

PLEASE DO NOT REMOVE THIS POSTING UNTIL MARCH 22, 2024

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VACANT – General Stakeholder 2025

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VACANT - General Stakeholder 2027



**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL
(NHWNC)**

Certified February 25, 2003



In-Person

General Board Meeting

Thursday, March 21, 2024, 6:00 PM

New Horizons ~ Sam's Cafe

**15725 Parthenia Street,
North Hills, CA 91343**

**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETINGS**

3rd Thursday every month @ 6PM

New Horizons Sam's Café

15725 Parthenia St,

North Hills, CA 91343

(Parking Available)

WEBSITE: www.nhwnc.net

BOARD EMAIL board@nhwnc.net

CONTACT US:

MAIL: PO Box 2091

North Hills, CA 91393

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Agendas by email.

- Our Mission is to bring forward our concerns to our elected officials -

Neighborhood Councils are a department within the city of Los Angeles. We are required to follow city and state laws. The Brown Act does not allow us to discuss anything that is NOT on tonight's agenda. There is an item called PUBLIC COMMENT where you can address items NOT on the agenda.

Public Comments - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one (1) minute per speaker unless adjusted by the presiding officer of the Board.

- *To address the board on any agenda item, please complete a speaker card from the Public Information Table, mark which agenda item you wish to comment on, and hand the speaker card to the President. If you want to comment on several agenda items, have a separate speaker card for each agenda item.*

President/Chair reserves the right to move agenda items

Supporting documents are available on our website at: www.nhwnc.net

Agenda items not completed may carry to the **next GBM on Thursday, April 18, 2024**

AGENDA #	AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE BOARD ACTION NEW BUSINESS	PERSON RESPONSIBLE								
1	Call to order and Welcome.	President - Minasian								
2	Roll Call, Pledge of Allegiance, Voting Eligibility, and Agenda Recusals.	Secretary - Brown								
3	President's Announcements/Comments. a. Brief review of the NC rules. b. Board Vacancies: The NHWNC has five open Board seats. Board Application.	President - Minasian								
4	Presentation by the Department of Neighborhood Empowerment (DONE) to the North Hills West NC on Robert's Rules of Order and Brown Act with regards to how comments are provided by both the public and the board.	DONE NEA - Darnell								
5	General Public Comments on non-agenda items within the NHWNC's subject matter jurisdiction. PLEASE ADVISE US IF YOU ARE A PAID LOBBYIST	President - Minasian								
6	Public Official/Representative Reports. a. Public Safety b. City Council Representative c. Government Departments/Agencies, including Department of Neighborhood Empowerment (DONE) If present, PLEASE IDENTIFY YOURSELF and limit your comments to three (3) minutes.	Various								
7	Guest Speakers and/or Informational Presentation.	NONE								
8	Motion to approve February 15, 2024, Draft GBM Minutes.	Secretary - Brown								
9	Motion to approve February 2024 MER / cityclerk.lacity.org/NCFundPortal/Dashboard <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Beginning Balance</th> <th>Expense-to-Date</th> <th>Total Outstanding</th> <th>Net Available</th> </tr> </thead> <tbody> <tr> <td>\$41,293.49</td> <td>\$6,707.00</td> <td>\$6,530.50</td> <td>\$28,055.99</td> </tr> </tbody> </table>	Beginning Balance	Expense-to-Date	Total Outstanding	Net Available	\$41,293.49	\$6,707.00	\$6,530.50	\$28,055.99	Treasure – Elliott
Beginning Balance	Expense-to-Date	Total Outstanding	Net Available							
\$41,293.49	\$6,707.00	\$6,530.50	\$28,055.99							
10	Motion to approve up to \$350 Neighborhood Purpose Grant (NPG) for Canoga Park Senior Citizen's Club. Funds will support funding food and refreshments for the Salute to Recreation Senior Citizen's dance on May 3, 2024. a. Discussion and possible action to nominate a Senior.	Myrka Martinez President - Minasian								
11	Motion to submit a Community Impact Statement (CIS) on Council File (CF) CIS CF 23-0623 to support, if amended, the inclusion of the guidelines set by the United Neighbors to the LA City Plum Committee, with a particular focus on the importance of the following amendments 1 through 6. https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=23-0623 For individuals or an HOA, use the link LACouncilComment.com to send your comment to the council file.	President – Minasian								
12	Motion to reallocate \$14,684.49 from the 2023-2024-Administrative Budget Community Improvement Projects (CIP) category into the Outreach Expenditure Category.	President – Minasian								
13	Motion to approve Community Impact Statement (CIS) to send to BONC and Councilman Leet to support DONE letter to increase the Annual Neighborhood Council Funds from \$32,000 to \$50,000. Draft Letter to DONE Budget.	President – Minasian								
14	Motion to approve up to \$10,000 for NHWNC PSA Bus Bench Ads from InSite Street Media. Approved Bus Bench Ads will remain in place for one year as an Outreach effort.	President – Minasian								
15	Motion to approve up to \$10,000 in Street Pole Banners from Gold Metropolitan Media. The banners will remain in place for one year as an Outreach effort.	President – Minasian								

