

LEGALLY REQUIRED OFFICIAL POSTING – PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME



NORTH HILLS WEST NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA Posted 72 hours prior to meeting - All Meetings are open to the Public



Thursday, April 25, 2019 from 7:00 - 9:30 pm

NEW HORIZONS - SAM'S CAFÉ @ 15725 PARTHENIA STREET NORTH HILLS, CA 91343

Refreshments and Meet & Greet @ 6:30 PM

EXECUTIVE OFFICERS

Dan Gibson - President, Jay Beeber- Vice President, Madlena Minasian - Treasurer, Dave Brown - Secretary

BOARD MEMBERS

Pat Crone, Maggie Elliott, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman, Carlos Pelaez, Kreshell Ramey

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD. PLEASE NOTE THE PRESIDING OFFICER OF THE BOARD MAY TAKE ITEMS OUT OF ORDER. ALL SPEAKER CARDS MUST BE SUBMITTED TO THE SECRETARY BEFORE THE MEETING BEGINS.

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Supporting documents available on our website at www.nhwnc.net

- 1. Welcome and Pledge of Allegiance.
- 2. Roll Call and the announcement of Quorum and Voting Eligibility.
- 3. Announcements and Comments President.
- 4. Public Agency Speakers and Announcements.
- **5. General Public Comments** 2 minutes per Speaker

The public may provide comments to the Board on non-agenda items within the Board's subject matter jurisdiction. However, please note that under the Brown Act, the Board is prevented from acting on the issue you bring to its attention until the matter is agendized for discussion at a future public meeting.

- 6. Update from Budget Advocates.
- 7. Update from Homelessness Liaison Kreshell Ramey
- 8. Update from Ad-committee chair Carol Hart concerning Haskell/Aqueduct parking issues.
- 9. Discussion and possible action to ratify the President's recommended Chair and Member appointments and changes to Standing and Ad Hoc committees as well as NHWNC liaisons.
- 10.Discussion and possible action to approve the March 21, 2019 General Board Meeting Minutes.
- 11.Discussion and possible action to approve the March 2019 Monthly Expenditure Report.

(available on NC Funding System online portal: https://cityclerk.lacity.org/NCFundPortal/Dashboard.html)

- 12. Discussion and possible action to approve the expenditure of \$1,103.52 for communications services to Moore Business Results. This amount is for 3 invoices February # 0201 for \$397.58, March # 0301 for \$375.12, and April # 0401 for \$330.82 all categorized as Outreach.
- 13.Discussion and possible action to approve specific expenditures from the previously allocated budget of \$15,000 for election outreach materials and services.

 Food, beverages, and paper goods for Election Day "Picnic".

 Election Banner
- 14. Discussion and possible action to approve the payment of Invoice #32944 for the amount of \$146.52 to Partners in Diversity for minute taking services.
- 15.Discussion and possible action to approve a Neighborhood Purposes Grant to the North Valley YMCA for the Senior Dance to be held May 31, 2019 at Northridge Recreation Center in the amount of up to the \$500 requested.
- 16.Discussion and possible action to approve the expenditure of up to \$1,200.00 for the NHWNC to host and co-sponsor, along with the Valley Alliance of Neighborhood Councils, a Council District 12 candidate forum to be held at New Horizons.
- 17.Discussion and possible action to approve a Community Impact Statement regarding Council File 19-600 recommending that the Mayor and City Council seriously consider recommendations made in the NC Budget Advocates' 2019 White Paper while deliberating the FY 2019-20 Budget.

- 18.Discussion and possible action to approve a Community Impact Statement supporting Council File 19-0046 concerning regulations to restrict developer financial contributions that could possibly influence the discretionary approvals of development projects by elected officials.
- 19.Committee Reports
- 20.Adjournment

The North Hills West Neighborhood Council Agenda is posted for public review at the following North Hills West locations: Uncle Joe's Donuts - 8704 Woodley Avenue and on our website at www.nhwnc.net

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a "Speaker Card" to address the Board on any item on the Agenda PRIOR to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments on other matters, not appearing on the Agenda that are within the Board's subject matter jurisdiction, will be heard during the Public Comment on Non-Agendized Items period.

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com or by phone 818-903-2259.

