



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
Regular Board Meeting Minutes, Thursday, June 16, 2022
Minutes Approved 7/21/2022

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

Document copies were available at www.nhwnc.net and shown online.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome, Call Meeting to Order and Pledge of Allegiance.

President Madlena Minasian called the Meeting to order at 7:24 p.m. Later, the Pledge of Allegiance was said.

2. Roll Call, Determination of Quorum, and Voting Eligibility Report.

Roll Call was taken by the Secretary. Ten of the 11 Board Members were present online at the Roll Call: Dave Brown (Secretary), Angel Collins, Pat Crone (Treasurer), Maggie Elliott, Linda Erdman, Garry Fordyce, Punam Gohel, Carol Hart (Vice-President), David Hyman and Madlena Minasian (President). Kreshell Ramey arrived later. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) was seven (see the Bylaws link at www.empowerla.org/nhwnc), so the Board could take such votes. Quorum was announced. Mr. Brown confirmed that all Board Members' trainings were compliant and they were eligible to vote. Eleven of the 13 Board Seats were filled (by election or appointment). Two Board Seats were vacant (General, and Residential); to apply, email Secretary@nhwnc.net. Also attended: at least 25 Stakeholders and guests.

3. Announcements and Opening Comments – Madlena Minasian, President.

Ms. Minasian requested and a moment of silence was held in honor of law enforcement officers who recently passed away. She reminded that the NHWNC is here "to serve the needs of the community." She noted meeting procedures.

4. Discussion and possible action to approve May 19, 2022 General Board Meeting Draft Minutes.

Board Members Punam Gohel were unavailable to vote at and Kreshell Ramey arrived by this time (7:34), making 10 Board Members present online (the NHWNC quorum was seven).

MOTION (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the Minutes of its May 19, 2022 Regular Board Meeting as written.

MOTION PASSED by a roll call vote of the 10 eligible voters present with nine in favor (“Yes” or “Aye”) (Brown, Collins, Crone, Elliott, Erdman, Hart, Hyman, Minasian and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

5. Review, discussion and possible approval of received Board member application(s).

Ms. Minasian requested that applications be forwarded to her.

6. General Public Comment

Resident Jeff Bankston reported that his truck was broken into again and other vehicles have been broken into. Resident Debra Francisco reported that a 1914 home was approved to be a Cultural Historical Monument.

7. Public Agency Speakers and Announcements.

A. Elected Officials’ and Field Representatives.

Lilly Sarafian, a Field Representative for State 46th District Assemblymember Adrin Nazarian (818-376-4246; Lilly.Sarafian@asm.ca.gov; <http://asmcd.org/members/a46>), introduced herself and offered help on State-related matters. Mr. Hyman reported that North Hills West will, in December, due to redistricting be moved to the 40th State Assembly District.

B. City Agencies including the City of Los Angeles’ Department of Neighborhood Empowerment Report.

Efren Corral, an LAPD Devonshire Division (east of CSUN) Senior Lead Officer [Desk: (818) 832-0746; Cell: 424-339-4079; 35472@LAPD.Online; http://www.LAPDOnline.org/devonshire_community_police_station], urged to “be mindful of your surroundings . . . be a good witness . . . in every single category, crime is up.” He encouraged addressing infrastructure requests to the appropriate City Department and also him so he “knows what’s going on.”

Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilmember John Lee [818-882-1212; Matthew.Hernandez@LACity.org; www.CD12.org], reported that on enforcement against illegal businesses near sensitive uses such as schools. National Night Out will be August 2nd.

John Darnell, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment (DONE) [213-978-1551; John.Darnell@LACity.org; www.EmpowerLA.org], reported that, in July, Neighborhood Councils will continue to only have virtual meetings. The Congress of Neighborhood Councils [NCCongress@EmpowerLA.org and NeighborhoodCongress.LA] will be online Saturday, September 24th.

An LA School Police Department representative described safety work and issues.

