Monthly Expenditure Report



Reporting Month: April 2020 Budget Fiscal Year: 2019-2020

NC Name: North Hills West Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Balance Ou		Outstanding	Commitments	Net Available		
\$35978.59	\$1612.39	\$34366.20	\$531.82	\$0.00	\$33834.38	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$390.00		\$531.82		
Outreach	\$27000.00	\$1222.39	\$15448.90	\$0.00	\$14917.08	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00	
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$1500.00	\$0.00	\$1500.00	
Funding Requests Under Review: \$0.00		Encumbrar	nces: \$0.00	Previous Expend	tures: \$15438.71	

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VZWRLSS PRPAY AUTOPAY	04/07/2020	Phone service so stakeholders can contact the board.	General Operations Expenditure	Office	\$33.00
2	ADOBE CREATIVE CLOUD	04/08/2020	Software for NC newsletter	General Operations Expenditure	Outreach	\$52.99
3	SITEGROUND HOSTING	04/24/2020	Web site hosting fee	General Operations Expenditure	Outreach	\$419.40
4	ONEgeneration Senior Enrichment Center	02/28/2020	Approve up to \$750.00 to ONEgeneration as lunch sponsor for Senior Symposium on May 16, 2020. DG/MM 2nd.	General Operations Expenditure	Outreach	\$750.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/02/2020	Website / Communication Services	General Operations Expenditure	Office	\$357.00
	Subtotal:					\$1612.39

	Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		

1	WENDY L. MOORE / MOORE BUSINESS RESULTS	06/05/2020	Website / Communication Services	General Operations Expenditure	Office	\$348.67
2	Partners in Diversity, Inc.	06/05/2020	Monthly minute taker services	General Operations Expenditure	Office	\$183.15
	Subtotal: Outstanding					



NORTH HILLS WEST PO BOX 2091 NORTH HILLS,CA 91393

Payment information for NORTH HILLS WEST (818-903-2259) for the period 04/2020 to 04/2020.

Date	Amount	Paid With	
Apr 6, 2020	Paid Amount:	\$30.00	MasterCard
9:03 PM	CA Local Prepaid MTS	\$2.70	
	CA State 911 Surcharge	\$0.30	
	Total Amount:	\$33.00	

INVOICE



Remit To: Adobe Inc. 29322 Network Place Chicago, IL 60673-1293

Wires To:

Bank: JPM Chase/ Acct#: 100081931 ABA: 021000021/ SWIFT: CHASUS33

Federal Tax ID 77-0019522

Bill To: Danny Gibson 200 N Spring St CA 91390 Reprint Page 1 of 1

Invoice Number: 1176130275 Invoice Date: APR-07-20 Payment Terms: Credit Card Due Date: APR-14-20 Purchase Order: ADD046423429 **Contract No** 00004490 Order Number: 7007565511 Order Date: MAR-07-20 1452233 **Customer No.:** Bill to No. 1204101535 **Adobe Contact Information:**

https://helpx.adobe.com/contact.html

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price
000010	65182902	EA	52.99	1	52.99
	Creative Cloud Indiv ALL MLP DSP Ret Inv 01 mnth	MUN 1 YR DSP			

North America

Invoice Totals

S & H Sales Tax Currency Qty Shipped Invoice Total

0.00 0.00 USD 1 52.99

Comments:



SG Hosting Inc. 901 N. Pitt St, Suite 325 Alexandria 22314 VA, USA

Customer Invoice Number: 1077409

Dan Gibson Invoice Date: **04/24/2019**

North Hills West NC Payment Method: MASTERCARD

P.O. Box 2091

North Hills, 91393

California

United States

PRODUCT DESCRIPTION	QUANTITY	ITEM PRICE
Renewal: 1 Year GoGeek Hosting (USA DC) - nhwnc.net	1	419.40 USD

Subtotal: 419.40 USD

Prepaid Funds: 0.00 USD

Total: 419.40 USD

SG Hosting Inc. 901 N. Pitt St, Suite 325, Alexandria 22314 VA, USA www.siteground.com