RECONSIDERATION PROCESS - Reconsideration of a vote by the Board may be called as a Motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS - A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda please contact Dan Gibson, Board President, via email at dgibson.nhwnc@gmail.com, by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

NHWNC BYLAWS - Please be advised that the Bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the Bylaws are available during every meeting.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE A DAN GIBSON, PRESIDENTE DE LA MESA, POR EMAIL A dgibson.nhwnc@gmail.com O POR TELEFONO 818-903-2259.

Please Do Not Remove Before April 26, 2019

LEGALLY REQUIRED OFFICIAL POSTING – PLEASE DO NOT REMOVE UNTIL AFTER BELOW DATE AND TIME



NORTH HILLS WEST NEIGHBORHOOD COUNCIL GENERAL BOARD MEETING AGENDA



Posted 72 hours prior to meeting - All Meetings are open to the Public

Thursday, May 16, 2019 from 7:00 - 9:30 pm

NEW HORIZONS - SAM'S CAFÉ @ 15725 PARTHENIA STREET NORTH HILLS, CA 91343

Refreshments and Meet & Greet @ 6:30 PM

EXECUTIVE OFFICERS

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BOARD MEMBERS

Pat Crone, Maggie Elliott, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman, Carlos Pelaez, Kreshell Ramey

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- 1. Welcome and Pledge of Allegiance.
- 2. Recognition of Outgoing Board Members: Jay Beeber, Garry Fordyce, Sam Kwasman
- 3. Seating of New Board Members

*NOTE: Names listed above are the current NHWNC Board Members and Officers as of the preparation of this agenda. The City Clerk is scheduled to certify the results of the May 4, 2019 NHWNC Election on Tuesday, May 14, 2019.

- 4. Discussion and possible action to appoint Executive Officers of the Board for 2019-2020:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer
- 5. Roll Call, Determination of Quorum and Voting Eligibility.
- 6. Announcements and Comments President.
- 7. Public Agency Speakers and Announcements.
- **8. General Public Comments** 2 minutes per Speaker

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- 9. Power point presentation from City Controller Ron Galperin. (10 min. with an additional 10 min. for Q&A).
- 10.Discussion and possible action to select NC Funding Program Financial Officers for 2019-21.
 - a. Second Signer must be a Board member other than the Treasurer
 - b. NC Bank Cardholder
- 11.Discussion and possible action to appoint the NHWNC 2019-2021 Standing Committee chairs by the President with Board confirmation:
 - a. Budget and Finance
 - b. Events, Marketing and Outreach
 - c. Planning and Land Use Management
 - d. Beautification & Infrastructure
 - e. Public Safety and Emergency Preparedness
 - f. Technical
 - g. Rules & Elections
- 12.Discussion and possible action to appoint the NHWNC 2019-2021 Ad-Hoc Committee chairs by the President with Board confirmation:
 - a. Haskell/Aqueduct Parking
 - b. Executive

- 13. Discussion and possible action to approve the April 25, 2019 General Board Meeting Minutes.
- 14.Discussion and possible action to approve the April 2019 Monthly Expenditure Report.

(available on NC Funding System online portal: https://cityclerk.lacity.org/NCFundPortal/Dashboard.html)

- 15. Discussion and possible action to approve the expenditure of \$327.75 for Invoice #0501 to Moore Business Results for communications services.
- 16.Discussion and possible action to approve the expenditure of up to \$400.00 to Moore Business Results for May communications services dated June 1, 2019.
- 17.Discussion and possible action to approve the payment of Invoice # 33240 for the amount of \$122.10 to Partners in Diversity for minute taking services SBM April 25, 2019.
- 18.Discussion and possible action to approve the payment of up to \$200.00 to Partners in Diversity for minute taking services for the May 16, 2019 NHWNC General Board Meeting.
- 19.Discussion and possible action to approve board member reimbursement of election picnic food and supply expenses to Dan Gibson in the amount of \$304.04. This Costco expense was approved by the Board at the April 25, 2019 SBM.
- 20.Discussion and possible action to approve the payment of \$662.24 to AM Direct for additional postage costs for election mailings.
- 21.Discussion and possible action to approve a Neighborhood Purposes Grant to the Friends of the Mid-Valley Regional Library for the "Hot Off the Press" program for up to the requested amount of \$1,500.00.
- 22.Committee Reports
- 23.Adjournment

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Please Do Not Remove Before May 17, 2019

