



LEGALLY REQUIRED OFFICIAL POSTING

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North Hills West Neighborhood Council

General Board Meeting Agenda

Thursday, October 20, 2022, 6:00 PM

Agenda items not completed will carry to next GBM on Thursday, October 20, 2022

FINAL Agenda shall be Posted 72 Hours Prior to Meeting – All Meetings are open to the Public

Currently all Neighborhood Council meetings are online Only

In conformity with the September 16, 2021, enactment of California Assembly Bill 361 (Rivas) and in furtherance with the Mayor's actions to minimize risk and exposure to the Coronavirus COVID-19, this North Hills West Neighborhood Council Board meeting will be conducted telephonically in a webinar format, and accessible via computer by inputting the webinar ID.

For more information, please visit the NC website: www.nhwnc.net

Zoom Meeting online or by telephone:

Please click or copy and paste this link to join the webinar by computer:

<https://zoom.us/j/97936776899>

Dial Toll Free (877) 853-5257 or (833) 548-0282 to join the meeting by phone

then enter this webinar ID #: 979 3677 6899 and press #

You can also go to zoom.us click on join meeting and enter the webinar ID

Every person wishing to address the Board must dial (669) 900-6833 (San Jose) or for Toll-Free dial: (833) 548-0282, 877-853-5257, 888-475-4499, or 833-548-0276 then press # to join the meeting.

If joining by computer use the raise hand function at bottom of screen.

Speakers will be called upon in the order they raised their hand.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the "Raise Hand" option, to address the Board on any agenda item *before* the Board takes an action on an item. Push *6 to unmute if calling in by phone. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda - *which are within the Board's jurisdiction* - will be heard during the **General Public Comment** period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

Alternatively, public comment may also be sent to secretary@nhwnc.net at least two hours prior to the meeting starting time; include in the email Subject Line "Public Comment" and the appropriate agenda item number; every effort will be made to read such comments aloud during consideration of that agenda item within the announced time limits.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

Supporting documents available on our website at: www.nhwnc.net

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND POSSIBLE ACTION BY THE BOARD

Call for New Board Member Nominations Two Board Seats are vacant (1 Residential & 1 General.)

We will accept applications for new Board Members until both seats are filled by appointment. This is accomplished as follows: application, nominee statement of qualifications, board discussion, and ultimately - selection by a majority vote. Please submit completed applications to: secretary@nhwnc.net. Details on all candidate requirements and board member duties are provided on the application form. Please go to: [https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG_2021_NC_Candidate_Filing_Application_with_Board_Affirmation%20\(1\).pdf](https://clerk.lacity.org/sites/g/files/wph1491/files/2021-04/ENG_2021_NC_Candidate_Filing_Application_with_Board_Affirmation%20(1).pdf)

NHWNC Executive Officers:

Madlena Minasian – President, Maggie Elliott – Vice President, Pat Crone – Treasurer, Dave Brown – Secretary

Board Members:

Angel Collins, Carol Hart, Linda Erdman, Garry Fordyce, Punam Gohel, David Hyman, Kreshell Ramey

1. Welcome & Call Meeting to Order and Flag Salute (6:00 pm)

2. Roll Call, Determination of Quorum, and Voting Eligibility Report and call for agenda item(s) recusals

3. President Comments, Announcements and Meeting Logistics – Madlena Minasian, President

Note: we're currently seeking applicants for 2 Vacant Board Seats: 1 Residential & 1 General (see below) <https://www.nhwnc.net/board-vacancies-seeking-new-board-member-nominees/>

The White House joined hundreds calling for the resignation of three LA City Council members after leaked audio revealed racist comments. <https://patch.com/...>

4. Discussion and possible action to approve September 15, 2022 General Board Meeting Draft Minutes

<https://www.nhwnc.net/minutes/august-18-2022-general-board-meeting-draft-minutes/>

5. Elected Officials, Public Agency Speakers, Field Representatives and Public Service Announcements (3 minutes per speaker, or more if time allows)

Stakeholders are allotted 1 minute for a question for each Agendized public official who visits. Questions do not count against public comment time totals. Public Officials who do not give advance notice of their participation in the NHW Neighborhood Council meeting are limited to 1 minutes of announcements, which must include their contact information as part of their announcement.

- a. Assembly District 46/ Field Representative - Lilly Sarafian lilly.sarafian@asm.ca.gov
- b. Council District 12 / Field Representative – Lorena Espinal Lorena.Espinal@lacity.org
- c. LAPD Devonshire Division SLO
- d. Department of Neighborhood Empowerment / NEA - John Darnell john.darnell@lacity.org

- e. To find your Elected Representatives, City Agencies, Departments and more, click here: <https://neighborhoodinfo.lacity.org>

6. General Public Comment: Each speaker will be allowed two 2 minutes as time permits. **PLEASE ADVISE IF YOU ARE A PAID LOBBYIST, THANK YOU.**

Comments from the public on *non-agenda items* - within the Board's jurisdiction. Our scope is limited to City & occasionally County Issues.

7. Report from Region 2 Budget Advocate or Budget Representative

8. Discussion and possible action for the North Hills West Neighborhood Council to Censure Board Member Garry Fordyce for repeatedly violating the NHWNC's Bylaws, Standing Rules, Code of Conduct, Code of Civility, the L.A. City Municipal Ethics Code, and the Brown Act. Of the five Board Members ("movants") who made written requests to Agendize censuring Garry Fordyce, three movants are Carol Hart, Dave Brown and Punam Gohel. "NHWNC Bylaws Article Five," "Governing Board," Section Eight, "Censure,"

Supporting documentation follows the agenda, in agenda order:

<https://www.nhwnc.net/agendas/17448/>

9. Discussion and possible action to approve September 2022 Monthly Expense Report: Treasurer – Pat Crone

<https://www.nhwnc.net/reports/september-2022-monthly-expense-report/>

10. Guest Speakers and Informational Presentations (please confirm via email ahead of time before the meeting)

11. Discussion and possible motion to approve a Neighborhood Purposes Grant, (NPG)

Not to exceed (NTE) \$2,500 for YMCA 2022 Thanksgiving Basket Program. – Pat Crone & Anita Goldbaum

Supporting documentation follows the agenda, in agenda order:

<https://www.nhwnc.net/agendas/17448/>

12. Discussion and possible action to add NHWNC Standing Rule (SR): All NHWNC Board members must at minimum be on one NHWNC Committee.

13. NHWNC Board Member Committee Reports

14. NHWNC CIS Filer(s) Report – Linda Erdman

15. NHWNC Board Member Liaison Report

- DWP Advocacy and MOU Oversight Committee
<https://empowerla.org/DWPMOU/>
- Los Angeles Neighborhood Council Coalition (LANCC)
<https://empowerla.org/lancc/>
- Neighborhood Council Emergency Preparedness Alliance (NCEPA)
<https://empowerla.org/ncepa/>
- Neighborhood Council Sustainability Alliance
<https://www.ncsa.la>
- Plan Check Neighborhood Councils
<https://empowerla.org/planchecknc/>
- Valley Alliance of Neighborhood Councils (VANC)
<https://vanc34.org/>
- West Valley Neighborhood Alliance on Homelessness (WVNAH)
<https://wvnah.org/>

- 2022 Congress of Neighborhood Councils Videos
<https://www.neighborhoodcongress.la/>

15. General Board member announcements on non-agenda items (2 minutes)

16. Requests for Future Agenda Items:

Send to: President@nhwnc.net minimum 10 days before desired meeting date, with **AGENDA REQUEST in the subject line**. Please attach documents, along with sufficient information, links to support adequate description for discussion.

16. Adjournment

Please Note: Time allocations for agenda items are approximate and may be changed at the discretion of the Board President.

North Hills West Neighborhood Council & Committee Agendas are posted for public review at Uncle Joe's Donuts – 8704 Woodley – North Hills CA 91343 and posted on the NHWNC website www.nhwnc.net

- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)
- Other Neighborhood Council agendas, City Dept and Agencies agendas can also be subscribed to

As a covered entity under **Title II of the Americans with Disabilities Act**, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids or services, may be provided upon request. If you require language services translation services and to ensure availability of services, please make your requests at least three (3) business days (72 hours) prior to the meeting you wish to attend by contacting us via email at Secretary@nhwnc.net.

RECONSIDERATION PROCESS: Reconsideration of a vote by the Board may be called as a motion by the Board members that voted on the prevailing side of the decision.

GRIEVANCE PROCESS: A stakeholder or group of stakeholders may present a grievance concerning the legality of actions by the Board during public comment. Substantive grievances will be examined by a panel set by the Board and the decisions may be appealed to the Department of Neighborhood Empowerment.

PUBLIC ACCESS OF RECORDS: In compliance with 'Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of its meetings, may be viewed at the board meeting.

Documents may also be reviewed by going to the Board's website www.http://nhwnc.net.

In addition, if you would like a copy of any record related to an item on the agenda, please contact Board Secretary at secretary@nhwnc.net by phone 818-903-2259 or mail to NHWNC – PO Box 2091 – North Hills – CA – 91393.

NHWNC BYLAWS – Please be advised that the bylaws of the North Hills West Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws which were approved on 6-07-2022 are available during every meeting and online at: www.http://nhwnc.net.

In compliance with 'government code section 5497.5, non-exempt writings that are distributed to a majority or all the Board in advance of a meeting are available on our website: www.http://nhwnc.net

For more information about the NHWNC please call – 818-903-2259 – or send mail to P.O. Box 2091 – North Hills CA 91393-2091. Or email to: board@nhwnc.net. We look forward to hearing from you!

Please Do Not Remove Before Friday, October 21, 2022

NORTH HILLS WEST

Neighborhood Council BYLAWS

Approved June 7, 2022



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ARTICLE I NAME

The name of this Neighborhood Council shall be the North Hills West Neighborhood Council ("NHWNC").

ARTICLE II PURPOSE

Principles of Governance -The purpose of the NHWNC is to participate as a body on issues concerning our neighborhood, to promote more stakeholder participation in government, and provide a strong influence to the City of Los Angeles ("City") in a transparent, inclusive, collaborative, and accountable manner.

A. The **MISSION** of the NHWNC is:

1. To provide an inclusive open forum for public discussion of issues concerning City governance, the needs of this community, the delivery of City services to this neighborhood and on matters of a Citywide nature;
2. To advise the City on issues concerning City governance, the needs of the NHWNC, the delivery of City services to the NHWNC area, and other matters of a citywide nature;
3. To communicate the needs of the Stakeholders to the City;
4. To notify stakeholders of pending issues that may affect them.

B. The **POLICY** of the NHWNC is:

1. To respect the diversity, dignity, and expression of views of all individuals, groups, and organizations within the community and/or involved in the NHWNC;
2. To remain non-partisan with respect to political party affiliation and inclusive in our operations related to the process of electing or selecting the Board of Directors, Officers, and committee members, as hereinafter set forth;
3. To promote the use of the Early Notification System (ENS) to inform the NHWNC and Stakeholders of matters involving the City and our community in a way that is tailored to provide opportunities for involvement in the decision-making process;
4. To encourage all Stakeholders to participate in the activities of the NHWNC;
5. To prohibit discrimination against any individual or group in our operations on the basis of race, religion, color, creed, national origin, ancestry, sex, gender identity, gender presentation, sexual orientation, age, disability, marital status, income, homeowner/renter status, or political affiliation; and
6. To have fair, open, and transparent procedures for the conduct of all NHWNC

business.

ARTICLE III BOUNDARIES

The NHWNC covers the geographic area described below.

Section 1: Boundary Description - The boundaries about the boundaries of adjacent NHWNCs and include those areas of the City within the following lines of demarcation:

North Boundary: South Side of Lassen Street;

East Boundary: West Side of the 405 freeway;

South Boundary: North Side of Roscoe Blvd; and

West Boundary: East Side of Woodley Avenue between Lassen Street and Plummer Street, West on Plummer Street to Bull Creek then South on Bull Creek to Roscoe Boulevard

The boundaries of the NHWNC are set forth in Attachment A - Map of the North Hills West Neighborhood Council Boundaries.

ARTICLE IV STAKEHOLDER

Neighborhood Council membership is open to all Stakeholders. A “Stakeholder” shall be defined as any individual who:

- (1) Lives, works, or owns real property within the boundaries of the neighborhood council; or
- (2) Is a Community Interest Stakeholder, defined as an individual who is a member of or participates in a Community Organization within the boundaries of the neighborhood council.

A “Community Organization” is an entity that has continuously maintained a physical street address within the boundaries of the neighborhood council for not less than one year, and that performs ongoing and verifiable activities and operations that confer some benefit on the community within the boundaries of the neighborhood council. A for-profit entity shall not qualify as a Community Organization. Examples of Community Organizations may include Chambers of Commerce, houses of worship or other faith-based organizations, educational institutions, or non-profit organizations.

[The definition of “Stakeholder” and its related terms are defined by City Ordinance and cannot be changed without City Council action. See Los Angeles Administrative Code Section 22.801.1]

ARTICLE V GOVERNING BOARD

The Board of Directors ("the Board") shall be the Governing Body of the NHWNC within the meaning of that term as set forth in the Plan for a Citywide System of Neighborhood Councils ("the Plan").

Section 1: Composition - The Board shall consist of thirteen (13) Stakeholders elected by their peers (Stakeholders) and/or selected or appointed by the Board. The NHWNC values the diversity of its Stakeholders. This diversity shall be reflected in the election, selection and appointment process. The composition of the Board shall be as follows:

- A. **Residential Stakeholder Board Members** (7) - Open to Stakeholders eighteen (18) years of age or older who live in a residence, either as a homeowner or a renter, within the boundaries of the NHWNC and must provide proof of residency.
- B. **General Stakeholder Board Members** (5) - Open to Stakeholders eighteen (18) years of age or older who own a business or property, or work within the boundaries of NHWNC and provide proof of such. These positions are also open to Stakeholders who participate in a community organization such as but not limited to religious institution, educational institution, community based organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NHWNC boundaries and provide proof of consistent, active membership of said group.
- C. **Community Interest Stakeholder** (1) – Open to Stakeholders eighteen (18) years of age or older who declare a stake in the neighborhood as a community interest stakeholder, defined as a person who affirms a substantial and ongoing participation with a community organization that has continuously maintained a physical street address for not less than one year, and that performs ongoing and verifiable activities and operations that benefit the neighborhood, and is located within the NC's boundaries. A for-profit entity shall not qualify as a Community Organization.

No single Stakeholder group shall hold a majority of Board seats unless extenuating circumstances exist and are approved by the Department of Neighborhood Empowerment ("Department").

Section 2: Quorum - The quorum shall be seven (7) members of the Board. No floating quorums are allowed.

Section 3: Official Actions – At a meeting in which there is a quorum, a simple majority vote by the Board Members present and voting not including abstentions shall be required to take official action.

Section 4: Terms and Term Limits – At the next NC election to occur, the seven (7) highest vote counts will be four (4) terms. The next six (6) highest vote counts will be for two year terms as is current procedure. At the following election, in two (2) more years, those six (6) seats would be up for election for four (4) year terms. Subsequently, each future election will alternatively have seven (7) or six (6) seats up for four (4) year terms.

Section 5: Duties and Powers - The primary duties of the Board shall be to govern the NHWNC and to carry out its objectives. No board member shall publicly present or state a position that is opposite to that officially adopted by the board, unless such statements are preceded by an announcement that the board member is speaking strictly as an individual and not as a board member.

Section 6: Vacancies -Vacancies on the Board shall be filled using the following procedure:

- A. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application directly to any Board Member, at least fourteen (14) days prior to a General Board Meeting.
- B. The matter shall be placed on the agenda for the next General Board Meeting.
- C. The applicant must be present at the General Board Meeting when the vote to fill the vacancy is scheduled.
- D. The Board shall vote on the application at the meeting. If multiple applications for one seat have been submitted, the candidate with the most Board votes wins.
- E. The candidate who wins shall fill the remaining term of the Board seat unless an election or selection occurs sooner.
- F. In no event shall a vacant seat be filled where a general election is scheduled to occur within sixty (60) days of the date that a written application is presented to the Board.

Section 7: Absences - There are no excused absences. Any Board Member who misses three (3) consecutive or a total of five (5) regularly scheduled Neighborhood Council Board Meetings during any twelve (12) month period will be automatically removed from the Board. Each Council Board Member absence shall be recorded in the Council's Meeting Minutes or other manner of Council record keeping.

The Secretary shall be responsible for keeping track of Board Member absences and shall notify the Presiding Officer when any Board Member misses two (2) consecutive or a total of four (4) Board Meetings during any twelve (12) month period, and when any Board Member misses three (3) consecutive or a total of five (5) Board Meetings during any twelve (12) month period,

Upon a Board Member missing two (2) consecutive or a total of four (4) Board Meetings during any twelve (12) month period, the Presiding Officer or a person designated by the Presiding Officer shall notify the Board Member that an additional absence within a specified time period will result in their removal from the Board.

The notice shall be made in any manner reasonably expected to result in the Board Member receiving notice, but at a minimum the notice shall be mailed to the Board Member's last known address on file with the Council or the Department of Neighborhood Empowerment.

Notice shall be given as soon as is reasonably possible after the Board Member's second consecutive or fourth absence.

Upon a Board Member missing three (3) consecutive or a total of five (5) Board Meetings during any twelve (12) month period, the Presiding Officer shall notify the Board member that their seat has been declared vacant and that the Member is removed from the Board.

Notice shall be made per the process described above.

Any regularly scheduled meeting of the Neighborhood Council Board, scheduled and noticed as per the Brown Act, shall constitute a meeting for the purpose of determining Board member attendance.

If removed from the Board per this Section, the former Board Member may seek reinstatement by following the Reinstatement Process. The Vice President shall act as the Presiding Officer in the event that the President is the member in question.

Reinstatement Process- If requesting reinstatement, the former Board Member must, within ten (10) days of the third consecutive or fifth total absence, notify the Presiding Office in writing of their intent to request reinstatement.

The Presiding Officer or their designee will schedule the request to be heard at the next regularly scheduled Board Meeting. Upon hearing the former Board Member's request, the Board will vote as to reinstatement and any conditions regarding further attendance the former Board member must meet to remain on the Board.

Reinstatement via agendized General Board majority vote, similar to filling a deemed vacancy.

Section 8: Censure - The purpose of the censure process is to place a Board member on notice of misconduct and to provide the Board member with an opportunity to correct the misconduct. The Neighborhood Council ("Neighborhood Council") may censure any Board member at a regular or special meeting open to the public following a good-faith determination by the Neighborhood Council Board that the member has engaged in conduct that is contrary to rules and regulations applicable to the Board or that impedes the orderly business of Board operations. Grounds for censure include, but are not limited to, persistent disruptive conduct at meetings, violations or abuses of the

Board's bylaws or rules, violations of the Code of Conduct, acting on behalf of the Board without authorization, and misuse or abuse of the censure or removal process by acting in bad faith.

The Board shall use the following procedure when censuring a Board member:

1. A motion to censure a Board member may be initiated by any three (3) Board members. Those Board members shall not constitute a majority of the quorum of any Neighborhood Council body, such as a committee. The motion shall be delivered to any officer of the Board or a specific officer or member of the Board as may be specified in the bylaws or standing rules of the Neighborhood Council. The motion shall be in writing and provide the specific facts and grounds for the proposed censure including the date(s) and specific conduct relied upon for the motion. The motion shall not be based upon conclusions, e.g., "for alleged violations of the Code of Conduct" but shall contain factual statements that describe conduct only and is not intended to embarrass or humiliate the board member.
2. The Board member, group of Board members or committee responsible for setting the final Board agenda shall include the motion on the agenda of the next regular or special Board meeting scheduled at least thirty (30) days following the delivery of the proposed censure motion.
3. The Board member subject to censure shall be given a minimum of thirty (30) days prior-written notice, which may include email sent to the last email address on file with the Neighborhood Council, of any meeting at which the motion to censure will be considered. The notice shall provide the specific facts and grounds for the proposed censure as specified in 1 above. The Board shall also provide a copy of the notice to the Department of Neighborhood Empowerment a minimum of thirty (30) days prior to the meeting at which the motion to censure will be considered.
4. The Board member subject to censure shall be given a reasonable opportunity to be heard at the meeting, either orally or in writing, prior to the Board's vote on a motion of censure.
5. The Board shall decide by a majority vote of those present and voting whether or not the Board member should be censured. The Board member who is the subject of the censure motion shall not be counted as part of the majority present and voting and shall not be allowed to vote. For the purpose of censure motions, abstentions shall not be counted as votes.
6. In no event shall a motion to censure a board member be heard by the Neighborhood Council within sixty (60) days of the next scheduled Board election or selection.

Section 9: Removal of Governing Board Members – Any Board member may be removed by the Neighborhood Council ("Neighborhood Council") for cause, following a

good faith determination by the Board that the member has engaged in conduct that is contrary to rules and regulations applicable to the Board or that impedes the orderly business of Board operations. A Board member shall not be subject to removal under this Policy, unless the member has been censured at least once pursuant to the Board of Neighborhood Commissioners' ("Commission") Censure Policy. Grounds for removal include, but are not limited to, persistent disruptive conduct at meetings, violations or abuses of the Board's bylaws or standing rules, violations of the Code of Conduct, acting on behalf of the Board without authorization, and misuse or abuse of the censure or removal processes by acting in bad faith.

