



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**Regular Board Meeting Minutes, Thursday, March 16, 2023**  
Minutes Approved 4/16/2023

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

Document copies were available at <https://www.nhwnc.net/event/board-meeting-2023-03-16> and shown online.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

**1. Welcome, Call to Order and Flag Salute.**

President Madlena Minasian called the Meeting to order at 6:01 p.m. The Pledge of Allegiance was said.

**2. Roll Call, Determination of Quorum, Voting Eligibility Report and call for agenda item(s) recusals.**

Roll Call was taken by the Minutes Writer. Nine of the 10 Board Members were present online at the Roll Call: Dave Brown (Secretary), Pat Crone (Treasurer), Maggie Elliott (Vice-President), Linda Erdman, Garry Fordyce, Punam Gohel, David Hyman, Madlena Minasian (President) and Kreshell Ramey. Carol Hart arrived later. No Board Members were absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws link at [www.empowerla.orgnhwnc](http://www.empowerla.orgnhwnc)), so the Board could take such votes. Quorum was announced. Mr. Brown confirmed that all Board Members' trainings were compliant and they were eligible to vote. Ten of the 13 Board Seats were filled (by election or appointment). Three Board Seats were vacant (two General and one Residential); to apply, email [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net). Also attended: at least 16 Stakeholders and guests.

**3. President's Comments, Announcements and Meeting Logistics.** – Madlena Minasian, President

Note: we're currently seeking applicants for three vacant Board Seats: one Residential 2025 and two General 2023 and 2025 (see <https://www.nhwnc.net/board-vacancies-seeking-new-board-member-nominees/>). NHWNC timeline for Election Day June 10, 2023: <https://clerk.lacity.gov/clerk-services/elections/nc-elections>. Board Candidate filing is open now and closes Tuesday, March 28th. To be a Board candidate, click here <https://clerkappsele.lacity.orgNCElection/login> to complete the application. A Candidate Information Session will be on Saturday,

March 18th; register at <https://empowerla.org/elections>. More candidate resources, including a paper application, are at <https://clerk.lacity.gov/clerk-services/elections/nc-elections/how-become-nc-candidate>. A vote-by-mail ballot can be requested starting Tuesday, April 11th and closing Monday, May 22nd. Board members please announce when arriving late and/or leaving the meeting before adjournment.

Ms. Minasian noted the above.

**4. Elected Officials, Public Agency Speakers, Field Representatives and Public Service Announcements.** Up to three (3) minutes per speaker.

- a. Mayor of Los Angeles Karen Bass / West Valley Representative - Erin Seinfeld  
[erin.seinfeld@lacity.org](mailto:erin.seinfeld@lacity.org) <https://mayor.lacity.gov/>.

Ms. Seinfeld [323-552-6730; <https://www.lamayor.org/WestValleyAreaRep>], offered help with City issues.

*The next Agenda Item addressed was Item #10.*

- b. Council District 12 John Lee / Field Representative – Lorena Espinal  
[Lorena.Espinal@lacity.org](mailto:Lorena.Espinal@lacity.org).

Lorena Espinal, a Field Deputy for L.A. City District 12 Councilmember John Lee [818-882-1212; <https://councildistrict12.lacity.gov>], was not present and there was no report.

*The next Agenda Item addressed was Item #4. j.*

- c. County Supervisor District 3: Lindsey Horvath.

No representative was present and there was no report.

- d. State Senate District 20: Caroline Menjivar.

Andres Garcia, a District Representative for State 20<sup>th</sup> District Senator Caroline Menjivar [ofc. 818-901-5588' [Andres.Garcia@sen.ca.gov](mailto:Andres.Garcia@sen.ca.gov); <https://senate.ca.gov/Menjivar>] reported that the Senator is supporting legislation on homelessness, mental health and LGBTQ+ rights. "Coffee with Caroline" is Saturday mornings at 9:30 a.m.

