

**PLEASE DO NOT REMOVE THIS POSTING UNTIL February 16, 2024**

**NHWNC Executive Officers**

**Madlena Minasian - President**

**Maggie Elliott - Vice President**

**Linda Erdman - Treasurer**

**Dave Brown - Secretary**

**Board Members**

**Pat Crone**

**Punam Gohel**

**Garry Fordyce**

**Kreshell Ramey**

VACANT –Residential Stakeholder 2025

VACANT – General Stakeholder 2025

VACANT – Residential Stakeholder 2027

VACANT – General Stakeholder 2027

VACANT - General Stakeholder 2027



**NORTH HILLS WEST  
NEIGHBORHOOD COUNCIL**

*Certified February 25, 2003*



**General Board Meeting Agenda  
Thursday, February 15, 2024, 6:00 PM**

**New Horizons Sam's Cafe  
15725 Parthenia Street,  
North Hills, CA 91343**

**PLEASE NOTE: This meeting will  
be in person, not virtually on Zoom.**

**NORTH HILLS WEST  
NEIGHBORHOOD COUNCIL  
GENERAL BOARD MEETINGS**

**3rd Thursday every month @ 6PM**

**New Horizons Sam's Café  
15725 Parthenia St,  
North Hills, CA 91343  
(Parking Available)**

**WEBSITE:** [www.nhwnc.net](http://www.nhwnc.net)  
**BOARD EMAIL** [Board@nhwnc.net](mailto:Board@nhwnc.net).

**CONTACT US:**  
**MAIL:** PO Box 2091  
North Hills, CA 91393  
**CALL:** (818) 369-1708

**FOLLOW US ON**  
[Instagram](#) & [Facebook](#)

**- Our Mission is to bring forward our concerns to our elected officials -**

Neighborhood Councils are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda.

**Public Comments** - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker unless adjusted by the presiding officer of the Board.

- *To address the board on any agenda item, please complete a speaker card from the Public Information Table, mark which agenda item you wish to comment on, and hand the speaker card to the President. If you want to comment on several agenda items, have a separate speaker card for each agenda item.*

*\*President/Chair reserves the right to move agenda items\**

Supporting documents are available on our website at: [www.nhwnc.net](http://www.nhwnc.net)

Agenda items not completed may carry to the **next GBM on Thursday, March 21, 2024**

AGENDA #	ALL AGENDA ITEMS ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION NEW BUSINESS	PERSON RESPONSIBLE
1	~ Welcome to NHWNC's 21 <sup>st</sup> Anniversary Celebration ~	Minasian / Elliott
2	Call to Order, Welcome.	President - Minasian

