

LEGALLY REQUIRED OFFICIAL POSTING – PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME



NORTH HILLS WEST NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA



Posted 72 hours prior to meeting - All Meetings are open to the Public

Thursday, December 20, 2018 from 6:30 - 8:30 pm

Join us for our Holiday Party immediately following a brief board meeting.

NEW HORIZONS - SAM'S CAFÉ @ 15725 PARTHENIA STREET NORTH HILLS, CA 91343

EXECUTIVE OFFICERS

Dan Gibson - President, Jay Beeber- Vice President, Madlena Minasian - Treasurer, Dave Brown - Secretary

BOARD MEMBERS

Pat Crone, Maggie Elliott, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman,
Sam Kwasman, Carlos Pelaez, Kreshell Ramey

**ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD.
PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER.
ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.**

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes action. Public comment is limited to 2 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

Supporting documents available on our website at
www.nhwnc.net

1. Welcome and Pledge of Allegiance.
2. Roll Call and the announcement of Quorum and Voting Eligibility.
3. Announcements and Comments - President.
4. Public Agency Speakers and Announcements.

5. General Public Comments - 2 minutes per Speaker

The public may provide comments to the Board on non-agenda items within the Board's subject matter jurisdiction. However, please note that under the Brown Act, the Board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting

6. Discussion and possible action to approve the November 15, 2018 General Board Meeting Minutes.

7. Discussion and possible action to approve the November 2018 Monthly Expenditure Report. (available on NC Funding System online portal: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>)

8. Adjournment

The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: Uncle Joe's Donuts - 8704 Woodley Avenue and on our website at www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com or by phone 818-903-2259.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a Motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com, by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A dgibson.nhwnc@gmail.com O POR TELEFONO 818-903-2259.

Please Do Not Remove Before December 21, 2018

Monthly Expenditure Report



Reporting Month: November 2018 Budget Fiscal Year: 2018-2019

**NC Name: North Hills West
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$38274.75	\$1003.27	\$37271.48	\$702.47	\$0.00	\$36569.01

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31000.00	\$0.00	\$26271.48	\$0.00	\$26069.01
Outreach		\$1003.27		\$202.47	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8000.00	\$0.00	\$8000.00	\$0.00	\$8000.00
Neighborhood Purpose Grants	\$3000.00	\$0.00	\$3000.00	\$500.00	\$2500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3725.25	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VZWRLSS PRPAY AUTOPAY	11/07/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$34.59
2	UNCLE JOES DONUTS CORP	11/14/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$38.00
3	FRATELLIS ITALIAN	11/15/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$136.60
4	NEW HORIZONS - SFV	11/28/2018	(Credit card transaction)	General Operations Expenditure	Outreach	\$180.00
5	JCS Catering Company	10/10/2018	Board motion to approve \$250 for the VANC Ele...	General Operations Expenditure	Outreach	\$250.00
6	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/02/2018	Board motion to revise the 2018-19 Budget to add a...	General Operations Expenditure	Outreach	\$364.08
Subtotal:						\$1003.27

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Gledhill Street Elementary	10/26/2018	Board motion to approve a Neighborhood Purposes Gr...	Neighborhood Purpose Grants		\$500.00
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	11/20/2018	Communication Services	General Operations Expenditure	Outreach	\$202.47
	Subtotal: Outstanding					\$702.47

Receipts:

12/10/2018

Gmail - New Horizons Transaction Receipt



Dan Gibson <dgibson.nhwnc@gmail.com>

New Horizons Transaction Receipt

1 message

gsantilli@newhorizons-sfv.org <gsantilli@newhorizons-sfv.org>
To: dgibson.nhwnc@gmail.com

Wed, Nov 28, 2018 at 3:15 PM

General Information

Merchant Account: New Horizons
Date/Time : 11/28/2018 3:12:21 PM PST

Transaction Information

Order ID : CAFE FUNCTION 11/15/2018
Description : MEETING
Transaction Amount : \$180.00
Transaction ID : 4400597182
Authorization Code : 070016
Transaction Type : Card Sale
Response : Approved
AVS Results : No address or ZIP match

Customer Billing Information

First Name : DANNY R.
Last Name : GIBSON
Company : North Hills West Neigghorhood Council
Address : 16405 CHASE ST.
City : NORTH HILLS
State : CA
Zip Code : 91343
Country : US
Phone : 661 877-7538
Email : president@nhwnc.net

Customer Shipping Information

First Name : DAN
Last Name : GIBSON
Company : North Hills West Neighborhood Council
Address : 200 N. Spring St. FL 20
City : LOS ANGELES
State : CA
Zip Code : 90012-4801
Country : US
Email : president@nhwnc.net



NORTH HILLS WEST
POBOX POBOX 2091
NORTH HILLS, CA 91393

Payment information for NORTH HILLS WEST (818-903-2259) for the period 06/2017 to 11/2018.