- e. Assembly District 40 – Pilar Schiavo / Field Representative - Gaby Gurrola.  
[gaby.gurrola@asm.ca.gov](mailto:gaby.gurrola@asm.ca.gov) <https://a40.asmdc.org>

Gaby Gurrola, a Field Representative for State 40<sup>th</sup> District Assemblymember Pilar Schiavo [661-286-1565], was not present and there was no report.

- f. US Congress District 32: Brad Sherman.

No representative was present and there was no report.

- g. LAUSD School Board District 3: Scott Schmerelson.

No representative was present and there was no report.

- h. LAPD Devonshire Division Senior Lead Officer (SLO) - Jerome Knopp  
[37244@lapd.online](mailto:37244@lapd.online); <https://www.lapdonline.orglapd-contact/valley-bureau/devonshire-community-policestation/>.  
Jerome Knopp, an LAPD Devonshire Division (east of CSUN) Senior Lead Officer [Desk: (818) 832-0633; Cell: (323) 382-1526], was not present and there was no report.
- i. Mid Valley Regional Library <https://www.lapl.orgbranches/mid-valley>.  
No representative was present and there was no report.
- j. Department of Neighborhood Empowerment / NEA - John Darnell  
[john.darnell@lacity.org](mailto:john.darnell@lacity.org); <https://empowerla.org>.  
Thomas Soong, Director of Outreach and Communications for the L.A. Dept. of Neighborhood Empowerment (DONE) [213-978-1551], reported that the new DONE Interim General Manager is Vanessa Serrano. He said "I understand that the last couple of months you haven't had representation from our Department"; he acknowledged that Mr. Darnell was not present but "should be back on the 20<sup>th</sup>; if not I'll let the Board know." He noted that "a portion of the [DONE] website is down." As of March 30<sup>th</sup> all NC meetings will be in person, though "teleconferencing" also is allowed with conditions.
- k. Report from Region 2 Budget Advocate or Budget Representative. <https://www.budgetadvocates.org>.  
Mr. Fordyce, a Budget Advocate [LABudgetAdvocates@gmail.com], reported that meetings continue with City department heads. Budget Day will be June 17<sup>th</sup>. Ms. Minasian asked how much funding the Advocates have and how it is used. Mr. Fordyce replied that they have \$49,000 in funds "used for Budget Day . . . expenses in City Hall . . . security . . . rooms on the 10<sup>th</sup> floor . . . regional breakout days . . . [food] . . . media-type things that go out . . . I'm not sure what they're spending that on specifically anymore . . ."
- l. To find your Elected Representatives, City Agencies, Departments and more, click here: <https://neighborhoodinfo.lacity.org>.

Ms. Minasian noted the above.

- m. Additional neighborhood information at: <https://knowyourcommunity.lacity.org>.

Ms. Minasian noted the above.

- 5. General Public Comment:** Each speaker can speak one time for up to one (1) minute. PLEASE ADVISE IF YOU ARE A PAID LOBBYIST, THANK YOU.  
Comments from the public on non-agenda items - within the Board's jurisdiction. Our scope is limited to City and, occasionally, County Issues.

Caller/user #1 said to Mr. Soong, "Your LA Empower website roster is down"; he noted possible "hacking of all the Neighborhood Council Board Members' personal information, including their applications . . ." Mr. Soong acknowledged that "the

website is down . . . I'll definitely put that communication [regarding hacking] out to your Board and other Boards regarding that issue . . .” Guest Glenn Bailey announced that the next Congress of Neighborhood Councils will be in-person on September 23<sup>rd</sup>; the preliminary budget for it is \$72,000 and funding is being solicited from NCs. Resident Debra Francisco thanked Ms. Minasian for “doing a wonderful job as President” and “wanted to commend [her] for [her] service” as President, and also the other Board Members; “you guys are great, giving up your time -- without pay, by the way. In the future, I hope we will not have others from NCs pushing their Agenda and what they want to see our President and you Board Members do. We want our Board to be North Hills West . . . you guys are doing great. I want to thank you very, very much. I really appreciate it.”

