



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**Regular Board Meeting Minutes, Thursday, May 18, 2023**  
New Horizons, 15725 Parthenia St., North Hills, CA 91343

DRAFT Minutes [to be replaced by "Approved \_[Month]\_ \_[date]\_, 202\_[year]\_"]

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NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

**1. Welcome, Call to Order and Flag Salute.**

President Madlena Minasian called the Meeting to order at 6:05 p.m. The Pledge of Allegiance was said.

**2. Roll Call, Determination of Quorum, Voting Eligibility Report and call for agenda item(s) recusals.**

Roll Call was taken. Eight of the 10 Board Members were present at the Roll Call: Dave Brown (Secretary), Pat Crone (Treasurer), Maggie Elliott (Vice-President), Linda Erdman, Garry Fordyce, Carol Hart, David Hyman, Madlena Minasian (President). Punam Gohel and Kreshell Ramey arrived later. The NHWNC Board quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws link at [www.empowerla.org/nhwnc](http://www.empowerla.org/nhwnc)), so the Board could take such votes. Quorum was announced. Mr. Brown confirmed that all Board Members' trainings were compliant and they were eligible to vote. Ten of the 13 Board Seats were filled (by election or appointment). Three Board Seats were vacant (two General and one Residential); to apply, email [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net). Also attended: 12 Stakeholders and guests.

**3. President's Comments, Announcements and Meeting Logistics.** – Madlena Minasian, President

☐ Call for new Board Members: We're currently seeking applicants for two (2) vacant Board Seats. One (1) Residential 2025 & One (1) General 2025 (to apply see the link below). <https://www.nhwnc.net/board-vacancies-seeking-new-board-member-nominees/>

- ☐ Neighborhood Council(s) (Region 2) Election Day is June 10, 2023.
- ☐ Board members please announce when leaving meeting before adjournment.

Ms. Minasian noted the above and that the NHWNC will have an affirmation, not an election.

**4. Elected Officials, Public Agency Speakers, Field Representatives and Public Service Announcements.**

*[The next Agenda Item addressed was Mr. Doran's below presentation.]*

- a. Mayor of Los Angeles Karen Bass / West Valley Representative - Erin Seinfeld  
erin.seinfeld@lacity.org <https://mayor.lacity.gov/>.  
Ms. Seinfeld [323-552-6730; <https://www.lamayor.org/WestValleyAreaRep>], was not present and there was no report.
  - b. Council District 12 John Lee / Field Representative – Lorena Espinal  
Lorena.Espinal@lacity.org <https://councildistrict12.lacity.gov/>.  
Ms. Minasian relayed that Ms. Espinal had emailed that she (Ms. Espinal), a Field Deputy for L.A. City District 12 Councilmember John Lee [818-882-1212], couldn't attend this meeting
  - c. County Supervisor District 3: Lindsey Horvath.  
No representative was present and there was no report.
  - d. State Senate District 20: Caroline Menjivar.  
Andres Garcia, a District Representative for State 20<sup>th</sup> District Senator Caroline Menjivar [ofc. 818-901-5588' [Andres.Garcia@sen.ca.gov](mailto:Andres.Garcia@sen.ca.gov); <https://senate.ca.gov/Menjivar>] was not present and there was no report.
  - e. Assembly District 40 – Pilar Schiavo / Field Representative - Gaby Gurrola  
[gaby.gurrola@asm.ca.gov](mailto:gaby.gurrola@asm.ca.gov), <https://a40.asmdc.org/>.  
Gaby Gurrola, a Field Representative for State 40<sup>th</sup> District Assemblymember Pilar Schiavo [661-286-1565], was not present and there was no report.
  - f. US Congress District 32: Brad Sherman.  
No representative was present and there was no report.
  - g. LAUSD School Board District 3: Scott Schmerelson.  
No representative was present and there was no report.
  - h. LAPD Devonshire Division Senior Lead Officer (SLO) - Jerome Knopp  
[37244@lapd.online](mailto:37244@lapd.online); <https://www.lapdonline.org/lapd-contact/valley-bureau/devonshire-community-policestation/>.  
Ms. Minasian reported for Jerome Knopp, an LAPD Devonshire Division (east of CSUN) Senior Lead Officer [Desk: (818) 832-0633; Cell: (323) 382-1526]. She encouraged contacting him with questions. The annual National Night Out will be August 1<sup>st</sup> from 6:00 p.m. to sundown.
- Board Member Punam Gohel arrived at this time (6:22), making nine Board Members present (the NHWNC quorum is seven).*
- i. Mid Valley Regional Library <https://www.lapl.org/branches/mid-valley>.  
No representative was present and there was no report.