16	Motion to approve sending an email to Councilmen Lee requesting to introduce a motion to the LA City Council for North Hills West Neighborhood Council coordination of the Street Banner Campaign for Banners to stay within NHWNC Boundaries for one year to promote awareness and participation.	President – Minasian
17	Motion to add Standing Rule "J" that says North Hills West Neighborhood Council (NHWNC) board members cannot serve on other Neighborhood Councils (NCs) as board members while also serving as a board member of the NHWNC. The proposed language up for discussion and vote is the following, and it will be Item J in the Standing Rules if approved: <i>Item J - North Hills West Neighborhood Council (NHWNC) board members shall not serve on any other Neighborhood Council (NC) board while at the same time serving as a board member on the NHWNC. If this is the case, then the NHWNC board member who also serves on another NC must immediately resign from the NHWNC. Or, the NHWNC board member can resign from the other NC they decided to serve on and then remain on the NHWNC board.</i>	Brown
18	Discussion and possible action to inform the Department of Neighborhood Empowerment (DONE) where to canvass in the North Hills West NC area. The idea is to have DONE staff canvass neighborhoods to help recruit new board members and involve more stakeholders.	President – Minasian
19	Discussion and possible action about polling/Surveying NHW Stakeholders on the NHWNC Next Door Account.	President – Minasian
20	Discussion about ideas on improving stakeholder and Board member participation in our meeting.	President – Minasian
21	Discussion about the additional mandatory training(s) for NC Board Members and Stakeholders by City Council ORDINANCE NO. 187803 and BONC mandatory training policy. An ordinance amending Section 22.801(h) of Article 1, Chapter 28, Division 22 of the Los Angeles Administrative Code (LAAC) to authorize the Department of Neighborhood Empowerment to enforce all neighborhood council training requirements and adding LAAC Section 22.821 to require anti-bias, gender expression, and gender identity training for neighborhood councils. CF 20-0990 Diversity, Equity and Inclusion Training / Anti-Bias Training / Los Angeles Neighborhood Council Members	President – Minasian
22	Discussion about the results of the primary election March 5, 2024. LAVOTE.GOV.	President – Minasian
23	Ratify the President’s recommended Chair(s) and Member appointments and changes (Add/Remove) to NHWNC Committees, Ad Hoc Committees, Alliances / Liaisons / CIS filer(s) appointments (if applicable).	President – Minasian
AGENDA #	PENDING BUSINESS & UPDATES	PERSON RESPONSIBLE
24	PENDING: VCC _ \$1500 NPG: ➤ Jan GBM →Zoom recording was sent to CD 12 Rep Ms. Espinal and Board members along with documentation per January GBM Re: Volunteers Cleaning Communities (VCC) \$1500 NPG approved on 4/21/22. ➤ Feb GBM → Minasian emailed NEA Darnell on 2/16/24 the Zoom recording of the GBM 4/21/22 VCC presentation of the NPG, Budget, Agendas & Minutes.	DONE NEA – Darnell
25	PENDING: Censure/Grievance #385. NHWNC has submitted responses to DONE on 4/1/2023 & 5/11/2023. To date, we have no hearing scheduled.	DONE NEA - Darnell