The Board shall use the following procedure when removing a Board member:

1. A motion to remove a Board member may be initiated by any three (3) Board members. Those Board members shall not constitute a majority of the quorum of any Neighborhood Council body, such as a committee. The proposed motion shall be delivered to any officer of the Board or a specific officer or member of the Board as may be specified in the bylaws or standing rules of the Neighborhood Council. The motion shall be in writing and provide the specific facts and grounds for the proposed removal action including the date(s) and specific conduct relied upon for the motion. The motion shall not be based upon conclusions, e.g., "for alleged violations of the Code of Conduct" but shall contain factual statements that describes conduct only and is not intended to embarrass or humiliate the board member. The motion to remove shall also include a copy of the prior censure motion and the date it was passed.
2. The Board member, group of Board members or committee responsible for setting the final Board agenda shall list and briefly describe the motion on the agenda of the next regular or special Board meeting scheduled at least thirty(30) days following the delivery of the proposed removal motion.
3. The Board member subject to removal shall be given a minimum of thirty (30) days prior written notice, which may include email sent to the last email address on file with the Neighborhood Council, of any meeting at which a motion to remove will be heard. The notice shall provide the specific facts and grounds for the proposed removal as specified in 1 above. The Board shall also provide a copy of the notice to the Department of Neighborhood Empowerment a minimum of thirty (30) days prior to any meeting at which a motion to remove will be considered.
4. The Board member subject to removal shall be given reasonable time to be heard at the meeting, either orally or in writing, prior to the Board's vote on a motion for removal.
5. The Board shall decide whether or not the Board member should be removed by an affirmative vote of two-thirds (2/3) of the currently sitting Board members. The Board member who is the subject of the removal motion shall not be allowed to vote and shall not be counted when determining the two-thirds (2/3) majority vote. For the purpose of the removal motion, abstentions shall not be counted as votes.

6. In no event shall a motion to remove a Board member be heard by the Neighborhood Council within sixty (60) days of the next election or selection.

7. The Commission may review a Neighborhood Council's removal decision if requested to do so by the affected Board member. Once the request is made for the Commission to review the decision to remove, the Neighborhood Council voting to remove the board member may not fill the vacancy created by the removal until the Commission has made a decision on whether the removal was proper or the Commission declines to review the matter. The Commission's decision whether to hear or decline to hear the removal review request shall be sent in writing to the requestor and the Neighborhood Council within 30 days after the request for review is delivered.

8. A request for the Commission to review a Neighborhood Council's removal decision shall proceed as follows:

a. The request must in writing and must be delivered to the Executive Assistant of the Commission or, in the absence of an Executive Assistant, to the President of the Commission within thirty (30) days of the date of the action by the Neighborhood Council to remove the Board member.

b. The request must state the basis for the review. The request shall not cite or present any evidence not considered by the Neighborhood Council but must address only procedural deficiencies.

c. If the Commission determines the request for review raises sufficient questions regarding procedural deficiencies and agrees to hear the review, it will be placed on the agenda of a regular or special meeting of the Commission within sixty (60) days of receipt of the request for review.

d. At the review the Commission will determine if the facts as presented support the removal motion and if the procedures set out in this policy were correctly applied.

e. If the Commission determines that there were either factual or procedural deficiencies, the Commission may either reinstate the Board member or return the matter to the Neighborhood Council for further consideration.

f. If the Commission returns the matter for further consideration and the Neighborhood Council does not act within sixty (60) days of the Commission's decision the Board member will be considered reinstated.

g. During the period of appeal the Board member shall not be counted as part of the Board for any quorum and shall not participate in any Board actions.

Section 10: Resignation - Any member of the Board who ceases to be a Stakeholder is no longer eligible to hold their position on the neighborhood council board and the position will be deemed to be vacant. A Board member who chooses to resign must submit a signed

letter of resignation to the Board. Verbal resignations will not be considered. When the Board votes to accept the letter of resignation the position shall then be deemed vacant.

Section 11: Community Outreach - The NHWNC shall direct that a system of outreach be instituted to inform Stakeholders as to its existence and activities including Board elections, encourage Stakeholder participation as well as assume leadership positions.

- A. The NHWNC shall have a standing Outreach Committee, which will report its activities and recommendations to the Board monthly at the regular NHWNC meeting.
- B. The NHWNC shall maintain a website presence to disseminate information to Stakeholders and others interested in the NHWNC.
- C. The NHWNC logo shall not be used without written permission.

ARTICLE VI OFFICERS

Section 1: Officers of the Board - The Officers of the Board ("Officers") shall include the following: President, Vice President, Secretary, and Treasurer.

Section 2: Duties and Powers - The duties of the Officers are as follows and also include such additional duties as may be adopted by official action of the Board:

- A. The President shall act as the chief executive of the NHWNC; shall preside over NHWNC meetings; set the General Board Meeting agendas; shall serve as liaison to the Department and report the Department directions as needed to the NHWNC; is the official spokesperson for the NHWNC; shall write, deliver and publish any Board Resolutions, Actions or Community Impact Statements as approved by the Board. Any task may be delegated to another Board member as necessary to insure the productivity of the Board. The President serves as an ex-officio member of all committees, including making quorum and the ability to vote.
- B. The Vice President shall serve in place of the President if the President is unable to serve or at the request of the President; shall chair at least one (1) committee; and execute other official duties or responsibilities as delegated by the President.
- C. The Secretary shall maintain the minutes of all General Board meetings and post the minutes to the NHWNC website in a timely fashion following Board approval; shall forward all official correspondence resulting from board actions; is responsible for the collection and distribution of all communication items in a timely fashion; and shall share office supply purchasing decisions with the Treasurer.
- D. The Treasurer shall maintain the records of the NHWNC's finances and books of accounts; shall perform other duties in accordance with the NHWNC's Financial Management Plan and the Department's policies and procedures.

Section 3: Selection of Officers - Officer Positions shall be filled at the first official

General Board meeting following the election of the Board members. Officers shall be elected annually until a new election of Board members is held. Officers will be elected at other times as necessary and in a timely fashion to replace vacancies in the Officers of the Board.

Section 4: Officer Terms - The Officers shall serve a one (1) year term and serve at the pleasure of the Board. They may stand for reelection annually.

ARTICLE VII COMMITTEES AND THEIR DUTIES

All Standing and Ad Hoc Committees shall be established by the Board. Suggestions for committees may come from Stakeholders or from members of the Board. All committees shall be voted upon by the Board.

Section 1: Standing Committees - The Standing Committees of the NHWNC are: Budget and Finance Committee; Events, Marketing and Outreach Committee; Planning and Land Use Management Committee; Beautification & Infrastructure Committee; Public Safety and Emergency Preparedness Committee, and Rules & Elections Committee.

Section 2: Ad Hoc Committees - The Board may create Ad Hoc Committees as needed to deal with temporary issues.

Section 3: Committee Creation and Authorization

- A. **Committee Authority** - Committees shall meet to make recommendations to the Board for discussion and action. Committees may not publish their recommendations as if they are an independent body. Any Committee Board members doing so shall be subject to censure and subsequent removal.
- B. **Standing Committee Structure** – All Standing Committees shall be comprised of a minimum of two (2) and a maximum of three (3) Board members and may include any interested Stakeholders. The Committee Chair shall be a member of the Board. Committee members and the Committee Chairperson shall be appointed by the President and ratified by the Board. Board members may be appointed to a maximum of two (2) standing committees. General Board to ratify all committee appointments except Executive Committee.
- C. **Ad Hoc Committees** – Ad Hoc Committees shall be comprised of (3) or fewer Board members and may include any interested Stakeholders. A Stakeholder may serve as Committee Chair subject to approval by the Board. Committee members and the Committee Chairperson shall be appointed by the President and ratified by the Board. The Ad Hoc Grievance committee is the only committee with no Board members.
- D. **Committee Meetings** - Committee meetings are subject to and shall be conducted in accordance with the dictates of the Brown Act. Minutes shall be taken at every Committee meeting. The Chair or designee shall keep a written record of

Committee meetings and shall provide regular reports on Committee matters to the Board.

- E. **Changes to Committees** - The Board may establish, disband or make changes as needed to any Standing or Ad Hoc committee. Any such action by the Board shall be documented in the NHWNC meeting minutes.
- F. **Removal of Committee Members** - Committee members may be removed in the same manner in which they were appointed.

ARTICLE VIII MEETINGS

All meetings, as defined by the Ralph M. Brown Act (*California Government Code Section 54950.5 et seq.*), shall be noticed and conducted in accordance with the Act, the Neighborhood Council Agenda Posting Policy, and all other applicable laws and governmental policy.

Section 1: Meeting Time and Place - All meetings shall be held within the NHWNC boundaries at a location, date and time set by the Board. A calendar of regular meetings shall be established by the Board at its first regular meeting of each calendar year.

- A. **Regular Meetings** - Regular NHWNC meetings shall be held at least once per quarter and may be held more frequently as determined by the Board. Prior to any action by the Board, there shall be a period of public comment. The Board shall determine the length and format of the period as appropriate.
- B. **Special Meetings** - The President or a majority of the Board shall be allowed to call a Special Board Meeting as needed. The Committee Chair can call a special Committee meeting for their committee as needed, excluding any Bylaw revisions or amendments.

Section 2: Agenda Setting

- A. The President shall set the agenda for each NHWNC meeting.
- B. Any Stakeholder may make a proposal for consideration by the NHWNC by submitting a written request to the Board or during the public comment (non agenda items) period of a regular NHWNC meeting. The President shall promptly refer the proposal to a Standing Committee which will submit their recommendations to the Board for their consideration in a timely fashion.

Section 3: Notifications/Postings - Notice of a regular meeting shall be a minimum of three (3) days (72 hours) in advance of the meeting and at least one (1) day (24 hours) in advance of a Special Meeting. At a minimum, notice shall be posted at the NHWNC's public notice location/s specified with the Department, on its website and emailed out to Stakeholders if the NHWNC maintains such a database. Regular and Special Meeting agendas shall also be emailed to the Department.

Section 4: Reconsideration - The Board may reconsider or amend its actions through the following Motion for Reconsideration process:

- A. Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration. The Motion for Reconsideration must be approved by official action of the Board. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or take action on the item that is the subject of reconsideration within any limitations that are stated in the Motion for Reconsideration.
- B. The Motion for Reconsideration must be brought, and the Board's approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board's next regularly scheduled meeting that follows the meeting where the action subject to reconsideration occurred. The NHWNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.
- C. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board (the "Moving Board Member").
- D. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.
- E. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

This reconsideration process shall be conducted at all times in accordance with the Brown Act.

ARTICLE IX FINANCES

- A. The Board shall review its fiscal budget and make adjustments as needed to comply with City laws and City administrative rules, and to keep in compliance with Generally Accepted Accounting Principles and the City's mandate for the use of standardized budget and minimum funding allocation requirements.
- B. The Board shall adhere to all rules and regulations enacted by appropriate City of Los Angeles officials/agencies pertaining to the NHWNC's finances, , where the term "appropriate City officials" means those officials and/or agencies of the City of Los Angeles who have authority over Neighborhood Councils.
- C. All financial accounts and records shall be available for public inspection and posted on the NHWNC website.

- D. At each regularly scheduled Board meeting, the Treasurer shall present to the Board detailed reports of the NHWNC's accounts.
- E. At least once each quarter, the President and at least one (1) other individual other than the Treasurer, who is designated by the Board, shall examine the NHWNC's accounts and attest to their accuracy before submitting the documentation to the Department for further review.
- F. The NHWNC will not enter into any contracts or agreements without prior review and approval the Department.

ARTICLE X ELECTIONS

Section 1: Administration of Elections - The NHWNC's election will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

Section 2: Governing Board Structure and Voting - The number of Board seats, the eligibility requirements for holding any specific Board seats, and which Stakeholders may vote for the Board seats are noted in Attachment B.

Section 3: Minimum Voting Age – Except with respect to a Youth Board Seat, a stakeholder must be at least 16 years of age on the day of the election or selection to be eligible to vote. [See Admin. Code §§ 22.814(a) and 22.814(c)]

Section 4: Method of Verifying Stakeholder Status - Voters will verify their Stakeholder status through written self-affirmation.

Section 5: Restrictions on Candidates Running for Multiple Seats - A candidate shall declare their candidacy for no more than one (1) position on the NHWNC Board during a single election cycle.

Section 6: Other Election Related Language – Because the North Hills West Neighborhood Council has staggered elections with half the Board seats up for election at each election, any filled vacant seat in either group shall stand for election at the next opportunity. The Board seat duration description remains unchanged. This shall be contingent upon department and city approval.

ARTICLE XI GRIEVANCE PROCESS

- A. The grievance process is intended to address matters involving procedural disputes as listed under Article XIV Compliance. The grievance process is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings. Such complaint or dispute may be aired publically at a NHWNC meeting. The Neighborhood Council grievance review process will be

conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council grievances.

- B. Any grievance against the Board either singularly or collectively must be submitted in writing by a Stakeholder. It must be received 14 days in advance of the next scheduled general board meeting to be agendaized. Forms are available or you may prepare your own letter. It may be delivered to any Board member at any NHWNC meeting. Any grievance may be submitted via certified mail, via email, or presented during the public comments on non-agendaized items. Upon receipt of the grievance an immediate written acknowledgement will be provided.
- C. When the Grievance is received, the Secretary will request volunteers from Stakeholders in attendance, via e-blast request, a notice posted on the website, and from a list of volunteers who have previously expressed an interest in serving on such a panel. A sign up list to volunteer is available at each meeting.

At the meeting, there will be a motion to accept the grievance from the Stakeholder and a motion to create an Ad Hoc Grievance Committee. This is the only Ad Hoc Committee that does not have any Board members on the committee. Additional volunteers will be solicited to serve at the meeting and names announced.

- D. Within 14 days after the creation of an Ad Hoc Grievance Committee, the Secretary will coordinate a meeting time and place for the volunteers to meet and randomly select a minimum of 3 Stakeholders to serve as the Grievance Committee. The Committee will then independently coordinate a meeting(s) with the person(s) to determine whether an infraction of Article XIV has occurred, discuss ways the grievance may be resolved, and conduct any investigation required. The person submitting the grievance will supply all supporting documentation for review by this panel and indicate what they would like to see as the resolution. The Committee will coordinate any further meetings as needed.
- E. Within 14 days following the final meeting with the person(s) submitting the grievance, someone on the AD Hoc Grievance Committee shall prepare a written report to be submitted to the Secretary, and then forwarded by the Secretary to the Board detailing the finding and collective recommendations for resolving the grievance. The board may receive a copy of the Committee's report and recommendation prior to a board meeting, but in accordance with the Brown Act the matter shall not be discussed among the Board members until it is heard publically at the next General Board meeting. Printed copies on the committee's report and

recommendation will be provided in sufficient quantity for all interested Stakeholders at the next General Board meeting.

- F. Board member(s) are not permitted to file a grievance against another Board member(s), nor against a Stakeholder(s), except as permitted under the City's grievance policy.

ARTICLE XII PARLIAMENTARY AUTHORITY

The NHWNC shall use the Rosenberg's Rules of Order when conducting NHWNC meetings. If Rosenberg's Rules of Order are silent on an issue, the NHWNC shall refer to Robert's Rules of Order.

ARTICLE XIII AMENDMENTS

- A. Any Board member may propose an amendment to these Bylaws.
- B. Any Stakeholder may propose an amendment to these Bylaws during the public comment period of a General Board meeting.
- C. Any proposal to amend the Bylaws will be formalized in writing. The Board will forward all proposals to the Rules & Elections Committee to review and to provide recommendations to the Board. The proposed amendment to these Bylaws will be listed on the agenda for public discussion and Board vote at the next General Board meeting.
- D. An Amendment to these Bylaws requires a simple majority vote of the Board members present at the next General Board meeting. All changes will then be forwarded to the Department for review and approval.
- E. Amendments will not be valid, final or effective until approved by the Department. Upon approval, any changes to these Bylaws will become effective immediately.
- F. No amendment shall operate to alter the eligibility of any Board Member to serve on the Council for the remainder of that Board Member's term in which the amendment is approved.

ARTICLE XIV COMPLIANCE

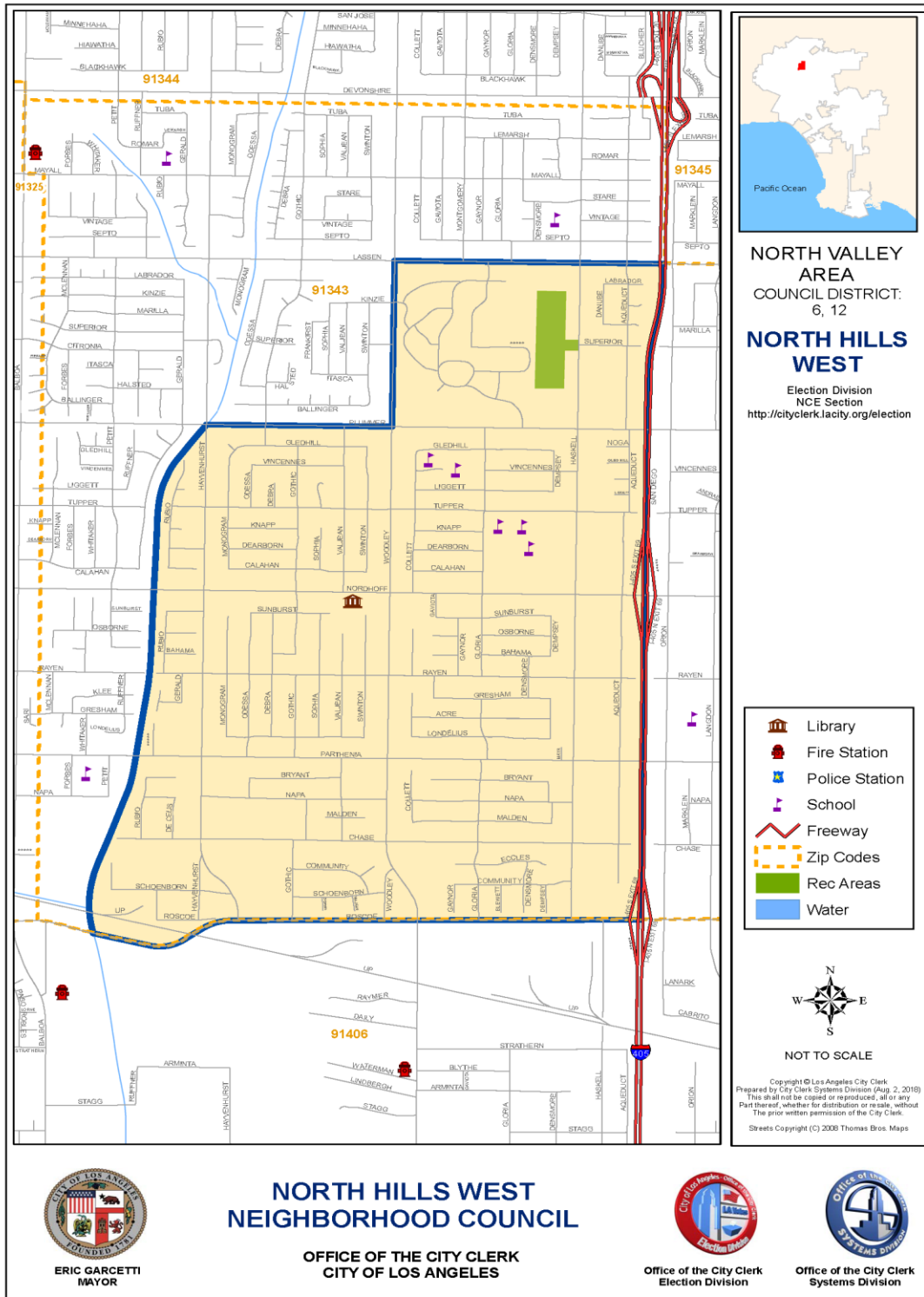
The NHWNC, its representative, and all Stakeholders will comply, without limitation, to all of the following: Los Angeles City Charter, Administrative Code, Municipal Code; Municipal Ethics and Conflicts of Interest Code, City Code of Conduct, The Brown Act, Public Records Act, American Disabilities Act, The Plan; All Federal, State, County, Local Laws; these Bylaws and with any additional Standing Rules or procedures as may be adopted by the NWHNC.

Section 1: Code of Civility - The NHWNC, its representatives, and all Stakeholders shall conduct all NHWNC business in a civil, professional and respectful manner. Board members will abide by the Commission's Neighborhood Council Board Member Code of Conduct Policy.

Section 2: Training - All Board members shall take training in the fundamentals of Neighborhood NHWNC, including, but not limited to, ethics, funding, workplace violence and sexual harassment trainings provided by the City within forty-five (45) days of being seated, or they will lose their NHWNC voting rights. All board members must take ethics and funding training prior to making motions and voting on funding related matters.

Section 3: Self-Assessment - Every year, the NHWNC shall conduct a self-assessment pursuant to Article VI, Section 1 of the Plan.

ATTACHMENT A – NORTH HILLS WEST BOUNDARIES MAP



ATTACHMENT B - Governing Board Structure and Voting

North Hills West Neighborhood Council (NHWNC) 13 Board Seats

BOARD POSITION	# OF SEATS	ELECTED OR APPOINTED?	ELIBILITY TO RUN FOR THE SEAT	ELIBILITY TO VOTE FOR THE SEAT
Residential Stakeholder Board Members Term: 4 Years	7	Elected	Open to Stakeholders eighteen (18) years of age or older who live in a residence, either as a homeowner or a renter, within the boundaries of the NHWNC and must provide proof of residency.	Stakeholders who reside within the NHWNC and who are 16 years or older.
General Stakeholder Board Members Term: 4 Years	5	Elected	Open to Stakeholders eighteen (18) years of age or older who own a business or property, or work within the boundaries of NHWNC and provide proof of such. These positions are also open to Stakeholders who participate in a community organization such as but not limited to religious institution, educational institution, community based organization, non-profit organization, neighborhood association, school/parent group, faith based group, senior group, youth group, arts association, service organization, boys or girls club, cultural group, or environmental group within the NHWNC boundaries and provide proof of consistent, active membership of said group.	Stakeholders who live, work, or own property in the NHWNC Boundaries who are 16 years or older.
Community Interest Stakeholder Board Member Term: 4 years	1	Elected	Stakeholders who declare a stake as community interest stakeholders within the NHWNC Boundaries and who are 18 years or older.	Stakeholders who declare a stake as community interest stakeholders within the NHWNC Boundaries and who are 16 years or older.

The following is the Neighborhood Council Board Member Code of Conduct Policy

All serving Board Members are required to read and sign it, signifying that they understand it

Approved by the Board of Neighborhood Commissioners effective March 31, 2018

**NEIGHBORHOOD COUNCIL BOARD MEMBER CODE OF CONDUCT
POLICY**

WHEREAS, the Neighborhood Council elections have been postponed from 2018 to 2019, and therefore many Neighborhood Council Board members will be out of compliance with the Policy

Now, therefore, the Policy is amended as follows:

All Neighborhood Council Board members who were in compliance with the Policy on or after March 31, 2018 shall be considered in compliance with the Policy until the certification of their election during the 2019 election cycle. After the certification of the last election during the regular 2019 election, the Policy shall again in full force and effect.