Resident Steve Thomason said “I want to thank all you guys on this Board.” He heard another NC’s Board Member “badmouthing this Board” at a Granada Hills North or South Board Meeting about something that happened at the NHWNC “15 or 20 years ago.” Mr. Thomason said that that other NC’s Board Member “constantly interrupt[s] and waste[s] our time” with things “that have nothing to do with us.” Guest Brian Allen announced that “whenever you see my name on your meeting, you will know that I am recording your meeting and I really don’t appreciate you coming out, you having your people come out and criticize other people when it is improper to do that. You should be much more considerate of Stakeholders. Everyone in this city is a Stakeholder of every part of the City, so don’t misunderstand what [unintelligible] . . .”

**6. Board Member announcements and requests for future agenda items.**

Ms. Erdman announced that the next Van Nuys Airport Neighborhood Coalition meeting will be April 4<sup>th</sup>; around 60 people attended the first meeting. Also, she submitted more Community Impact Statements.

**7. Guest Speakers and Informational Presentations.**

There were none at this time.

**8. Discussion and possible action** to approve the February 16, 2023 Regular Board Meeting Draft Minutes. <https://www.nhwnc.net/minutes/february-16-2023-drax-minutes/>

No corrections or amendments were made.

**MOTION** (by Ms. Elliott, seconded by Mr. Brown): The North Hills West Neighborhood Council approves the Minutes of its February 16, 2023 Regular Board Meeting.

**MOTION PASSED** by a roll call vote of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Gohel, Hyman, Minasian and Ramey); zero opposed (“No” or “Nay”) (Fordyce); zero abstained.

9. **Discussion and possible action** to approve the February 2023 Monthly Expenditure Report. <https://www.nhwnc.net/reports/february-2023-monthly-expense-report/>

**FUNDING MOTION** (by Ms. Crone, seconded by Mr. Hyman: The North Hills West Neighborhood Council approves the February MER.

*Board Member Carol Hart had arrived by this time, making all 10 Board Members present (the NHWNC quorum is seven).*

**FUNDING MOTION PASSED** by a roll call vote of the 10 eligible voters present with eight in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Gohel, Hart, Hyman and Minasian); one opposed (“No” or “Nay”) (Fordyce); one abstained (the NHWNC does not count abstentions as votes) (Ramey).

*The next Item addressed was Item #4. c.*

10. **Discussion and possible action** to add a Standing Rule (SR) that committee chairs may agendize a joint meeting for certain purposes, such as allowing greater participation by Board members at committee meetings. Any agenda for a joint Board/committee meeting must make clear that the meeting is solely noticed as a joint Board and committee meeting to accommodate Board participation and compliance with the Brown Act, that any items considered at the joint meeting will only be voted upon by the committee members (not other Board members in attendance), and that the matters voted upon will be referred to the full Board for discussion and possible action at a future agendized date and time.

**MOTION** (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council adds a Standing Rule (SR) that committee chairs may agendize a joint meeting for certain purposes, such as allowing greater participation by Board members at committee meetings. Any agenda for a joint Board/committee meeting must make clear that the meeting is solely noticed as a joint Board and committee meeting to accommodate Board participation and compliance with the Brown Act, that any items considered at the joint meeting will only be voted upon by the committee members (not other Board members in attendance), and that the matters voted upon will be referred to the full Board for discussion and possible action at a future agendized date and time.

**DISCUSSION:** Mr. Fordyce stated that “Joint meetings are not part of the Brown Act and it also has been stated numerous times at other venues this year that joint meetings are very limited in their use and they’re not supposed to be a routine . . . this is not going to be . . . in compliance with the Brown Act or instruction that we’ve been receiving from the Department.” Mr. Brown confirmed that “the wording is copied directly from the EmpowerLA guidance . . . this is not meant to be a routine occurrence . . .” Mr. Soong explained that the purpose of joint meetings is to “to let the public know . . . that a majority of the Board . . . will be there in attendance . . . it is to be used on rare occasions; as long as you follow the guidance that has been provided here, you should be okay.”

