

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: North Hills West

**SECTION I - APPLICANT INFORMATION**

- 1a) Friends of Vintage Magnet 84-2739479 CA 9/30/19  
*Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)*
- 1b) 15912 Stare Street North Hills CA 91343  
*Organization Mailing Address City State Zip Code*
- 1c) \_\_\_\_\_  
*Business Address (if different) City State Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**  
Samantha Trainor (310) 849-9154 samantharigley@hotmail.com  
*Name Phone Email*
- 2) **Type of Organization- Please select one:**  
☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)  
**Attach Signed letter on School Letterhead** **Attach IRS Determination Letter**
- 3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable) City State Zip Code*

**SECTION II - PROJECT DESCRIPTION**

- 4) **Please describe the purpose and intent of the grant.**

We are a non-profit organization that serves to support the students of Vintage STEM Magnet, a Title I school in North Hills, as part of the robotics program. The grant will help offset the costs associated but not limited to purchasing VEX IQ kits for Vintage's six teams (consisting of 10-12 students each) and playing fields. This includes the purchase of the game kits and fields. The grant will also pay for much needed supplies and storage containers. Supplies include but are not limited to second generation batteries, chargers, motors, brains, cap pins, standoffs, wires, wheels, and many more vital components to building robots.

- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.**  
**(Grants cannot be used as rewards or prizes for individuals)**

Vintage STEM Magnet, a public school in North Hills, is home to over 750 students. It is a NASA Explorer School and puts emphasis on science and technology in its curriculum. Several times a year, the school hosts community NASA Nights where companies and educational institutions share hands-on science experiments for students and families to engage in, like learning about 3-D printers, student-built go-karts from CSUN, and drones, just to name a small amount. From second grade to fifth, students are introduced to VEX IQ Robotics in the classroom, inspiring children to build, code, test and compete with robots. Vintage Magnet has boasted a school team as well, for the past 5 years. Students compete in the community and learn about teamwork, cooperation, communication, perseverance, and commitment as they are a part of the student-led team for the whole school year.

Vintage Robotics has been a source of pride for the school and the community at-large. The teams have been on the local news and continue to inspire boys and girls to get involved, as we have several all-girl teams. Vintage Magnet Robotics is an amazing program of dedicated teachers, parent volunteers, and enthusiastic students.



**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
		\$	\$
		\$	\$
		\$	\$

6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	VEX Kits for 50 students	\$3000	\$12,500
	VEX Fields for 50 students	\$500	\$540
	Supplies (storage containers, t-shirts, robot containers, robot parts, etc.)	\$1500	\$3000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

<b>Source of Funding</b>	<b>Amount</b>	<b>Total Projected Cost</b>
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$9,000

10a) Start date: 5/15/23 10b) Date Funds Required: 6/1/23 10c) Expected Completion Date: 6/29/23  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

<b>Name of NC Board Member</b>	<b>Relationship to Applicant</b>

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?


☐ Yes ☒ No

\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)


**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

CHRISTINE KIM PRESIDENT  4/27/2023  
PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Angelica Peterson Secretary  4/27/2023  
PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form