INVOICE

January 22, 2020

North Hills West Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration Senior Enrichment Center 18255 Victory Blvd. Reseda, CA 91335 818-705-2345

2020 Senior Symposium

Item	Amount
Senior Symposium Participation –	
Booth, Canopy, Table with 2 chairs, and inclusion of logo on flyers, banners, programs and other outreach materials for the May 16, 2020 Senior Symposium	\$750.00
Balance Due	\$750.00

Office of the City Clerk						/	1
Administrative Services Division						Separation (
Neighborhood Council (NC) Funding Progr	ram						((1))
Board Action Certification (BAC) Form						Chil	The state of the s
NC Name: North Hills West				2/20/2020			
Budget Fiscal Year:2019-2020			Agenda Item N				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approve up to \$7 Symposium on N				ch sponsor	for Senio	
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimbu	irsement
Recused Board Member	s must leave the room prio		Count ion and may no	ot return to the ro	om until after t	ne vote is comple	te.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	X					
Carol Hart	Vice-President	X					
Madlena Minasian	Treasurer	Χ					
Dave Brown	Secretary	X					
Heather Huson-Beeber		X					
Jay Beeber		X					
Gil Brenner		X					
Pat Crone		X					
Maggie Elliott		Х					
Punam Gohel		X					
David Hyman					Х		
Carlos Peleaz		Х					
Kreshell Ramey					Х		
·							
Board Quorum:7 We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedu	11 ncil, declare that ires. The above	t the information was approved	on presented on by the Neighborn	this form is accumood Council Bo	rate and comple ard, at a Brown	te, and that a public Act compliant public
Authorized Signature	11		Authorized Sig	nature:			
Print/Type Name: Dan Gibson	11		Print/Type Nar	Mauleria	Minasian		
Date: 2/20/2020			Date: 2/20/2	2020			



Invoice #NHWNC 2020 0401

Number

Date April 1, 2020

Mr. Dave Brown North Hills West NC PO Box 2091 North Hills, CA 91393 Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

Communications services	357.00
Amount Now Due	\$357.00

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
3/13/2020	COVID-19 meeting cancelations announcement across all platforms	0.42
3/19/2020	Resources eblast and on news	1.00
3/23/2020	Sex ed article on news. Pantry on news & calendar. Facebook.	0.58
3/27/2020	News: Census. Resources. Eblast. Facebook.	0.83
3/30/2020	Update theme and plugins	0.17
	Total	3.00

Office of the City Clerk							
Administrative Services Division						sol 1	0 105 40
Neighborhood Council (NC) Funding Prog	ram					Tp. sat P	
Board Action Certification (BAC) Form						किंदि	10 10x 0 118
NC Name: North Hills West	Meeting Date: 6/20/2019						
Budget Fiscal Year: 2018-19			Agenda Item No: 12				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Board motion to approve the NHWNC Fiscal Year 2019-2020 Administrative Packet.						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	Member Reimb	ursement
Recused Board Member	s must leave the room prid		e Count sion and may no	t return to the re	oom until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	X					
Carol Hart	Vice-President	X					
Dave Brown	Secretary	Х					
Madlena Minasian	Treasurer	X					
Heather Hudson Beeber		X					
Gil Brenner		Х					
Pat Crone		X					
Shirley Dabit		Х					
Maggie Elliott		Х					
Punam Gohel		Х					
David Hyman					Х		
Carlos Pelaez		X					
Kreshell Ramey		X					
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Board Quorum:7	Total:	12			1		
We, the authorized signers of the above meeting was held in accordance with all meeting where a quorum of the Board was	laws, policies, and procedu						A STATE OF THE PARTY OF THE PAR
Authorized Signature	Authorized Sign	Authorized Signature:					
Print/Type Name: Dan Gibson	Print/Type Name: Madlena Minasian						
Date: 06/20/2019	Date: 06/20/2019						