WHEREAS, the Board of Neighborhood Commissioners (Commission) established Working Groups comprised of current and past Neighborhood Council members and Neighborhood Council stakeholders on January 26, 2013, to recommend changes to the Plan for a Citywide System of Neighborhood Councils;

WHEREAS, the Commission believes the following Code of Conduct (Attachment A) will address some of the concerns and recommendations of the Working Groups;

WHEREAS, the Commissioners recognize that a Neighborhood Council System that is physically and emotionally safe and secure for all Board Members promotes good citizenship, increases Stakeholder attendance and supports community engagement;

WHEREAS, Neighborhood Councils are required under Article II of the Plan for a Citywide System of Neighborhood Councils to be diverse, inclusive and open to all Stakeholders;

WHEREAS, the Commission expects Board Members to conduct themselves in a manner in keeping with an established Code of Conduct and with a proper regard for the rights and welfare of other Board Members, Stakeholders, Committee Members, and volunteers;

Neighborhood Council Board Member Oath

I, _____, pledge to represent my neighborhood with dignity, integrity, and pride.

I, _____, will encourage other points of view, even when they differ from my own.

I, _____, will respect, value, and consider everyone's opinion.

I, _____, will find the good in my neighborhood, praise it and promote it.

To my neighbors, and to neighborhoods throughout the City of Los Angeles,

I, _____, pledge to do this to the best of my ability.

Dated this 26th day of June 2019

Name

Neighborhood Council

**City of Los Angeles
CODE OF ETHICS**

**STATEMENT OF APPROVED PRINCIPLES FOR PUBLIC SERVICE
IN THE GOVERNMENT OF THE CITY OF LOS ANGELES**

Adopted by Council Resolution, July 21, 1959 and Amended August 23, 1979 by Council resolution

I

General Rule with Respect to Conflicts of Interest

Persons in the public service shall not engage in nor shall they have any interest, direct or indirect, in any business or transaction, nor incur obligation which is in substantial conflict with the proper discharge of their official duties in the public interest or which impairs their independence of judgment in the discharge of such duties.

II

Actions and Conduct Designed to build Public Confidence

Persons in the public service shall not only be ever conscious that public service is a public trust but also shall be impartial and devoted to the best interests of the City, and shall so act and conduct themselves, both inside and outside the City's service, as not to give occasion for distrust of their impartiality or of their devotion to the city's best interests.

III

Acceptance of Favors and Gratuities

Persons in the public service shall not accept money or other consideration or favors from anyone other than the City for the performance of an act which they would be required or expected to perform in the regular course of their duties; nor shall such persons accept any gifts, gratuities or favors of any kind which might reasonably be interpreted as an attempt to influence their actions with respect to City business.

IV

Use of Confidential Information

Persons in the public service shall not disclose confidential information acquired by or available to them in the course of their employment with the City, or use such information for speculation or personal gain.

V

Use of City Employment and Facilities for Private Gain

Persons in the public service shall not use, for private gain or advantage, their City time or the City's facilities, equipment or supplies, nor shall they use or attempt to use their position to secure unwarranted privileges or exemptions for themselves or others.

VI

Contracts With the City

Persons in the public service shall not exercise any discretionary powers for, or make any recommendations on behalf of or to the City or any department or officer thereof with respect to any contract or sale to which the City or any department thereof is a party and in which such persons shall knowingly be directly or indirectly financially interested.

VII

Outside Employment Impairing Service to the City

Persons in the public service shall not engage in outside employment or business activity which involves such hours of work or physical effort that it would or could be reasonably expected to substantially reduce the quality or quantity of work or interfere with such persons' giving a full day's labor for a full day's pay.

VIII

Outside Employment Incompatible With Official Duties

Persons in the public service shall not engage in any outside employment which involves the performance by them of any work which will come before them as officers or employees of the City, or under their supervision, for approval or inspection; provided that nothing in this paragraph shall be taken to limit in any manner the

outside employment of such persons where the interests of the City are protected under Section 222 of the Charter and ordinances adopted thereunder.

IX

Personal Investments

Persons in the public service shall not make personal investments in enterprises which they have reason to believe may be involved in decisions or recommendations to be made by the, or under their supervision, or which will otherwise create a substantial conflict between their private interests and the public interest. If, however, persons in the public service have financial interests in matters coming before them, or before the department in which they are employed, they shall disqualify themselves from any participation therein.

X

Discussion of Future Employment

Persons in the public service shall not negotiate for future employment outside the City service with any person, firm, or organization known by such persons to be dealing with the City concerning matters within such persons' areas of responsibility or upon which they must act or make a recommendation.

XI

Conduct with Respect to Performance on the Job

Persons in the public service shall perform their duties earnestly, economically and efficiently.

XII

**Activities Incompatible With Official Duties and the
Reporting of Improper Government Activities**

Persons in the public service shall not engage in any improper governmental activity or in any actions or practices which should interfere with the proper performance of the duties of others. Persons in the City service are strongly encouraged to fulfill their own moral obligations to the City by disclosing to the extent not expressly prohibited by law, improper governmental activities within their knowledge. No officer or employee of the City shall directly or indirectly use or attempt to use the authority or influence of such officer or employee for the purpose of intimidating, threatening, coercing, commanding, or influencing any person with the intent of interfering with that person's duty to disclose such improper activity.

XIII

Loyalty

Persons in the public service shall uphold the Federal and California State Constitutions, laws and legal regulations of the United States, the State of California, the City of Los Angeles, and all other applicable governmental entities therein.

XIV

Equal Employment Opportunity

Persons in the public service shall not, in the performance of their service responsibilities, **discriminate** against any person on the basis of race, color, national origin, ancestry, sex (including sexual harassment and gender identity or expression, which includes actual or perceived transgender status), sexual orientation, age, religion, creed, marital status, disability, medical condition (cancer or genetic characteristics), HIV/AIDS (acquitted or perceived) or retaliation for having filed a discrimination complaint or participating in a protected activity; and they shall cooperate in achieving the equal employment opportunity goals and objectives of the City.

(Updated 7/05)



IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248156166
July 05, 2011 LTR 4168C E0
95-1644052 000000 00

00015660

BODC: TE

 YOUNG MENS CHRISTIAN ASSOCIATION
OF METROPOLITAN LOS ANGELES
METROPOLITAN LOS ANGELES
625 S NEW HAMPSHIRE AVE
LOS ANGELES CA 90005-1342

Employer Identification Number: 95-1644052
Person to Contact: MR GALLUPPI
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your June 23, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 1988.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248156166

July 05, 2011 LTR 4168C E0
95-1644052 000000 00

00015661

YOUNG MENS CHRISTIAN ASSOCIATION
OF METROPOLITAN LOS ANGELES
METROPOLITAN LOS ANGELES
625 S NEW HAMPSHIRE AVE
LOS ANGELES CA 90005-1342

If you have any questions, please call us at the telephone number
shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager
Accounts Management Operations

Subject: NHWNC Notice of Censure consideration re: Garry Fordyce

To: <GFordyce@nhwnc.net>, Garry Fordyce <gfordyce.nhwnc@gmail.com>, <GFordyce818@yahoo.com>
Cc: John Darnell / Dep Of Neighborhood Empowerment <John.Darnell@lacity.org>,
<raquel.beltran@lacity.org>, Ayelet Feiman <ayelet.feiman@lacity.org>, Madlena Minasian
<mminasian.nhwnc@gmail.com>

Sent by email to; GFordyce@NHWNC.net, GFordyce.nhwnc@gmail.com ;
GFordyce818@yahoo.com ; John.Darnell@LACity.org ; Raquel.Beltran@LACity.org ;
Alelet.Feiman@LACity.org , also USPS mail to: 15833 W. Londerious Street, North Hills, CA 91343

September 19, 2022

Dear Garry Fordyce,

This is your 30-day notice, as per North Hills West Neighborhood Council (NHWNC) Bylaws Article Five, "Governing Board," Section Eight, "Censure," that the NHWNC will, at its Thursday, October 20, 2022 Board Meeting, consider censuring you as an NHWNC Board Member for multiple violations of the Brown Act, the Bylaws, the Standing Rules, the Code of Conduct, the Code of Civility, the Board Member Oath of Office and the L.A. City Municipal Ethics Code.

The Bylaws say "The Board member subject to censure shall be given a minimum of thirty (30) days prior-written notice, which may include email sent to the last email address on file with the Neighborhood Council of any meeting at which the motion to censure will be considered. The Board shall also provide a copy of the notice to the Department of Neighborhood Empowerment

This letter was copied via email to John Darnell, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment, (DONE), as per the above, in addition to DONE General Manager Raquel Beltran, and to Los Angeles Deputy City Attorney Ayelet Feiman.

Sincerely,
Madlena Minasian,
President - North Hills West NC

cc:
John Darnell
Raquel Beltran
Ayelet Feiman

WHEN REPLYING, PLEASE DO NOT REPLY TO ALL. REPLY TO ME ONLY!

Things get solved when we get involved.

Kind regards,

Madlena Minasian, President

North Hills West Neighborhood Council



<http://www.nhwnc.net>

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

1a) _____
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) _____
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (If different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

_____ *Name* *Phone* *Email*

2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* or ☐ 501(c)(3) Non-Profit *(other than religious institutions)*
 Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ____/____/____ 10b) Date Funds Required: ____/____/____ 10c) Expected Completion Date: ____/____/____
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

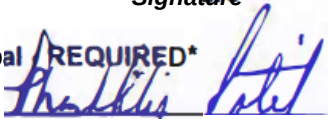
SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

_____	_____		_____
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

_____	_____		_____
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

North Hills West Neighborhood Council
General Board Meeting
November 16, 2017
Agenda #'s 13 & 14 verbatim discussion included

Agenda item # 13

**Regarding sending a letter to Councilmember Englander
Regarding his support of the Congregate Living Facility on Chase Street
In a letter he had presented to the Zone Commission Hearing**

Stakeholder Public Comments and then Board Member Comments:

Ms. Goldbaum 1:07:23

I would like to say that I am very much in favor of you sending a letter
And it's a very kind letter, I would use some stronger words
I am truly very disappointed in him (Mr. Englander)
Because he never ever in the whole year and a half
That this process was going on
Ever communicated with this Neighborhood Council
He received tons and tons of communication from Stakeholders
And never once addressed the residents, or this Neighborhood Council
I do not think he should get a pass, I think he really needs to know
That it's no way to treat a Community

Mr Englander sent a representative to the Nov 17 Hearing meeting with a letter
With glowing praise of their (Congregate Living Health Facility) work
WE were never questioning the work that they did
What we were All questioning was the size of the facility
And the 300 % increase in patients in a residential Community
He never once ever addressed that issue
He only talked about the services that they provide
But never addressed our concerns

Mr. Beeber 1:05:08

So this issue had come before the Board a number of times
The Board had taken a position asking to limit the number of beds

to their by right number of six beds. They were originally requesting 18, and then they reluctantly reduced that to 15.

We had been in communication with Councilmember Englander's office and his Planning Deputy on a number of occasions.

In discussing the issue we were told that the Councilmember was taking everything under consideration and that he had not come up with any sort of decision And then on the date of the hearing itself What occurred was he sent a representative to support the applicants request for 15 beds.

This was an issue that obviously the the neighborhood and the Neighborhood Council cared about and we spent many many hours on. I think sending a letter, letting him know that this is not a question of wether we agree or disagree with his decision.

But in terms of his engagement with the Neighborhood Council I think is the issue here We have Elected Officials, and We have a role in advising the Elected Officials as to what the Community is interested in, what the Community wants, and what the Board's considered decision is on some of these matters. If the Elected Official acts in a way in which we feel either slights us or feels that we didn't get the appropriate amount of consideration or response, I think we should let him know that, and I think we should let him know that respectfully. That is what this letter does. So I would ask that the Board approve the sending of the letter on behalf of the Board, not on behalf of any individual, but on behalf of the Board. And let him know we are disappointed in the way that this was handled, that we would like a response from him, and we would hope that things would be handled differently in the future.

Mr Fordyce 1:00:52

Councilmember Englander has been in office for quite a number of years And it has been my observation that whatever is asked usually gets the same answer:

I haven't decided yet

There's nothing different now than there has ever been in the past

Maybe rarely he may have let the cat out of the bag

But generally he doesn't

This is suicidal, I mean, we're going to chastise our Councilmember ?
And we're going to chastise him, and bully him ?
And burn our bridges, and to what avail ?
It is my understanding he actually visited one of those sites
And was extremely impressed and wished that his own sister had had such a facility

Mr. Gibson :59:59

Right, but it's the process that is the concern here

Mr. Fordyce :59:55

But he is Not subject to our whims
He is subject to an entire CD 12 District
Not just doing what North Hills West bullies him into
I mean. why does he have to succumb to whatever we say goes
I mean, he didn't, he has no obligation to respond
For whatever reason
Maybe he wasn't decided
Maybe he was giving it serious thought
Maybe after considering all the information
But, he is an Elected Official, he's entitled to his opinion
He's entitled to his vote and he did so

Mr. Gibson :59:16

Ok, fair enough, and I would like to know if he takes the Neighborhood Council seriously
We will find that out by the response to the letter, if so approved.

Mr. Cockrell :59:07

In response to Garry's comment there
The very first meeting that they had at the Van Nuys Courthouse
When we all went down there
We were submitting our complaints about this project
Within the 5,000, 1,000 feet, whatever it is to the neighborhood
Garry voted against the Council
He voted in Favor of this project
So I don't think his comment should represent the Board here

At any time on this project.

Call for Vote

Motion passed 9 to 1, (Fordyce opposed)

Agenda item # 14

Discussion regarding Board member conduct and responsibilities during Board meetings and outside of Board meetings, in response to an email dated 10/18/17 from Stakeholder Debra Francisco.

Mr. Gibson :58:05

Next item on our agenda is item # 14

This is a discussion only, there will be no motion or voting

Discussion regarding Board member conduct and responsibilities

During Board meetings and outside of Board meetings

In response to an email dated October 18, 2017

From Stakeholder Debra Francisco

We have Ms. Francisco here with us tonight

She is a previous Board member I believe Secretary at one time

So you're familiar with the process we have here

The email that you sent out addresses a couple of specific things

But then it also kind of addresses a big overarching issue

And that's where, where do we begin and end as Board members when we are in public

And how do we address Stakeholders concerns

What is relevant between those two ?

In your email, your first concern with the Board

Was that there was not a Board member, Committee member or Executive person at the meeting, the Hearing.

Yes, if you would expand upon that please

So your concern was that someone was not there

And so that go ahead and please explain your thinking

Ms. Francisco :56:22

Well of course it's a very touchy issue here in our area
It's going in in North Hills, it's going into a single family area
I would have hoped that someone was designated from the Board
To show up in person to at least address Mr. Peshawa
So that they would at least think that well we've got a representative from the Board
Maybe that would have, he would have taken that into consideration
That's kind of my opinion
I was disappointed that no one was selected to do that
I know everyone's busy, I get that, I understand, me too
But you know I did show up
I would have liked to have seen someone there
I know you did the letter, and for that I thank you
But I really wish someone was there so that if there was you know
They could offer any assistance to us and it might have been helpful
That's kind of my issue
Something that was this contentious should have had a Board member represented
Not that I find any of you in error
I just think someone should have attended to at least help the Community
By being there in person

Mr. Gibson :55:07

You were there and several other Stakeholders were there as well
These great because it takes everyone

Mr. Beeber :54:58

Where any of the Stakeholders that were at that Hearing, here tonight ?

Ms. Francisco :54:56

Fran Potaski no, Beverly Woodward no, Robin Tyler no, ? Beger no
I'm it, no one else is here
So I felt it's important that at least I made my comments
And I just think it's really important if you have any other
Issues that are Community contentious as this
I really would suggest that somebody please designate
Someone to attend those hearings
And represent the Board, and speak on behalf of the Board
I think it really goes a long way for the Hearing Officers

When they see that you've taken the time
To at least be there and address them
So that was kind of my concern

Mr. Gibson :53:53

So the Officer may not have understood that we had had multiple Committee meetings and multiple Board meetings on that

Ms. Francisco :53:45

Exactly, that could definitely be the case as well
And you know he may have everything in the file
But he may not read that
And if you are there saying you know we've had 4 meetings on this
We've voted to Not support it at every single one
Maybe that would have had some impact
But as I said, we've lost that one
And I'm sure we probably lost with the CUP Hearing this morning
I wrote to JoJo Peshawa to find out to find out
What that is so I'm waiting to find out
I'm sure that it was to approve
So it's an issue

Mr. Gibson :52:05

And that opens up a little bit larger issue about
When these meetings are held
And how so many of us have jobs during the day
And how do we make those and represent as you would like us to represent

So it seems it may be in order to prepare some communication about that issue
as well I think to Councilmember Englander about when these meetings are held
Can they be held at a more amenable time

Ms. Francisco 52:32

We've asked that question many times
And part of the reason is, well they're held during normal hours
They're held at this, they're held at 8:30 (am)
They're held in downtown LA
It's really inconvenient for a lot of us
Cause you know, everybody works

And you have to make a living
You have to eat
So, when they make these meetings such as the time that they are
It does make it difficult for people to come and represent the Board

Mr. Beeber :51:58

Yes, I would just like to just generally comment on the issue
of when these hearings are held
I think, and this is my personal opinion
That while the City often times makes a big deal of wanting Stakeholder input
They really don't
I think their actions show that by how they set these things up
To make it difficult for the Community to engage
I think they do that in many cases with the Neighborhood Council
And they certainly do it with regards to City Council meetings
To hearings
That doesn't mean that the Commission has to hold their meetings
at night all the time or whatever.
But this was a Hearing, my understanding,
a Hearing of one person who worked for the Department
That person could have held a Hearing at 6:30 at night, 7:00 at night
It's inconvenient for him, maybe, but he gets paid a lot of money from the City
City employees get paid a lot of money and they get very good pensions, they get
health care, and they get all sorts of things
And those of us who are worrying about paying our bills every month
Have to get out there and work and hustle
I think that it's indicative not just what the City and the Elected Officials say they
want,
but what they actually do
What they actually do, is thrown up roadblocks, I think, in many many instances
in terms of the Community being able to give meaningful input and have the time
to do so.
When something the City Council wants they push it thru quickly as possible
So the Community, Neighborhood Councils in particular cannot engage,
don't have the time to engage on these things
This is just another example of the of the kinds of things that they do
To make it difficult
The applicant they're going to be there because it's their job
Their representative is going to be there, he's getting paid to be there
For us, we're Elected Officials, but we are not paid for this
And we all have other jobs and other commitments in our lives
We can't always be available, especially during the daytime

So I think it behooves Us as a Neighborhood Council
But also the Community and the Community members that are here
To take note of these sorts of things
And to the extent that we engage with City Elected Officials
And the people that make these decisions is important
And when people run for office we should hold their feet to the fire
When, again not on their individual decisions
But on how the City runs
And how, how difficult it is for the Community to have input
Especially when they claim they want more people voting
They want people voting for Neighborhood Councils
They want people running for Neighborhood Councils
They make a big deal out of all that
But when it comes time for meaningful input on something of this nature
They make it difficult for the Community to come down and give their input
That's my thoughts on that part of what we're discussing here

Ms. Francisco :48:39

That is true, that's the way it's been, when I was on the Board
and it's still true today, it never changes

Mr. Gibson :48:31

Very good, just as a reminder, this discussion is in order to make sure we
address your concerns as Stakeholder. That we are a Board that does so in an
effort to be always more functioning and functional, and that's what this
discussion is about.

There's a second half though to your email
While we did not have a Board member that was appointed to be there
We did have Board member there, Mr. Fordyce

Ms. Francisco :48:02

Yes

Mr. Gibson :48:01

And he spoke and made some comments that seemed to be concerning to you
Would you elaborate on that

Ms Francisco :47:56

What concerned me of course he did do it properly
Where he said I am speaking as an individual
Though he is a member of the NHW NC
And he was on the Veterans group
I suppose as well, I can't remember the group he said

Um, he did continue and provided as an individual his support
For their 15 CUV, which is fine

What is not fine, is that as an individual,
He proceeded to conduct himself,
in bashing the North Hills West Neighborhood Council
In stating that you as a Council did not provide certain documentation
and certain information and make it available to everyone including him
On something that I don't know what this is, an Olmstead Act ?

And then he proceeded to go on and continue to bash the Council
And then his comment was that you all held secret meetings
and that any vote that you had taken has been tainted

And, we spoke up and we got JoJo's attention
We told JoJo this has to stop
Um, while a Board Member can speak as an individual
Which is fine
There should be a sense or whatever you wish to call it
There should be no bashing the North Hills West Neighborhood Council
stating that your vote is tainted

Indirectly, that comment could be taken by the Hearing Officer
And say well geeze did they vote ?
Was it tainted ?
Did you all have serial secret meetings ?