Date	Amount	Paid With
Nov 6, 2018 9:01 PM	Paid Amount: \$30.00 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59	MasterCard
Oct 6, 2018 9:03 PM	Paid Amount: \$30.00 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59	MasterCard
Sep 6, 2018 9:01 PM	Paid Amount: \$30.00 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59	MasterCard
Aug 6, 2018 9:03 PM	Paid Amount: \$30.00 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59	MasterCard
Jul 6, 2018 9:03 PM	Paid Amount: \$30.00 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59	MasterCard
Jun 6, 2018 9:03 PM	Paid Amount: \$30.00 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59	MasterCard
May 6, 2018 9:02 PM	Paid Amount: \$30.00 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59	MasterCard
Apr 6, 2018 9:01 PM	Paid Amount: \$30.00 CA Prepaid MTS Fee \$1.67 CA Prepaid MTS Fee \$2.70 CA Prepaid MTS Fee \$0.22 Total Amount: \$34.59	MasterCard

**UNCLE JOES DONUTS
CORPOR**

8704 WOODLEY AVE
NORTH HILLS, CA 91343
8188930824

Paid.

Transaction 004731

Total \$38.00

CREDIT CARD SALE \$38.00
MASTERCARD 5486

Retain this copy for statement
validation

14 Nov 2018 3:25:41P
\$38.00 | Method: EMV
MASTERCARD
XXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 831800543770
Auth #: 060092
MID: *****3996
AID: A0000000041010
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

thank for your business

11-14-2018 #0

4X 9.50 @
PLU008 38.00
CASH 38.00

ITEM 4
1CL 0731 15:28TM



FRATELLIS ITALIAN

16153 PARTHENIA ST
NORTH HILLS, CA 91343
8188939233

FOLLOW US ON INSTAGRAM

@FRATELLISPIZZANH

WE DELIVER WITHIN 3 MILES AND 15\$
MINIMUM ORDER!

ORDER: 15 DINE-IN

Cashier: Beto

14-Nov-2018 3:20:49P

Transaction 010364

1	Large Pizza	\$12.95
	Can Bac	\$2.00
	Pineapple	\$2.00
1	Large Pizza	\$0.00
	Fratelli Combo Pizza	\$18.95
1	Salads	\$0.00
	Garden Or Caesar Salad 1/2 Tray	\$25.00
1	Large Pizza	\$0.00
	Alfredo Pizza	\$18.95
	Alfredo Pizza	\$18.95
1	delivery	\$5.00
1	Large Pizza	\$0.00
	Mediterranean Pizza	\$20.95

Subtotal \$124.75

Tax \$11.85

Total \$136.60

CREDIT CARD AUTH \$136.60

MASTERCARD 5486

Tip _____

Total _____

Retain this copy for statement validation

14-Nov-2018 3:22:42P

\$136.60 | Method: SWIPED

MASTERCARD XXXXXXXXXXXXX5486

DANNY GIBSON

Ref #: 831800509591 | Auth #: 083773

MID: *****9882

AthNtwkNm: MASTERCARD

SIGNATURE VERIFIED

Order N77XC7QJKOPY8

JCS Catering Company

Carla's Cafe' at CBS Studio Center
4024 Radford Avenue
Studio City, CA 91604

Invoice #

1803A

Date:

8.16.18

Bill to: Add your NC name here

North Hills West

The Neighborhood Council Supports:

Please check BOX

AMOUNT

Valley Alliance of Neighborhood Councils (VANC)

VANC Election Forum October 11, 2018

☒

\$250

Valley Alliance of Neighborhood Councils (VANC)

VANC Anniversary MIXER March 14, 2019

If you opt to contribute to this event NOW,
your MER will show this amount as OUTSTANDING
until the check is cut

☐

\$

DESCRIPTION

Food and beverages for Valley Alliance of
Neighborhood Councils (VANC) Event

This amount is inclusive and includes hot and
cold refreshments, silverware, linens, coffee,
tea and desserts, kitchen staff and use of the
facility.

TOTAL DUE

\$250

THANK YOU

Please make check payable to: **JCS Catering Company**

Mail to: Vic Viereck
12702 Tiara Street
Valley Village, CA 91607

Prepared by:

Dan Gibson
Print Name

2nd Signer NTHVNC

Signature:

[Signature]

Please be sure to attach your Board's
Board Action Certificate (BAC) for
each event, even if you vote on both at
the same time.

If your check is **received** no later than
one week before the event, your NC
will be listed as a sponsor on the program

Please send an email to vanc@empowerla.org to advise that your NC will be contributing-Thank You !

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Studio City, CA 91604

Invoice #

1803A

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8.16.18

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Dan Gibson
Print Name

2nd Signer NTHVNC

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Invoice #NHWNC 2018 1001
Number

Date October 1, 2018

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	328.57
Late fee on 9/1 invoice	25.00
Interest on 8/1 invoice	5.30
Interest on 9/1 invoice	5.21
Amount Now Due	\$364.08

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
9/7/2018	Celebrate LA on calendar. FB.	0.25
9/14/2018	Clean up article with slideshow	0.67
9/17/2018	Update article. Fb	0.34
9/17/2018	Agenda	0.17
9/18/2018	Update disaster fair, congress with images. Eblast. FB	1.25
9/20/2018	FB: meeting & clean streets	0.34
9/27/2018	Event on calendar. Fb	0.17
	Total	3.19

NCFP 101 BAC Rev020118