3	Roll Call, Pledge of Allegiance, Voting Eligibility Report, and Agenda Recusals.	Secretary - Brown								
4	<b>President's announcements/comments.</b> a. Brief review of the NC housekeeping items. b. Vacancies: The NHWNC has five open Board seats. Click the link → <a href="#">NHWNC Board Application</a> . c. Bylaw Amendment Deadline 4/1/2024. d. New Horizons 15 <sup>th</sup> Annual walk 3/15/24 7:30am to 11:30am. e. Los Angeles Police Department Assistant Chief Dominic Choi will serve as interim chief when Chief Michel Moore retires at the end of the month.	President - Minasian								
5	<b>General Public Comment on Non-Agenda items within the NHWNC jurisdiction.</b> → Each Speaker may speak for one (1) minute. <b>PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST.</b>	President - Minasian								
6	<a href="#">Elected Officials, Public Agency Speakers, Field Representatives, and Public Service Announcements.</a> <b>If present, PLEASE IDENTIFY YOURSELF and limit your comments to two (2) minutes per speaker.</b> → Stakeholders are allotted one time one minute for a question for each Agenized public official who visits. Questions do not count against public comment time.	President - Minasian								
7	Guest Speakers and/or Informational Presentations									
8	Motion to accept Board member Linda Erdman's resignation as Treasurer.	President – Minasian								
9	Motion to appoint a new Treasurer and Bank Card Holder.	President – Minasian								
10	Motion to review and approve <a href="#">January 18, 2024, Draft GBM minutes</a> .	President – Minasian								
11	Motion to review and approve <a href="#">January 2024 MER</a> . <a href="https://cityclerk.lacity.org/NCFundPortal/Dashboard.html">https://cityclerk.lacity.org/NCFundPortal/Dashboard.html</a> <table><tr><td>Beginning Balance</td><td>Expense-to-Date</td><td>Total Outstanding</td><td>Net Available</td></tr><tr><td>\$41,293.49</td><td>\$5,879.00</td><td>\$788.00</td><td>\$34626.49</td></tr></table>	Beginning Balance	Expense-to-Date	Total Outstanding	Net Available	\$41,293.49	\$5,879.00	\$788.00	\$34626.49	President – Minasian
Beginning Balance	Expense-to-Date	Total Outstanding	Net Available							
\$41,293.49	\$5,879.00	\$788.00	\$34626.49							
12	Motion to update the NHWNC designee to represent the NHWNC at the Grievance Panel Hearing for Grievance #385 when it becomes scheduled. <a href="https://lacity.quickbase.com/db/bpt6bb8an/tablereport?a=q&amp;qid=5">https://lacity.quickbase.com/db/bpt6bb8an/tablereport?a=q&amp;qid=5</a>	Brown / Minasian								
13	Motion to review and approve NPG from New Horizons for \$4500.	Daryl Rubin								
14	Motion to re-approve ordering Neighborhood Watch Signs for \$991.30 from Hightech Signes & Banners.	Secretary – Brown								
15	Motion to approve mailer to NHW stakeholders not exceeding \$5000.00, which will include the brochure design, printing, and mailing.	President – Minasian								
16	Motion to approve \$1800 PSA Bus Bench Ads for NHWNC from InSite Street Media. <a href="https://form.jotform.com/203147054709150">https://form.jotform.com/203147054709150</a>	President – Minasian								
17	Motion to approve \$500 Social Media budget to run ads about NHWNC & Board Vacancies	President – Minasian								
18	<b>NHWNC Committees / Alliances / Liaisons / CIS filer's appointments to add/remove.</b> a. Motion to appoint Dave Brown to VNY Community Advisory Committee (CAC) as NHWNC representative and forward the appointment to CM Lee CD12 for his consideration and appointment.	President – Minasian								
19	<b>Report Out on NHWNC Committees / Alliances / Liaison / CIS filers up to two (2) minutes each (if applicable and time permits.)</b> a. NHWNC Committees, Ad-hoc <a href="#">NHWNC.net</a> (if applicable) b. Board of Neighborhood Commissioners / <a href="#">BONC Commission Website</a>	President – Minasian & Various -board members Minasian								