When you put that out there
You put that into his head
That, that could be what you all have done

So, by doing that, I think that that could be, could have been detrimental
I don't think any Board Member if you're up speaking as an individual
Which we all have done
Which I had done when I was on the Council
You, you do not bash your Council

You do not say that your Council has had secret meetings and your vote is tainted

That can be extremely problematic when you're up and you're presenting
You know, your statement

Whatever your statement is, whatever your individual

Whether you support it, I don't care

That's perfectly fine, that is your total right

But when you come up and you start to say something like that

You sound like you're speaking on behalf of the Council

And anyways, Mr Peshaway stopped it after we said this has got to stop

He finally put an end to that

And then he finished up his statement

Um, you know I don't care whether it was Mr. Fordyce

Or any of you who had done that

I would be just as upset with any of you who would do something like that

That just isn't the proper thing to do

It was an inappropriate place to do it

And it could have caused a lot more problems

Um, you know whether he heard that or not

Whether he took that into his thinking I can't tell you

But I think that, that was inappropriate and should not have been done

Mr. Gohel :44:33

You are very right, thank you

Mr. Gibson :44:31

Then the vote then went against what the Board had recommended

After that, or his recommendation, not his vote, but his recommendation

Ms. Franciso :44:23

Exactly,

And Mr Peshawa's recommendation was to support the CUV for 15

Of course it went to the area Commission today for that vote

In downtown LA at 8:30

However, again as Mr. Beeber said

We have no idea when it would be on the schedule

So you have to sit there all day
Waiting til this comes up on the schedule
And that's an issue
So that's kind of where I am
And I mean that's just, it was inappropriate
And it should not have been done

Mr. Gibson :43:50

Thank you for coming this evening and speaking out

Ms. Goldbaum :43:41

I agree with Deb, and Jay
But I did speak to them
And I asked why wasn't it here in the Van Nuys office
And he said it wasn't in the Van Nuys office because these hearings
are held every other Thursday, and because it was Thanksgiving next week
They did both hearings downtown
That was the comment I got from JoJo

Glenn Bailey :43:02

Glenn Bailey, speaking as an individual
So I assume the hearing today was the full City Planning Commission ?
Because the Area Planning Commission do meet at 4:40 at Braude Center
I wasn't at the Hearing, but I do want to just share my
Just want give a few thoughts, ok, that might be helpful down the road
And I haven't heard both sides of the story, I've only heard one side
But I've know Debra for awhile, and I know she's a straight shooter

I have been in a similar position, not, at a planning commission level
But at a level that where there are maybe deficiencies
in the way a Neighborhood Council operates
And I would agree that presenting that to, in a forum dealing with a planning
issue
Is not the proper forum, or not the best forum to do that

But there are places to do it
One is the Board of Neighborhood Commissioners
They oversee the policies,
the enforcement policies in the Department of Neighborhood Empowerment
And so it seems to me, and it certainly has been done by many folks over the

years

Is that, if there's a deficiency about the method in which a Neighborhood Council is functioning, either a specific instance or an ongoing situation, that would be an appropriate venue, insofar as a public commission. And obviously the sooner that's done rather than letting it linger and fester, the better.

The second thing is, I heard some assertions of, well I'm not really sure what to call it

And I don't want to put words in anyone's mouth

But it really sounds to me like these sort of things should be brought to the attention of the City Attorney. And that's not a public setting. But it just seems to me, I would say this to all Board members on any issue. That if there's things of this concern, that that should be brought to the City Attorney because they then, would then make an investigation in terms of what happened or didn't happen, and advise the Board so that you know going forward.

Obviously, all of us in the Neighborhood Council system would like to learn from other people's experience's, both good and bad.

And we're working on trying to make that happen

We used to have a, you may recall we had several North Valley Roundtables With our Deputy City Attorney where representatives from the Neighborhood Councils

could get together and deal with questions and concerns about a whole variety of issues: committees, quorum, quorum of quorum, all these sorts of things They've heard from our Deputy City Attorney, Elise Rudin, who serves our councils here in the Valley, all the way up to Mike Feuer when he came to the Valley Alliance of Neighborhood Councils, that we wanted to have that opportunity.

So I'm just throwing out there's two venues that I would suggest that would be appropriate to raise these sorts of questions rather than the middle of a Planning Hearing if that's in fact what happened since I wasn't there, so for whatever that's worth.

Mr. Allen :39:03

I'm listening to all this and it's disturbing, no question about it

If it was I, I know that I would take a much more tactful approach

But I have to be honest with you

When I heard about this, I looked up the Brown Act

And, I gave thought to this

And, I will say I'm speaking as an individual, but with NC knowledge

The Brown Act is very clear that a individual whether it be a Board member or

otherwise

Can meet anywhere, say what they want

We're not limited, our free speech is not limited because we're Board members

Our decorum may be limited in terms of Code of Conduct

But the freedom to say what they want to say, is guaranteed under all circumstances

Now this as I understand it

And I do not have any more knowledge than Glenn has

But I can tell you what I see and what I've heard

Is, legitimate comments of information that was not presented

Was not available

The information that was not available to be discussed is pertinent to the decision making

The fact that you don't know about it does have some cause for consideration

Because if, if you are inadvertently ignoring a requirement

Then that in it's own right is is a problem

It's a problem for anyone

If I was to make a decision on something that just because I want it that way

And what I've seen and what I feel is that way

But I don't recognize that there's a law that says you can't do that

Then I should at least consider it

So I think that should be taken into consideration with regards to what has transpired here

And I don't mean to say that it's appropriate

But, what was done

But I can tell you what I see, and I don't know that I'm right

But what I see is a request to demand loyalty

But there is no such thing as loyalty

We all as NC members have a right to say and think as individuals

And the way it comes together as a group is we vote

And the majority vote wins

And that doesn't mean we agree

Some of us will disagree many times and not have our way

So I just want to throw that out so that we understand that there is a possibility

That this is more of a question of loyalty than a question of duty

And that's about as far as I'd like to take it

Mr. Beeber :35:36

I would like address a couple things that were brought up in the Public Comment arena

As well as the specifics of this

First of all, with regard to the comments that were made at this Hearing

(by Mr. Fordyce)

These comments are very very serious charges

These are charges that the Neighborhood Council violated the Brown Act

That the Neighborhood Council had, I don't know who, supposedly had secret meetings

That certain information was willingly withheld
from a Member of the Board who requested it

As the person who chairs the Committee that heard this issue

And as the person who handled that item when it came before the full Board

I take those allegations very seriously

Because that reflects upon myself and my conduct

Nobody's perfect, and we certainly can all make mistakes in things

But in my estimation I certainly know in my case

That there were no secret meetings that I held

So I can't speak for anybody else who might have had a secret meeting

But I can tell you that I held no secret meetings

I don't know of any secret meetings that were held

I do know that certain Board Members, or at least one Board Member

Went and met with the applicant outside of our Committee meetings

And outside of our Board meetings,

Which they are I guess they are entitled to do

I don't know what the requirements are, whether that's any sort of violation or not

We were invited to do so and we declined to do so

Because we did not want to have secret meetings

And we do not want to be accused of meeting backdoor with applicants

Everything we that we met about and discussed was done in an open forum

Either in a Committee meeting or at a full Board meeting

With regards to things that were not considered

Actually the specific Olmstead issue was actually brought up by a Board member

That does go to whether there is discrimination regarding people with disabilities

And we had very full discussions at this Board meeting

And also at our Committee meeting

I asked the applicant very directly what would constitute discrimination

So those sorts of issues Were discussed

I don't know specifically what supposedly was withheld

But I do know that there was a Board Member (Mr. Fordyce)

Who sent information around to the Neighborhood Council members

And apparently according to the City Atty or the Department, I'm not sure who

Felt that that Board Member violated the Brown Act

In doing so, he attempted to have a serial meeting with the Neighborhood Council members to garner support for this project
And that Board member, I don't know what the exact outcome was
But that Board member (Mr. Fordyce) had to recuse himself at one of the times that Board member was here, when that issue came before the Board at one of those times.

And that Board member (Mr. Fordyce) is the same Board member who is accusing the Board of doing things that are in violation of the Brown Act and accusing members of the Board of doing those sorts of things
I think that Board member should be given an opportunity to explain their thinking on these sorts of things

But I can also say that we, because we didn't want to take just one person's word for what occurred at this Hearing
We did communicate with the Hearing Officer and asked them to confirm this information
And for the most part they confirmed this information, that these things were stated and were said

Any Board member certainly has the right to speak on their opinion of something
They have the right to take a position on something publicly that is against what the full Board took a position on.

There is no requirement here for loyalty to the Board and to the Board's position
In my particular instance here, my feeling of a concern for this set of things that are alleged to have occurred are questions of truth.
They are questions of, can somebody go ahead and make a public comment about things that are not truthful
I don't believe that these statements are truthful
I don't believe also that the Hearing was the right place to do that, even if they personally thought that they were truthful.

But taking a public stance and saying something that this thing happened
This happened, and this happened, and another thing happened
Can constitute slander
And you're accusing people of breaking the law basically
Because there is a law called the Brown Act
that prevents these things from happening

And I take it very seriously when myself or members of the Board
Are accused of breaking the law
I don't think, and this is my opinion

I don't think it's appropriate, and it may be actionable on some level
When someone goes in public and makes a public statement that certain
members broke the law, broke the rules
And that what they did (vote of opposition to increase) shouldn't count

Now, if you have an opinion that it shouldn't count for various reasons that's one
thing
But accusing people of wrongdoing
Which in a public forum I don't think is appropriate
And I think it's important for this Board to have had this discussion and discuss
this

And I think this is not a personal thing for me insofar as anybody who has made
comments or whatever
But I take such that we as a Board and perhaps me as an individual
Although I was not named but I was certainly the Chair of the Committee that held
these hearings and I was the person who conducted the discussion here before
the Board
And so by extension these comments do fall on me to some extent
And I think they're highly inappropriate and I think that these things should be
addressed

And again this is not a personal thing in any way shape or form
It would matter not who it was that had made these comments
I feel that these are not true statements
And I feel that it is inappropriate to go in public and make statements
of accusations against people that are not true
And that's my position on this

Mr. Gohel 28:25

I think it's good idea to bring this issue to City Attorney
Because we don't know what's right or wrong
It's not ? issue
Accusing the whole Board of doing something wrong
I haven't done anything wrong
I haven't done what he (Mr. Fordyce) has accused me of doing
And I think he is violating My rights, My rules
Next time anybody wants to do this thing, they will think twice
So best thing to do is to bring it to attention of City Attorney
And get their advice, that's what I suggest

Ms. Hart 27:39

When I was first made aware of this
That is in fact what I did I wrote initially to our former Neighborhood Council Advocate
And I asked, what could we do
Because there were serious issues at stake
The phrase, "the fruit of a poisoned tree" comes to mind
Because it does seem as if by making this sort of testimonial in front of someone who is making a decision could certainly poison the outcome
Their decision is then passed down,
and is then in turn tainted possibly by such an occurrence
And I think it needs to be looked at by people who have greater expertise
Than we have
And that's why I did ask that our Neighborhood Council Advocate actually at the time, was Gibson, I asked him if he would assist us and advise and seeing if perhaps the City Attorney could weigh in on this and let us know what should we do.
My biggest concern is for the Stakeholders who live in that neighborhood.
They made their opinions very clear to us
And even if we as individual members didn't agree with all their opinions
We have to take into account that it's Their neighborhood
And they live there

And the biggest concern is that are we opening the door to a brand new zoning code to making it possible for commercial development in residential neighborhoods.
And that's what they were so concerned with
It wasn't the matter so much as whether it's six beds, which they had by right
Or 16 or 18 or whatever were asking for
But this becomes then a commercial enterprise
And if we're negating the zoning in a residential neighborhood
That's really a very serious decision to make and it cannot be entered into lightly
And so I would ask for the City Attorneys advice on this

And I would also attest to the fact that there were No secret meetings
Of which I am aware
We heard this over and over and over again here
We debated it at length
And we decided that we Have to vote in best interests of the people
most closely affected by this development

Mr. Brown :25:03

Good evening

The fact that the only no vote at the Hearing came From this Neighborhood Council

And that particular vote of no, was tainted by a Board member who was present representing himself as an individual I think is nothing short of a stab in the back to the Board, pure and simple. Obviously we will take it to the City Attorney. But this has been a chronic ongoing repeated thing in all it's little flavors and varieties and idiosyncrasies, and I think it's gotten to the point where it's time to hit this particular nail on the head.

Mr. Gibson :24:19

Well I will say that the hearings that we held I thought were very thorough
They were just, the representative, they were open and transparent
The representative actually came and thanked me
for the way that the meetings were handled
And unlike other meetings I that I have seen from him
From other agencies, so I felt good about the process

This was news to me, the secret meetings, some of these accusations that are made

And I agree, it seems to be a direct attack upon the Board
And to be a functioning Board that's Not healthy
And it's not, there's no code of loyalty here, Not at all
Every reason and right to disagree
But if a Board member wants to be taken seriously
This is probably not the way I would recommend going about that

We were invited, by the people with the Congregate Living House (on Chase)
to come to a Open House and see what was going on there
I consulted with the City Attorney, they recommended against it
I actually had an Attorney General's opinion that spoke pretty specifically to that
So it was not like that we're even negligent, even just absent minded walking into secret

There were no secret meetings
We worked very hard for nothing to be tainted
And for those accusations to be made (by Mr. Fordyce) in that public forum
I think is very serious
First Amendment rights, ok, maybe
But just common decency with a Board that's trying to work together
I think it's completely wrong and uncalled for
And I think it's hard to want to take a fellow Board member seriously
And if we see a pattern of that going on

And it's just not healthy for us as a Board
As we work to represent our Stakeholders

Ms. Hart :22:08

I addressed the issue previously because of my concerns about process
And my concerns about the Stakeholders will being circumvented

But I'm also very deeply concerned because I would not consider this,
as previously characterized as more than "this is a breach of decorum"
And could be considered, depending on what the City Attorney has to say
as a violation of Ethics

I just don't think it's a good idea to ever behave in this manner
As Mr. Bailey commented there are places.

If we have questions, we have resources, we have places we can go
And people to advise us, and that's the way the process works
It works if you use the tools we have and we use them the right way,
Within The Law

That's all that we need to do

And so I would ask that we pursue further answers from those who are experts

Mr. Gibson :21:06

Yes, you can take out Mr. Fordyce's name and put my name in
The same discussion needs to happen

This is not, this is not a particular attack upon one Board member
This is an instance that needs to be addressed

No matter whose name is involved

So I will refer this issue to the Executive Committee for further investigation
And these things need to be discussed in an open forum

As painful as it can be for some of us

I think it's ultimately healthy to do so

Mr. Beeber :20:30

For those members of the public that are here
maybe hearing about this sort of thing for the first time.

I will assure you by myself and I certainly know many of the members of this
Board

I have been on the Board for a little over a year

Everybody on this Board conducts themselves with, for the most part
With the upmost Ethics and we endeavor to do everything by the book,
What is right

Again, we can certainly make a mistake
And there is a process for correcting those mistakes if they happen
But I want to assure the Public that these types of things that are being alleged
Are simply not accurate and not true
And I consider that categorically for myself
and for what I know about the other Board members on this Board

So please be aware that while I think that this is an isolated incident
with one particular Board member (Mr. Fordyce) making these accusations,
there are no overall accusations against this Board,
regarding our Ethics or our openness or our willing to hear things
and conduct ourselves
with the upmost in decorum and also Ethics.
Thank you

Mr. Gibson :19:06

Thank you Jay, well said

We will move on to item # 15

Discussion and possible action,
regarding paid security at all North Hills West meetings
Do I have a second ?
PG 2nd
Open Discussion
Referred to Public Safety Committee

Agenda item # 16. (9:30pm) CIS in support of CF14-0655-55

Mr. Beeber :07:06

Call for the question

Mr. Gibson :07:04

Any opposed to this Motion passing ?

Mr. Fordyce :07:01

I'd like to ask a question, is this HHH, is this H, is this the Linkage Fee ?
Or is this a new fee that we've yet have not heard from ?

Mr. Beeber :06:52

There's a motion on the table, call the question please

Mr. Fordyce :06:50

I know, you control everything by jumping into it
And you speak multiple times

Ms. Hart :06:46

Garry, it's HHH, if you read it, it's HHH

Mr. Beeber :06:44

Garry, there's a Motion on the table, can we call the question ?

Mr. Gibson :06:44

We have a motion on the table
I have asked if there are any opposed to this Motion ?
Are there any opposed ?

Mr. Fordyce :06:36

I'm opposed, you just handed this to me after the question

Mr. Gibson :06:32

Any abstentions ?

Ok, very good, the Motion passes

Carol, would you write up the CIS ?

Thank you

Standing Rules

"The following Standing Rules were last updated at the October 21, 2021 General Board Meeting.

Prior approved Standing Rules follow chronologically below that."

North Hills West Neighborhood Council (NHWNC)

STANDING RULES

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A. PURPOSE

B. MEETING PREPARATION

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D. COMMITTEES

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G. EXTERNAL COMMUNICATIONS

H. UPON NO LONGER BEING A BOARD OR COMMITTEE MEMBER

A. PURPOSE

1. Standing Rules assist the NHWNC in the operation and efficient and orderly conduct of its meetings. Standing Rules supplement, support and are superseded by the Bylaws and government legislation, Acts, laws, rules, regulations, policies and guidelines. Standing Rules may be approved, revised, added to or deleted at any Board Meeting by a properly Agendized Board Motion. Standing Rules may be suspended at any meeting by majority vote approval.

B. MEETING PREPARATION

1. Board member direct response is requested in a timely manner, prior to any next meeting, to Requests for Comments or Corrections regarding agenda drafts, draft minutes, MER's, etc; notify President.

2. Agenda requests should be submitted to President or Secretary, saying "Agenda Request" in the subject line, at a minimum of 10 business days ahead of the requested meeting date. Each appropriate agenda item should have a "shepherd" name associated with it, which can be a Stakeholder, knowledgeable about the item to introduce and explain it.

3. Clear Agenda Requests: Agenda requests and recommendations must be made to the Agenda-setter(s) in clear, actionable wording. If the request or recommendation is for possible action and/or includes a proposed Motion, the action and/or Motion must be worded in a ready-to-read and vote format such as:

[Either]

Discussion and possible action: The North Hills West Neighborhood Council ____

[or]

Discussion and possible action: The North Hills West Neighborhood Council supports the/will co-/sponsor with __[Organization/Elected Official's Name]__ __[Event Name]__ on __[date]__, 202__ from __:_0 __.m. – __:_0 __.m. at __[Location Name]__ at __[address]__, and

[and]

. . . will allocate funding not to exceed/up to/in the amount of \$__ from budget category __[# and Name]__, line item __[# and Name]__ to purchase __[quantity]__ __[item(s) name(s)]__ to be used for __[specific use(s)]__ from __[Company Name]__.

Discussion and possible action: The North Hills West Neighborhood Council supports/opposes the project/application/a Conditional Use Permit/zone change request/Variance request for __[address]__

St./Ave./Blvd./Rd./Pl. with the following condition(s)/for the following reason(s) ____.

In addition, Agenda requests / proposals should include sufficient information to enable wording for an Agenda item. Supplemental information / documentation sufficient for agendized discussion should also be provided in time to accompany the Agenda posting.

4. Aside from routine Agenda introductions like prior Minutes, MERs, etc, which are typically announced during meetings by the President or Presiding Chair, each Agenda item should have a “shepherd” name associated with it, that is knowledgeable about the item to introduce it and initialize any potential motion wording for 2nd and discussion.

5. Absence Notice: Board and Committee Members who know they will be absent from a meeting must, as soon as possible, notify or arrange for another Board or Committee Member to notify the Presiding Officer of that meeting of the absence. If not already written, notification must be provided in writing as soon as possible.

C. BOARD MEMBER ELIGIBILITY AND LIMITS OF AUTHORITY

1. Board Member Trainings and Compliance: All Board and Committee Members are responsible for complying with all applicable government legislation, Acts, laws, rules, regulations, policies and guidelines, including, but not limited to, those of Departments, Commissions, Offices and Bureaus of the City and County of Los Angeles, the State of California and the U.S. Government. Board Members must complete

Ethics Training, Funding Training and Code of Conduct as required. As well as any new Trainings as may be approved and introduced.

Board and Committee Members not current in their training(s) may not be permitted to vote on Motions, but will not negatively affect quorum.

2. Limits of NHWNC Authority: The NHWNC and its Board and Committee Members cannot approve, authorize, deny or otherwise take action(s) that are outside of their authority or jurisdiction, such as

on land use projects; street or other facility construction, maintenance or repair; traffic mitigation or regulation measures; or government legislation, Acts, laws, rules, regulations, policies or guidelines. The NHWNC can only advise, recommend, support or oppose them.

The NHWNC can only approve, authorize, deny, advise, recommend, support, oppose or otherwise take action(s) that are within their authority or jurisdiction, such as make allowed expenditures of NHWNC funds; support and/or co-/sponsor certain events; and partner with another organization(s), subject to applicable government legislation, Acts, laws, rules, regulations, policies and guidelines.

3. Board Approval of Committee Actions: All actions taken by Committees are only advisory and/or recommendations to, and must be approved and only can be taken by the Board, including, but not limited to, allocating funds; writing Community Impact Statements and letters; hosting or co-/sponsoring an event; and co-/sponsoring or partnering with another organization. Committees must not take such actions or commit the Board to act.

D. COMMITTEES

1. Stakeholders may be appointed to serve as NHWNC Committee Co-Chairs, empowering stakeholders to represent their interests. Committee actions must be Board-approved. All actions taken by Committees are only advisory and/or recommendations to and must be approved by the Board, including but not limited to allocating funds; writing Community Impact Statements and letters; hosting, sponsoring or co-sponsoring any event; and sponsoring, co-sponsoring or partnering with another organization. Those actions only can be authorized by the Board; Committees must not do those actions or commit the Board to act.

2. Committees must submit to the Board either draft or approved Committee Meeting Minutes when submitting a recommendation or Motion for Board consideration.

E. CONDUCT IN MEETINGS

1. **Parliamentarian:** If the Board or a Committee has appointed a Parliamentarian, s/he will assist the Board in maintaining procedural order and adhering to its parliamentary authority, which is Rosenberg's Rules of Order, and may perform other duties as prescribed by the Board or Committee.
2. **Sergeant at Arms:** If the Board or a Committee has appointed a Sergeant at Arms, s/he will work to maintain meeting conduct and may perform other duties as prescribed by the Board or Committee.
3. **Meeting Conduct, Civility and Decorum:** All Board and Committee Members and Stakeholders wanting to comment need to first be recognized by the Presiding Officer. Agenda item discussion shall be relevant and germane to the item. At all other times during Board and Committee Meetings Board and Committee Members and Stakeholders are to refrain from commenting and having discussion with other members and Stakeholders. The Presiding Officer, Parliamentarian and/or Sergeant at Arms shall enforce this.
4. **Code of Conduct compliance:** Board and Committee Members, Stakeholders and others must comply with the Code of Conduct and respect and be courteous to others, and are subject to action by a Board Member(s) and/or Committee Member(s), Parliamentarian, Sergeant at Arms and/or law enforcement if they do not comply. This includes, but is not limited to, . . . willfully interrupting a meeting by intentionally engaging in behavior that substantially impairs or renders unfeasible the orderly conduct of the meeting."