- C. LAPD Mission Division, Community Police Advisory Board, Quality of Life Committee Update regarding illegal fireworks mitigation, including 2nd Annual Fireworks Buyback and July 4th Drone Light Show & Festival at Hansen Dam, 5-9pm at Hansen Dam soccer fields, Lakeview Terrace. Street light copper wire theft update \$12.84M of 2022-23 Budget allocated to combat theft and repair and upgrade street lighting. Gohel / Brown.

Mr. Brown explained this. Anyone can report illegal fireworks sale, use or possession to NollegalFireworks@gmail.com. He encouraged reporting people impersonating City workers and stealing street light and other wiring.

8. Guest Speakers, Public Service Announcements, Liaisons & Informational Presentations.

- A. Ben Steinberger, Public Affairs Advisor, SoCalGas regarding a CPUC mandated Pipeline Safety Enhancement project at Woodley Ave & Woodley Place beginning April 2023 for 4 to 6 months. Hart.

Mr. Steinberger, a SoCalGas Public Affairs Manager, showed slides and presented. The Valve Relocation Project will be near the intersection of Woodley Ave. and Woodley Pl. and is “part of a safety improvement plan mandated by the CPUC . . . [that] will take about four to six months.” Engineer Sepehr Raja showed slides and gave project details. It will start April 23rd on Mondays-Fridays from 9:00 a.m. – 3:30 p.m. “Notifications will be sent” regarding working hours, traffic diversions and more. Mr. Hyman requested that SoCalGas work with the City to coordinate this project with repaving the very rough Woodley Pl. Mr. Steinberger agreed to send notices to all residences within 1,000 feet of the project, not only 500 feet.

- B. Budget Advocates - Glenn Bailey and/or NHWNC Budget Representative. Crone.

Mr. Bailey, a Budget Advocate [LABudgetAdvocates@gmail.com; www.BudgetAdvocates.org], reported on the upcoming Congress and urged early registration.

- C. The Official Nonprofit of the Year award in Sacramento - goes this year to VCC, Volunteers Cleaning Communities, our recent Neighborhood Council NPG awardee. Hart

Ms. Hart noted the above.

- D. CSUN-North Hills West Resiliency Study final draft & QR code is now available
Hart.

Ms. Hart noted the above.

- E. Checks from "Porter Ranch Property Class Settlement Fund" are in the process of being mailed and folks are reporting receiving them. Eligibility is based upon address. Brown.

Mr. Brown reported on the above.

9. Motion to approve April 2022 Monthly Expenditure Report. Crone.

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves the Monthly Expenditure Report for April 2022.

Board Member Angel Collins was unavailable to vote at this time, making nine Board Members present (the NHWNC quorum is seven).

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Brown, Crone, Elliott, Erdman, Hart, Hyman, Minasian and Ramey); one opposed ("No" or "Nay") (Fordyce); zero abstained. One was ineligible (Ramey) to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

10. Motion to approve May 2022 Monthly Expenditure Report. Crone.

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the Monthly Expenditure Report for May 2022.

Board Member Angel Collins was again available to vote at this time, making 10 Board Members present (the NHWNC quorum is seven).

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Brown, Crone, Elliott, Erdman, Hart, Hyman, Minasian and Ramey); one opposed ("No" or "Nay") (Fordyce); zero abstained. One was ineligible (Ramey) to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

11. Motion to approve Fiscal Year 2022-2023 Administrative Packet, including Budget. Crone.

FUNDING MOTION (by Ms. Minasian, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves the Fiscal Year 2022-2023 Administrative Packet, including Budget.

DISCUSSION: Slides shown and Ms. Crone explained the Packet. The Budget will include \$32,000 in annual City funding plus rollover funding, in an amount to be determined by the City Clerk, from the previous fiscal year.

MOTION WITHDRAWN (by Ms. Minasian).

This Agenda Item was returned to after Item #13.

