



Budget Fiscal Year: 2020-2021

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$52478.12	\$1220.35	\$51257.77	\$792.94	\$0.00	\$50464.83

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VZWRLSS PRPAY AUTOPAY	02/15/2021	Monthly Verizon Pre-Paid Account Payment Verification	General Operations Expenditure	Office	\$33.00
2	PARTNERS IN DIVERSITY, INC.	01/28/2021	Meeting Minutes Writer	General Operations Expenditure	Office	\$122.10
3	PARTNERS IN DIVERSITY, INC.	01/28/2021	Minutes Writing Services	General Operations Expenditure	Office	\$170.94
4	PARTNERS IN DIVERSITY, INC.	01/28/2021	Meeting Minutes Writer and Administrative Services	General Operations Expenditure	Office	\$189.31
5	PARTNERS IN DIVERSITY, INC.	01/28/2021	Meeting Minutes Writer	General Operations Expenditure	Office	\$116.00
6	PARTNERS IN DIVERSITY, INC.	01/28/2021	Meeting Minutes Writer	General Operations Expenditure	Office	\$91.58
7	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/29/2021	Communication Services	General Operations Expenditure	Office	\$497.42
	Subtotal:					\$1220.35

Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/03/2021	Communications Services	General Operations Expenditure	Office	\$298.69
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	03/04/2021	Communication Services	General Operations Expenditure	Office	\$494.25
Subtotal: Outstanding						\$792.94

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minutes ago)

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| Mobile number ending in: 2259

Here's your requested payment history.

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Payment history

March 2020 to March 2021

Paid On	Amount	Paid With
2/14/2021	Total Amount \$33.00 Payment Amount - \$30.00 CA Local Prepaid MTS - \$2.70 CA State 911 Surcharge - \$0.30	MasterCard

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Verizon Wireless, One Verizon Way, Mail Code: 180WVB, Basking Ridge, NJ 07920



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$122.10

Payment Terms

Due On Receipt

Invoice Date

01/25/2021

Invoice No.

37256

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 01/24/2021				
Levin, David Minute Taker	Reg	5.00	\$24.42	\$122.10
Total This Week ending:				\$122.10

Reg: 5 OT: 0 DT: 0	Total - This Invoice:	\$122.10
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$170.94

Payment Terms

Due On Receipt

Invoice Date

09/21/2020

Invoice No.

36760

Customer No.

1351

Neighborhood Council/N.H.West

Attn to: Accounts Payable

P.O. BOX 2091

North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 09/20/2020				
Levin, David Minute Taker	Reg	7.00	\$24.42	\$170.94
Total This Week ending:				\$170.94

Reg: 7 OT: 0 DT: 0	Total - This Invoice:	\$170.94
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Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$189.31

Payment Terms

Due On Receipt

Invoice Date

10/19/2020

Invoice No.

36872

Customer No.

1351

Neighborhood Council/N.H.West

Attn to: Accounts Payable

P.O. BOX 2091

North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 09/20/2020				
Levin, David Administrative Assistant	Reg	2.75	\$20.00	\$55.00
	Total This Week ending:			\$55.00
Week ending: 10/18/2020				
Levin, David Minute Taker	Reg	5.50	\$24.42	\$134.31
	Total This Week ending:			\$134.31

Reg: 8.25 OT: 0 DT: 0

Total - This Invoice:

\$189.31

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Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$116.00

Payment Terms

Due On Receipt

Invoice Date

11/23/2020

Invoice No.

37032

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 11/22/2020				
Levin, David Minute Taker	Reg	4.75	\$24.42	\$116.00
Total This Week ending:				\$116.00

Reg: 4.75 OT: 0 DT: 0	Total - This Invoice:	\$116.00
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PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.

P.O. Box 654

South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$91.58

Payment Terms

Due On Receipt

Invoice Date

12/21/2020

Invoice No.

37137

Customer No.

1351

Neighborhood Council/N.H.West

Attn to: Accounts Payable

P.O. BOX 2091

North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 12/13/2020				
Levin, David Minute Taker	Reg	3.75	\$24.42	\$91.58
Total This Week ending:				\$91.58

Reg: 3.75 OT: 0 DT: 0	Total - This Invoice:	\$91.58
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Invoice #NHWNC 2020 0501
Number

Date May 1, 2020

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	497.42
Amount Now Due	\$497.42

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
4/2/2020	Face masks, grab & go resources & eblast.	0.92
4/6/2020	Extend email quota. Hosting renewal info.	0.17
4/10/2020	Mask required on news, eblast. Facebook.	1.00
4/17/2020	Drive through testing, How you can help. Eblast. Facebook.	0.83
4/23/2020	Restaurant list on news.	0.75
4/27/2020	Email access. Facebook	0.34
4/29/2020	Update WordPress, plugins and theme	0.17
	Total	4.18

