



**LEGALLY REQUIRED OFFICIAL POSTING
PLEASE DO NOT REMOVE IT UNTIL AFTER THE BELOW DATE AND TIME**

**North Hills West Neighborhood Council
Regular Board Meeting Agenda
New Horizons Sam's Cafe
15725 Parthenia Street, North Hills, CA 91343
Thursday, June 15, 2023, 6:00 p.m.**

PLEASE NOTE: This meeting will be conducted in person, not virtually on Zoom.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker unless adjusted by the presiding officer of the Board. Alternatively, public comment *may* also be sent to Secretary@nhwnc.net **at least two hours prior to the meeting starting time**; include in the email Subject Line "Public Comment" and the appropriate agenda.

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD

Supporting documents are available on our website at: www.nhwnc.net

Agenda items not completed may carry to the next GBM on Thursday, July 20, 2023

NHWNC Executive Officers:

Madlena Minasian – President, Maggie Elliott – Vice President, Pat Crone – Treasurer, Dave Brown – Secretary

Board Members:

Linda Erdman, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Kreshell Ramey

1. Call to order and Welcome

2. Pledge of Allegiance, Roll Call, Determination of Quorum, Voting Eligibility Report, and call for agenda item(s) recusals.

3. President's Comments, Announcements, and Meeting Logistics – Madlena Minasian, President.

- Must submit Speaker Card to speak on an agenda item. Raise your hand to be recognized for Q&A about a Presentation.
- Call for new Board Members: We're currently seeking applicants for two (2) vacant Board Seats. One (1) Residential until 2025 & One (1) General until 2025; to apply, click the [Link](#).
- The July 20th Board Meeting will have a Board Members' affirmation.
- Budget Day will be June 17, 2023, 9:30 a.m. – 1 p.m. via Zoom. Register: [Link](#)
- Board members, please announce when you are leaving the meeting before adjournment.

4. Elected Officials, Public Agency Speakers, Field Representatives, and Public Service Announcements. Up to three (3) minutes per speaker.

Stakeholders are allotted one minute each for a question for each Agendized public official who visits. Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the NHW Neighborhood Council meeting are limited to one minute of announcements, which must include their contact information as part of their announcement.

- a. Mayor Karen Bass - [Mayor LACity](#) / West Valley Area Representative - Erin Seinfeld - [Email](#)
- b. City Council District 12 John Lee - [CD12](#) / Field Representative – Lorena Espinal - [Email](#)
- c. L.A. County Supervisor [District 3: Lindsey Horvath](#)
- d. State Senate [District 20: Caroline Menjivar](#)
- e. State Assembly District 40 [a40](#) – Pilar Schiavo / Field Representative - Gaby Gurrola - [Email](#)
- f. U.S. Congress [District 32: Brad Sherman](#)
- g. LAUSD School Board [District 3: Scott Schmerelson](#)
- h. LAPD Devonshire Division [LAPD](#) - Senior Lead Officer (SLO) - Jerome Knopp [Email](#)
- i. Mid Valley Regional Library - [Mid Valley Library](#)
- j. [L.A. Department of Neighborhood Empowerment](#) / NEA - John Darnell - [Email](#)
- k. To find your elected representatives, City agencies, departments, etc.: [NeighborhoodInfo](#)
Additional neighborhood information: [KnowYourCommunity](#)

5. General Public Comments on Non-Agenda items within the jurisdiction of the NHWNC. Each speaker may speak one time for up to one (1) minute. [PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST](#)

6. Discussion and possible action to approve the May 18, 2023 Board Meeting Draft [Minutes](#).

7. Discussion and possible action to approve the May 23, 2023 Board Meeting Draft [Minutes](#).

8. Discussion and possible action to approve the May 2023 Monthly Expenditure Report. [MER](#)

9. Discussion and possible action to add NHWNC Standing Rules:

- a. Board Members must advise the President ASAP when they arrive late or leave early.
- b. Board Members must let the President know ASAP if they are unable to attend Board Meetings.