- j. Department of Neighborhood Empowerment / NEA - John Darnell  
[john.darnell@lacity.org](mailto:john.darnell@lacity.org); <https://empowerla.org/>.  
John Darnell, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment (DONE) [213-978-1551], later reminded Board Members to read the Monthly Profile emailed to them.
- k. Report from Region 2 Budget Advocate or Budget Representative.  
<https://www.budgetadvocates.org/>.  
Mr. Fordyce, a Budget Advocate [LABudgetAdvocates@gmail.com], reported.
- l. To find your Elected Representatives, City Agencies, Departments and more, click here: <https://neighborhoodinfo.lacity.org>.  
Ms. Minasian noted the above.

Nicholas Doran, President and CEO of Meals in Motion, a non-profit organization based in North Hills, presented. They “teach healthy food education . . . with hands-on cooking classes . . . build confidence in culinary [work] . . . budgeting skills . . . how to store food appropriately . . . [with] grades 7 - 12.” The organization started with the LAPD Devonshire PALS program in October 2022 and serves the entire San Fernando Valley. “Each child gets a package with their ingredients . . . to cook for the day.” The program may expand to the L.A. basin. The Granada Hills North and also South Neighborhood Councils have funded them.

*[The next Agenda Item addressed was Item #4. b.]*

**5. General Public Comment:**

*[This Agenda Item was addressed after Item #8.]* Resident Jeff Bankston was concerned about possible Van Nuys Airport expansion and he wanted Whiteman Airport to stay open. Resident Debra Francisco, a Neighborhood Watch Captain, reported that a homeless encampment at Parthenia and Reseda was cleared. Lionel Mares, a Sylmar NC Board Member, encouraged supporting legislation to allow teleconferencing meetings.

**6. Guest Speakers and Informational Presentations.**

Presentation from LANCC/WG4CC regarding the draft Declaration of Neighborhood Council Rights. **Discussion and possible action** to support the LANCC/WG4CC Declaration of Neighborhood Council Rights.  
<https://www.nhwnc.net/agendas/may-18-2023-general-board-meeting/>

No presenter attended; there was no presentation.

**7. Discussion and possible action** to approve the April 20, 2023 Board Meeting Draft Minutes. <https://www.nhwnc.net/minutes/april-20-2023-draft-minutes/>

No corrections or amendments were made.

**MOTION** (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the Minutes of its April 20, 2023 Regular Board Meeting as written.

**MOTION PASSED** by a roll call vote of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Gohel, Hart, Hyman and Minasian); one opposed (“No” or “Nay”) (Fordyce); zero abstained

8. **Discussion and possible action** to approve the April 2023 Monthly Expenditure Report. <https://www.nhwnc.net/reports/april-2023-monthly-expense-report/>

**FUNDING MOTION** (by Ms. Minasian, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves the Monthly Expenditure Report for April 2023.

*Board Member Kreshell Ramey arrived at this time (6:27), making all 10 Board Members present (the NHWNC quorum is seven).*

**MOTION PASSED** by a roll call vote of the 10 eligible voters present with eight in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Gohel, Hart, Hyman and Minasian); one opposed (“No” or “Nay”) (Fordyce); one abstained (the NHWNC does not count abstentions as votes) (Ramey).