*Board Member Punam Gohel was unavailable to vote at this time, making nine Board Members present online (the NHWNC Board quorum was seven).*

**MOTION PASSED** by a roll call vote of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Hart, Hyman, Minasian and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

*The next Agenda Item addressed was Item #4. b.*

- 11. Discussion and possible action** regarding Senate Bill SB411 Neighborhood Council Virtual Meetings. <https://legiscan.com/CA/text/SB411/2023>. MOTION: The NHWNC approves a resolution in support of SB411 allowing Neighborhood Councils to indefinitely hold virtual/hybrid Board and/or Committee meetings.

**MOTION** (by Ms. Hart, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves a resolution in support of SB411 allowing Neighborhood Councils to indefinitely hold virtual/hybrid Board and/or Committee meetings.

**DISCUSSION:** Mr. Fordyce “there’s a number of issues here . . . now you’ve got a train wreck with Assembly Bill 2449 . . . I don’t think the Neighborhood Council is going to be allowed to rewrite this section. So, nobody has really taken a close look at this. If I’m correct . . . the way you’re voting on this it’s a train wreck.” Mr. Brown clarified that “we’re not rewriting anything; we’re just saying we wish to have the option . . .” Mr. Soong recommended removing the word “/hybrid.” Ms. Erdman encouraged sending the letter to the State Senator. Mr. Fordyce claimed that “Board Members are still speaking out that we’re going to send this to our State Senator.” Ms. Minasian suggested deleting the word “hybrid” from the Motion; Mr. Soong agreed.

**AMENDED MOTION** (by Mr. Fordyce, seconded by Ms. Hart): delete the word “/hybrid” and, on the end, add the words “and further requests to include elected and selected Neighborhood Council Board Members,” so that the Motion is “The North Hills West Neighborhood Council approves a resolution in support of SB411 allowing Neighborhood Councils to indefinitely hold virtual Board and/or Committee meetings and further requests to include elected and selected Neighborhood Council Board Members.”

**AMENDED MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Hart, Hyman, Minasian and Ramey); zero opposed; zero abstained.

- 12. Discussion and possible action** regarding CF 23-0002-S16. Neighborhood Council Board members are all unpaid volunteers who often have obligations beyond their extensive volunteer duties. We have child and elder care obligations, work obligations, health concerns, and many other obligations in our daily lives. Access via telephonic meetings have allowed a wider variety of stakeholders to participate in meetings and serve on Boards. Neighborhood Councils desperately



need options that allow them choices for virtual/hybrid meetings that best suit the needs of their individual community. MOTION: The NHWNC supports urgent changes to the Brown Act which would allow Neighborhood Councils the option to continue to hold virtual/hybrid Board and/or committee meetings.

Mr. Brown explained the Motion.

**MOTION** (by Mr. Brown, seconded by Mr. Hyman): The North Hills West Neighborhood Council supports urgent changes to the Brown Act which would allow Neighborhood Councils the option to continue to hold virtual/hybrid Board and/or committee meetings.

**DISCUSSION:** Mr. Brown said “we’re just asking for the option.” Ms. Hart said “we’re just expressing our wishes.” Mr. Soong recommended using the word “remote.”

**AMENDED MOTION** (by Mr. Brown, seconded by Ms. Hart): replace the wording “continue to hold virtual/hybrid Board and/or committee meetings” with “to choose to operate remote meetings indefinitely,” so that the Motion is “The North Hills West Neighborhood Council supports urgent changes to the Brown Act which would allow Neighborhood Councils the option to choose to operate remote meetings indefinitely.”

**AMENDED MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Hart, Hyman, Minasian and Ramey); zero opposed; zero abstained.

13. **Discussion and possible action** regarding CF 22-1019 (Rodriguez – Lee – et al.) MOTION: The NHWNC supports CF 22-1019 relative to takeovers involving street intersections, street segments or other public rights-of-way; and to identify locations with the highest volume of calls regarding this issue citywide; and related matters. <https://cityclerk.lacity.org/cityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=22-1019>

Mr. Brown explained the Motion, noting that some takeovers include gunfights.

