMARY CONTACT INFORMATION:					
	Don Larson	818-401-5	522	C	don8819@gma	il.com
	Name	Phone			Email	
2)	Type of Organization- Please select one: Public School (not to include private schools)	or ☑	501(c)(3) No	n-Profit	(other than religio	us institutions)
	Attach Grant Request on School Letterhea	d	Attach IRS E	Determina	tion Letter	
	Northridge Beautification Foundation (Clean Street	s, Clean S	tarts 890	1 Rathbur	n Aven CA	91325
3)	Name / Address of Affiliated Organization		City		State	Zip Code

SECTION II - PROJECT DESCRIPTION

(If applicable)

4) Please describe the purpose and intent of the grant.

A grant in the amount of \$5000.00 for building and landscape materials, for the purpose of cleaning and improving in areas to be determined modeled after the Northridge Great Street project.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The grant money will be used for a 6 week program designed for 10 to 15 people. Items include Food (Breakfast, water) during a morning pre-homeless navigation meeting on each morning before work begins. Other items include Tools, Garden Materials and Paint.

EC	TION III - PROJECT BUDGET OUTLIN				
G-\	Development Deleted Evenence		Dogwood	ad of NC	Total Businested Coot
oa)	Personnel Related Expenses		Request	ed of NC	Total Projected Cost
ch)	Non Bergannel Beleted Evnenge		Dogwood	ad of NC	Total Projected Cost
(טס	Non-Personnel Related Expenses		Request	ed of NC	Total Projected Cost
	Food, tools, garden materials, and paint				\$5000.00
٠,		- 41 N - 1-1-1	4!		- 41-1140
7)	, , , , , , , ,	_	-	ng tunas tor	this project?
	☑ No ☐ Yes, please list name	es of NCs: (please see attac	nment A)		
8)	Is the implementation of this specific	nrogram or nurnoso doscrib	od in ho	v 4 abovo co	ntingent on any other
0)	-				•
	factors or sources or funding? (Incl	uding NPG applications to oti	ner NCs)	☑ No	☐ Yes, please describe:
	Source of Funding		Amount		Total Projected Cost
			7		
	_				
9)	What is the TOTAL amount of the gra	ant funding requested with th	is applic	ation:	\$5,000.00
	Start date. May 25, 2019 10b)		3, 2019	a	
(0a)	Start date: (10b)	ate Funds Required: June	0, 2010	_	
10c)	Expected completion date:June3	0,2019 (After completion of	the proje	ect, the appli	cant must submit a
•	follow-up form to the Neighborho				
SEC	TION IV - POTENTIAL CONFLICTS OF			<i>.</i>	ı '
			a a sed Massa	alaan af Alaa N	162
11a)	Do you (applicant) have a former or o		oard wen	iber of the N	IC?
	☑ No ☐ Yes - Please do Name of NC Board Member	escribe below:		Palationahir	o to Applicant
	Name of NC Board Member			Relationsing	to Applicant
1b)	If yes, did you request that the board		-	-	
	filing this application? ☐ Yes	☐ No *(Please note that if	a Board	Member of the	ne NC has a conflict of
	interest and completes this form, or	participates in the discussion	and vot	ng of this N	PG, the Department
	will deny the payment of this grant in	n its entirety.)			
NEO'	TION V. DECLARATION AND CICNAT	TUDE.			
DEC	TION V - DECLARATION AND SIGNAT	IURE			
	I hereby affirm that, to the best of my		-		
	is truly and accurately stated. I furth				
	Appendix B "Conflicts of Interest" of		•		
	fall within the criteria of a public ben				
	prevent the awarding of the Neighbo	-			
	Neighborhood Council to whom I am	•			_
	used in accordance with the term	ns of the application stated he	ere, said	funds shall b	be returned immediately
	to the Neighborhood Council.				
	Freezestive Discrete and N. D. C. C.		DEQ: ::-	ED*	
12a)	Executive Director of Non-Profit Cor		KEQUIR		E/01/10
	Don Larson	President	<u>)</u>	L. Law	5/21/19
	PRINT Name	Title		Signature	Date
(2b	Secretary of Non-profit Corporation	or Assistant School Principal	- REQUI	RED*	-/
	Peter Larson	Secretaary		HALL	5/21/19
	PRINT Name	Title		Signature	Date
	* If a current Poord Member holds the			•	

^{*} If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Office of the City Clerk						2		
Administrative Services Division						m ()	101 101 115	
Neighborhood Council (NC) Funding Prog	ram					70.00		
Board Action Certification (BAC) Form						969	1010 110	
NC Name: North Hills West NC	Meeting Date:	May 28, 201	9	0				
Budget Fiscal Year: 2018-2019				Vo: 14	PASS			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of NF landscaping m the Northridge	aterials to	be used	within NHV	VNC boun	daries. Mo	deled after	
Method of Payment: (Select One)	IS Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement	
Recused Board Member	rs must leave the room pri		te Count	ot return to the r	oom until after t	the vote is compl	ata	
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
DAN GIBSON	President	X			Pascile	mengiore	Necuseu	
CAROL HART	Vice-President	×						
MADLENA MINASIAN	Treasurer				×			
DAVE BROWN	Secretary	×						
HEATHER HUDSON			<u> </u>	 	×			
GIL BRENNER		×	 		· /·			
PAT CRONE		×	 					
SHIRLEY DABIT		×				 		
MAGGIE ELLIOT		×	 			-		
PUNAM GOHEL		×	 	 		-		
DAVID HYMAN		×	-	-				
CARLOS PELEAZ		×	+	-		 		
KRESHELL RAMEY			-	-	1			
KILOI IEEE I IAWE I			-	-	×	-		
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DG/DH ZNd								
Board Quorum: 7	Total:	10			3			
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the soard wa	laws, policies, and proced							
Authorized Signature			Authorized Signature:					
Print/Type Name: Dan Gibson			Print/Type Na	Print/Type Name: Madlena Minasian				
Date: 5/28/2019			Date: 5/28/2019					