	<p>New Code of Conduct, Anti-Bias and Gender Expression and Gender Identity mandated trainings Effective 1/23/24. Board members and committee stakeholders will have 90 days to complete thru Cornerstone. Next meeting 2/19/2024 @ 1:00 PM In-person &amp; Zoom ID: 820 4187 5556 and Press #</p> <p>c. Alliances and Coalitions: <a href="#">EmpoweLA/Alliances</a></p> <p>I. Los Angeles Neighborhood Council Coalition / <a href="#">LANCC</a> next meeting 3/2/2024 @ 10:00 AM / Zoom ID: 998 8261 2542</p> <p>II. Valley Alliance of Neighborhood Councils / <a href="#">VANC</a> next meeting 3/14/202 @ 6:30 PM / Zoom ID: 987 5924 1651</p> <p>III. NC Emergency Preparedness / <a href="#">NCEPA</a> Meeting 4<sup>th</sup> Saturday @ 10 AM</p> <p>IV. Plan Check NC: <a href="#">planchecknc</a> next meeting 2/10/24 @ 10:00 AM via Zoom. Sign up for E-Newsletter – Text PLANCHECKNC to 22828.</p> <p>V. Budget Advocates: <a href="#">Budgetadvocates.org</a> <a href="#">2023-2024 Fiscal Year Reports</a> next meeting 3/4/24 @ 7:00 PM via Zoom ID: 816 541 42487 Budget Day 6/15/24 In-person ½ day event.</p> <p>d. NHWNC CIS filer(s) <a href="#">NHWNC Community Impact Statements (CIS) &amp; Letters</a></p> <p>e. Liaisons: <b>The EmpowerLA Liaisons webpage</b> has had an error message since 10/26/23. I've notified DONE on 10/26/23 and again on 11/14/23.</p> <p><b>As of this publication, the page still has the 404-error.</b></p>	<p>Minasian / Gohel</p> <p>Minasian / Elliott</p> <p>Brown Erdman</p> <p>Fordyce / Gohel / Erdman</p> <p>Minasian</p>
AGENDA #	PENDING BUSINESS & UPDATES	PERSON RESPONSIBLE
20	Zoom recording was sent to CD 12 Rep Ms. Espinal and Board members along with documentation per January GBM Re: Volunteers Cleaning Communities (VCC) \$1500 NPG approved on 4/21/22. Several attempts were made to pick up the Tool Kit; however, as of this posting, NHWNC has not received the tools and supplies.	CD12 - Ms. Espinal President – Minasian
21	VNY <a href="#">CF 23-1339</a> Van Nuys Airport Specific Plan / Citizens Advisory Committee / Forensic Audit / Economic Study / Noise Mitigation / Community Benefit Program calls for greater transparency and community engagement and mitigating measures considerations in development leaseholds and the VNY Plan process and need.	President – Minasian
22	Welcome sign project for NHW.	President – Minasian
23	Censure/Grievance #385. NHWNC has submitted responses to DONE on 4/1/2023 & 5/11/2023. To date, we have no hearing scheduled.	DONE NEA - Darnell
AGENDA #	CONCLUDING BUSINESS	PERSON RESPONSIBLE
24	Board member announcements.	Various
25	Upcoming events/volunteer opportunities → <a href="#">NHWNC Calendar</a> . Follow us on <a href="#">Instagram</a> & <a href="#">Facebook</a>	President – Minasian
26	Requests for Future Agenda Item(s): Email <a href="mailto:President@nhwnc.net">President@nhwnc.net</a> at least 10 days before the meeting date with "AGENDA REQUEST" in the subject line. Please attach documents with sufficient information and links to support adequate descriptions for discussion. <b>March 11, 2024, is the deadline to submit agenda item requests for March 21<sup>st</sup> GBM. NEXT GENERAL BOARD MEETING 3/21/2024 @ 6:00 PM</b>	President – Minasian
27	Adjournment. <i>Thank you to our Stakeholders, including Neighborhood Watch members, for your ongoing support.</i>	President – Minasian

**Americans with Disabilities Act –**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

Posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website [www.nhwnc.net](http://www.nhwnc.net)

- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)
- Also, to other Neighborhood Council agendas, City Dept's, and Agencies agendas.

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at <https://www.nhwnc.net>

If you would like a copy of any record related to an item on the agenda, please contact [secretary@nhwnc.net](mailto:secretary@nhwnc.net)

**Reconsideration and Grievance Process -**

For information on the NC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website: <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

**Translation Service –**

If you need translation service, please get in touch with the NHWNC Secretary via email at [Secretary@NHWNC.net](mailto:Secretary@NHWNC.net) or call 818-369-1708

**SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NATIFICAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTRACTE A PRESIDENT DE LA MESA, POR EMAIL A [PRESIDENT@NHWNC.NET](mailto:PRESIDENT@NHWNC.NET) O POR TELEFONO 818-369-1708.**

**NOTE: L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils.) -**

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

### Neighborhood Council Board Oath

I pledge to represent my neighborhood with dignity, integrity, and pride.

I will encourage other points of view, even when they differ from my own.

I will respect, value, and consider everyone's opinions.

I will find the good in my neighborhood and praise it and promote it.

I will act at all times in accordance with our bylaws and will conform fully, both in spirit and intent. To my neighbors and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.

### INFORMATION / UPCOMING EVENTS: ↓

Mayor Bass's Executive Directives <https://mayor.lacity.gov/ExecutiveDirectives>

Mayor's [Executive Directive #5](#) regarding  Improving Customer Experience.

Download  [Android App](#) or [App Store](#) and use it for your LA City service needs.

LACITY.GOV Government Meetings & Agendas <https://lacity.gov/government/calendar>

[LAPD Devonshire Updated APP has arrived !](#)



[TEXT-TO-911 COMES TO LOS ANGELES.](#) CALL IF YOU CAN – TEXT IF YOU CAN'T

[Summary of Findings from a Survey of City of Los Angeles Voters](#)