Comments and/or behaviors that are disrespectful, discourteous, slanderous, abusive, profane, disorderly, disruptive, illegal, threatening, and/or unnecessarily repetitive or loud. Compliance may include being requested and/or required to leave a meeting, and/or, for Board and Committee Members, possible censure and/or removal from the Board and/or Committee.

5. **Possible or Actual Conflict of Interest; Recusal from Voting:** Board and Committee Members must, after an Agenda item is opened or a Motion is made, fully disclose any possible or actual conflict of interest,

recuse themselves (self-declare as ineligible to vote on a Motion due to a possible or known conflict of interest; recusing is different from abstaining, which is declining to vote “yes” or “no.”), give the reason for the recusal (such as possible or known financial gain to themselves and/or to an organization to which they belong), and leave the meeting room or go offline until after any related vote(s) are taken.

6. Motion Making: After the Presiding Officer opens an Agenda item for action, first the making, seconding and recording of a Motion in clear, actionable wording (see the above “Agenda Requests” Rule) will be requested and done, without explanation, comment or discussion except to clarify the Motion wording. Then discussion/comment will be opened to the Board or Committee and Stakeholders. Then, unless the Board or Committee has agreed not to vote on the Motion, a vote must be taken. After voting starts, no questions, comments or discussion will be allowed. Then whether the Motion passed or failed, and the vote totals, must be clearly announced.

7. Time Limit on Public Comment: Public Comments may be limited to an amount of time set by the Presiding Officer, who can extend that time.

8. NHWNC CODE OF CIVILITY

Collectively and individually, the members of the Board of Directors of the North Hills West Neighborhood Council agree to abide by a Code of Civility to ensure that our Neighborhood Council’s business is conducted in a respectful and courteous manner, and in a way that will generate respect and credibility for our Neighborhood Council.

The freedom to express one’s views about public matters is a cornerstone of the democratic process. The North Hills West Neighborhood Council welcomes the diverse views and opinions of our Board Members and Stakeholders as they relate to the issues before us. In order for these discussions to be meaningful and effective, we must treat others with respect and dignity.

By adoption of this Motion, we collectively and individually agree to abide by our Code of Civility to the best of our abilities.

1. I will conduct myself in a professional and civil manner at all times as a representative of the North Hills West Neighborhood Council.
2. I will treat each member of the Board and members of the public with respect at all times, regardless of an individual's opinion, ethnicity, race, sexuality, age, disability, or religion.
3. Even in the face of disagreement or differences of opinion, I will demonstrate esteem and deference for my colleagues and the public.
4. Under no circumstances during Neighborhood Council meetings, functions, or events will I engage in or threaten to engage in any verbal or physical attack on any other individual.
5. I will commit to communicate my ideas and points of view clearly, and allow others to do the same without interruption, within established guidelines and parliamentary procedure.
6. I will not use language that is abusive, threatening, obscene, or slanderous, including using profanities, insults, or other disparaging remarks or gestures.
7. Derogatory language about an individual's ethnicity, race, sexuality, age, disability, or religion is not acceptable.
8. I will take responsibility for my own actions, and will work to fulfill my role and responsibilities as specified in the Bylaws.
9. I will commit to learn the applicable laws that govern Neighborhood Councils, including Bylaws, standing rules, the Brown Act, ethics rules, City Ordinances, and the City Charter, and will not knowingly violate any of the above.
10. I will abide by the Neighborhood Council's meeting procedures or rules in order to create a safe and effective environment for conducting business.
11. I will promote and enforce a safe meeting environment at all times. At moments when members of the public or Board Members become disruptive and violate the rules of civility that we have pledged to follow, I will join my fellow Board Members in demanding that the persons conduct themselves in a respectful and orderly manner even if I agree with the point of view that is

being expressed.

12. I will seek to present information truthfully, and will not knowingly misrepresent, mischaracterize, or misquote information received from others.
13. I pledge to truly listen to and hear other points of view.
14. I will practice the art of being able to disagree without being disagreeable.
15. If I find myself representing my personal interests before my community's interests, I will publicly disclose the differences and recuse myself from voting on such matters.
16. I will commit to good faith efforts to resolve any grievances that come before the Board as specified in the Bylaws.
17. I owe it to my fellow Board Members, the public, and the decision-makers who we are trying to influence to make the best possible effort to understand the issues before me.

F. POST-MEETING RESPONSIBILITIES

1. The Board Member(s) responsible for submitting documents, such as letters and Community Impact Statements, financial, and documents related to Neighborhood Purposes Grant applications, will do so in a timely manner.
2. Recorded Media Maintenance: If a recording is made or facilitated of a meeting, the recording will be retained a minimum of 180 days following the approval of the Minutes the recording represents. Thereafter, a recorded media may be erased or otherwise re-purposed.

G. EXTERNAL COMMUNICATIONS

1. The President or Presiding Officer is the official spokesperson of the NHWNC. At the discretion of the President, another person may be designated as spokesperson on a specific issue.
2. To ensure proper and effective representation and that the NHWNC speaks with one voice, the President or Presiding Officer, at his or her discretion, will review and approve all official communications of the NHWNC Board or its Committees, including, but not limited to, letters

and Community Impact Statements.

3. The Board may authorize the President or Presiding Officer or their designee to draft and send an official communication of the NHWNC Board or its Committees, including, but not limited to, letters and Community Impact Statements. Provided that such communication accurately communicates the official position of the Board, it shall not be necessary for the President or Presiding Officer to present the specific text of the communication to the Board for final approval unless such vote includes this requirement.

4. A Committee may authorize the Committee Chair or Presiding Officer or their designee to draft and send an official communication of the Committee, including, but not limited to, letters and Community Impact Statements, to the NHWNC Board for final approval. Provided that such communication accurately communicates the official position of the Committee, it shall not be necessary for the Committee Chair or Presiding Officer to present the specific text of the communication to the Committee for final approval unless such vote includes this requirement.

5. Board and Committee Member Use of NHWNC Title or Position: No Board or Committee member shall represent him/herself as communicating on behalf of the NHWNC, its Board or a Committee, or commit the NHWNC or a Committee to action, unless s/he has been authorized to do so by the Board, or by the Executive or other Committee when approval by the full Board or Committee would not be timely. If authorized, Members may do research or make exploratory contacts in their official capacity as long as they do not commit the NHWNC to action. Such authorization may be limited or revoked at any time by the Board.

6. Website postings: The President or Presiding Officer may approve all NHWNC website postings, with the exception of routine postings such as Agendas, Minutes, Monthly Expenditure Reports and calendar events. Objections regarding non-routine postings or non-postings may be brought to the full Board by any Member for discussion and possible

action.

7. Any individual Board or Committee member is free to speak or write expressing his or her own private opinion in a public venue or media outlet, as long as it is clearly stated that he or she is not speaking on behalf of or as an official representative of the NHWNC, its Board or a Committee, and that the views expressed only represent that person's private opinion.

In an instance where a Board member is speaking in opposition to a duly voted position of the Board, the voted position of the Board shall be stated as such and the individual shall expressly state they are speaking as an individual, in opposition to that voted position of the Board.

Members of the NHWNC may attend regional or Citywide NC alliance meetings or meetings of other organizations and may speak on any subject but must clearly state that the views they are expressing are their own personal views and do not necessarily represent the view of the NHWNC. Once the NHWNC has taken an official position on a matter, a NHWNC Board Member in attendance at a regional or Citywide NC alliance meeting or a meeting of another organization may convey the position taken by the NHWNC provided that they do so accurately and completely. NHWNC Board Members may not vote as representatives of the Board on any matter at regional or Citywide NC alliance meetings or a meeting of another organization unless said Board Member is the board's official representative to that body or they have otherwise been authorized to vote on behalf of the Board through an official action of the board.

8. Any individual Board or Committee member or member of the public may request a copy of any official communication sent on behalf of the NHWNC Board or its Committees. The posting of an official communication on the website of the NHWNC or of the City of Los Angeles, such as within the City's Council File Management System, shall satisfy this requirement. Nothing in this rule shall be interpreted to relieve the NHWNC of any responsibilities under any applicable Public

Records disclosure laws such as the California State Public Records Act.

9. Protocols for responding to Stakeholder email inquiries

Upon receipt of an email to board@nhwnc.net, Secretary will make initial response with Bcc to board@nhwnc.net, advising the sender that their message was received and if the issue is not directly responded to at that point, then an individual will be Cc'd and tasked with a more appropriate response. That response should also be Bcc'd to board@nhwnc.net

10. Board phone / message response procedure & backup(s)

Upon receiving a phone call or voice mail, the custodian of the phone will either respond directly, or forward a response request to another more appropriate individual for a timely response.

11. Compile and maintain a master file of Usernames, Passwords etc

President will maintain a list of all NC items that require password access. This information or appropriate portions may be shared as needed. Specified backup will be designated, which may include more than one person or process.

H. UPON NO LONGER BEING A BOARD OR COMMITTEE MEMBER

1. Return of NHWNC Assets or Property. On the last day or as soon as possible after a Board or Committee Member's membership ends, all NHWNC assets or property in that person's possession must be returned to the NHWNC.

The following Standing Rules

Were presented and approved at the April 20, 2017 General Board Meeting

Standing Rules:

1. All discussion regarding an agenda item shall be relevant and

germain to the topic at hand

The presiding officer shall enforce this

2. Board member comments need to be first recognized by the presiding officer

The presiding officer shall enforce this

3. Website postings:

The Presiding Officer shall approve all NC website postings, with the exception of routine items

such as agendas, MER's, minutes, and calendar events.

Objections regarding postings or non postings of non routine items may be brought before the full Board by any member for discussion and possible action.

4. Recorded media:

Will be maintained so as to be available, for a minimum of 60 days following the approval of the minutes the recording represents.

After which the recording media may be erased and re-purposed.

5. Policy on External Communications, added at December 21, 2017
General Board Meeting

POLICY ON EXTERNAL COMMUNICATIONS

6. It is the policy of NHWNC that the President or Presiding Officer is the official spokesperson of the Council. At the discretion of the President, another person may be designated as spokesperson on a specific issue.

7. To ensure proper and effective representation, and that the Council speaks with one voice:

It is the policy of the North Hills West Neighborhood Council that the President or Presiding Officer,

at his or her discretion, reviews and approves all official communication of the NHWNC Board

or its committees, including but not limited to, letters and Community Impact Statements (CIS).

8. The Board may authorize the President or Presiding Officer or their designee to draft and send an official communication of the NHWNC Board or its committees, including but not limited to, letters and Community Impact Statements. Provided that such communication accurately communicates the official position of the Board as approved through a majority vote of Board Members at a General Board meeting of the NHWNC, it shall not be necessary for the President or Presiding Officer to present the specific text of the communication to the Board for final approval unless such vote includes this requirement.

9. A Committee may authorize the Committee Chair or Presiding Officer or their designee to draft and send an official communication of the Committee, including but not limited to, letters and Community Impact Statements, to the NHWNC Board for final approval. Provided that such communication accurately communicates the official position of the Committee as approved through a majority vote of Committee Members at a Committee meeting, it shall not be necessary for the Committee Chair or Presiding Officer to present the specific text of the communication to the Committee for final approval unless such vote includes this requirement.

10. Any individual Board or committee member or member of the public may request a copy of any official communication sent on behalf of the NHWNC Board or its committees. The posting of an official communication on the website of the NHWNC or the website of the City of Los Angeles, such as within the Council File Management System, shall satisfy this requirement.

11. Nothing in this rule shall be interpreted to relieve the NHWNC of any responsibilities under any applicable Public Records disclosure laws.

12. Any individual Board or committee member is free to speak or write

expressing his or her own opinion
in a public venue or media outlet as long as it is clearly stated that the
person is not speaking on behalf of the Council
or as an official representative of the NHWNC Board or its committees
and that the views expressed
represent that person's opinion only.



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes, Thursday, May 16, 2019
at New Horizons, 15725 Parthenia St., North Hills, CA 91343
Approved 6/20/2019

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance.

[*This Agenda Item was addressed after Item #4.*] President Dan Gibson called the Meeting to order at 7:11 p.m. The Pledge of Allegiance was led by Jose Galdamez, Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE; 818-374-9895; Jose.Galdamez@LACity.org; www.EmpowerLA.org).

2. Recognition of Outgoing Board Members: Jay Beeber, Garry Fordyce, Sam Kwasman.

Mr. Beeber, Mr. Fordyce and Mr. Kwasman were recognized [applause].

3. Seating of New Board Members *NOTE: Names listed above are the current NHWNC Board Members and Officers as of the preparation of this agenda. The City Clerk is scheduled to certify the results of the May 4, 2019 NHWNC Election on Tuesday, May 14, 2019.

Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilman Greig Smith (818-882-1212; Matt.Hernandez@LACity.org; <http://CD12.LACity.org>), led the new Board in reading aloud the Oath of Office.

4. Discussion and possible action to appoint Executive Officers of the Board for 2019-2020:

a. President

Ms. Hart nominated Dan Gibson as President, seconded by Ms. Minasian.
PASSED unanimously by a hand vote. Mr. Gibson was declared the President.

b. Vice-President

Ms. Elliott nominated Carol Hart as Vice-President, seconded by Mr. Gohel.
PASSED unanimously by a hand vote. Ms. Hart was declared the Vice-President.

c. Secretary

Mr. Gibson nominated Dave Brown as Secretary, seconded by Ms. Minasian. PASSED unanimously by a hand vote. Mr. Brown was declared the Secretary.

d. Treasurer

Mr. Gibson nominated Madlena Minasian as Treasurer, seconded by Mr. Pelaez. PASSED unanimously by a hand vote. Ms. Minasian was declared the Treasurer.

5. Roll Call, Determination of Quorum and Voting Eligibility.

Roll Call was taken by the Minutes Writer. Twelve of the 13 Board Members were present at the Roll Call: Gil Brenner, Dave Brown (Secretary), Pat Crone, Shirley Dabit, Maggie Elliott, Dan Gibson (President), Punam Gohel, Carol Hart (Vice-President), David Hyman, Madlena Minasian (Treasurer), Carlos Pelaez and Kreshell Ramey. Heather Hudson Beeber was absent. Jay Beeber, Garry Fordyce and Sam Kwasman no longer were Board Members. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~>), so the Board could take such votes. Quorum was announced. Mr. Brown reported that all Board Members were eligible to vote and reviewed Board Members' training statuses. Mr. Gibson introduced new Board Members Gil Brenner and Shirley Dabit [applause]. All 13 of the 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attended: approximately 38 Stakeholders and guests.

6. Announcements and Comments – President.

Mr. Gibson announced that Mr. Galperin [see below Item #9] had a schedule conflict and will reschedule his presentation. There soon will be a Board Member orientation and training.

7. Public Agency Speakers and Announcements.

Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilman Greig Smith (818-882-1212; Matt.Hernandez@LACity.org; <http://CD12.LACity.org>), reported that the Rapid Response Team will pick up bulky items; contact them on Mondays, Wednesdays and Fridays. The Councilman sponsored a Motion to upgrade Police and Fire stations. Mr. Hernandez presented a Certificate of Appreciation to Mr. Brown for his community service [applause].

Carolyn Hogikyan, Field Representative for State 46th District Assemblymember Adrin Nazarian (818-376-4246; Carolyn.Hogikyan@asm.ca.gov; <https://a46.asmdc.org>), encouraged contacting her if freeway cleaning is needed by Caltrans. She said "SB50 has been . . . pushed back for a year . . . to 2020." AB429 is being considered regarding a seismic inventory of potentially impacted buildings.

Linda Hernandez, Victim Service Coordinator, City Attorney's Victim Assistance Program [818-832-1769; Linda.Hernandez@LACity.org; www.HelpLACrimeVictims.org], said the Program offers support such as a court advocate; connecting with resources such as counseling individuals or families;

crime-related compensation expenses; and relocation assistance. She will email information for the website.

Efren Corral, an LAPD Devonshire Division Senior Lead Officer (office 818-634-0579; 35472@LAPD.LACity.org; http://www.LAPDOnline.org/devonshire_community_police_station), reported that he works with residents to solve issues. Devonshire Division's new Captain is Katie Burns. You can request to post community information on their website. Officer Corral encouraged contacting him if you have issues or concerns. He described work regarding homeless issues, for example, every Friday the homeless encampment by the 405 Freeway is cleaned and they "make sure the homeless follow the rules." Mr. Gibson noted that anti-theft steering wheel Clubs are available for attendees "to protect your vehicle."

Mr. Galdamez distributed "10 Things You Should Know" to Board Members regarding "understanding your role as Board Members." He noted upcoming trainings and land use planning workshops. Bylaws amendments can be requested until March 31, 2020. He noted funding deadlines and reminded to read DONE's monthly Profiles.

8. General Public Comments

Resident Anita Goldbaum commented regarding SB50 that "we need housing, but not a one-size-fits-all" solution. She believed that a now-former Board Member misrepresented the Board position regarding a land use issue, saying "a member of this Board represented himself as speaking for the Board regard a zoning issue that this Board voted against, but spoke that the Board and the Community was in favor of the zoning. Reading from a letter received requesting help from the Greater Valley Glen Neighborhood Council, she said: "My name is Wendy and my husband is a Board member of the Greater Valley Glen NC. I need your help please. My Community is fighting against the same owners that opened a 15-bed facility on Chase Street that you voted against. However, one of your Board members has been showing up to our Hearings and representing NHWNC and stated you are in favor, but that's not what the public records show. Could someone kindly contact me?" Ms. Goldbaum continued, "This was an egregious overreaching by a Board member that is not permitted. Please remember that you cannot represent yourself as speaking for the Board." She also was concerned about potholes on Woodley Place. Resident Bonnie Cockerell reported that the DWP is offering \$3 per square foot to replace grass with environmentally-friendly plants.

Valley Glen property owner Wendy Elgin-Silva, reported that a developer wanted, without notice to neighbors, to put a Congregate Living Health Facility there. At a February 11th Zoning Hearing, a now-former NHWNC Board Member addressed himself to the Hearing Commissioner as such and misrepresented the NHWNC Board position as "in full support" of such a Facility in the North Hills West area when it was not; Ms. Elgin noted that the NHWNC "voted it down twice." She wanted an investigation and support at another Hearing. She said, "when [he was] asked "well, how does your neighborhood feel about this?," the response was, "oh, we've done lots of community outreach and they're enthusiastic about it," which simply was false.

There was a lot of what I would call untruths, and I think that there was some misleading information, which actually resulted in my GVGNC [Greater Valley Glen Neighborhood Council] holding a special [meeting] a week after the initial hearing to bring Sona and Ella into our NC . . . they formally withdrew their support . . . at the Feb 11th hearing for the City Zoning Commissioner, and at the special meeting for our GVGNC one of your Board Members had appeared to both; in fact he's appeared to several and they're the same representatives for Tyrone St. in Van Nuys, Chase St. here in NHW, and then Archwood [St., in Valley Glen] . . . when he came to these meetings at the City Hearing for which, is public knowledge, he addressed himself as an NHW Board Member and then went into about how wonderful this facility was, what an asset to your community and really kind of made us believe that this NC was in support of it. Additionally, he went to the special hearing a week later and he also mentioned there, in front of my Board, he started talking about the Brown Act, but he went on to say that he was a Member of the NHW Board and that you guys were in full support of this and basically again misled us into thinking that you were in support of this . . . I pulled up the Public Hearing of the NHW hearing for Chase St. and lo and behold, to my surprise you did not support this expansion; in fact, you voted it down twice . . . you have a Board Member that represents the NHW Board and, as a Board Member, doesn't he have an obligation to say "I individually support this, but, by the way, my Board and the community do not?" . . . I'm looking for an investigation . . . I would like very much to ask for this community's support [at] the May 23rd hearing . . . together . . . we can pull up some misleading facts and maybe we can get the City to push the pause button on these expansions."

Valley Glen resident Bart Canestra reported that a previous NHWNC Board Member "misrepresented the facts" regarding whether the NHWNC Board supported a Congregate Living Health Facility. Mr. Canestra noted that the developer wants CEQA exemptions. He encouraged for Valley Glen and the NHWNC to work together and "to police our own Members." He said, "I found it personally very upsetting and disappointing that one of your previous Members had come to our meetings and misrepresented the facts, and I found that to be very disturbing. But Wendy went over the facts of what happened in terms of our Board had a second meeting and then rescinded their approval . . . please, we all need to police our own Members that they don't misrepresent the positions of the Board."

Valley Glen resident Luanne Pino said that former NHWNC Board Member Garry Fordyce twice misrepresented that the NHWNC Board unanimously supported a Congregate Living Health Facility. She said that "this gentleman Garry came to the hearing and represented you guys, sat there and lied to us and said you guys were all for this beautiful property on Chase, and then came to the next hearing on February 18th and said it to the [Greater Valley Glen] Neighborhood Council that you were all for this beautiful property on Chase Street. And now we have an 18-bed facility that just got approved on Tyrone and Vanowen. And now on my street, which is Archwood Street, there's barely, there's no parking on most of the streets, they have a 6 bed facility. They could have opened it months ago. They're so, you know

they want patients, they care about patients supposedly, they could have had patients in it, but no, they want 12 beds . . . If I would have known you guys needed help I would have been there for your Chase property. To have 12 beds, 18 beds, it takes away from our residence, this is a residential neighborhood not a hospice . . . if you guys can please come and help us and then, please, investigate the person that misrepresented you, Garry, who was at the meetings saying that all of you guys approved the Chase Street, it's really sad, thank you."

Valley Glen resident Helena Mera said that Mr. Fordyce twice indicated that the NHWNC Board supported a Congregate Living Health Facility; "at no time did he mention that the [NHWNC] Board was opposed." She added that Mr. Fordyce attended two such Hearings on February 11th. She said that "on February 11th, 2019, Garry Fordyce attended a Hearing regarding an 18-bed Congregate Living Health Facility on Tyrone Ave. in Van Nuys which, incidentally, which have the same owners as the 15-bed Chase St., North Hills facility and the proposed 12-bed facility on Archwood St. in Valley Glen. At the Hearing, Mr. Fordyce again represented himself as a Member of the North Hills West Neighborhood Council, and again alluded that the North Hills West Neighborhood was in support of the 18-bed Tyrone St. facility. At no time did he mention at the Hearing that the North Hills West Neighborhood Council was actually opposed. This is a gross violation of a Board position. I feel if Mr. Fordyce had announced that he was personally for the 18-bed facility, but that the North Hills West Neighborhood Council was opposed, this could have swayed the Hearing Officer to have opposed the 18-bed facility rather than approve it. Lastly, I find it interesting that Mr. Fordyce attended two Hearings in Van Nuys, on February 11th, 2019, to support projects in neighborhoods that he does not even live in."