9. **Discussion and possible action**: recommendation from the NHWNC Budget & Finance Committee to approve an NPG for \$5,000 for Vintage Magnet School’s Robotics Program. Presenter - Samantha Trainor.  
<https://www.nhwnc.net/agendas/may-18-2023-general-board-meeting/>

Ms. Crone noted the Committee recommendation. Mr. Fordyce relayed that Ms. Trainor was unable to attend and she promised to present at the next NHWNC Board Meeting. Resident Anita Goldbaum supported the Grant. Ms. Francisco opposed the Grant because the School is not in North Hills. Ms. Minasian noted that four applications were submitted. The Grant amount was reduced.

**FUNDING MOTION** (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council approves an NPG for \$2,500 for Vintage Magnet School’s Robotics Program.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Gohel, Hart, Hyman, Minasian and Ramey); zero opposed; zero abstained.

10. **Discussion and possible action** to purchase a pre-approved NC Zoom account NTE \$200. <https://zoom.us/pricing>

Ms. Minasian gave background information.

**FUNDING MOTION** (by Ms. Minasian, seconded by Mr. Hyman): The North Hills West Neighborhood Council will purchase a pre-approved NC Zoom account NTE \$200.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Gohel, Hart, Hyman, Minasian and Ramey); zero opposed; zero abstained.

11. **Discussion and possible action** to purchase Emergency Preparedness (EP) items from SOS Survival Products such as Sensi-Wraps, 1 Day Student Emergency Kits, Triangle Bandages, Drinking Water Pouches, and Metal Whistles NTE \$1,800. <https://www.sosproducts.com/>

**FUNDING MOTION** (by Ms. Minasian, seconded by Mr. Gohel): The North Hills West Neighborhood Council will purchase Emergency Preparedness (EP) items from SOS Survival Products such as Sensi-Wraps, 1 Day Student Emergency Kits, Triangle Bandages, Drinking Water Pouches, and Metal Whistles NTE \$1,800.

**DISCUSSION:** Mr. Fordyce claimed that “we don’t have any details . . . we’re not supposed to have any information.” Ms. Minasian noted that “this is for . . . our Stakeholders.” Mr. Brown reported that “the owner, Jeff [Edelstein], has given us a significant discount.” Ms. Minasian added that “the invoice will actually have the quantities on it.” Ms. Francisco said “SOS is a fantastic place . . . it benefits all of our residents.”

**FUNDING MOTION PASSED** by a roll call vote of the 10 eligible voters present with nine in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Gohel, Hart, Hyman, Minasian and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

12. **Discussion and possible action** to purchase NHWNC logo Polo Shirts from Quality Logo NTE \$1,200. <https://www.qualitylogoproducts.com/>

**FUNDING MOTION** (by Ms. Minasian, seconded by Ms. Erdman): The North Hills West Neighborhood Council will purchase NHWNC logo Polo Shirts from Quality Logo NTE \$1,200.

**DISCUSSION:** Mr. Fordyce wanted to know the quantity and cost per shirt. It was explained to him that the allocation will buy as many shirts as can be bought and that some shirts will be available to Stakeholders.

**FUNDING MOTION PASSED** by a roll call vote of the 10 eligible voters present with nine in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Gohel, Hart, Hyman, Minasian and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

13. **Discussion and possible action** to purchase an outreach “Spinning Wheel” from Amazon NTE \$100. <https://a.co/d/ftvNVQU>

**FUNDING MOTION** (by Ms. Minasian, seconded by Mr. Hyman): The North Hills West Neighborhood Council will purchase an outreach “Spinning Wheel” from Amazon NTE \$100.

**DISCUSSION:** Mr. Brown “will not be part of any raffle.” Mr. Darnell said that “roll call votes are no longer needed.” Ms. Minasian asked and Mr. Darnell confirmed that that includes funding Motions no longer needing roll call votes.

**FUNDING MOTION PASSED** unanimously by a vote of the 10 eligible voters present with all 10 in favor; zero opposed; zero abstained.

14. **Discussion and possible action** to purchase blank Board Member name cards from Amazon NTE \$20. <https://a.co/d/3LFEGVa>

**FUNDING MOTION** (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council will purchase blank Board Member name cards from Amazon NTE \$20.

**FUNDING MOTION PASSED** unanimously by a vote of the 10 eligible voters present with all 10 in favor; zero opposed; zero abstained.

