



**LEGALLY REQUIRED OFFICIAL POSTING**  
**PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME**  
**North Hills West Neighborhood Council**  
**Regular Board Meeting Agenda**  
**New Horizons Sams Cafe**  
**15725 Parthenia Street North Hills West CA 91343**  
**Thursday, April 20, 2023, 6:00 PM**

**PLEASE NOTE: this meeting will be conducted in person, not virtually on Zoom.**

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless adjusted by the presiding officer of the Board. Alternatively, public comment *may* also be sent to [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net) **at least two hours prior to the meeting starting time**; include in the email Subject Line “Public Comment” and the appropriate agenda.

All agenda items are subject to discussion and possible action by the Board.

Please note the presiding officer of the Board may take items out of order.

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes action. Please submit speaker cards to the Board Secretary.

Supporting documents available on our website at: [www.nhwnc.net](http://www.nhwnc.net)

Agenda items not completed may carry to next GBM on Thursday, May 18, 2023

**Call for New Board Members** We’re currently seeking applicants for 2 Vacant Board Seats: 1 Residential 2025 & 1 General 2025 (see the link below)

<https://www.nhwnc.net/board-vacancies-seeking-new-board-member-nominees/>

**NHWNC Executive Officers:**

Madlena Minasian – President, Maggie Elliott – Vice President, Pat Crone – Treasurer, Dave Brown – Secretary

**Board Members:**

Linda Erdman, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Kreshell Ramey

- 1. Welcome, Call to Order and Flag Salute.**
- 2. Roll Call, Determination of Quorum, Voting Eligibility Report and call for agenda item(s) recusals.**
- 3. President’s Comments, Announcements and Meeting Logistics – Madlena Minasian, President.**
  - NHWNC (Region 2) Election Day is June 10, 2023.
  - Board members please announce when leaving meeting before adjournment.

**Upcoming events: In-person unless otherwise noted.**

- Saturday, April 22 Los Angeles World Airports (LAWA) Virtual Event 10am to 11:30am.  
[https://us06web.zoom.us/webinar/register/WN\\_ID6QEsgxS6SRDfIKyvow-w](https://us06web.zoom.us/webinar/register/WN_ID6QEsgxS6SRDfIKyvow-w)
- Saturday, April 22 S.O.L.I.D. Pancake Breakfast / Open House 8am-11am.
- Saturday, April 22 NCEPA Meeting Topic: MegaFlood 10am-Noon Zoom.
- Saturday, April 22 Van Nuys Airport Vision Study 10am-1130am Pre-registration at:  
[https://us06web.zoom.us/webinar/register/WN\\_ID6QEsgxS6SRDfIKyvow-w#/registration](https://us06web.zoom.us/webinar/register/WN_ID6QEsgxS6SRDfIKyvow-w#/registration)
- Saturday, April 22 CD7 13520 Van Nuys Bl, Free Tree Program.
- Tuesday, April 25 Coffee with a Cop Starbucks 9420 Reseda Bl.
- Wednesday, April 26 APCUG Mac Computer Workshop Zoom.
- Saturday, May 6 VFW Post 2323 Day of Service 17522 Chatsworth St.  
10am-3pm.
- Tuesday, May 16 CERT Battalion 15 Meeting 6:30pm at Fire Station 87 10124 Balboa Bl.

**4. Elected Officials, Public Agency Speakers, Field Representatives and Public Service Announcements up to three (3) minutes per speaker.**

Stakeholders are allotted 1 minute each for a question for each Agendized public official who visits.

Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the NHW Neighborhood Council meeting are limited to 1 minute of announcements, which must include their contact information as part of their announcement.

- a. Mayor of Los Angeles Karen Bass / West Valley Representative - Erin Seinfeld  
[erin.seinfeld@lacity.org](mailto:erin.seinfeld@lacity.org) <https://mayor.lacity.gov/>
- b. Council District 12 John Lee / Field Representative – Lorena Espinal  
[Lorena.Espinal@lacity.org](mailto:Lorena.Espinal@lacity.org) <https://councildistrict12.lacity.gov/>
- c. County Supervisor [District 3: Lindsey Horvath](#)
- d. State Senate [District 20: Caroline Menjivar](#)
- e. Assembly District 40 – Pilar Schiavo / Field Representative - Gaby Gurrola  
[gaby.gurrola@asm.ca.gov](mailto:gaby.gurrola@asm.ca.gov) <https://a40.asmdc.org/>
- f. US Congress [District 32: Brad Sherman](#)
- g. LAUSD School Board [District 3: Scott Schmerelson](#)
- h. LAPD Devonshire Division Senior Lead Officer (SLO) - Jerome Knopp [37244@lapd.online](mailto:37244@lapd.online)  
<https://www.lapdonline.org/lapd-contact/valley-bureau/devonshire-community-police-station/>
- i. Mid Valley Regional Library  
<https://www.lapl.org/branches/mid-valley>
- j. Department of Neighborhood Empowerment / NEA - John Darnell  
[john.darnell@lacity.org](mailto:john.darnell@lacity.org) <https://empowerla.org/>
- k. Report from Region 2 Budget Advocate or Budget Representative  
<https://www.budgetadvocates.org/>
- l. To find your Elected Representatives, City Agencies, Departments and more, click here:  
<https://neighborhoodinfo.lacity.org>
- m. Additional neighborhood information at: <https://knowyourcommunity.lacity.org>

