

Monthly Expenditure Report



Reporting Month: April 2020

Budget Fiscal Year: 2019-2020

NC Name: North Hills West
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$35978.59	\$1612.39	\$34366.20	\$531.82	\$0.00	\$33834.38

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$390.00	\$15448.90	\$531.82	\$14917.08
Outreach		\$1222.39		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$1500.00	\$0.00	\$1500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$15438.71	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VZWRLSS PRPAY AUTOPAY	04/07/2020	Phone service so stakeholders can contact the board.	General Operations Expenditure	Office	\$33.00
2	ADOBE CREATIVE CLOUD	04/08/2020	Software for NC newsletter	General Operations Expenditure	Outreach	\$52.99
3	SITEGROUND HOSTING	04/24/2020	Web site hosting fee	General Operations Expenditure	Outreach	\$419.40
4	ONEgeneration Senior Enrichment Center	02/28/2020	Approve up to \$750.00 to ONEgeneration as lunch sponsor for Senior Symposium on May 16, 2020. DG/MM 2nd.	General Operations Expenditure	Outreach	\$750.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/02/2020	Website / Communication Services	General Operations Expenditure	Office	\$357.00
Subtotal:						\$1612.39

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	WENDY L. MOORE / MOORE BUSINESS RESULTS	06/05/2020	Website / Communication Services	General Operations Expenditure	Office	\$348.67
2	Partners in Diversity, Inc.	06/05/2020	Monthly minute taker services	General Operations Expenditure	Office	\$183.15
Subtotal: Outstanding						\$531.82



NORTH HILLS WEST
PO BOX 2091
NORTH HILLS,CA 91393

Payment information for NORTH HILLS WEST (818-903-2259) for the period 04/2020 to 04/2020.

Date	Amount	Paid With
Apr 6, 2020 9:03 PM	Paid Amount: \$30.00 CA Local Prepaid MTS \$2.70 CA State 911 Surcharge \$0.30 Total Amount: \$33.00	MasterCard

Feedback

INVOICE

Remit To:
Adobe Inc.
29322 Network Place
Chicago, IL 60673-1293

Wires To:
Bank: JPM Chase/ Acct#: 100081931
ABA: 021000021/ SWIFT: CHASUS33

Federal Tax ID 77-0019522

Bill To:
Danny Gibson
200 N Spring St
CA 91390

Reprint

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Invoice Number: 1176130275
Invoice Date: APR-07-20
Payment Terms: Credit Card
Due Date: APR-14-20
Purchase Order: ADD046423429
Contract No 00004490
Order Number: 7007565511
Order Date: MAR-07-20
Customer No.: 1452233
Bill to No. 1204101535
Adobe Contact Information:
<https://helpx.adobe.com/contact.html>

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price
000010	65182902 Creative Cloud Indiv ALL MLP DSP Ret Inv 01 mnth MUN 1 YR DSP	EA	52.99	1	52.99
North America		Invoice Totals			
		S & H	Sales Tax	Currency	Qty Shipped Invoice Total
		0.00	0.00	USD	1 52.99

Comments:



SG Hosting Inc.
901 N. Pitt St, Suite 325
Alexandria 22314 VA, USA

Customer

Invoice Number: 1077409

Dan Gibson
North Hills West NC
P.O. Box 2091
North Hills, 91393
California
United States

Invoice Date: **04/24/2019**
Payment Method: **MASTERCARD**

PRODUCT DESCRIPTION	QUANTITY	ITEM PRICE
Renewal: 1 Year GoGeek Hosting (USA DC) - nhwnc.net	1	419.40 USD
Subtotal:		419.40 USD
Prepaid Funds:		0.00 USD
Total:		419.40 USD

SG Hosting Inc. 901 N. Pitt St, Suite 325, Alexandria 22314 VA, USA
www.siteground.com



INVOICE

January 22, 2020

North Hills West Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration Senior Enrichment Center
18255 Victory Blvd.
Reseda, CA 91335
818-705-2345

2020 Senior Symposium

Item	Amount
Senior Symposium Participation – Booth, Canopy, Table with 2 chairs, and inclusion of logo on flyers, banners, programs and other outreach materials for the May 16, 2020 Senior Symposium	\$750.00
Balance Due	\$750.00



Invoice #NHWNC 2020 0401
Number

Date April 1, 2020

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	357.00
Amount Now Due	\$357.00

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
3/13/2020	COVID-19 meeting cancelations announcement across all platforms	0.42
3/19/2020	Resources eblast and on news	1.00
3/23/2020	Sex ed article on news. Pantry on news & calendar. Facebook.	0.58
3/27/2020	News: Census. Resources. Eblast. Facebook.	0.83
3/30/2020	Update theme and plugins	0.17
	Total	3.00

Agenda Item No:12

Board motion to approve the NHWNC Fiscal Year 2019-2020 Administrative Packet.

☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

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Date: 06/20/2019