**MOTION** (by Mr. Brown, seconded by Mr. Fordyce): The North Hills West Neighborhood Council supports Council File 22-1019 relative to takeovers involving street intersections, street segments or other public rights-of-way; and to identify locations with the highest volume of calls regarding this issue citywide; and related matters.

**MOTION PASSED** by a roll call vote of the nine eligible voters present with eight in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Hart, Hyman and Minasian); zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Ramey).

- 14. Discussion and possible action** regarding CF 23-0214, weather-related emergency communications. MOTION: The NHWNC supports CF 23-0214 regarding weather-related emergency communications. <https://cityclerk.lacity.orglacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=23-0214>

Ms. Erdman explained the Motion.

**MOTION** (by Ms. Erdman, seconded by Ms. Hart): The North Hills West Neighborhood Council supports Council File 23-0214 regarding weather-related emergency communications.

**DISCUSSION:** Mr. Brown urged everyone to have a battery-powered radio.

*Board Member Punam Gohel had returned by this time, making all 10 Board Members present (the NHWNC quorum is seven).*

**MOTION PASSED** unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Gohel, Hart, Hyman, Minasian and Ramey); zero opposed; zero abstained.

- 15. Discussion and possible action** regarding CF 23-0002-S29. Senate Bill SB 55 prohibits sales of motor vehicle with un-etched catalytic converters. MOTION: The NHWNC supports CF 23-0002-S29 prohibiting sales of motor vehicle with un-etched catalytic converters. <https://cityclerk.lacity.orglacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=23-0002-S29>

Ms. Erdman explained the Motion.

**MOTION** (by Ms. Erdman, seconded by Mr. Hyman): The North Hills West Neighborhood Council supports Council File 23-0002-S29 prohibiting sales of motor vehicles with un-etched catalytic converters.

**DISCUSSION:** Ms. Elliott noted that her catalytic converter was etched.

**MOTION PASSED** unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Gohel, Hart, Hyman, Minasian and Ramey); zero opposed; zero abstained.

*Board Member David Hyman stepped out of the meeting by this time, making nine Board Members present online (the NHWNC quorum is seven).*

- 16. Discussion and possible action** to approve New Horizons as the primary ongoing in-person meeting venue. MOTION: The NHWNC approves New Horizons as the primary ongoing in-person meeting venue at a quoted rate of a \$400 per month, which includes technical support infrastructure for hybrid (Zoom) participation, and the Mid-Valley Regional Library as a backup location. Both locations have met the required pre-approval ADA accessibility criteria.



**FUNDING MOTION** (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves New Horizons as the primary ongoing in-person meeting venue at a quoted rate of a \$400 per month, which includes technical support infrastructure for hybrid (Zoom) participation, and the Mid-Valley Regional Library as a backup location. Both locations have met the required pre-approval ADA accessibility criteria.

**DISCUSSION:** Ms. Minasian clarified that only New Horizons would be paid; the Library would be free. Mr. Brown noted that many such locations charge \$500-\$1,500 per month. Ms. Francisco said “New Horizons is wonderful . . . \$400 per month is reasonable.” It was noted that the NHWNC met at New Horizons for many years, at only \$180 per month, before the pandemic. Mr. Soong offered to help get the Library as a backup.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Gohel, Hart, Minasian and Ramey); zero opposed; zero abstained.

- 17. Discussion and possible action** to support continuing the City’s Neighborhood Prosecutor Program. Recent news suggests the very successfully Neighborhood Prosecutor Program may change. Currently a dedicated imbedded Prosecutor within each Division has been a game changer for the better. A geographically knowledgeable prosecutor has a significant advantage over downtown randomly assigned staff. **MOTION:** The NHWNC will submit a letter to the City Attorney’s Office requesting to retain an embedded Neighborhood Prosecutor in each LAPD Division.

Mr. Brown showed onscreen and read aloud a draft letter. Ms. Minasian noted that the draft letter is and has been posted on the NHWNC website.

