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North Hills West Neighborhood Council Special Board Meeting

MINUTES

Mid-Valley Regional Branch Library
16244 Nordhoff Street, North Hills, CA 91343
Thursday, August 15, 2024 6:00 p.m.

PLEASE NOTE: This meeting will be in person, not virtually on Zoom.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker unless adjusted by the presiding officer of the Board.

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD

Supporting documents are either available on our website at www.nhwnc.net, or in-person during the NHWNC board meetings.

1. Call to order, Welcome, Pledge of Allegiance

Meeting was called to order at 6:03 PM.

2. Roll Call

Name	Present	Absent
Pat Crone	X	
Linda Erdman	X	
Garry Fordyce	X	
Kreshell Ramey	X	

Kreshell arrived at 7:10 pm. Quorum was met with 3 present to start the meeting.

3. Update from the Department of Neighborhood Empowerment regarding Exhaustive Efforts.

NEA John Darnell explained the tool that is Exhaustive Efforts (EE), and what measures the NHWNC is going to take while in EE status. A letter was provided to the board and public that explained why the NHWNC is in EE.

4. Discussion and possible action to recognize the resignation of the following board members: Dave Brown, Maggie Elliott, Punam Gohel, and Madlena Minasian. The resignation letters were received by the board via email on July 10th.

Gary made the motion. Linda seconded the motion. Motion passed.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone	X					
Linda Erdman	X					
Garry Fordyce	X					
Kreshell Ramey						x

5. Vacancies:

- a. Motion to appoint Jane Lopez and Martha Ugarte to fill the two Residential Stakeholder Board Member Seats, term expiring 2027.

Garry made the motion. Pat seconded the motion. Motion passed.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone	X					
Linda Erdman		X				
Garry Fordyce	X					
Kreshell Ramey						X

- b. Motion to appoint Leticia Martinucci to fill General Stakeholder Board Seat, term expiring 2027.

Garry made the motion. Pat seconded the motion. Motion passed.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone	X					
Linda Erdman		X				
Garry Fordyce	X					
Kreshell Ramey						x

Jane Lopez x

Martha Ugarte x

- c. Update on current vacancies.

John Darnell provided an update on what seats were vacant.

6. Swearing-in of newly elected Board Members. Neighborhood Council Board Oath:

I pledge to represent my neighborhood with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value, and consider everyone's opinion. I will find the good in my neighborhood and praise it and promote it. I will act at all times in accordance with our bylaws and will conform fully, both in spirit and intent. To my neighbors and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.

All three new board members said the board oath.

7. General Public Comments on Non-Agenda items within the jurisdiction of the NHWNC. Each speaker may speak one time for up to one (1) minute unless changed by the presiding officer. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST.

Stakeholders Glenn Bailey and Ira Hyman gave public comment.

8. Elected Officials, Public Agency Speakers, Field Representatives, and Public Service Announcements. Up to three (3) minutes per speaker. Stakeholders are allotted one minute each for a question for each Agendized public official who visits. Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the NHW Neighborhood Council meeting are limited to one minute of announcements, which must include their contact information as part of their announcement.

- a. Mayor Karen Bass - [Mayor LACity](#) / West Valley Area Representative
- b. City Council District 12 John Lee - [CD12](#) / Field Representative – Lorena Espinal - [Email](#)
- c. L.A. County Supervisor [District 3: Lindsey Horvath](#)
- d. State Senate [District 20: Caroline Menjivar](#)
- e. State Assembly District 40 [a40](#) – Pilar Schiavo / Field Representative - Gaby Gurrola - [Email](#)
- f. U.S. Congress [District 32: Brad Sherman](#)
- g. LAUSD School Board [District 3: Scott Schmerelson](#)
- h. LAPD Devonshire Division [LAPD](#) - Senior Lead Officer (SLO) - Jerome Knopp [Email](#)
- i. Mid Valley Regional Library - [Mid Valley Library](#)
- j. [L.A. Department of Neighborhood Empowerment](#) / NEA - John Darnell - [Email](#)
- k. To find your elected representatives, City agencies, departments, etc.: [NeighborhoodInfo](#)

Additional neighborhood information: [KnowYourCommunity](#)

CD 12 and DONE gave updates from their offices on activities, programs, and services they are involved in.