26	PENDING: mailer to NHW stakeholders, which will include the brochure design, printing, and mailing.	President – Minasian
27	PENDING: Welcome to NHW sign. Waiting to see who is willing to help and find the professionals needed to start the project.	President – Minasian
AGENDA #	REPORT OUT	PERSON RESPONSIBLE
28	<p>Report on NHWNC Committees / Alliances / Liaison / CIS filers for up to two (2) minutes each (if applicable and time permits).</p> <p>a. NHWNC Committees, Ad-hoc NHWNC.net</p> <p>b. Board of Neighborhood Commissioners / BONC Commission Website New Code of Conduct, Anti-Bias and Gender Expression and Gender Identity mandated trainings Effective 1/23/24. Board members and committee stakeholders will have 90 days to complete thru Cornerstone. Next meeting, 4/2/2024, at 6:00 p.m. In-person & Zoom ID: https://us02web.zoom.us/j/82041875556</p> <p>c. Alliances and Coalitions: EmpoweLA/Alliances</p> <p>I. Los Angeles Neighborhood Council Coalition / LANCC next meeting 4/6/2024 @ 10:00 AM Zoom ID: https://us02web.zoom.us/j/99882612542</p> <p>II. Valley Alliance of Neighborhood Councils / VANC next meeting 4/11/2024 @ 6:30 PM Zoom ID: https://us02web.zoom.us/j/98759241651</p> <p>III. NC Emergency Preparedness / NCEPA Meeting 4th Saturday @ 10 AM</p> <p>IV. Plan Check NC: planchecknc.org next meeting 2/10/24 @ 10:00 AM via Zoom. Sign up for E-Newsletter – Text PLANCHECKNC to 22828.</p> <p>V. VNY Community Advisory Committee (CAC)</p> <p>VI. Budget Advocates: Budgetadvocates.org 2023-2024 Fiscal Year Reports next bi-monthly meeting 4/1/24 @ 7:00 PM</p> <p>VII. Zoom ID: https://us02web.zoom.us/j/81654142487 Budget Day 6/15/24 In-person ½ day event.</p> <p>d. NHWNC CIS filer(s) NHWNC Community Impact Statements (CIS) & Letters</p> <p>e. Liaisons: The EmpowerLA Liaisons webpage has had an error message since 10/26/23. I've notified DONE on 10/26/23 and again on 11/14/23. As of this publication, 3/18/24, the page still has the 404-error.</p>	President – Minasian & Board Members Minsian Minsian Gohel Elliott Brown Erdman Brown Fordyce/Gohel/ Erdman Minsian DONE NEA - Darnell
AGENDA #	CONCLUDING BUSINESS	PERSON RESPONSIBLE
29	Board member announcements.	Board Members
30	<p>Upcoming events/volunteer opportunities →  NHWNC Calendar.</p> <p>Follow us on  Instagram  Facebook  Next Door</p>	President – Minasian
31	<p>Future Agenda Item Request(s): Email President@nhwnc.net at least 10 days before the meeting date with “AGENDA REQUEST” in the subject line. Attach documents with sufficient information and links to support adequate descriptions for discussion. <i>April 8, 2024, is the deadline to submit agenda item requests for April 18th GBM.</i></p>	President – Minasian
32	<p>Adjournment. <i>Thank you to our Stakeholders and Neighborhood Watch members for your ongoing support.</i></p>	President – Minasian

Americans with Disabilities Act –

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

Posted for public review at Uncle Joe’s Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

- You can also receive our agendas via email by subscribing to L.A. City’s [Early Notification System \(ENS\)](#)

Also, to other Neighborhood Council agendas, City Dept’s, and Agencies agendas.

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or

ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting may be viewed at <https://www.nhwnc.net>

If you would like a copy of any record related to an item on the agenda, please contact secretary@nhwnc.net

Reconsideration and Grievance Process -

For information on the NC’s process for Board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website: <https://www.nhwnc.net/agendas-minutes/minutes-and-agendas/bylaws/>

Translation Service –

If you need translation service, please get in touch with the NHWNC Secretary via email at Secretary@NHWNC.net or call 818-369-1708

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NATIFICAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTRACTE A PRESIDENT DE LA MESA, POR EMAIL A PRESIDENT@NHWNC.NET O POR TELEFONO 818-369-1708.

NOTE: L.A. City Charter Sec 900. Purpose (Of Neighborhood Councils.) -

To promote more citizen participation in government and make government more responsive to local needs, a citywide system of neighborhood councils and a Department of Neighborhood Empowerment is created. Neighborhood councils shall include representatives of the many diverse interests in communities and shall have an advisory role on issues of concern to the neighborhood.

Neighborhood Council Board Oath

I pledge to represent my neighborhood with dignity, integrity, and pride.
I will encourage other points of view, even when they differ from my own.
I will respect, value, and consider everyone's opinions.
I will find the good in my neighborhood and praise it and promote it.
I will act at all times in accordance with our bylaws and will conform fully, both in spirit and intent. To my neighbors and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.

GENERAL INFORMATION ↓



[Mayor Karen Bass-releases-community-safety-survey](#)

[Mayor Bass's Executive Directives](#)

[Mayor Bass's Executive Directive #5](#) regarding  Improving Customer Experience.

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NEXT IN PERSON GENERAL BOARD MEETING 4/18/2024 @ 6:00 PM