15. **Renew Adobe Creative Cloud All Apps editing software annual subscription NTE \$650.**

**FUNDING MOTION** (by Ms. Minasian, seconded by Ms. Erdman): The North Hills West Neighborhood Council will renew Adobe Creative Cloud All Apps editing software annual subscription NTE \$650.

**DISCUSSION:** It was noted that this is the same amount as last year.

**FUNDING MOTION PASSED** unanimously by a vote of the 10 eligible voters present with all 10 in favor; zero opposed; zero abstained.

16. **Discussion and possible action** to purchase an iPad for teleconferencing meetings, including a separate webcam, cabling and any adapters including thumb drives for presentations NTE \$2,500.  
<https://www.apple.com/shop/buy-ipad/ipad-pro/12.9-inch-display-512gb-space-gray-wifi>  
<https://thecentercam.com/products/center-cam-standard-package>  
<https://a.co/d/clXujNz>

**FUNDING MOTION** (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council will purchase an iPad for teleconferencing meetings, including a separate webcam, cabling and any adapters including thumb drives for presentations NTE \$2,500.

**DISCUSSION:** There was discussion that the current laptop is very old.

*Board Member Punam Gohel left at this time (7:15), making nine Board Members present (the NHWNC quorum is seven).*

**FUNDING MOTION PASSED** by a vote of the nine eligible voters present with seven in favor (Brown, Crone, Elliott, Erdman, Hart, Hyman, Minasian); two opposed (Fordyce and Ramey); zero abstained.

**17. Discussion and possible action** to reallocate NHWNC funds to accommodate expenditure approvals.

\*\*\*IMPORTANT FISCAL 22-23 DATES\*\*\*

- ☐ May 20th – Final date to submit an event request for approval.
- ☐ June 1st - Final date to submit a check payment request including NPGs.
- ☐ June 20th – Final date to make purchases with the NC bank card.

Mr. Fordyce reported that the Budget & Finance Committee recommended reallocating \$13,000 to NPGs [Neighborhood Purposes Grants].

*Board Member David Hyman left at this time (7:29), making eight Board Members present (the NHWNC quorum is seven).*

There was discussion of what funding was available.

**FUNDING MOTION** (by Ms. Minasian, seconded by Mr. Fordyce): The North Hills West Neighborhood Council reallocates \$7,091 from the Elections budget category to the NPG category.

**FUNDING MOTION PASSED** unanimously by a vote of the eight eligible voters present with all eight in favor; zero opposed; zero abstained.

**FUNDING MOTION** (by Ms. Minasian, seconded by Mr. Brown): The North Hills West Neighborhood Council reallocates \$5,500 from the Community Improvements Projects budget category to the Operations category.

**FUNDING MOTION PASSED** unanimously by a vote of the eight eligible voters present with all eight in favor; zero opposed; zero abstained.

**18. Discussion and possible action** to submit a Community Impact Statement (CIS) supporting Council File CF 22-1489 Van Nuys Airport (VNY) / Development Projects / Community Impact / VNY Citizens Advisory Council.  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-1489>

Ms. Hart reported that LAWA [L.A. World Airports] is holding public forums. A Stakeholder urged caution regarding Van Nuys airport expansion opposition. Mr. Brown said Van Nuys Airport is needed as an emergency preparation/disaster support center. Ms. Erdman reminded that the NHWNC submitted a Community Impact Statement opposing closure of Whitman Airport.

**MOTION** (by Ms. Minasian, seconded by Ms. Erdman): The North Hills West Neighborhood Council will submit a Community Impact Statement (CIS) supporting Council File CF 22-1489 Van Nuys Airport (VNY) / Development Projects / Community Impact / VNY Citizens Advisory Council.

**MOTION PASSED** by a vote of the eight eligible voters present with seven in favor (Brown, Crone, Elliott, Erdman, Hart, Minasian and Ramey); one opposed (Fordyce); zero abstained.