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the Fiscal Year 2022-2023 Administrative Packet, including Budget.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Hart, Hyman, Minasian and Ramey); zero opposed; zero abstained. One was ineligible (Ramey) to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

- 12. Discussion and request for Rules & Elections Committee** to develop process language regarding passwords & emails (Standing Rules). Minasian / Brown / Hart.

Ms. Minasian noted the above.

- 13. Motion to participate.** NHWNC will participate in this years National Night Out, on Tuesday, August 2, 2022 from 6pm to 8pm (sundown) at Northridge Recreation Center, 18300 Lemarsh St, Northridge 91325. Loi / Brown.

Mr. Brown explained the above.

MOTION (by Mr. Brown, seconded by Ms. Hart): The North Hills West Neighborhood Council will participate in this year’s National Night Out, on Tuesday, August 2, 2022 from 6pm to 8pm (sundown) at Northridge Recreation Center, 18300 Lemarsh St., Northridge 91325.

DISCUSSION: Mr. Brown noted that setup would be from 4 p.m. on; the movie would start at sundown.

MOTION PASSED by a voice vote with nine in favor; one opposed (“No” or “Nay”) (Fordyce); zero abstained.

The next Agenda Item addressed was (again) Item #11.

- 14. Establish a date, location & cost for a Board Retreat** / Community Outreach event Motion: The NHWNC will have a Board Retreat, open to the public, on ____, 2022 at____, at a cost not to exceed \$3,000. Gohel.

Board Member Angel Collins was unavailable to vote by this time (10:30), making nine Board Members present (the NHWNC quorum is seven).

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council approves an amount not to exceed \$3,000 for a Board Retreat.

FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Brown, Crone, Elliott, Erdman, Hart, Hyman, Minasian and Ramey); one opposed ("No" or "Nay") (Fordyce); zero abstained. One was ineligible (Ramey) to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

- 15. Outreach Expenditure** – Business cards for new Board members, as well as current members who need more. Motion: The NHWNC approves an amount not to exceed \$500 for Board Member's business cards. Hart.

FUNDING MOTION (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council approves an amount not to exceed \$500 for Board Members' business cards.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Brown, Crone, Elliott, Erdman, Fordyce, Hart, Hyman, Minasian and Ramey); zero opposed; zero abstained. One was ineligible (Ramey) to vote due to not having completed one or more of the required trainings and/or not having signed the Code of Conduct.

- 16. Office Expenditure** - Progress regarding replacing Board cell phone. Hart.

Ms. Hart reported on the above.

- 17. Motion to Approve a Letter / certificate of appreciation** for our local Volunteer Stakeholder of the Month: Rene'. Each month the Neighborhood Council recognizes local community members who extend themselves for the greater good of the community at large. Please submit recommendations to: secretary@nhwnc.net.

Mr. Brown described Rene's extensive community cleanup work.

MOTION (by Mr. Brown, seconded by Ms. Hart): The North Hills West Neighborhood Council approves a letter / certificate of appreciation for our local Volunteer Stakeholder of the Month: Rene'.

MOTION PASSED unanimously; zero opposed; zero abstained.

18. Committee Member & Board Liaison Reports

A. Rules & Elections Committee: The NHWNC's newly approved bylaws, as of 06/07/2022, are now posted on the NC website. Also included, are prior bylaws in descending chronological order, as well as the current Standing Rules:

Mr. Brown reported on the above.

19. Board Member Announcements and Requests for Future Agenda Items.

Upcoming Presentations: Armine Sargsyan, California Department of Insurance And Bill McKibben, Co-Founder 350.3org.

There were no requests. Send emails with the subject line "Agenda Item request" to Ms. Minasian.

20. Motion to adjourn. Unfinished / Tabled items will carry forward to next General Board meeting on June 21, 2022.

Ms. Minasian declared the Meeting **ADJOURNED** at 11:10 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the NHWNC. The NHWNC Board Meeting Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.