Mr. Fordyce challenged the qualifications of newly-elected Board Member Shirley Dabit, saying "I ponder whether you have been poorly advised, misinformed . . ." Wayne Spindler said, "Yes, me, Mr. Billy Goat and my friend here . . . There's a good friend of mine named Richard Alarcon; he had some minor paper mistakes and it took him six years and a loss of a couple hundred thousand dollars to finally get his criminal charges dropped after all these years. So again, we have another friend of mine; his name's Jose, and his last name is Weezy Huizar and he also has some problems with some minor paperwork. Then there's another guy, Curren Price, there's another friend of mine, he's got some problems with some paperwork . . . So a hundred thousand dollar settlement later and a divorce last year later and 240 thousand in legal fees later and an FBI probe, now he's trying to figure out what his middle name is. So let this be a lesson, if there's any doubt, that this person can't serve, learn from my good friends . . . the FBI's everywhere, they follow us everywhere we go; they're here in the room right now, stand up agents, stand up. So that's why, they're here, the Feds are here, the Department of Justice is here, the CIA is even present . . . We only worship Satan in the City of L.A., so again, pack it in, leave while you can; move to Santa Clarita."

9. **Power point presentation** from City Controller Ron Galperin.
See above Item #6.

10. **Discussion and possible action** to select NC Funding Program Financial Officers for 2019-21.

a. Second Signer – must be a Board member other than the Treasurer

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Minasian): The North Hills West Neighborhood Council continues Dan Gibson as its Second Signer and Bank Card Holder.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with all 12 in favor (“Yes” or “Aye”) (Brenner, Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian, Pelaez and Ramey); zero opposed; zero abstained.

b. NC Bank Cardholder
See above Item #10. a.

11. **Discussion and possible action** to appoint the NHWNC 2019-2021 Standing Committee chairs by the President with Board confirmation:

- a. Budget and Finance
- b. Events, Marketing and Outreach
- c. Planning and Land Use Management
- d. Beautification & Infrastructure
- e. Public Safety and Emergency Preparedness
- f. Technical
- g. Rules & Elections

MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council appoints Madlena Minasian as Budget and Finance Chair; Carol Hart as Events, Marketing and Outreach Chair; Heather Beeber as Planning and Land Use Management Chair; Carols Pelaez as Beautification & Infrastructure Chair; Dave Brown as Public Safety and Emergency Preparedness Chair; and Punam Gohel as Rules & Elections Chair for NHWNC 2019-2021 Standing Committees.

DISCUSSION: The Technical Committee Chairpersonship is available. Mr. Gibson noted that Ms. Beeber had agreed to Chair the PLUM Committee; all other Chairs agreed at this Meeting. He noted that, according to the Bylaws, the President appoints Committee Chairs.

MOTION PASSED unanimously; zero opposed; zero abstained.

12. **Discussion and possible action** to appoint the NHWNC 2019-2021 Ad-Hoc Committee chairs by the President with Board confirmation:

a. Haskell/Aqueduct Parking

MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council appoints Carlos Pelaez as ad hoc Haskell/Aqueduct Parking Chair; and Dan Gibson as ad hoc Executive Chair for NHWNC 2019-2021 Ad-Hoc Committees.

DISCUSSION: Mr. Pelaez and Mr. Gibson agreed to Chair those Committees.

MOTION PASSED unanimously; zero opposed; zero abstained.

b. Executive

See above Item #12. a.

13. Discussion and possible action to approve the April 25, 2019 General Board Meeting Minutes.

Mr. Gibson requested and it was agreed to TABLE approval of the Minutes.

14. Discussion and possible action to approve the April 2019 Monthly Expenditure Report. (available on NC Funding System online portal: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>)

Copies were distributed of the April "Monthly Expenditure Report," and a receipt(s), statement(s) and/or invoice(s).

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for April 2019.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with 11 in favor ("Yes" or "Aye") (Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian, Pelaez and Ramey); zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Brenner).

Board Member Kreshell Ramey left at this time, making 11 Board Members present (the NHWNC quorum is seven).

15. Discussion and possible action to [see the below Motion].

Copies were distributed of an invoice.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves the expenditure of \$327.75 for Invoice #0501 to Moore Business Results for communications services.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with 11 in favor (“Yes” or “Aye”) (Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian, Pelaez and Ramey); zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Brenner).

16. Discussion and possible action to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the expenditure of up to \$400.00 to Moore Business Results for May communications services dated June 1, 2019.

FUNDING MOTION PASSED unanimously by a roll call vote of the 12 eligible voters present with 11 in favor (“Yes” or “Aye”) (Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian, Pelaez and Ramey); zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Brenner).

17. Discussion and possible action to [see the below Motion].

Copies were distributed of an invoice.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves the payment of Invoice # 33240 for the amount of \$122.10 to Partners in Diversity for minute taking services SBM April 25, 2019.

DISCUSSION: Mr. Spindler believed he was coerced and threatened.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with 10 in favor (“Yes” or “Aye”) (Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian and Pelaez; zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Brenner).

18. Discussion and possible action to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Pelaez): The North Hills West Neighborhood Council approves the payment of up to \$200.00 to Partners in Diversity for minute taking services for the May 16, 2019 NHWNC General Board Meeting.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with 10 in favor (“Yes” or “Aye”) (Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian and Pelaez; zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Brenner).

19. Discussion and possible action to [see the below Motion].

Copies were distributed of a receipt.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves board member reimbursement of election picnic food and supply expenses to Dan Gibson in the amount of \$304.04. This Costco expense was approved by the Board at the April 25, 2019 SBM.

DISCUSSION: Mr. Gibson noted that “Costco does not take MasterCard”; the debit card “wasn’t working,” so he paid with his own credit card.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with 10 in favor (“Yes” or “Aye”) (Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian and Pelaez; zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Brenner).

20. Discussion and possible action to [see the below Motion].

Copies were distributed of an invoice.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Pelaez): The North Hills West Neighborhood Council approves the payment of \$662.24 to AM Direct for additional postage costs for election mailings.

DISCUSSION: AM Direct’s Mike Khalid explained the additional costs. Mr. Galdamez noted that the budget already was set. Mr. Gibson noted that he and the City Clerk understood the previously-mentioned amounts to be estimates. Budget Advocate Brian Allen noted that “the postage was a question in doubt . . . you guys did the best you could.”

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with 10 in favor (“Yes” or “Aye”) (Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian and Pelaez; zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Brenner).

21. Discussion and possible action to [see the below Motion].

Copies were distributed of a completed Neighborhood Purposes Grant application by the Friends of the Mid-Valley Regional Library.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves a Neighborhood Purposes Grant to the Friends of the Mid-Valley Regional Library for the “Hot Off the Press” program for up to the requested amount of \$1,500.00.

DISCUSSION: Vicky Magaw, Branch Manager, Mid Valley Regional Library (818-895-3650; <http://www.lapl.org/user/82/contact>; <http://www.lapl.org/branches/mid-valley>), thanked the NHWNC for its six-year “partnership with the Neighborhood

Council”; the allocation would allow the Library to purchase “12 titles per month of best-selling titles . . . that the Library could purchase.” Mr. Gibson noted that the Library displays NHWNC support in the Library lobby. Ms. Elliott noted that NHWNC stickers are placed in the books.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with 10 in favor (“Yes” or “Aye”) (Brown, Crone, Dabit, Elliott, Gibson, Gohel, Hart, Hyman, Minasian and Pelaez; zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Brenner).

22. Committee Reports

Mr. Gibson explained that Committees can have no more than three Board Members per Committee and the Chair must be a Board Member. He encouraged Chairs to contact him regarding Agendizing appointing Committee Members. Mr. Brown reported that a Community Emergency Plan draft is on the website; volunteers are needed. He is working with the North Hills East NC on parking issues. Mr. Pelaez looked forward to Beautification work. Ms. Hart noted that more Outreach materials will need to be ordered and she looked forward to events. Mr. Gohel will work on Bylaws changes.

23. Adjournment

MOTION to ADJOURN (by Mr. Gibson, seconded by Ms. Minasian).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:05 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes Thursday, April 19, 2018
New Horizons, 15725 Parthenia St., North Hills, CA 91343
Approved May 17, 2018

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance.

President Dan Gibson called the Meeting to order at 7:07 p.m. The Pledge of Allegiance was said. Roll Call was taken by the Secretary. Eleven of the 13 Board Members were present at the Roll Call: Pat Crone, Dan Gibson (President), Jay Beeber (Vice-President), Dave Brown (Secretary), Maggie Elliott, Garry Fordyce, Carol Hart, David Hyman, Sam Kwasman, Carlos Pelaez and Kreshell Ramey. Punam Gohel and Madlena Minasian (Treasurer) were absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrpPg=1000&dltA=su46~>), so the Board could take such votes. All 13 of the 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attended: 23 Stakeholders and guests.

2. Roll Call and the announcement of Quorum and Voting Eligibility.

Quorum was announced. Mr. Brown reported that all Board Members were eligible to vote.

3. Announcements and Comments – President.

Mr. Gibson thanked Stakeholder Helen Donovan for printing materials and Mr. Brown for providing and operating the sound system.

4. Discussion and possible action to approve the March 15, 2018 General Board Meeting Minutes.

MOTION (by Mr. Gibson, seconded by Mr. Kwasman): The North Hills West Neighborhood Council approves the Minutes of its March 15, 2018 General Board Meeting as written.

MOTION PASSED with 11 in favor; one opposed (Fordyce); zero abstained.

5. Public Agency Speakers And Announcements.

Jaqueline Serrano, Field Representative for U.S. 29th District of California congressman Tony Cardenas (ofc. 818-781-7407; cell 818-821-4684; Jaqueline.Serrano@mail.house.gov; <http://cardenas.house.gov>), reported that services are available on federal issues such as Social Security. There will be a grants workshop on May 2nd at 9:00 a.m. Also on May 2nd will be the Congressional Art Competition Show from 6:00-8:00 p.m. at L.A. Mission College's New Media and Performing Arts Center.

Jose Galdamez, Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE; 818-374-9895; Jose.Galdamez@LACity.org; www.EmpowerLA.org), reminded that May 20th is the last day to submit event approval requests. He "will share the exemptions" for a Neighborhood Council to meet outside its boundaries and report back to the NHWNC regarding its request to continue to be able to meet at Fire Station 87; he also will advise when BONC [the L.A. Board of Neighborhood Commissioners; Commissioners@EmpowerLA.org; www.EmpowerLA.org] will consider it.

Carolyn Hogikyan, Field Representative for State 46th District Assemblymember Adrin Nazarian (818-376-4246; Carolyn.Hogikyan@asm.ca.gov; <https://a46.asmdc.org>), announced an ArtWalk on June 2nd, 11:00 a.m.-2:00 p.m., and reported on Assembly Bill 1857 regarding earthquake building safety and Bill 2681 regarding all California cities compiling a seismically unfit buildings list.

Ms. Hart encouraged for Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Matt.Hernandez@LACity.org; <http://CD12.LACity.org>), that "bulky items for pickup" be reported.

6. General Public Comments

Stakeholder Anita Goldbaum believed that homeless shelters will bring unwanted behaviors. Glenn Bailey, of VANC (Valley Alliance of Neighborhood Councils; VANC@EmpowerLA.org; <http://empowerla.org/vanc-2>), announced that Scott Schmerelson, LAUSD District Three Board Member, will speak at the next Northridge East NC Meeting on Thursday, May 16th at the Northridge Women's Club. Also, five Neighborhood Councils are involved in proposals regarding meeting outside their boundaries. He suggested considering having a joint meeting with another NC.

7. Report from Budget Advocates

Mr. Bailey reported for the Budget Advocates [<http://ncbala.com>] that the Mayor released the draft City budget and that June 23rd will be Budget Day.

8. Report from Homelessness Liaison Kreshell Ramey.

Ms. Ramey reported that on April 11th the NC Homeless Liaisons met with the Mayor regarding his "A Bridge Home Initiative"; for information contact her at K.Ramey.NHWNC@gmail.com. Mr. Hyman reported that on Saturday, May 12th postal workers will collect food for food banks "nationwide."

9. Update from Carol Hart regarding Haskell/Aqueduct parking issues.

Ms. Hart reported that a Preferential Parking District was being discussed. She reminded that it is illegal to paint a curb red without City authorization. Mr. Brown reported that the LAPD Quality of Life Committee meets every first Wednesday of the month at 6:00 p.m. at the Mission Station [11121 Sepulveda Blvd., Mission Hills, CA 91345] to address issues such as abandoned cars.

10. Election of Board Officers

Mr. Galdamez conducted the elections.

A. President

MOTION (by Mr. Beeber, seconded by Mr. Hyman): to nominate Board Member Dan Gibson as the North Hills West Neighborhood Council President.

DISCUSSION: Mr. Gibson accepted the nomination.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

B. Vice-President

MOTION (by Mr. Gibson, seconded by Mr. Kwasman): to nominate Board Member Jay Beeber as the North Hills West Neighborhood Council Vice-President.

DISCUSSION: Mr. Beeber accepted the nomination.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

C. Secretary

MOTION (by Mr. Gibson, seconded by Mr. Hyman): to nominate Board Member Dave Brown as the North Hills West Neighborhood Council Secretary.

DISCUSSION: Mr. Brown accepted the nomination.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

D. Treasurer

MOTION (by Mr. Gibson, seconded by Mr. Kwasman): to nominate Board Member Madlena Minasian as the North Hills West Neighborhood Council Treasurer.

DISCUSSION: Ms. Minasian accepted the nomination.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

11. Discussion and possible action to ratify the President's recommended Chair and Member appointments and changes to Standing and Ad Hoc committees as well as

NHWNC liaisons. Planning and Land Use Committee: Remove Treasurer Madlena Minasian and add board member Pat Crone.

MOTION (by Mr. Gibson, seconded by Mr. Hyman): to replace Board Member Madlena Minasian with Board Member Pat Crone on its Planning and Land Use Committee.

DISCUSSION: Mr. Beeber noted that Ms. Minasian needed the time to be Treasurer.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

12. Discussion and possible action to approve the February 2018 Monthly Expense Report.

Copies were distributed of the "Monthly Expenditure Report" for February 2018, and a receipt(s), statement(s) and/or invoice(s).

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for February 2018.

DISCUSSION: Mr. Fordyce was concerned that one receipt was too small to read and believed there were other problems.

FUNDING MOTION PASSED by a roll call vote of the 12 eligible voters present with 11 in favor ("Yes" or "Aye") (Beeber, Brown, Crone, Elliott, Gibson, Hart, Hyman, Kwasman, Pelaez and Ramey); one opposed ("No" or "Nay") (Fordyce); zero abstained.

13. Discussion and possible action to approve the March 2018 Monthly Expense Report.

Mr. Gibson requested and it was agreed to TABLE this Item.

14. Discussion and possible action to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Hyman): The North Hills West Neighborhood Council will award a Neighborhood Purposes Grant to the Friends of the Mid-Valley Regional Library to provide books for the "Hot Off the Press" collection in an amount up the \$1,000 requested.

DISCUSSION: Copies were distributed of a filled-in Neighborhood Purposes Grant application. Vicky Magaw, Branch Manager, Mid Valley Regional Library (818-895-3650; <http://www.lapl.org/user/82/contact>; <http://www.lapl.org/branches/mid-valley>), and Bobbi Diamond, Secretary, Friends of the Mid-Valley Regional Library, presented. Ms. Magaw said the collection "allows us to have best-selling, high-demand" books available; the NHWNC logo would be on each book. The funding would be used to purchase 12 titles each month. There are "four electric car parking stations in the parking lot" and the Library has lots of cultural and educational programs. Mr. Fordyce believed the application to be "incomplete." Ms. Magaw showed completed documents.

AMENDMENT to the FUNDING MOTION (by Mr. Brown, seconded by Mr. Gibson): The North Hills West Neighborhood Council will award a Neighborhood Purposes Grant to the Friends of the Mid-Valley Regional Library to provide books for the “Hot Off the Press” collection in an amount up the \$1,000 requested, contingent upon receipt of the IRS 501(c)3 Determination Letter.

DISCUSSION: Mr. Fordyce claimed that the Friends of the Library President’s signature was forged.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); zero opposed; zero abstained.

AMENDMENT to the FUNDING MOTION PASSED by a roll call vote of the 11 eligible voters present with nine in favor (“Yes” or “Aye”) (Beeber, Brown, Crone, Elliott, Gibson, Hart, Hyman, Kwasman and Pelaez); two opposed (“No” or “Nay”) (Fordyce and Ramey); zero abstained.

AMENDED FUNDING MOTION PASSED by a roll call vote of the 11 eligible voters present with nine in favor (“Yes” or “Aye”) (Beeber, Brown, Crone, Elliott, Gibson, Hart, Hyman, Kwasman and Pelaez); two opposed (“No” or “Nay”) (Fordyce and Ramey); zero abstained.

15. **Discussion and possible action** to clarify the motion of agenda item #18 of 7/20/2017 – funding of \$1,000 for the 2017 L. A. Congress of Neighborhoods – and approve the \$1,000 payment to Goodway Print & Copy.
Mr. Galdamez is working with the City Council on this and explained details.

16. **Discussion and possible action** for the NHWNC to approve up to \$1,000 to support the work of the Neighborhood Council Budget Advocates and their 2018 White Paper and approve the filing of a Community Impact Statement for Council file 18-0600.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Ramey): The North Hills West Neighborhood Council approves up to \$1,000 to support the work of the Neighborhood Council Budget Advocates and their 2018 White Paper and approves the filing of a Community Impact Statement for Council File 18-0600.

MOTION to DIVIDE the MOTION (by Mr. Beeber, seconded by Ms. Elliott): The North Hills West Neighborhood Council will divide the Item #XVI Motion into two Motions labeled “XVI. A” and “XVI. B.”

MOTION to DIVIDE the MOTION PASSED; zero opposed; zero abstained.

FUNDING MOTION #16. A. (by Mr. Gibson, seconded by Mr. Kwasman): The North Hills West Neighborhood Council approves up to \$1,000 to support the work of the Neighborhood Council Budget Advocates.

DISCUSSION: Brian Allen, a Budget Advocate [<http://ncbala.com>], explained that the funding is to produce the White Paper and to hold Regional Budget Day. Mr. Bailey added that probably more than half of NCs allocated zero.

FUNDING MOTION #16. A. PASSED by a roll call vote of the 11 eligible voters present with 10 in favor (“Yes” or “Aye”) (Beeber, Brown, Crone, Elliott, Fordyce, Gibson, Hart, Hyman, Kwasman and Pelaez); one opposed (“No” or “Nay”) (Ramey); zero abstained.

FUNDING MOTION #16. B. (by Mr. Gibson, seconded by Mr. Fordyce): The North Hills West Neighborhood Council approves the filing of a Community Impact Statement for Council File 18-0600 and the Budget Advocates 2018 White Paper.

AMENDMENT to FUNDING MOTION #16. B. (by Mr. Beeber, seconded by Mr. Gibson): The North Hills West Neighborhood Council approves the filing of a Community Impact Statement for Council File 18-0600 requesting the City Council to consider the Budget Advocates 2018 White Paper in detail.

AMENDMENT to FUNDING MOTION #16. B. PASSED; zero opposed; zero abstained.

AMENDED FUNDING MOTION #16. B. PASSED; zero opposed; zero abstained.

17. Discussion and possible action to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Ramey): The North Hills West Neighborhood Council approves up to \$1,000 to support the L.A. Congress of Neighborhoods 2018 event to be held Saturday, September 22, 2018 at Los Angeles City Hall.

DISCUSSION: Mr. Bailey reported that “the annual Congress costs . . . approaching \$45,000.”

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Beeber, Brown, Crone, Elliott, Fordyce, Gibson, Hart, Hyman, Kwasman, Pelaez and Ramey); zero opposed; zero abstained.

18. Discussion and possible action to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves up to \$500 to support the L.A. Congress of Neighborhoods Networking/EmpowerLA Awards event.

DISCUSSION: Mr. Bailey explained that “it’s a fund . . . you can contribute any time during the year.” Mr. Galdamez added that “it’s a special funding account . . . the funds roll over to the next Fiscal Year.”

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Beeber, Brown, Crone, Elliott, Fordyce, Gibson, Hart, Hyman, Kwasman, Pelaez and Ramey); zero opposed; zero abstained.

19. **Discussion and possible motion** to approve funding up to the \$5,000 requested to award an Neighborhood Purposes for the Teen Court Program. Presented by Lucy Boyzhyan, Community Representative of PESA (Parents, Educators/Teachers & Students in Action).

Ms. Boyzhyan [800-894-7201; Lucy.B.PESA@gmail.com; www.PESAForBetterSchools.com] and Nataly Kemdjian [Nataly.PESA@gmail.com] presented. Copies were distributed of a brochure and a filled-in Neighborhood Purposes Grant application. PESA works to reduce hate crimes in Middle and Elementary Schools, and more than 40 High Schools in the L.A. area. Ms. Hart clarified that “it’s a diversionary program.” It would be held at Monroe High School for their students. Board Members were concerned with how they would know that the funding would be used at Monroe. The staff gets paid a twice-a-year stipend. Other Neighborhood Council “partners” include Northridge East, Northridge South, Mid-Town North Hollywood, Greater Valley Glen and Granada Hills South. Mr. Bailey said that Northridge East and Granada Hills South funded this at \$1,000 each.

FUNDING MOTION (by Mr. Fordyce, seconded by Mr. Gibson): The North Hills West Neighborhood Council approves funding up to \$1,500 to award a Neighborhood Purposes Grant for the Teen Court Program.

MOTION to TABLE (by Ms. Hart, seconded by Ms. Ramey): The North Hills West Neighborhood Council Tables Item #19 for one month.