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

North Hills West Neighborhood Council Name of NC from which you are seeking this grant: SECTION I- APPLICANT INFORMATION 95-457927 Dec.1996 Friends of the Mid-Valley Regional Library Date of 501(c)(3) Organization Name Federal I.D. # (EIN#) State of Incorporation Status (if applicable) 1b) 16244 Nordhoff St. North Hills 91343 Zip Code City Organization Mailing Address 1c) Business Address (If different) Zip Code City State 1d) PRIMARY CONTACT INFORMATION: ccdaush@verizon.net **Christine Daush** (818) 892-1280 Phone Email 2) Type of Organization- Please select one: ■ 501(c)(3) Non-Profit (other than religious institutions) ☐ Public School (not to include private schools) or Attach Signed letter on School Letterhead Attach IRS Determination Letter 3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Please help purchase educational materials for the Mid-Valley Regional Library. The "Read Book" carpet will enhance the Children's section and the portable markerboard easel will be used for training purposes.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The "Read Book" carpet will provide an area for children and their parent/caregiver to sit on. The lively color and its message will make the children's area inviting and encourage reading.

The portable markerboard will be used for training purposes. It can also be used to promote library events for the day and impart other pertinent information as we can write on it.

Personnel Related Expenses n/a Non-Personnel Related Expenses Read Carpet Reversible Markerboard Easel Shipping and Sales Tax lave you (applicant) applied to any other Neighborhood Councils	\$ \$ \$ \$ Requested of NC \$ 167.40 \$ 492.90	\$ \$ Total Projected Cost \$167.40
Read Carpet Reversible Markerboard Easel Shipping and Sales Tax	\$ Requested of NC \$167.40	\$ Total Projected Cost
Read Carpet Reversible Markerboard Easel Shipping and Sales Tax	Requested of NC \$167.40	Total Projected Cost
Read Carpet Reversible Markerboard Easel Shipping and Sales Tax	\$ 167.40	
Reversible Markerboard Easel Shipping and Sales Tax		\$ 167.40
Shipping and Sales Tax	\$ 492.90	
		\$492.90
laye you (applicant) applied to any other Neighborhood Councils	\$351.93	\$351.93
■ No □ Yes If Yes, please list names of NCs: the implementation of this specific program or purpose describe surces or funding? (Including NPG applications to other NCs) ■	ed in Question 4 conting	
	Amount	Total Projected Cost
Source of Funding	\$	\$
	\$	\$
	\$	\$
ON IV - POTENTIAL CONFLICTS OF INTEREST o you (applicant) have a current or former relationship with a B No Yes		? o to Applicant
Tallie of the Board Member		
If yes, did you request that the board member consult the Office Yes No *(Please note that if a Board Member of the or participates in the discussion and voting of this NPG, the grant in its entirety.)	NC has a conflict of int	terest and completes t
TION V - DECLARATION AND SIGNATURE reby affirm that, to the best of my knowledge, the information procurately stated. I further affirm that I have read the docurest" of this application and affirm that the proposed project(sefit project/program and that no conflict of interest exist that poses Grant. I affirm that I am not a current Board Member of application. I further affirm that if the grant received is not used here, said funds shall be returned immediately to the Neigh	ments "What is a Pub s) and/or program(s) fa at would prevent the a the Neighborhood Co used in accordance with	olic Benefit," and "Co II within the criteria of awarding of the Neigh uncil to whom I am su
	al REQUIRED*	du

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE DISTRICT DIRECTOR 2 CUPANIA CIRCLE MONTEREY PARK, CA 91755-7406

Date: DEC | 2 1996

FRIENDS OF THE MID-VALLEY REGIONAL BRANCH LIBRARY 16244 NORDHOFF NORTH HILLS, CA 91343

Employer Identification Number: 95-4579271 Case Number: 956281116 Contact Person: TYRONE THOMAS Contact Telephone Number: (213) 894-2289 Accounting Period Ending: JUNE 30 Foundation Status Classification: 509(a)(2) Advance Ruling Period Begins: AUGUST 23, 1996 Advance Ruling Period Ends: JUNE 30, 2001 Addendum Applies: NO

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in section 509(a)(2).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

FRIENDS OF THE MID-VALLEY REGIONAL

will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If you are required to file a return you must file it by the 15th day of the fifth month after the end of your annual accounting period. We charge a penalty of \$10 a day when a return is filed late, unless there is reasonable

FRIENDS OF THE MID-VALLEY REGIONAL

cause for the delay. However, the maximum penalty we charge cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. We may also charge this penalty if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are spent only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence that the funds will remain dedicated to the required purposes and that the recipient will use the funds for those purposes.