**MOTION** (by Mr. Brown, seconded by Ms. Crone): The North Hills West Neighborhood Council will submit a letter to the City Attorney’s Office requesting to retain an embedded Neighborhood Prosecutor in each LAPD Division.

**MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Brown, Crone, Elliott, Erdman, Fordyce, Gohel, Hart, Minasian and Ramey); zero opposed; zero abstained.

- 18. Discussion and possible action** to approve an amount not to exceed \$2,000 outreach. **MOTION:** The NHWNC approves an amount not to exceed \$2,000 for multiple types and phases of outreach modes, including flyers for NHWNC promotion and final election outreach.

Ms. Hart explained the Motion and noted that only one printer so far has quoted under a \$2,000 cost.

**FUNDING MOTION** (by Ms. Hart, seconded by Ms. Crone): The North Hills West Neighborhood Council approves an amount not to exceed \$2,000 for multiple types and phases of outreach modes, including flyers for NHWNC promotion and final election outreach.

**DISCUSSION:** Mr. Fordyce stated that the funding would be for “multiple undefined types and undefined modes and phases of outreach . . . I would think you would focus on the election . . . Now you want to focus on everything under the sun . . . this is so vague and it’s a blank check.” Ms. Hart said that “our outreach serves multiple purposes . . . outreach is vitally important, since we haven’t been able to go out into the community and talk to our Stakeholders for three whole years . . . to encourage people to . . . get involved.” Ms. Minasian noted that DONE has not helped with election outreach. Mr. Soong acknowledged Ms. Minasian’s concern and said that DONE “will supplement” the NHWNC’s outreach funding. He explained that, if there are not enough candidates, there would be “a Board affirmation . . . [per the] loss of quorum policy that would allow . . . your new Board to lower the quorum so that the Board could meet and appoint Board Members up to the quorum number . . .” Ms. Hart noted that she’s “not the only one who does not plan to run again . . . I need to focus on my health. I’m going to be leaving.” There was more extensive discussion regarding NHWNC outreach and volunteer needs.

**FUNDING MOTION PASSED** by a roll call vote of the nine eligible voters present with five in favor (“Yes” or “Aye”) (Brown, Crone, Gohel, Hart and Minasian); three opposed (“No” or “Nay”) (Erdman, Fordyce and Ramey); one abstained (the NHWNC does not count abstentions as votes) (Elliott).

**19. Discussion and possible action** on NHWNC/Committee/Liaison/CIS filers appointments to add/remove.

Mr. Brown, Ms. Minasian and Ms. Hart thanked Ms. Erdman for filing Community Impact Statements [CISs]. Mr. Soong reported that DONE has “been working on a new portal.” There were no appointments or changes at this time.

**20. Committee, Liaison and CIS filer Reports.** (up to two (2) minutes each).

Committees

- Beautification & Infrastructure

Ms. Hart reported that she has been meeting with CSUN’s Urban Studies Dept.

- Budget & Finance

Ms. Crone said there was no meeting.

- Emergency Preparedness & Public Safety

Mr. Brown announced a June national CERT conference in San Francisco.

- Outreach/Events/Marketing

Ms. Minasian reported that elections were discussed.

- Planning & Land Use Management

Ms. Minasian said there was no meeting.

- Rules & Elections

Mr. Brown reported that replies are awaited from DONE and BONC [the L.A. Board of Neighborhood Commissioners] regarding Bylaws change requests; Ms. Minasian noted that she hadn't received a reply from BONC.

- Ad hoc Board Retreat Committee

Ms. Minasian said there was no meeting.

- Ad hoc Executive Committee

Ms. Minasian said there was no meeting.

- Ad hoc Homeless Liaison

Ms. Ramey indicated that there was no report.

- Ad hoc Legislative Committee

Ms. Minasian said there was no meeting.

- Ad hoc Parking Committee

Ms. Minasian said there was no meeting.

#### Liaisons

- DWP Advocacy and MOU Oversight Committee

<https://empowerla.org/DWPMOU/>

Ms. Erdman will report in April.

