



LEGALLY REQUIRED OFFICIAL POSTING

PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME

North Hills West Neighborhood Council

Special JOINT Board and Special Rules & Election Committee Meeting Agendas

Thursday, October 8th, 2020 6:00–9:30 PM – General Board Meeting to Follow

FINAL Agenda shall be Posted 24 Hours Prior to Meeting – All Meetings are open to the Public

(You're welcome to join 20 minutes early to ensure connection setup)

Zoom Meeting online or by telephone. Dial Toll Free (877) 853-5257 or (833) 548-0282 to join the meeting then enter this webinar ID #: 934 4242 6344 and press #

Please click this link to join the webinar by computer: <https://us02web.zoom.us/j/93442426344>

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for **Toll-Free** dial: (833) 548-0276, (833) 548-0282, (877) 853-5257, or (888-475-4499) then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

Rules & Elections Committee Members: Punam Gohel, Dave Brown, Pat Crone

NHWNC Executive Officers:

Carol Hart – President, Pat Crone – Vice President, [Vacant] – Treasurer, Dave Brown – Secretary

Board Members:

Jay Beeber, Gil Brenner, Maggie Elliott, Dan Gibson, Punam Gohel, Heather Hudson-Beeber, David Hyman, Madlena Minasian, Carlos Pelaez, Kreshell Ramey

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF NORTH HILLS WEST NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial **(877) 853-5257** (or any of the other Toll-Free Numbers listed above) and enter **934 4242 6344** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Supporting documents available on our website at: www.nhwnc.net

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD

Special Rules & Election Committee

1. Welcome & Call Meeting to Order (6:00 pm)
2. Roll Call, Determination of Quorum, and Voting Eligibility
3. Announcements and Opening Comments - President
4. Public Agency Speakers and Announcements
5. General Public Comments (2 minute per speaker) NOTE: This time is set aside for *non-agendized* items
6. Discussion & possible action to recommend new members to the R&E Committee.

The following items include discussion and possible action to forward a recommendation to the main Board for additional consideration. And reference current NHWNC bylaws approved 06-17-2020

See: <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/> Bylaws are referenced to the following agenda Standing Rules item discussions:

7. Public Comment: Modify/add agenda wording Attendance at our Neighborhood Council meeting(s) is not required to submit a Public Comment. Please send your comment in an email to: secretary@nhwnc.net Prior to 5pm of the meeting date to insure inclusion. Please include "Public Comment" in the subject line or general comments of non-agendized items. Otherwise, also include the meeting agenda item number in the subject line. Submitted comments will be read aloud during those respective times.
8. Recusals: Add an agenda line item asking for request(s) by board members for recusal on actionable items Following roll call / announcement of quorum / trainings?
9. Article VIII Meetings, Section 2: Agenda Setting Proposed New addition, as a Standing Rule: Agenda requests: Please include "Proposed Agenda Item" in the subject line Requests from everybody to agendize an item for future scheduled meeting discussion and possible motion should include as much information as possible, including a motion wording if appropriate. Supporting information needs to be timely in hand to be included in that meetings agenda posting, typically the week prior to meeting.
10. Neighborhood Council Elections: The City Clerk has made recommendation for an all Vote-By-Mail NC election in 2021 See City Council File:

CF 20-0963 <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-0963>

Discussion & possible motion to make a recommendation for main Board consideration

11. Committee Member Comments
12. Requests for Future Agenda Items
13. Motion to Adjourn

Special JOINT Board Meeting (AFTER the R&E Committee Meeting Following a 5 minute recess)

1. Welcome & Call Meeting to Order (7:00 pm)

2. Roll Call, Determination of Quorum, and Voting Eligibility

3. Announcements and Opening Comments - President

4. Public Agency Speakers and Announcements

5. General Public Comments (2 minute per speaker) NOTE: This time is set aside for *non-agendized* items

6. Report from Budget Advocate Glenn Bailey and NHWNC Budget Advocate Glenn Bailey and Budget Rep Pat Crone

7. Discussion and possible action to approve the resignation of NHWNC Board Treasurer, Madlena Minasian.

Motion: Move to accept a letter of resignation, tonight or upon receipt of the original letter, signed if needed.

8. Discussion and possible action to approve the resignation of NHWNC Board Vice President, Pat Crone.

Motion: Move to accept a letter of resignation, tonight or upon receipt of the original letter, signed if needed.

9. Call for new Treasurer nominations - Discussion and possible action to approve the appointment of a new NHWNC Board Treasurer, to be determined upon conclusion of candidate selection and acceptance

Discussion, following nominee acceptance, and possible action to select one of the candidates nominated.

Motion: Move to appoint [agreed upon designee] as *Interim* Treasurer until another Treasurer may be found
or

Alternate Motion: Move to appoint [agreed upon designee] as the new NHWNC Board Treasurer

9. Discussion and possible action to approve reimbursement of Board Member expenditures on community outreach events held on Saturday, September 26th (CD12 Shredding) and Saturday, October 3rd (NHWNC Community Cleanup on Aqueduct.)* - Receipts for donuts and a replacement shovel... posted on our website.

a. Reimburse Maggie Elliott \$22 for purchase of Donuts shared with volunteers at CD12 Shredding Event (9/26/20)

b. Reimburse Maggie Elliott \$19.75 replacement of personal shovel, broken during Community Cleanup (10/3/20)

c. Reimburse Dave Brown \$22 for purchase of Donuts shared with volunteers at Community Cleanup (10/3/20)

Motion to reimburse Maggie Elliott a total of \$41.75 and Dave Brown a total of \$22 for the items listed above.

10. Motion to adjourn

North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the board’s subject matter jurisdiction, will be

heard during the Public Comment period. During the current situation requiring that we conduct meetings online, please send your request to make a public comment to Secretary@nhwnc.net. Please include the item number along with an indication that you support, oppose, or support conditionally - naming your conditions.

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting Carol Hart, Board President, via email at President@nhwnc.net or by phone 818-281-9387.

RECONSIDERATION PROCESS: Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS: A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS: In compliance with 'Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of its meetings, may be viewed at the board meeting. Documents may also be reviewed by going to the Board's website [www.http://nhwnc.net](http://nhwnc.net).

In addition, if you would like a copy of any record related to an item on the agenda please contact Board Secretary Dave Brown at secretary@nhwnc.net by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

NHWNC BYLAWS – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on 6-17-2020 are available during every meeting and online at: [www.http://nhwnc.net](http://nhwnc.net).

In compliance with 'government code section 5497.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting are available on our website: [www.http://nhwnc.net](http://nhwnc.net)

For More Information About The NHWNC Please Call – 818-903-2259 – Or Send Mail To P.O. Box 2091 – North Hills CA 91393-2091. We look forward to hearing from you!

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, POR EMAIL A dgibson.nhwnc@gmail.com.

Please Do Not Remove Before October 10, 2020