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Steven A. Jensen District Director

Enclosure(s): Form 872-C

SANDWICHES:

COSTCO:

CROISSANT SANDWICH PLATTER (SERVES 16-20) 30 SANDWICHS: CHICKEN, HAM AND ROAST BEEF \$32.99

CHICKEN AND SWISS ROLLERS (SERVES 20-24)
40 ROLLERS: ROASTED CHICKEN, TOMATOES, CRANBERRY CREAM
CHEESE, AND GEEN LEAF LETTUCE
\$32.99

ALBERTSONS:

HYE ROLLER TRAY (SERVES APPROXIMATELY 18)
FLAT BREAD, LAYERED WITH CREAM CHEESE, MEATS, CHEESES,
TOMATOES AND LETTUCE
\$39.99

CROISSANT SANDWICH PLATTER (SERVES 30) 30 SANDWICHES: HAM. TURKEY, ROAST BEEF, CHEESE \$39.00

CORNER BAKERY:

40 SPECIALTY SANDWICHES \$183.00

COOKIES:

COSTCO:

1 PLATTER: 60 COOKIES LIZ AND SARAH SAID IT WAS OK TO TAKE AN ORDER \$15.99 PER PLATTER

SMART AND FINAL:

COOKIE PACKAGES:

\$8.39—32 COOKIES \$6.99---24 COOKIES \$9.97---48 COOKIES

ALBERTSONS:

COOKIE PLATTERS MADE FROM PACKAGES OF COOKIES VARIETY PACKAGES—36 COOKIES \$7.99

CORNER BAKERY:

LARGE COOKIE BASKET (34 COOKIES) \$60.00

CHIPS:

COSTCO:

54 BAGS: LAYS ASSORTED--\$13.99

32 BAGS: WHOLE GRAIN SNACKS--\$12.99

SMART AND FINAL:

50 BAGS: LAYS CLASSIC--\$13.99

ALBERTSONS:

50 BAGS: LAYS CLASSIC--\$16.49

SALADS:

COSTCO:

POTATO SALAD: 4 LBS--\$5.49

ALBERTSONS:

POTATO OR MACARONI SALAD: 3 LBS--\$7.99

COLE SLAW: 1 LB--\$3.79

SMART AND FINAL:

POTATO SALAD: 5 LBS--\$6.99

MACARONI SALAD: 5 LBS--\$7.49

POTATO OR MACARONI SALAD: 8 LBS--\$8.99

WATER:

COSTCO:

40 BOTTLES: \$2.99

SMART AND FINAL:

35 BOTTLES: \$4.00

BIG LOTS:

24 BOTTLES: \$2.65

SOFT DINKS:

COSTCO:

36 CANS: \$9.99-\$10.39

<u>SMART AND FINAL:</u> 24 CANS: \$7.99-\$8.99

BIG LOTS:

STANDARD 12 CANS: \$5.59

PLATES AND CUPS:

COSTCO:

150 10 ½" DIAMOND PLATES: \$9.49 (ON COUPON)

420 10 OZ. CUPS: \$10.79

SMART AND FINAL:

125 10 ½" PLATES: \$8.99 50 10 OZ. CUPS: \$2.25

BIG LOTS:

170 10 ½" PLATES: \$7.00 80 10 OZ CUPS: \$2.50

NAPKINS:

SMART AND FINAL:

160 NAPKINS--\$.99

BIG LOTS:

160 NAPKINS--\$1.00

ALBERTSONS:

500 NAPKINS--\$3.49

KNIVES, FORKS, SPOONS:

COSTCO:

500 SOLO KNIVES: \$10.59 500 SOLO FORKS: \$10.59 500 SOLO SPOONS: \$10.59

SMART AND FINAL:

100 KNIVES: \$3.99 100 SPOONS: \$3.99 100 FORKS: \$3.99

BIG LOTS:

48 KNIVES: \$1.40 48 SPOONS: \$1.40 48 FORKS: \$1.40