MOTION to TABLE PASSED by a hand vote of the 11 eligible voters present with six in favor; five opposed; zero abstained.

20. **Motion and possible action** to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Ramey): The North Hills West Neighborhood Council approves up to \$750.00 to participate as a Lunch Sponsor for the ONEGeneration Senior Symposium to be held May 19, 2018. The event will be held at the ONEGeneration Senior Enrichment Center from 9:00 a.m.-2:00 p.m. The sponsorship includes one table with canopy, two chairs, and lunch for two. Also, the NHWNC logo will be displayed in all marketing materials used to promote this event, recognition in the event program, and on a banner with the participating Neighborhood Councils displayed during the event.

FUNDING MOTION PASSED by a roll call vote of the 11 eligible voters present with ten in favor (“Yes” or “Aye”) (Beeber, Brown, Crone, Elliott, Fordyce, Gibson, Hart, Hyman, Pelaez and Ramey); one opposed (“No” or “Nay”) (Kwasman); zero abstained.

- 21. Discussion and possible approval** of up to \$4000 to pay for this Community Improvement Project: The Bureau of Street Services Crews will perform repairs not otherwise scheduled. These funds should be sufficient for up to 3 trucks and 2 crews to repair damaged pavement in North Hills West Alleys, as designated by prior inspection by the BSS Repair Crew Supervisor. (B&I Chair has made suggestions based upon stakeholder complaints and physical inspection at each site.)

Mr. Gibson requested and it was agreed to Table this Item.

- 22. Discussion and possible action** to [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves NHWNC's Beautification & Infrastructure Committee recommendation for a Neighborhood Purpose Grant to the Los Angeles Conservation Corps for the amount of up to \$4,999 for clean-up and weed abatement along targeted streets and public thoroughfares.

DISCUSSION: Copies were distributed of a filled-in Neighborhood Purposes Grant application. Ms. Hart distributed photos showing the last cleanup and said "they did a great job." Ms. Ramey requested to "ask the schools for volunteers." Mr. Fordyce asked, "where is the return on investment?" and stated that "I've never had evidence" of monitoring of City services. Ms. Hart indicated that City Council District 12 referred the L.A. Conservation Corps. Mr. Brown explained that there are photos of "work done and in progress" on the NHWNC website; "it's all there."

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with 10 in favor ("Yes" or "Aye") (Beeber, Brown, Crone, Elliott, Gibson, Hart, Hyman, Kwasman, Pelaez and Ramey); one opposed ("No" or "Nay") (Fordyce); zero abstained.

- 23. Discussion and possible action** to approve adjustments as needed to budget category amounts.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Fordyce): The North Hills West Neighborhood Council will move \$4,999 from its Beautification and Infrastructure account to its Neighborhood Purposes Grant (NPG) account, as well as \$1,000 from its Outreach account to its NPG account.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor ("Yes" or "Aye") (Beeber, Brown, Crone, Elliott, Fordyce, Gibson, Hart, Hyman, Kwasman, Pelaez and Ramey); zero opposed; zero abstained.

- 24. Motion to Oppose** Council File No: 18-0002-S30 (Koretz): Resolution that the City of Los Angeles include into its 2017-2018 State Legislative Program SUPPORT for AB 2363 (Friedman) that would authorize a local authority to establish lower speed limits on the basis for an accident surveys.

Councilmember Koretz, has introduced a Resolution that the City of LA support Assembly Bill 2363 (Friedman) which expands the definition of a traffic and engineering survey to include the “potential for or frequency of traffic collisions that result in deaths or injuries” and allows local authorities to round speed limits to “within” 5 mph of the 85th percentile, rather than rounding to the nearest 5 mph of the 85th percentile, and allows local authorities to further reduce the speed limit an additional 5 mph for specified factors. The effect of the bill would be to allow local authorities to set speed limits up to 9 mph below the 85th percentile speed for any factors currently specified and adds the additional factor of the “potential for or frequency of traffic collisions that result in deaths or injuries”. The bill would significantly weaken protections in current law against local jurisdictions setting up speed traps and would likely make violators out of the vast majority of drivers on some roadways. Last month, after a presentation by Vice President Jay Beeber on how speed limits are set under current state law, NHWNC voted to oppose Council File No: 18-0002-S20 (Englander), which sought authority for the city to support any legislation similar to AB 2363. Subsequent to that vote, CM Koretz introduced a resolution specifically supporting AB 2363. A vote in favor of this current NHWNC motion to oppose the Koretz resolution would be consistent with last month’s vote to oppose the Englander motion.

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=18-0002-S30>.

MOTION (by Mr. Gibson, seconded by Mr. Kwasman): The North Hills West Neighborhood Council opposes Council File 18-0002-S30 (Koretz): Resolution that the City of Los Angeles include into its 2017-2018 State Legislative Program support for AB 2363 (Friedman) that would authorize a local authority to establish lower speed limits.

DISCUSSION: Mr. Beeber noted that he presented about this issue at the last [March 15th] Board Meeting. He explained that this Motion is regarding specific legislation. Mr. Fordyce believed that the Motion was “without facts or documentation.”

MOTION PASSED with 10 in favor (“Yes” or “Aye”) (Beeber, Brown, Elliott, Gibson, Hyman, Crone, Kwasman, Pelaez and Ramey); two opposed (“No” or “Nay”) (Fordyce and Hart); zero abstained.

25. Motion to Support Council File No: 17-1311: Recommendations included in the 2017 FUSE Corps Fellow Report Related to Street Infrastructure.

As a result of a desire of the Mayor and Council to improve the delivery of public works services, the CAO retained a FUSE Corps Fellow to prepare a report on the state of street related infrastructure. That 400 page report included a number of recommendations to improve city services. The recommendations are separated into three Tiers based upon the scale of the recommendations:

Tier 1: Improvements to the City’s Infrastructure Delivery Ecosystem

- 1.1: Improve coordination by bringing all transportation programs into the Department of Public Works to make the Board of Public Works the single oversight authority for all activities over, on and under the street. Moves DOT into Public

Works as a Bureau. This recommendation also includes eliminating the Transportation Commission and the Taxicab Commission and placing those responsibilities with the Board of Public Works.

- 1.2: Address the lack of proactive strategic planning, comprehensive project management, under use of existing data sets and interdepartmental program goals by creating an Office of Infrastructure Management within the Board of Public Works that will serve as the citywide lead on all infrastructure programs to drive cross functional performance improvements.

Tier 2 and Tier 3 Recommendations are focused on more specific aspects of the City's infrastructure activities where specific improvements are recommended such as converting utility coordination from a manual process to an electronic system or implementing improvements to the City's 311 system.

Reports from the CAO, CLA, etc. can be reviewed on the Council File Management System at:

<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=17-1311>

Mr. Gibson requested and it was agreed to Table this Item.

- 26. Motion to Support** Council File No: 17-1426 (Koretz): City Attorney and Chief Legislative Analyst to review the legislative and regulatory opportunities the City may have for mitigating the impacts of all kinds of group homes on surrounding neighborhoods and communities, including a thorough review of such efforts undertaken in other jurisdictions, and to report back to the City Council within 120 days with analysis, options and recommendations. <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=17-1426>.

Mr. Gibson requested and it was agreed to Table this Item.

27. Committee Reports

There were no reports at this time.

28. Motion to adjourn

MOTION to ADJOURN (by Mr. Gibson, seconded by Ms. Elliott).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 10:16 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes Thursday, November 16, 2017
New Horizons, 15725 Parthenia St., North Hills CA 91343

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance.

President Dan Gibson called the Meeting to order at 7:08 p.m. The Pledge of Allegiance was said.

2. Roll Call and announcement of Quorum and Voting Eligibility.

Roll Call was taken by the Secretary. Ten of the 11 Board Members were present at the Roll Call: Dan Gibson (President), Jay Beeber (Vice-President), Dave Brown (Secretary), Madlena Minasian (Treasurer), Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Sam Kwasman and Kreshell Ramey. Maggie Elliott was absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. Quorum was announced. Mr. Brown reported that all Board Members were eligible to vote. Eleven of the 13 Board Seats were filled (by election or appointment). Two Board Seats were vacant (both Residential); to apply, email Secretary@nhwnc.net. Also attended: approximately 35 Stakeholders and guests.

3. Announcements and Comments – President.

Mr. Gibson encouraged attending Civic University 2.0 seminars on Mondays from mid-January through the 1st two Mondays in February from 6:00-9:00 p.m. at City Hall Council Chambers, and applying for a vacant Residential Board Seat.

4. Discussion and possible action to approve the October 19, 2017 General Board Meeting Minutes.

MOTION (by Mr. Gibson, seconded by Mr. Kwasman): The North Hills West Neighborhood Council approves the Minutes of its October 19, 2017 General Board Meeting with amendments.

The following amendments were requested by Mr. Fordyce on page six, Item #18. g.: "Monroe High School Homecoming Court; "it was very successful" and he presented

to Court members” was amended to “Monroe High School Homecoming Parade; “it was very successful” and he presented certificates to Court members.”

MOTION PASSED; zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Minasian).

5. Public Agency Speakers and Announcements.

Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Matt.Hernandez@LACity.org; <http://CD12.LACity.org>), replacing Erich King, described recent legislation. [*This Agenda Item was continued after Item #7.*] Jose Galdamez, Neighborhood Empowerment Analyst, L.A. Dept. of Neighborhood Empowerment (DONE; 818-374-9895; Jose.Galdamez@LACity.org; www.EmpowerLA.org), replacing Gibson Nyambura, reported on DONE activities and deadlines. He reported that the City Council revised the meanings of the words “substantial” and “ongoing interest” in the Stakeholder definition. DONE is working on the funding equity issue of how much funding is allocated to each Neighborhood Council in relation to each Council’s population.

6. General Public Comment

Naveen Bhardwa, 7-Eleven Franchisee, would like to present to the Planning and Land Use Committee (PLUC); Mr. Beeber invited him and explained the process. Stakeholder Anita Goldbaum announced that the Mid-Valley Regional Library will be closed from December 5th-8th. Kevin Osborne, brewery owner, will present to the PLUC. Stakeholder Mikkie Loi, Community Relations volunteer, LAPD Devonshire Division (http://www.LAPDOnline.org/devonshire_community_police_station), announced a November 30th, 6:00-8:00 a.m. Coffee with the Captain at the Chatsworth Train Station. A CERT [Community Emergency Response Team; 818-756-9674; www.cert-la.com; lafdcert@LACity.org] class will start January 10th at 6:00 p.m. and be held for seven Wednesdays at Our Community School [10045 Jumilla Ave., Chatsworth]. Stakeholder Chris Carle reported that homeless people are “still using our backyards as bathrooms” and doing “drug deals”; again he requested City action. Joe Benitez, Haskell Ave. resident, was concerned about traffic affecting mail and trash pickups, and that “you can’t see the cars as you’re pulling out” of residential driveways. Victor LaFontaine was concerned about speeding drivers and lack of street sweeping; he long ago requested action but has not seen any.

7. Presentation from Leah Garland of Stand LA - a coalition of many community groups in LA concerned with the lack of zoning laws regarding urban oil drilling in LA and sensitive areas. For further information see: <http://www.stand.la>.

[*This Agenda Item was addressed after Item #8.*] Copies were distributed of Stand-L.A. information and a proposed Resolution. Ethan Senser presented for Ms. Garland. He said there are “currently no regulations” and explained that the coalition wants the City to establish a “health and safety zone buffer of 2,500 feet” between residential areas and oil and gas drilling. He believed that such a zone could reduce negative health experiences of residents living near wells. Mr. Senser reported that

the coalition is “looking for the support of all [Neighborhood] Councils” and the City Council just voted to support such a buffer. SoCal Gas Co. and other oil and gas organizations oppose this.

8. **Discussion and possible action** to ratify the President’s recommended Chair and Member appointments and changes to Standing and Ad Hoc committees.

MOTION (by Mr. Gibson, seconded by Mr. Beeber): The North Hills West Neighborhood Council will change the name of its Ad Hoc Aqueduct Ave. Committee to the Ad Hoc Aqueduct / Haskell Ave. Committee.

DISCUSSION: Mr. Gibson urged Stakeholders to work with the Committee. Mr. Beeber explained that Neighborhood Council Board Members are liaisons to the City; Stakeholder help is needed.

MOTION PASSED; zero opposed; zero abstained.

9. **Homelessness Liaison Report** – Kreshell Ramey

Ms. Ramey wanted the President to consider combining this Committee with the Outreach Committee. The November 6th Homelessness Alliance meeting discussed winter shelter information, which is available at Los Angeles Homeless Services Authority (LAHSA; 213-225-6562; www.facebook.com/lahsa.org).

10. **Report from Budget Advocates.**

Brian Allen, a Budget Advocate [<http://ncbala.com>], reported that they are working with the City regarding the budget and encouraged feedback. He said that there are an estimated 60,000 homeless people living in the City and that we need “to stop it, not just house them.”

11. **Discussion and possible action** to approve the NHWNC October 2017 Monthly Expense Report.

Copies were distributed of the “Monthly Expenditure Report” for October 2017.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for October 2017.

FUNDING MOTION PASSED unanimously by a roll call vote of the ten eligible voters present with all ten in favor (“Yes” or “Aye”) (Beeber, Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Minasian and Ramey); zero opposed; zero abstained.

12. **Discussion and possible action** [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council allocates up to \$1,000.00 for the annual NHWNC Holiday party to be held in conjunction with the regularly scheduled Board meeting of 12/21/17. Expenditure to include food, refreshments, paper goods, and incidentals.

DISCUSSION: Mr. Kwasman reported that, last year, \$200 was spent. Volunteers are needed.

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

FUNDING MOTION PASSED unanimously by a roll call vote of the ten eligible voters present with all ten in favor (“Yes” or “Aye”) (Beeber, Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Minasian and Ramey); zero opposed; zero abstained.

13. Discussion and possible action to [see the below Motion].

MOTION (by Mr. Gibson, seconded by Mr. Beeber): The North Hills West Neighborhood Council approves sending a letter to Councilmember Englander regarding the board's disappointment that the Councilmember failed to inform the Board on his position regarding the 15-bed Congregate Living Health Facility at 16052 Chase Street prior to the public hearing on October 17th.

DISCUSSION: Ms. Goldbaum stated that “I am very much in favor of you sending a letter and it’s a very kind letter . . . he really needs to know. Councilmember Englander sent a representative to the November 17 Hearing meeting with a letter with glowing praise of their [the Facility company’s] work. We were never questioning the work that they did; what we were all questioning was the size of the facility and the 300% increase in patients in a residential community. He never once ever addressed that issue; he only talked about the services that they provide, but never addressed our concerns. The [Planning Commission] Hearing was today.”

Mr. Beeber explained, saying “This issue had come before the Board a number of times. The Board had taken a position asking to limit the number of beds to their [the Facility company’s] by right number of six beds. They were originally requesting 18 beds and then they reluctantly reduced that to fifteen. We had been in communication with Councilmember Englander’s office and his Planning Deputy on a number of occasions . . . we were told that the Councilmember was taking everything under consideration and that he had not come up with any sort of decision, and then on the date of the Hearing itself what occurred was he sent a representative to support the applicant’s request for 15 beds. This was an issue that obviously the neighborhood and the Neighborhood Council cared about and we spent many, many hours on. I think sending a letter, letting him know that this is not a question of whether we agree or disagree with his decision, but in terms of his engagement with the Neighborhood Council and I think is the issue here . . . we have a role in advising the Elected Officials as to what the Community is interested in, what the Community wants, and what the Board’s considered decision is on some of these matters . . . I think we should let him know that respectfully. That is what this letter does.”

Mr. Fordyce stated that “it has been my observation that whatever is asked usually gets the same answer: ‘I haven’t decided yet.’ There’s nothing different now than

there has ever been in the past; maybe rarely he may have let the cat out of the bag, but generally he doesn't. This is suicidal. We're going to chastise our Councilmember? We're going to chastise him and bully him, and burn our bridges, and to what avail? It is my understanding he actually visited one of those sites and was extremely impressed and wished that his own sister had had such a facility . . . But he is not subject to our whims; he is subject to an entire CD12 District, not just doing what North Hills West bullies him into. Why does he have to succumb to whatever we say goes? He didn't, he has no obligation to respond, for whatever reason."

Stakeholder Jim Cockerell stated in response to Mr. Fordyce's comments that "The very first meeting that they had at the Van Nuys Courthouse . . . we were submitting our complaints about this project . . . Garry voted against the Council, he voted in favor of this [the Congregate Living Health Facility] project, so I don't think his comment should represent the Board here at any time on this project."

MOTION to CALL FOR THE QUESTION (by Mr. Gibson); no opposition.

MOTION PASSED; one opposed (Fordyce); zero abstained.

- 14. Discussion regarding board member conduct and responsibilities** during board meetings and outside of board meetings in response to an email dated 10/18/17 from stakeholder letter Debra Francisco.

Mr. Gibson described the issue. Stakeholder and former Board Member Ms. Francisco was concerned that no Board Member attended the Hearing regarding the proposed Congregate Living Health Facility at 16052 Chase St. Mr. Gibson replied, "So the Officer may not have understood that we had had multiple Committee meetings and multiple Board meetings on that." Ms. Francisco responded, "Exactly, that could definitely be the case as well and you know he may have everything in the file but he may not read that and if you are there saying, 'you know, we've had four meetings on this, we've voted to not support it at every single one,' maybe that would have had some impact."

Mr. Gibson noted, "just as a reminder, this discussion is in order to make sure we address your concerns as Stakeholder, that we are a Board that does so in an effort to be always more functioning and functional, and that's what this discussion is about. There's a second half, though, to your email; while we did not have a Board Member that was appointed to be there, we did have a Board Member there, Mr. Fordyce." Ms. Francisco replied, "Yes . . . he proceeded to conduct himself, in bashing the North Hills West Neighborhood Council, in stating that you as a Council did not provide certain documentation and certain information and make it available to everyone including him . . . he proceeded to go on and continue to bash the Council and then his comment was that 'you all held secret meetings and that any vote that you have taken has been tainted' . . . There should be no bashing the North Hills West Neighborhood Council stating that your vote is 'tainted.' Indirectly, that comment could be taken by the Hearing Officer and say, 'well geeze, did they

vote? Was it tainted? Did you all have serial secret meetings?' When you put that out there, you put that into his head that that could be what you all have done. So, by doing that, I think that that could be, could have been detrimental. I don't think any Board Member, if you're up speaking as an individual . . . you do not bash your Council. You do not say that your Council has had secret meetings and your vote is 'tainted.' That can be extremely problematic when you're up and you're presenting . . . when you come up and you start to say something like that you sound like you're speaking on behalf of the Council and, anyways, Mr. Peshaway [the Hearing Officer] stopped it after we said 'this has got to stop.' He [Mr. Peshaway] finally put an end to that and then he [Mr. Fordyce] finished up his statement. That wasn't a proper thing to do, it was an inappropriate place to do it and it could've caused a lot of problems." Ms. Goldbaum stated that "I agree with Deb."

Glenn Bailey, "speaking as an individual" who "wasn't at the Hearing," said that the Hearing "is not the proper forum" for Mr. Fordyce's comments about the Board. Mr. Bailey recommended that such things be voiced at BONC meetings [L.A. Board of Neighborhood Commissioners; Commissioners@EmpowerLA.org; www.EmpowerLA.org]. He believed that Stakeholders' and Board Members' concerns about Mr. Fordyce's comments "should be brought to the City Attorney." Mr. Allen said that "decorum may be limited in terms of Code of Conduct . . . What I see is a request to demand loyalty . . . this is more of a question of loyalty than a question of duty."

Mr. Beeber stated that "the comments that were made at [the] Hearing . . . are very very serious charges . . . there were no secret meetings. At least one Board Member went and met with the applicant outside of our Committee meetings and outside of our Board meetings . . . I don't know . . . whether that's any sort of violation . . . We were invited to do so and we declined to do so because we did not want to have secret meetings and we do not want to be accused of meeting backdoor with applicants . . . Everything that we met about and discussed was done in an open forum, either in a Committee meeting or at a full Board meeting . . . I don't know specifically what supposedly was withheld, but I do know that there was a Board Member who sent information around to the Neighborhood Council Members and, apparently according to the City Attorney or the Department, I'm not sure who, felt that that Board Member violated the Brown Act. In doing so, he attempted to have a serial meeting with the Neighborhood Council Members to garner support for this project and that Board Member . . . had to recuse himself at one of the times that Board Member was here when that issue came before the Board . . . that Board Member is the same Board Member who is accusing the Board of doing things that are in violation of the Brown Act and accusing members of the Board of doing those sorts of things . . . we, because we didn't want to take just one person's word for what occurred at this Hearing, we did communicate with the Hearing Officer and asked them to confirm this information and for the most part they confirmed this information, that these things were stated and were said . . . There is no requirement here for loyalty to the Board and to the Board's position . . . I don't believe that these statements are truthful. I don't believe also that the Hearing was the right place to do that . . . taking a public stance and saying . . . that

this thing happened . . . and another thing happened can constitute slander and you're accusing people of breaking the law . . . I take it very seriously when myself or Members of the Board are accused of breaking the law. I don't think . . . it's appropriate and it may be actionable on some level when someone goes in public and makes a public statement that certain Members broke the law, broke the rules and [says] that what they did shouldn't count . . . accusing people of wrongdoing . . . in a public forum I don't think is appropriate . . . I was certainly the Chair of the Committee that held these [meetings] and I was the person who conducted the discussion here before the Board and so, by extension, these comments do fall on me to some extent and I think they're highly inappropriate . . . these things should be addressed . . . I feel that these are not true statements and I feel that it is inappropriate to go in public and make statements of accusations against people that are not true."

Mr. Gohel said "it's good idea to bring this issue to City Attorney . . . I haven't done anything wrong. I haven't done what he has accused me of doing and I think he is violating my rights."

Ms. Hart said "my biggest concern is for the Stakeholders who live in that neighborhood. They made their opinions very clear to us . . . we have to take into account that it's their neighborhood and they live there . . . if we're negating the zoning in a residential neighborhood that's really a very serious decision to make and it cannot be entered into lightly . . . I would ask for the City Attorney's advice on this and I would also attest to the fact that there were no secret meetings of which I am aware. We heard this over and over and over again here. We debated it at length and we decided that we have to vote in best interests of the people most closely affected by this development."