10. Guest Speakers and Informational Presentations. [Please email confirm ahead of time before the meeting.](#)

A. Presentation from SoCal SFV Community Group Consultant Timi Romolini regarding Van Nuys Airport Expansion

1. Discussion and possible action to submit an amendment to Community Impact Statement (CIS) supporting Council File CF 22-1489 Van Nuys Airport (VNY) / Development Projects / Community Impact / VNY Citizens Advisory Council. [CIS](#)
2. Discussion and possible action to approve emailing the linked letter regarding systemic issues at LAWA, a Rejection of the Bonseph Helinet Lease proposal, and support for a Moratorium on aviation development/redevelopment at VNY airport. [Letter](#)

11. Discussion and possible action to approve the [2023-2024 Fiscal Year Administrative Packet](#), including the Budget.

***** IMPORTANT FUNDING BUDGET DEADLINES 2022-2023 *****

- June 20th – Final date to make purchases with the NC bank card.

12. Discussion and possible action to purchase Neighborhood Watch signs, NTE \$1,000.
13. Discussion and possible action to purchase a three-year AppleCare warranty for a MacBook Air laptop, NTE \$200.
14. Discussion and possible action to purchase NHWNC stickers, NTE \$450.
15. Discussion and possible action to purchase microphones and additional equipment for the Board meeting sound system, NTE \$5,000.
16. Follow-up regarding status of the Neighborhood Purposes Grant of \$1,500 approved at the April 21, 2022 General Board meeting for Volunteers Cleaning Communities (VCC) for tools and supplies.
 - a. Discussion and possible action to appoint a Board Member(s) to be the liaison(s) to the VCC.
17. Discussion and possible action to find more locations for NHWNC meetings.
18. Discussion and possible action regarding the appointment of one or two Budget Representatives.
19. Board member announcements. Up to two (2) minutes each.
20. Discussion and possible action on NHWNC/Committee/Ad-hoc/Liaison/Coalition/CIS filers appointments to add/remove.
21. Committee, Ad-hoc, Coalition, Liaison and CIS filer Reports. Up to two (2) minutes each.

Committees

Liaisons

- a. DWP Advocacy and MOU Oversight Committee [DWPMOU](#)
- b. Board of Neighborhood Commissioners [BONC](#)
- c. Budget Advocates Region 2 [BudgetAdvocates](#)
- d. Los Angeles Neighborhood Council Coalition [LANCC](#)
- e. Neighborhood Council Emergency Preparedness Alliance [NCPEA](#)
- f. Neighborhood Council Sustainability Alliance [NCSA](#)
- g. Plan Check Neighborhood Councils [PlanCheckNC](#)
- h. Valley Alliance of Neighborhood Councils [VANC](#)
- i. West Valley Neighborhood Alliance on Homelessness [WVNAH](#)
- j. 2022 Congress of Neighborhoods videos and upcoming 2023 Congress [NeighborhoodCongressLA](#)

22. Requests for Future Agenda Items.

Send to: President@nhwnc.net at least 10 days before the meeting date, with "AGENDA REQUEST" in the subject line. Please attach documents, along with sufficient information, and links to support adequate description for discussion. **July 10th is the deadline to submit agenda requests for July 20th GBM.**

23. Upcoming events: In-person unless otherwise noted.

- Sepulveda Basin Vision Plan June 20th 6PM to 8PM Mid-Valley YMCA 6901 Lennox Ave
- LADWP Chatsworth Nature Preserve East Day Open House June 24th 4PM to 8PM

24. Thank outgoing Board Members for their service to our community.

25. Finishing Roll Call & Adjournment.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

Posted for public review at Uncle Joe’s Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#) Other Neighborhood Council agendas, City Dept and Agencies agendas can also be subscribed to

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <https://www.nhwnc.net>

If you would like a copy of any record related to an item on the agenda, please contact secretary@nhwnc.net

Reconsideration and Grievance Process -

For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

For more information about the NHWNC please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills CA 91393-2091 or email to: board@nhwnc.net. We look forward to hearing from you!

Please Do Not Remove Before Friday, June 16, 2023