Monthly Expenditure Report



Reporting Month: January 2022 Budget Fiscal Year: 2021-2022

NC Name: North Hills West Neighborhood Council

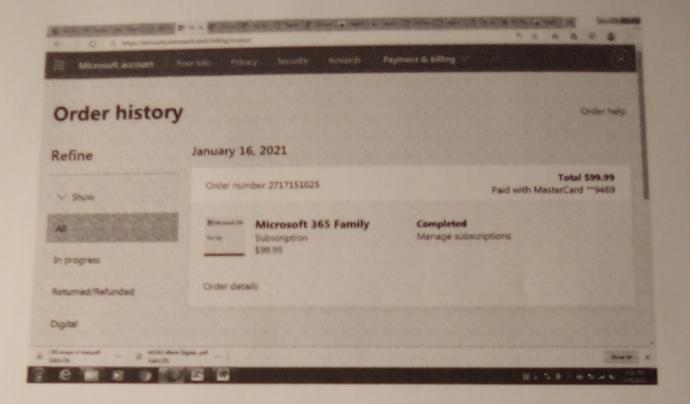
Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available						
\$33665.16	\$759.08	\$32906.08	\$1266.12	\$0.00	\$31639.96	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$759.08		\$1266.12		
Outreach	\$25529.00	\$0.00	\$21285.08	\$0.00	\$20018.96	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$8235.50	\$0.00	\$8235.50	\$0.00	\$8235.50	
Neighborhood Purpose Grants	\$8235.50	\$0.00	\$3385.50	\$0.00	\$3385.50	
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expend	ditures: \$8334.84	

	Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total		
1	Microsoft Microsoft 36	01/16/2022	Microsoft Office 365 Multi-User Annual Subscription Renewal	General Operations Expenditure	Office	\$99.99		
2	VZWRLSS PRPAY AUTOPAY	01/27/2022	Board Phone Service	General Operations Expenditure	Office	\$33.00		
3	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/04/2022	Communication Services	General Operations Expenditure	Office	\$198.73		
4	PARTNERS IN DIVERSITY, INC.	01/13/2022	Minutes Writer	General Operations Expenditure	Office	\$250.31		
5	PARTNERS IN DIVERSITY, INC.	01/13/2022	Minutes Writer	General Operations Expenditure	Office	\$177.05		
	Subtotal:					\$759.08		

	Outstanding Expenditures								
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/03/2022	Communication Services	General Operations Expenditure	Office	\$378.42			

PARTNERS IN DIVERSITY, INC.	02/04/2022	Minutes Writer	General Operations Expenditure	Office	\$134.31
DAVE BROWN	02/07/2022	Reimbursment or \$753.39 to NHWNC Secretary Dave Brown for the reinstatement, renewal, and secure maintenance of the NHWNC website domain.	General Operations Expenditure	Office	\$753.39
Subtotal: Outstanding	9		1		\$1266.12



Automatic Annual Renewal - Microsoft 365 Subscription

January 16, 2022

Originally ordered on January 16th, 2021

Order Number 2717151025

January 16th, 2021

Microsoft 365 Family Subscription

\$99.99

Paid with MasterCard **9469





03 Feb 2022

North Hills West PO BOX 2091 NORTH HILLS,CA 91393

Payment information for North Hills West (8189032259) for the period 2022-01 to 2022-01.

Date	TaxAmount	Paid with		
Wednesday, January 26, 2022 9:00 PM	Paid Amount: CA Local Prepaid MTS CA State 911 Surcharge Total Amount:	\$30.00 \$2.70 \$0.30 MasterCard \$33.00		

Shop

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Important Consumer Information





Invoice #NHWNC 2022 0103 Number

Date January 3, 2022

Mr. Dave Brown North Hills West NC

PO Box 2091 North Hills, CA 91393 Please remit to:

Wendy L. Moore Moore Business Results 19300 Rinaldi, #7524 Northridge, CA 91327

818 252-9399 http://www.moorebusinessresults.com/ City of LA Tax #549794-29

New images and website design implemented for NHWNC	198.73
A	# 400 70
Amount Now Due	\$198.73

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
12/7/2021	VCC Environmental awareness day and movie night on news.	0.50
12/15/2021	Update meeting announcement with graphic. Eblast. Fb	0.75
12/22/2021	Holiday Fb eblast. Holiday Parade on Fb	0.42
	Total	1.67

Administrative Services Division Neighborhood Council (NC) Funding Program Board Action Certification (BAC) Form NC Name: North Hills West						of the Thirty of	
			Meeting Date: 07/15/2021				
Budget Fiscal Year: 2021-2022			Agenda Item I				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Board motion to	o approv	ve the 2021-2022 Fiscal Year Administrative Packet			e Packet	
Method of Payment: (Select One)	☐ Check		☐ Credit Card		□ Board	d Member Reimb	ursement
Recused Board Member	rs must leave the room pri		ote Count ussion and may no	ot return to the ro			
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent		
Carol Hart	President	Х	- 110	Abstalli	Absent	Ineligible	Recused
Pat Crone	Vice President	Х					
Dan Gibson	Treasurer				X		
Dave Brown	Secretary	Х					
Sam Acosta					X		
Angel Collins		Х					
Maggie Elliott		X					VANAL III.
Garry Fordyce			X				
Punam Gohel		Х	+ ~				
David Hyman		X					
Madlena Minassian		X					
Carlos Peleaz		X					
Kreshell Ramey		X					
		Α					
Board Quorum:7	Total:	10	1		2		
We, the authorized signers of the above n neeting was held in accordance with all la neeting where a quorum of the Board was	aws, policies, and procedu	ncil, declare th res. The abov	at the information e was approved b	n presented on the py the Neighborho	is form is accur ood Council Boa	ate and complete	e, and that a public ct compliant public
Authorized Signature (Wol)	Hout		Authorized Signa	ature: ///	11		
rint/Type Name: Carol Hart	L. 100U		Print/Type Name	e:Dan Gibse	on	Markey	
oate: 07/15/2021			Date: 07/15/2	2021			



Remit to: Partners In Diversity, Inc.

