



**NORTH HILLS WEST
NEIGHBORHOOD COUNCIL
GENERAL BOARD MEETING AGENDA**

Posted 72 hours prior to meeting - All Meetings are open to the Public



Thursday, January 19, 2017 from 7:00 - 9:30 pm

NEW HORIZONS - SAM'S CAFÉ @ 15725 PARTHENIA STREET NORTH HILLS, CA 91343

Refreshments and Meet & Greet @ 6:30 PM

EXECUTIVE OFFICERS

Dan Gibson - President, David Phelps - Vice President, Armando Diaz - Treasurer, Dave Brown - Secretary

BOARD MEMBERS

Jay Beeber, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman,
Antonino Lovato, Madlena Minasian, Kreshell Ramey
Michael J. Kabo - Parliamentarian

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

1. **Welcome and Pledge of Allegiance**
2. **Roll Call and announcement of Quorum and Voting Eligibility.**
3. **Announcements and Comments - President.**
4. **Discussion and possible action to approve the NHWNC General Board Meeting Minutes.**
December 6, 2016 Special GBM
December 15, 2016 GBM
5. **Public Agency Speakers and Announcements.**
6. **General Public Comments - 2 minutes per Speaker**
The public may provide comments to the Board on non-agenda items within the Board's subject matter jurisdiction. However, please note that under the Brown Act, the Board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting.

7. Presentation by Stacey Burmaster, Housing Services Manager and Susan Michaels, Chief Programming Officer concerning local services provided by New Directions for Veterans. (10 min.)
8. Discussion and possible action to ratify the President's recommended Chair and Member appointments and changes to Standing and Ad Hoc committees.
9. Discussion and possible action to approve the NHWNC November 2016 Monthly Expense Report.
10. Discussion and possible action to approve the NHWNC December 2016 Monthly Expense Report.
11. Discussion and possible action regarding a proposed Zone Variance to the RA-1 zoned property located at 16052 W. Chase St. (Case# ENV-2016-3373-EAF & ZA-2016-3372-ZV) The proposed zone variance would allow for the operation of a greater than 6 bed Congregate Living Health Facility on this property. Presentation by Benjamin Fiss of Pacific Zoning. (30 min.) Q and A period to follow.

A proposal for this project was previously brought before the NHWNC (November 17, 2016) and as a result has since been revised. These proposed revisions include:

1. A reduction in the number of beds
2. 2 beds reserved for Veterans of the United States armed services
3. A "Good Neighbor" policy which includes
 - a. Limitations on noise after hours
 - b. Maintenance and upkeep requirements
 - c. Trip reduction policy
 - i. Deliveries
 - ii. Visiting hours
 - iii. Move-in/Move-out
 - d. Parking policies
 - e. Delivery policy re: hours of delivery
 - f. House rules for residents
 - g. Posted contact information for the on-site management as well as the owners and governmental agencies responsible for regulation
2. Design considerations
 - a. Where and how is the waste management handled
 - b. Where is the back-up power generator located and how much noise does it make
 - c. How much parking can actually be provided on-site

12. Committee Chair Reports

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| a. Outreach | Sam Kwasman |
| b. Beautification | Carol Hart |
| c. Emergency Prep/PS | Dave Brown |
| d. Land Use | David Phelps |
| e. Rules & Elections | Punam Gohel – Distribute proposed standing rules and bylaw changes to each board member for review. Action to be scheduled for the February GBM. |

- f. Education
- g. Budget & Finance

Garry Fordyce
Armando Diaz

13. Board Member Comments (1- 2 minutes each)

14. Requests For Future Agenda Items

15. Motion to Adjourn

The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: Uncle Joe's Donuts - 8704 Woodley Avenue and on our website at www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board’s subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com or by phone 818-809-9158

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a Motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com, by phone 818-809-9158 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A dgibson.nhwnc@gmail.com O POR TELEFONO 818-809-9158.

Please Do Not Remove Before January 20, 2017