**5. General Public Comment: Each speaker can speak one time for up to one (1) minute.**

**PLEASE ADVISE IF YOU ARE A PAID LOBBYIST.**

## **6. Guest Speakers and Informational Presentations.**

**PLEASE CONFIRM VIA EMAIL AHEAD OF TIME BEFORE THE MEETING.**

- A. City Of Los Angeles Urban Forestry Division: Stephen Du Prey, Nikki Ezhari, Elias Najar  
Presentation regarding available programs and options to get more trees planted faster.  
North Hills West Neighborhood Council District Street Tree Summary  
NHW has 3,583 trees (58%), 253 stumps and 2,473 vacant sites (43%)
  
- B. City of Los Angeles L.A. REPAIR Grant Participatory Budgeting: Elliot Kuhn.  
Voting is open this month and the proposal with the most votes will receive funding. Select your  
REPAIR Zone to learn how to vote and read the proposals on the ballot:  
<https://www.nhwnc.net/l-a-repair-participatory-budgeting/>

## **7. Discussion and possible action to approve March 16, 2023 Board Meeting Draft Minutes.**

<https://www.nhwnc.net/minutes/march-16-2023-draft-minutes/>

## **8. Discussion and possible action to approve March 2023 Monthly Expenditure Report.**

<https://www.nhwnc.net/reports/march-2023-monthly-expense-report/>

**9. Discussion and possible action** to approve a Neighborhood Purposes Grant (NPG) for \$1,729.50 for Mid-Valley Regional Library for a video projector.

**10. Update regarding the status Volunteers Cleaning Communities NPG for \$1500 for Tools and Supplies.** Agendized and approved on April 21, 2022 General Board Meeting.

**11. Board member announcements and comments – up to two (2) minutes each.**

**12. Discussion and possible action on NHWNC/Committee/Liaison/CIS filers appointments to add/remove.**

**13. Committee, Liaison and CIS filer Reports – up to two (2) minutes each.**

### **Committees**

- a) Beautification & Infrastructure
- b) Budget & Finance
- c) Emergency Preparedness & Public Safety
- d) Outreach/Events/Marketing
- e) Planning & Land Use Management
- f) Rules & Elections
- g) Ad hoc Board Retreat Committee
- h) Ad hoc Executive Committee
- i) Ad hoc Homeless Liaison
- j) Ad hoc Legislative Committee
- k) Ad hoc Parking Committee

### **Liaisons**

- a) DWP Advocacy and MOU Oversight Committee  
<https://empowerla.org/DWPMOU/>
- b) Board of Neighborhood Commissioners (BONC)  
<https://empowerla.org/commission/policies-and-meetings/>
- c) Budget Advocates  
<https://www.budgetadvocates.org>
- d) Los Angeles Neighborhood Council Coalition (LANCC)  
<http://www.lancc.org/>
- e) Neighborhood Council Emergency Preparedness Alliance (NCEPA)  
<https://www.ncsa.la>
- f) Neighborhood Council Sustainability Alliance  
<https://www.ncsa.la>
- g) Plan Check Neighborhood Councils  
<https://empowerla.org/plancheknc/>
- h) Valley Alliance of Neighborhood Councils (VANC)  
<https://vanc34.org/>
- i) West Valley Neighborhood Alliance on Homelessness (WVNAH)  
<https://wvnah.org/>
- j) 2022 Congress of Neighborhood Councils Videos  
<https://www.neighborhoodcongress.la/>

#### 14. Requests for Future Agenda Items.

**Send to:** [President@nhwnc.net](mailto:President@nhwnc.net) minimum 10 days before desired meeting date, with **AGENDA REQUEST in the subject line**. Please attach documents, along with sufficient information, and links to support adequate description for discussion.

#### 15. Finishing Roll Call & Adjournment.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

#### Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

Posted for public review at Uncle Joe’s Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website [www.nhwnc.net](http://www.nhwnc.net)

- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#)
- Other Neighborhood Council agendas, City Dept and Agencies agendas can also be subscribed to

#### Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at <https://www.nhwnc.net>

If you would like a copy of any record related to an item on the agenda, please contact [secretary@nhwnc.net](mailto:secretary@nhwnc.net)

**Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

For more information about the NHWNC please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills CA 91393-2091 or email to: [board@nhwnc.net](mailto:board@nhwnc.net). We look forward to hearing from you!

**Please Do Not Remove Before Friday, April 21, 2023**