- Board of Neighborhood Commissioners (BONC).

<https://empowerla.org/commission/policies-andmeetings/>

Ms. Minasian reported that NC elections were discussed. Citywide, more 1,200 candidates so far have been certified. BONC will have a retreat.

- Los Angeles Neighborhood Council Coalition (LANCC). <http://www.lancc.org>

Ms. Minasian reported that a DWP representative reviewed effects of the latest storm. There was discussion about DONE's handling of Exhaustive Efforts for the Hollywood Studio District NC; about the Emergency Preparedness Alliance; and about municipal lobbying. A Bill of Rights for NCs will be drafted for NCs to consider regarding how they are overseen by the City.

- Neighborhood Council Emergency Preparedness Alliance (NCEPA).

<https://www.ncsa.la>

Mr. Brown reported that on April 22nd a climate scientist will present, especially about "atmospheric rivers."

- Neighborhood Council Sustainability Alliance (NCSA). <https://www.ncsa.la>

Ms. Hart reported that the NCSA recommended that the California Coastal Live Oak be designated as Los Angeles' official tree. Ficus trees break up sidewalks, but replacements will take 20 years to provide appreciable shade.

- PlanCheck Neighborhood Councils. <https://empowerla.orgplanchecknc/>  
Ms. Minasian encouraged viewing PlanCheck's website.
- Valley Alliance of Neighborhood Councils (VANC). <https://vanc34.org>  
Ms. Minasian reported that VANC celebrated its 20<sup>th</sup> anniversary; special guests were Jill Banks Barad Hopkins and Supervisor Janice Hahn. Ms. Minasian reported that there was discussion regarding difficulty serving on Neighborhood Councils and dealing with DONE and that DONE needs to more promptly respond to communications; and on requesting that the City give NCs a \$50,000 annual budget (\$81,000 with inflation).

West Valley Neighborhood Alliance on Homelessness (WVNAH). <https://wvnah.org>  
There was no report.

2022 Congress of Neighborhood Councils Videos. <https://www.neighborhoodcongress.la/>  
Ms. Minasian noted that the videos are posted.

- 21. Requests for Future Agenda Items.** Send to: President@nhwnc.net minimum 10 days before desired meeting date, with "AGENDA REQUEST" in the subject line. Please attach documents, along with sufficient information, and links to support adequate description for discussion.

Ms. Minasian noted the above.

- 22. Upcoming events:** Disaster Preparedness Fair, Saturday, March 25, 9am - 3 pm at Pierce College, enter via Victory Blvd. / Mason. CERT class at Mid-Valley Regional Library for six consecutive Thursdays ending Thursday April 6, 2023. FREE TREES: To reserve your sapling today, email Emily Andris at eandris@treepeople.org to schedule a pick-up time. Please choose from 10am - 11am or 11am - 12pm on Friday, March 17, 2023. Drop-ins will not be permitted. This year we have a variety of large tree species available for adoption: Coast Live Oak (*Quercus agrifolia*); Scrub Oak (*Quercus berberidifolia*); Valley Oak (*Quercus lobata*); Toyon (*Heteromeles arbutifolia*); and Southern Black Walnut (*Juglans californica*). All but the Toyon and Scrub Oak grow into very big trees.

Ms. Minasian noted the above and that NHWNC's 20<sup>th</sup> anniversary was February 25<sup>th</sup>; the NHWNC was founded on that date in 2003.

- 23. End of Board Meeting Roll Call.**  
End of Board Meeting Roll Call was taken by the Minutes Writer. All 10 Board Members were present online: Dave Brown (Secretary), Pat Crone (Treasurer), Maggie Elliott (Vice-President), Linda Erdman, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman (*who had returned by this time*), Madlena Minasian (President) and Kreshell Ramey.

- 24. Adjournment.**

**MOTION to ADJOURN** (by Ms. Minasian, seconded by Ms. Elliott).

**MOTION to ADJOURN PASSED** unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:08 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by the NHWNC. The NHWNC Board Meeting Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.*