- 19. Discussion and possible action** to submit a Community Impact Statement (CIS) opposing Council File CF 20-0990 Diversity, Equity, and Inclusion Training / Anti-Bias Training / Los Angeles Neighborhood Council Members.  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-0990>

**MOTION** (by Ms. Minasian, seconded by Ms. Erdman): The North Hills West Neighborhood Council will submit a Community Impact Statement (CIS) opposing Council File CF 20-0990 Diversity, Equity, and Inclusion Training / Anti-Bias Training / Los Angeles Neighborhood Council Members.

**DISCUSSION:** Ms. Minasian opposed additional required training. Mr. Darnell stated that “the City Council made the decision” to require training, “though there’s no consequence if a Board Member doesn’t complete it.”

**MOTION PASSED** by a vote of the eight eligible voters present with seven in favor (Brown, Crone, Elliott, Erdman, Hart, Minasian and Ramey); one opposed (Fordyce); zero abstained.

- 20. Discussion and possible action** to submit a Community Impact Statement (CIS) supporting Council File CF 22-1547 Coastal Live Oak (*Quercus agrifolia*) / City of Los Angeles / Official Tree.  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-1547>

**MOTION** (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council will submit a Community Impact Statement (CIS) supporting Council File CF 22-1547 Coastal Live Oak (*Quercus agrifolia*) / City of Los Angeles / Official Tree.

**MOTION PASSED** by a vote of the eight eligible voters present with seven in favor (Brown, Crone, Elliott, Erdman, Hart, Minasian and Ramey); one opposed (Fordyce); zero abstained.

- 21. Discussion and possible action** to submit a Community Impact Statement (CIS) supporting Council File CF 23-0002-S54, SB 434 (Min) / Ridership Survey Data / Harassment / Asian American Pacific Islander Month / May 2023 (Lee – Raman – Hernandez).



<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=23-0002-S54>

**MOTION** (by Ms. Minasian, seconded by Ms. Erdman): The North Hills West Neighborhood Council will submit a Community Impact Statement (CIS) supporting Council File CF 23-0002-S54, SB 434 (Min) / Ridership Survey Data / Harassment /Asian American Pacific Islander Month / May 2023 (Lee – Raman – Hernandez).

**DISCUSSION:** Ms. Erdman explained the impetus for the survey.

**MOTION PASSED** by a vote of the eight eligible voters present with seven in favor (Brown, Crone, Elliott, Erdman, Hart, Minasian and Ramey); one opposed (Fordyce); zero abstained.

**22. Update** from Kreshell Ramey regarding the Volunteers Cleaning Communities (VCC) NPG approved April 2022 for \$1,500 for tools and supplies.

Ms. Ramey updated that Jill Mather [Founder of "Volunteers Cleaning Communities," VCC; [JillMather@earthlink.net](mailto:JillMather@earthlink.net)] said that VCC is available on whatever requested date. Ms. Elliott explained what the \$1,500 allocation was for. Ms. Ramey stated that "they have some of the tools." Ms. Minasian gave more information; tools were to be stored in NHWNC storage; "we paid for tools that we don't have." There was discussion of what the NPG wording and agreement was. Ms. Francisco believed that VCC needs to account for what tools were bought with NHWNC funding and provide a receipt. Ms. Minasian reported that Mr. Brown and Ms. Elliott left many unresponded to messages for Ms. Mather.

**23. Board member announcements and comments.**

Ms. Erdman reported that the Van Nuys Airport Vision Study, and the Ridership Survey, should be available by June 7<sup>th</sup> on the website. Ms. Hart reported on the CSUN Urban Studies Dept. update. Mr. Brown reported crime statistics and reminded not to leave valuables in vehicles.

**24. Discussion and possible action** on NHWNC/Committee/Liaison/CIS filers appointments to add/remove.

There were no appointments or changes at this time.

**25. Committee, Liaison, Alliances, Coalitions and CIS filer Reports.**

Committees

- a) Beautification & Infrastructure
- b) Budget & Finance
- c) Emergency Preparedness & Public Safety
- d) Outreach/Events/Marketing
- e) Planning & Land Use Management
- f) Rules & Elections
- g) Ad hoc Board Retreat
- h) Ad hoc Executive
- i) Ad hoc Homeless Liaison

j) Ad hoc Legislative

Ms. Minasian reported that only the Budget & Finance Committee met.