P.O. Box 654 South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West Attn to: Accounts Payable P.O. BOX 2091

North Hills, CA 91343

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Invoice Amount \$250.31

Payment Terms	Invoice Date
Due On Receipt	01/10/2022
Invoice No.	Customer No.
38707	1351

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description		Туре	Units	Rate	Amount
Week ending: 12/05/2021 Levin, David	Minute Taker	Reg	4.50	\$24.42	\$109.89
			Total	This Week ending:	\$109.89
Week ending: 12/19/2021 Levin, David	Minute Taker	Reg	5.75	\$24.42	\$140.42
			Total	This Week ending:	\$140.42

Reg: 10.25 OT: 0 DT: 0	Total - This Invoice:	\$250.31
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 Invoice No.: 38707

Administrative Services Division Neighborhood Council (NC) Funding Prog Board Action Certification (BAC) Form	gram					of the T			
NC Name: North Hills West			Meeting Date:	Meeting Date: 07/15/2021					
Budget Fiscal Year: 2021-2022			Agenda Item I						
Board Motion and/or Public Benefit Statement (CIP and NPG):	Board motion to	o approv	ve the 2021-2022 Fiscal Year Administrative Pack						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		□ Board	d Member Reimb	ursement		
Recused Board Member	rs must leave the room pri		ote Count ussion and may no	ot return to the ro					
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent				
Carol Hart	President	Х	- 110	Abstalli	Absent	Ineligible	Recused		
Pat Crone	Vice President	Х							
Dan Gibson	Treasurer				Х				
Dave Brown	Secretary	Х							
Sam Acosta					X				
Angel Collins		Х							
Maggie Elliott		X							
Garry Fordyce			X						
Punam Gohel		Х	+ ~				***		
David Hyman		X							
Madlena Minassian		X							
Carlos Peleaz		X							
Kreshell Ramey		X							
. a contain tainey									
Board Quorum:7	Total:	10	1		2				
We, the authorized signers of the above n neeting was held in accordance with all land neeting where a quorum of the Board was	aws, policies, and procedu	ncil, declare th Ires. The abov	at the information e was approved b	n presented on the py the Neighborho	is form is accur ood Council Boa	ate and complete	e, and that a public ct compliant public		
Authorized Signature Wolf) Hout		Authorized Signature:						
rint/Type Name: Carol Hart	1. 1000			Print/Type Name: Dan Gibson					
oate: 07/15/2021			Date: 07/15/2021						



Remit to: Partners In Diversity, Inc.

P.O. Box 654 South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West Attn to: Accounts Payable P.O. BOX 2091 North Hills, CA 91343

INVOICE

Invoice Amount \$177.05

Payment Terms	Invoice Date
Due On Receipt	11/29/2021
Invoice No.	Customer No.
38509	1351

Customer Name	Department	Customer No.	Payment Terms	
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt	

Description	Туре	Units	Rate	Amount
Week ending: 11/21/2021 Levin, David Minute Taker	Reg	7.25	\$24.42	\$177.05
		Total	This Week ending:	\$177.05

Reg: 7.25 OT: 0 DT: 0	Total - This Invoice:	\$177.05
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 Invoice No.: 38509

Administrative Services Division Neighborhood Council (NC) Funding Prog Board Action Certification (BAC) Form	gram					of the T			
NC Name: North Hills West			Meeting Date:	Meeting Date: 07/15/2021					
Budget Fiscal Year: 2021-2022			Agenda Item I						
Board Motion and/or Public Benefit Statement (CIP and NPG):	Board motion to	o approv	ve the 2021-2022 Fiscal Year Administrative Pack						
Method of Payment: (Select One)	☐ Check		☐ Credit Card		□ Board	d Member Reimb	ursement		
Recused Board Member	rs must leave the room pri		ote Count ussion and may no	ot return to the ro					
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Pat Crone	Vice President	Х							
Dan Gibson	Treasurer				Х				
Dave Brown	Secretary	Х							
Sam Acosta					X				
Angel Collins		Х							
Maggie Elliott		X							
Garry Fordyce			X						
Punam Gohel		Х	+ ~				***		
David Hyman		X							
Madlena Minassian		X							
Carlos Peleaz		X							
Kreshell Ramey		X							
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Board Quorum:7	Total:	10	1		2				
We, the authorized signers of the above n neeting was held in accordance with all land neeting where a quorum of the Board was	aws, policies, and procedu	ncil, declare th Ires. The abov	at the information e was approved b	n presented on the py the Neighborho	is form is accur ood Council Boa	ate and complete	e, and that a public ct compliant public		
Authorized Signature Wolf) Hout		Authorized Signature:						
rint/Type Name: Carol Hart	1. 1000			Print/Type Name: Dan Gibson					
oate: 07/15/2021			Date: 07/15/2021						