9. Discussion and possible action to appoint (or remove) up to five (5) Community Impact Statement (CIS) filers. The filers must be members of the Board. The filers are responsible for filing the CISs into the City Clerk's CIS portal. Any CIS is a position by the Board and may be sent to any City commission and/or put in the City Council's file management system. For more information, please click here:

<https://empowerla.org/wp-content/uploads/2017/08/How-to-Submit-CIS-FINAL-COMBO.pdf>

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
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Pat Crone	X					
Linda Erdman	X					
Garry Fordyce	X					
Kreshell Ramey	X					

Leticia Martinucci x

Jane Lopez x

Martha Ugarte x

Garry Fordyce made a motion to appoint Linda and Pat to be CIS filers. Kreshell Ramey seconded it. Motion passed unanimously.

10. Discussion and possible action to take an inventory of all items the belong to NHWNC.

John Darnell will contact Dave Brown to get inventory information. Also, to find out what the status of even having the inventory there for the future. Check with Dave Brown on this too. Check on keys as well. Change locks too? Garry, Kreshell, and John Darnell offered to do the inventory. John Darnell will prep all of this before we take action on counting it all and get keys. The inventory was also already done before, so get that list to help compare that with what we do going forward. John will contact the City Clerk as well before we start doing the inventory.

No action taken.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone						
Linda Erdman						
Garry Fordyce						
Kreshell Ramey						

11. Discussion and possible action to look at future options for the storage unit of the NHWNC.

No action taken.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone						
Linda Erdman						
Garry Fordyce						
Kreshell Ramey						

12. Discussion and possible action to hire a minute taker for all NHWNC board meetings.

No action taken.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone						
Linda Erdman						
Garry Fordyce						

Kreshell Ramey						
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13. Discussion and possible action to look at the future location of NHWNC board meetings.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone	X					
Linda Erdman	X					
Garry Fordyce	X					
Kreshell Ramey	X					

Jane Lopez X

Martha Ugarte X

Leticia Martunucci X

Garry made a motion to meet at the library. Linda seconded the motion. There were 7 yes votes.

14. Discussion and possible action about the current efforts and future efforts of outreach for the NHWNC, including upcoming election outreach.

No action taken.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone						
Linda Erdman						
Garry Fordyce						
Kreshell Ramey						

15. Discussion and possible action to look at the future of what vendor maintains the NHHWC website, and any actions the board wants to take on the website now.

No action taken.

NAME	YES	NO	ABSTAIN	RECUSE	INELIGIBLE	ABSENT
Pat Crone						
Linda Erdman						
Garry Fordyce						
Kreshell Ramey						

16. Update from Department of Neighborhood Empowerment regarding the pending grievance filed against the NHWNC – grievance #385.

No update provided.

17. Board member announcements/comments

18. New business/Future agenda items.

Garry suggested the NHWNC host candidate forums.

19. Adjournment.

Garry Fordyce made a motion to ask the board to adjourn the meeting in Peggy Burgess name. Linda seconded the motion. It passed unanimously.

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Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

Posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#) Other Neighborhood Council agendas, City Dept, and Agencies agendas can also be subscribed to.

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at <https://www.nhwnc.net>

If you would like a copy of any record related to an item on the agenda, please contact john.darnell@lacity.org.

Reconsideration and Grievance Process -

For information on the NC's process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

For more information about the NHWNC, please call – 818-369-1708 – or mail P.O. Box 2091 – North Hills, CA 91393-2091 or email: john.darnell@lacity.org. We look forward to hearing from you!



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