Liaisons / Alliances and Coalitions

a) CIS Filers

There was discussion of CIS Filer accounts.

b) DWP Advocacy and MOU Oversight Committee

<https://empowerla.org/DWPMOU/>

c) Board of Neighborhood Commissioners (BONC)

<https://empowerla.org/commission/policies-and-meetings/>

Ms. Minasian reported on Interim DONE General Manager Vanessa Serrano's report. In July, NCs will need to re-/confirm CIS Filers. DONE hired more staff. Five NCs are in DONE's Exhaustive Efforts. Board Members attending the BONC meeting were concerned about BONC Commissioners leaving meetings early, causing quorums to be lost; a Board Member said that "certain Commissioners are constantly not attending the BONC meetings, which does a disservice to all of us." A Board Member was "disappointed that the majority of the NEAs are non-responsive and don't show up to meetings. The NEAs need to work on their response time." A Board Member wanted BONC to convene a committee to address upcoming City Charter reform. A Board Member thought that DONE does not provide enough NC election outreach support. A Board Member noted that DONE's promised Board Member manuals have not been published and no input has been solicited from Board Members. Ms. Minasian encouraged listening to the meeting recording.

d) Los Angeles Neighborhood Council Coalition (LANCC) <http://www.lancc.org/>

Ms. Minasian reported that LANCC met May 6<sup>th</sup> and Mayor Bass presented, including regarding work to house homeless people, and public safety -- she called for intense police officer recruitment. Ms. Minasian encouraged listening to the meeting recording.

e) Neighborhood Council Emergency Preparedness Alliance (NCEPA)

<https://www.ncsa.la>

Mr. Brown reported.

f) Neighborhood Council Sustainability Alliance (NCSA) <https://www.ncsa.la>

g) Plan Check Neighborhood Councils <https://empowerla.org/plancheknc/>

h) Valley Alliance of Neighborhood Councils (VANC) <https://vanc34.org/>

Ms. Minasian reported that VANC met May 11<sup>th</sup>; speakers spoke about the City budget. Ms. Minasian encouraged listening to the meeting recording.

i) West Valley Neighborhood Alliance on Homelessness (WVNAH)

<https://wvnah.org/>

- j) 2022 Congress of Neighborhood Councils videos and upcoming 2023 Congress <https://www.neighborhoodcongress.la/>  
Ms. Minasian reported that NCs are being asked to help fund the Congress.

Ms. Minasian reported that the L.A. Dept. of Public Works would have an update on May 22<sup>nd</sup> at 5:00 p.m. via Zoom.

- 26. Request for Future Agenda Items.** Send to: President@nhwnc.net minimum 10 days before desired meeting date, with "AGENDA REQUEST" in the subject line. Please attach documents, along with sufficient information, and links to support adequate description for discussion.

Ms. Minasian noted the above.

*Board Member Kreshell Ramey left at this time, making nine Board Members present (the NHWNC quorum is seven).*

- 27. Upcoming events:** In-person unless otherwise noted. Tuesday, May 16 CERT Battalion 15 Meeting 6:30pm at Fire Station 87, 10124 Balboa Bl. Saturday, May 20 Turtle & Tortoise Show , 11am-4pm, 5920 Shoup Ave & Oxnard. Thursday, May 25 6:30pm Basic Car 17A95 Neighborhood Watch Meeting, Zoom (link on NHWNC/Calendar).

Ms. Minasian noted the above.

**28. Finishing Roll Call & Adjournment.**

Seven of the 10 Board Members were present at the Finishing Roll Call: Dave Brown (Secretary), Pat Crone (Treasurer), Maggie Elliott (Vice-President), Linda Erdman, Garry Fordyce, Carol Hart and Madlena Minasian (President). Punam Gohel, David Hyman and Kreshell Ramey were absent.

**MOTION to ADJOURN** (by Ms. Minasian, seconded by Ms. Crone).

**MOTION to ADJOURN PASSED** unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 8:53 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the NHWNC. The NHWNC Board Meeting Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.*