Mr. Brown noted that "the only 'no' vote at the Hearing came from this Neighborhood Council and that particular vote of 'no' was tainted by a Board Member who was present, representing himself as an individual. I think [it] is nothing short of a stab in the back to the Board . . . Obviously we will take it to the City Attorney, but this has been a chronic, ongoing, repeated thing."

Mr. Gibson said that "the Hearings that we held . . . were very thorough. They were just . . . representative . . . open and transparent. The representative actually came and thanked me for the way that the meetings were handled . . . I felt good about the process. This was news to me, the secret meetings, some of these accusations that are made and I agree, it seems to be a direct attack upon the Board and to be a functioning Board that's not healthy . . . there's no code of loyalty here, not at all . . . We were invited, by the people with the Congregate Living House to come to an Open House and see what was going on there. I consulted with the City Attorney; they recommended against it. I actually had an Attorney General's opinion that spoke pretty specifically to that. So it was not like that we're even negligent, even just absent minded walking into secret, there were no secret meetings. We worked very hard for nothing to be tainted and for those accusations to be made in that public forum I think is very serious . . . [lacking] common decency with a Board that's

trying to work together. I think it's completely wrong and uncalled for . . . it's just not healthy for us as a Board as we work to represent our Stakeholders.

Ms. Hart had "concerns about the Stakeholders' will being circumvented, but I'm also very deeply concerned because I would not consider this, as previously characterized, as 'a breach of decorum'; [it] could be considered, depending on what the City Attorney has to say, as a violation of Ethics. I just don't think it's a good idea to ever behave in this manner . . . I would ask that we pursue further answers from those who are experts.

Mr. Gibson noted that "this is not a particular attack upon one Board Member. This is an instance that needs to be addressed no matter whose name is involved." He will refer the matter to the NHWNC Executive Committee.

Mr. Beeber added that "for those members of the public that are here, maybe hearing about this sort of thing for the first time, I will assure you . . . everybody on this Board conducts themselves with, for the most part, with the utmost ethics and we endeavor to do everything by the book . . . these types of things that are being alleged are simply not accurate and not true . . . this is an isolated incident with one particular Board Member making these accusations. There are no overall accusations against this Board regarding our ethics or our openness or our willingness to hear things and conduct ourselves with the utmost in decorum and also ethics."

15. Discussion and possible action regarding paid security at all North Hills West meetings.

Stakeholders expressed concern regarding walking to and from these meetings through the relatively dark parking lot. Mr. Gibson noted that while there have been no specific threats there have been some comments over a period of time. Mr. Brown noted that paid security probably would cost around \$30 per hour per guard; a volunteer might be found. Mr. Bailey recommended talking with the Senior Lead Officer. Mr. Gibson referred this to the Public Safety Committee.

16. Discussion and possible action to [see the below Motion]. For further information see: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=14-0655-S5>.

Ms. Hart explained the issue.

MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council will submit a Community Impact Statement regarding Council File 14-0655-S5, the LA City Council's Memorandum of Understanding (MOU) with the County of Los Angeles (County) and the Housing Authority of the City of Los Angeles (HACLA) to establish roles and align resources needed to develop permanent supportive housing.

Board Member Kreshell Ramey left at this time (9:35), making nine Board Members present (the NHWNC quorum is seven).

DISCUSSION: Ms. Hart stated that “It has passed the City Council; in fact, Mayor Garcetti has signed off on it already, so it’s going to happen . . . this is an important first step in establishing this MOU [Memorandum of Understanding] with the City of Los Angeles Housing in order to properly oversee the expenditure of those monies to establish housing for the homeless . . . what they’re doing by setting up a partnership with multiple agencies is they’re finding what’s already out there that doesn’t need to be built . . . they have to have oversight . . . they’ve already signed it into law. It’s an easy CIS to render . . . I believe their plan is to coordinate what they’re all already attempting to do in an effort to be more efficient, and get people into homes; especially with the winter coming they have to start acting quickly. This MOU simply creates the conduit thru which things can happen because referrals can be made. Monies can be allocated and spent properly with proper oversight. Experts already exist in the City; we don’t have to create new departments. We already have County and City departments that are equipped to deal with this since this has already been signed and approved into law; it would be good . . . to say ‘thank you for doing something to begin addressing this homeless crisis in LA.’” She noted that the entire printed text of the MOU was present and available for referral.

Mr. Fordyce stated that “I . . . am questioning this thing about roles and aligned resources. Whose resources and how big is that planned check? We have no details, we have no documentation; there’s such a lack of information here. I have attended the Homeless Liaison meetings with Kreshell; I’m totally in support of doing something, but there’s no information and this is not the way to conduct business.” Ms. Hart reported that “this recommendation came through the homeless liaisons throughout the City of L.A.; it was their recommendation to issue Community Impact Statements giving our approval of some action being taken, so this has been fully considered . . . and they thoroughly endorse this Motion . . . it’s already been approved and signed into law, so it’s just a matter of us saying thank you for doing something.” Mr. Gibson said that “Yes, I agree; the idea is that the homeless is a huge issue. It takes everyone and I would like to applaud the County and the City working together.”

MOTION to CALL FOR THE QUESTION (by Mr. Beeber); Mr. Fordyce objected to ending the debate over the source of funding, asking “Is this HHH? Is this H? Is this the Linkage Fee or is this a new fee that we’ve yet have not heard from?” Mr. Beeber requested, “there’s a Motion on the table, call the question please.” Mr. Fordyce replied, “I know, you control everything by jumping into it and you speak multiple times.” Ms. Hart replied “Garry, it’s [Measure] HHH, if you read it, it’s HHH.”

MOTION PASSED; one opposed (Fordyce); zero abstained.

Ms. Hart will write the Community Impact Statement.

17. **Discussion and possible action** to [see the below Motion]. The Los Angeles Housing + Community Investment Department (HCIDLA) proposes to launch a new, creative and collaborative program to preserve and stabilize the city of Los

Angeles' (LA) affordable housing stock. A significant amount of affordable housing in the city operates without subsidy and is referred to as Naturally Occurring Affordable Housing (NOAH). NOAH multifamily rental properties provide housing at rates affordable to low-and moderate-income households. However, many suffer from poor maintenance and negligent management, making them unappealing, unfit and unsafe for occupancy. The NOAH loan program has been developed to provide mission-driven affordable housing providers financing tools to acquire, rehabilitate and maintain smaller multifamily properties as affordable housing for the long term. For further information see: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=17-1258>.

MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council will submit a Community Impact Statement regarding Council File 17-1258, Naturally Occurring Affordable Housing (NOAH) Loan Program.

DISCUSSION: there was discussion of the meaning of the Motion and issue. Mr. Fordyce asked "once again, where's the documentation?" Ms. Hart observed that "it's available to anybody."

MOTION PASSED; one opposed (Fordyce); one abstained (the NHWNC does not count abstentions as votes) (Beeber).

Ms. Hart will write the Community Impact Statement.

18. Website Report – Dave Brown

Mr. Brown reported that "the website recently had an upgrade" and that "we surpassed 1,800 people in our" database.

19. Committee Chair Reports

a. Executive -- Dan Gibson

Mr. Gibson reported that the Committee will meet in December.

b. Outreach -- Sam Kwasman

Mr. Kwasman reported that the Committee will meet Nov. 21st at the Library.

c. Beautification -- Carol Hart

Ms. Hart reported that the Committee has been communicating with Council District 12 and working with the Street Services Department regarding hiring the L. A. Conservation Corps [323-224-2550 x301; PCardoso@LACorps.org; www.LACorps.org] to perform work on behalf of the NHWNC.

d. Emergency Prep/PS -- Dave Brown

Mr. Brown reported that there have been many vehicle break-ins and thefts; he urged installing clubs on steering wheels and would like the NHWNC to consider funding this.

e. Planning and Land Use -- Jay Beeber

Mr. Beeber reported that the Committee will meet Tuesday, December 5th at a location to be announced. He encouraged joining the Committee.

f. Rules & Elections -- Punam Gohel

Mr. Gohel reported that the Committee will meet November 22nd and discuss Standing Rules and Bylaws. He encouraged joining the Committee.

g. Education -- Garry Fordyce

Mr. Fordyce reported that he will attend a meeting at Vintage Magnet School.

h. Budget & Finance -- Madlena Minasian

Ms. Minasian urged Board Members to submit all expense invoices and receipts in pdf form and to submit separate event documents as separate files.

20. Board Member Comments

Mr. Gohel will miss the next two Board Meetings. Mr. Beeber encouraged Board Members and others to use Agenda information links to get more information, saying “not everything has to be put in an Agenda.” Ms. Hart noted that 20 Stakeholders at tonight’s Ad Hoc Aqueduct / Haskell Ave. Committee Meeting signed up for more information. She encouraged, for the next Board Meeting, researching Council File #17-1092 regarding public toilets. Mr. Fordyce will attend the Budget Advocates meeting.

21. Requests For Future Agenda Items

Mr. Gibson encouraged emailing future Agenda Item requests.

22. Motion to adjourn

MOTION to ADJOURN (by Mr. Gibson, seconded by Mr. Kwasman).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 10:16 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.

NHWNC Administrative Assistant Activity Log

KEY >:	BAct = Brown Act	Byl = Bylaws*	SR = Standing Rules*	CCon = Code of Conduct*	CCiv = Code of Civility*
KEY >:	document(s))	City Zoning Hearing	Bolded entire line = extra noteworthy	Bolded cell = also noteworthy	MW = Minutes Writer
<u>DATE</u>	<u>AGENDA #</u>	<u>EVENT</u>	<u>PRESENT AT MEETING</u>	<u>VIOLATION(S)</u>	<u>DOCUMENT(S) VIOLATED</u>
Th., Aug. 18, 2022	Item #14	Board Mtg	11 Board Members and also Stakeholders	During discussion of funding for Neighborhood Watch signs, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Aug. 18, 2022	Item #13	Board Mtg	11 Board Members and also Stakeholders	During approval of the meeting Minutes, GF disrupted and unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Aug. 18, 2022	Item #13	Board Mtg	11 Board Members and also Stakeholders	During approval of the Meeting Minutes, GF disrupted and unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Aug. 18, 2022	Item #13	Board Mtg	11 Board Members and also Stakeholders	During approval of the Meeting Minutes, GF disrupted and unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Aug. 18, 2022	Item #8. C.	Board Mtg	11 Board Members and also Stakeholders	During his "Report from NHWNC Region 2 . . . Budget Advocate, said "nothing much	None, though derelict in responsibility.
Th., Aug. 18, 2022	n/a	emails	"Ayelet, Raquel, John"; see Note	GF tried getting City advice without notifying the President, including	Byl, SR, CCon, CCiv, Oath, and LACCoE
7/20 - 8/18/2022	n/a	emails	sent by GF to various City officials	GF falsely, disrespectfully and derogatorily claimed that NHWNC meeting time	Byl, SR, CCon, CCiv, Oath, and LACCoE

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Aug. 11, 2022	n/a	email	n/a	Stakeholder Steve Thomason wrote that "I want to voice my complaint about	n/a
July 22, 2022	n/a	email	n/a	(Resident Susan Dushane wrote that "As a long time resident in this area, I was	n/a
Th., July 21, 2022	Item #17	Board Mtg	Nine Board Members and also Stakeholders	During a "review [of] NHWNC Committee, Liaison and CIS filer assignments, refusing to	None, though derelict in responsibility.
Th., July 21, 2022	Item #13	Board Mtg	Nine Board Members and also Stakeholders	During discussion to verify that all Board members received a test email, unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 21, 2022	n/a	emails	"Ayelet, Raquel, John, Brian"; see note	GF tried getting City advice without notifying the President.	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., May 19, 2022	Item #15	Board Mtg	Eight Board Members and also Stakeholders	During discussion of funding an NHWNC phone, GF disrupted and unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., May 19, 2022	Item #4	Board Mtg	Eight Board Members and also Stakeholders	During discussion of appointing lifelong resident Linda Erdman to the Board,	Byl, SR, CCon, CCiv, Oath, and LACCoE
Mon., Nov. 29, 2021	Item #10	Special Board Mtg	12 Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE
Mon., Nov. 29, 2021	Item #9	Special Board Mtg	12 Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE
Mon., Nov. 29, 2021	Item #8	Special Board Mtg	12 Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE

NHWNC Administrative Assistant Activity Log

Th., Nov. 18, 2021	Item #9	Board Mtg	Nine Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Oct. 21, 2021	Item #20	Board Mtg	Nine Board Members and also Stakeholders	During discussion of amending the Bylaws by re-introducing the removed section relating to	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Oct. 21, 2021	Item #15	Board Mtg	Nine Board Members and also Stakeholders	During discussion of amending the Bylaws so that the NHWNC President serves as an ex	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Aug. 19, 2021	Item #14	Board Mtg	Nine Board Members and also Stakeholders	During discussion of a new Bylaw to encourage voter turnout, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 15, 2021	Item #10	Board Mtg	11 Board Members and also Stakeholders	During "Discussion & possible action to nominate Committee Chairs, Members, and various	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 15, 2021	Item #3. B.	Board Mtg	11 Board Members and also Stakeholders	During discussion of a Motion regarding redistricting, GF disrupted and unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Tu., May 25, 2021	Item #5	Special Board Mtg	12 D4	During a funding Motion discussion, GF disrupted and unnecessarily delayed the	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., May 20, 2021	Item #18	Board Mtg	10 Board Members and also Stakeholders	During a funding Motion discussion, GF disrupted and unnecessarily delayed the	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., May 20, 2021	Item #16	Board Mtg	Nine Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., May 20, 2021	Item #15	Board Mtg	Nine Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE

NHWNC Administrative Assistant Activity Log

Th., May 20, 2021	Item #13	Board Mtg	Nine Board Members and also Stakeholders	During discussion of funding the annual citywide Congress of Neighborhood Councils, GF	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., May 20, 2021	Item #11	Board Mtg	13 Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Sep. 19, 2019	Item #11	Board Mtg	13 Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant to the	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Sep. 19, 2019	Item #10	Board Mtg	13 Board Members and also Stakeholders	During discussion about adding to Standing Rule #12, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 18, 2019	Item #16	Board Mtg	12 Board Members and also Stakeholders	During discussion about use of the NHWNC logo, GF disrupted and unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 18, 2019	Item #13	Board Mtg	12 Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 18, 2019	Item #11	Board Mtg	12 Board Members and also Stakeholders	Shirley Dabit July 18, 2019 resignation letter. The Board "accept[ed] the resignation	n/a
Th., July 18, 2019	Item #8	Board Mtg	12 Board Members and also Stakeholders	During discussion about the North San Fernando Valley Transit Corridor, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE
May 2019	n/a	letters	Greater Valley Glen Stakeholders	See May 16, 2019 entries.	n/a

NHWNC Administrative Assistant Activity Log

Th., May 16, 2019	Item #8 (after the below)	Board Mtg	12 Board Members and also Stakeholders	During General Public Comments, GF disrupted and unnecessarily delayed	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., May 16, 2019	Item #8 (before the above)	Board Mtg	12 Board Members and also Stakeholders	GF had misrepresented an NHWNC Board position. Resident Anita Goldbaum	Byl, SR, CCon, CCiv, Oath, and LACCoE
May 4, 2019	n/a	election	City Clerk staff		
Th., Apr. 25, 2019	Item #12	Board Mtg	12 Board Members and also Stakeholders	During discussion about funding NHWNC communication services, GF	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Feb. 21, 2019	Item #6	Board Mtg	11 Board Members and also Stakeholders	During an "Update from Budget Advocates, GF disrupted and unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Mon., Feb. 18, 2019	n/a	Greater Valley Glen NC	Hearing Officer, Stakeholders, +	GF misrepresented an NHWNC Board position.	Byl, SR, CCon, CCiv, Oath, and LACCoE, and possibly City lobbyist laws
Mon., Feb. 11, 2019	n/a	City Zoning Hearing	Hearing Officer, Stakeholders, +	GF misrepresented an NHWNC Board position.	Byl, SR, CCon, CCiv, Oath, and LACCoE, and possibly City lobbyist laws. (Also, 15 months
Feb. 11, 2019	Have png	City Zoning Hearing	letter	GF, writing to a City Planner, gave the impression that the NHWNC Board approved a	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Jan. 17, 2019	Item #13	Board Mtg	12 Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Jan. 17, 2019	Item #10	Board Mtg	12 Board Members and also Stakeholders	During approval of the Meeting Minutes, GF disrupted and unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE

NHWNC Administrative Assistant Activity Log

Th., Jan. 17, 2019	Item #6	Board Mtg	12 Board Members and also Stakeholders	During discussion of reinstating Kreshell Ramey to the Board, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Oct. 18, 2018	Item #13	Board Mtg	10 Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Sep. 20, 2018	Item #20	Board Mtg	11 Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Aug. 16, 2018	Item #19	Board Mtg	11 Board Members and also Stakeholders	During discussion of supporting "a policy of repairing sidewalks while	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Aug. 16, 2018	Item #13	Board Mtg	11 Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 19, 2018	Item #18	Board Mtg	10 Board Members and also Stakeholders	During discussion of purchasing a pallet of bottled waters to be	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 19, 2018	Item #15	Board Mtg	11 Board Members and also Stakeholders	During discussion of amending the Bylaws, GF disrupted and unnecessarily delayed the	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 19, 2018	Item #14	Board Mtg	11 Board Members and also Stakeholders	During discussion of reimbursing Board Member Dave Brown for personally	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 19, 2018	Item #13	Board Mtg	12 Board Members and also Stakeholders	During discussion of purchasing additional keys to be made for heavier duty	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 19, 2018	Item #12	Board Mtg	12 Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report that showed a reimbursement	Byl, SR, CCon, CCiv, Oath, and LACCoE

NHWNC Administrative Assistant Activity Log

Th., Jun. 21, 2018	Item #15	Board Mtg	12 Board Members and also Stakeholders	During discussion of approving the NHWNC inventory, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Jun. 21, 2018	Item #12	Board Mtg	12 Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Apr. 19, 2018	Item #24	Board Mtg	11 Board Members and also Stakeholders	During discussion about a Motion that previously had been presented, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Apr. 19, 2018	Item #22	Board Mtg	11 Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant to the Los	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Apr. 19, 2018	Item #14	Board Mtg	11 Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Apr. 19, 2018	Item #12	Board Mtg	11 Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Mar. 15, 2018	Item #15	Board Mtg	12 Board Members and also Stakeholders	During discussion of purchasing shelving for the NHWNC storage container,	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Mar. 15, 2018	Item #4	Board Mtg	12 Board Members and also Stakeholders	During discussion of approving the Meeting Minutes, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Jan. 18, 2018	Item #14	Board Mtg	Nine Board Members and also Stakeholders	During discussion of whether to allocate a Neighborhood Purposes Grant, GF disrupted	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Jan. 18, 2018	Item #13	Board Mtg	11 Board Members and also Stakeholders	During discussion of purchasing auto anti-theft devices for distribution to	Byl, SR, CCon, CCiv, Oath, and LACCoE

NHWNC Administrative Assistant Activity Log

Th., Jan. 18, 2018	Item #10	Board Mtg	10 Board Members and also Stakeholders	During discussion of whether to support a Conditional Use Permit and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Dec. 21, 2017	Item #13	Board Mtg	10 Board Members and also Stakeholders	During discussion of adding to the Standing Rules a proposed Policy of External	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Dec. 21, 2017	Item #11	Board Mtg	10 Board Members and also Stakeholders	During discussion of purchasing refreshments for a CERT class, GF unnecessarily	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Nov. 16, 2017	Item #17	Board Mtg	10 Board Members and also Stakeholders	During discussion of submitting a Community Impact Statement supporting a	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Nov. 16, 2017	Item #16	Board Mtg	10 Board Members and also Stakeholders	During discussion of submitting a Community Impact Statement regarding	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Nov. 16, 2017	Item #14	Board Mtg	10 Board Members and also Stakeholders	During discussion of Board Member conduct and responsibilities, hen-	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Nov. 16, 2017	Item #13	Board Mtg	10 Board Members and also Stakeholders	During discussion of whether to send a sending a letter to a City	Byl, SR, CCon, CCiv, Oath, and LACCoE
Thu, Oct. 19, 2017	Item #14	Board Mtg	10 Board Members and also Stakeholders	Stakeholder Debra Francisco stated that, during a City Hearing regarding the	Byl, SR, CCon, CCiv, Oath, and LACCoE
Wed, Oct. 18, 2017	n/a	email	from Stakeholder Debra Francisco	Regarding GF inappropriate comments and false statements at a City Hearing	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Sep. 21, 2017	Item #18	Board Mtg	Nine Board Members and also Stakeholders	During discussion of whether to support construction of a	Byl, SR, CCon, CCiv, Oath, and LACCoE

NHWNC Administrative Assistant Activity Log

Th., Aug. 17, 2017	Item #18	Board Mtg	Nine Board Members and also Stakeholders	During discussion of whether to approve the Fiscal Year Strategic Plan	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Aug. 17, 2017	Item #4	Board Mtg	10 Board Members and also Stakeholders	When it was said that approval of the Meeting Minutes would be Tabled to	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 20, 2017	Item #22	Board Mtg	Seven Board Members and also Stakeholders	During discussion of moving the 40 ft. NHWNC storage container from Sepulveda VA	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 20, 2017	Item #20	Board Mtg	Seven Board Members and also Stakeholders	During discussion of "targeted alley and pothole repairs," GF stated that "we	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., July 20, 2017	Item #15	Board Mtg	Seven Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE
Wed., May 31, 2017	Item #6	Special Board Mtg	Nine Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report and after Mr. Gibson reported	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Feb. 16, 2017	Item #12	Board Mtg	Eight Board Members and also Stakeholders	During discussion of approving a Neighborhood Purposes Grant to the Southern	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Nov. 17, 2016	Item #11	Board Mtg	11 Board Members and also Stakeholders	During discussion of a proposed housing project (Case# APCNV-2006-681-ZC),	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Jun. 16, 2016	Item #12. B.	Board Mtg	10 Board Members and also Stakeholders	During discussion of approving a Neighborhood Purposes Grant to the Mid	Byl, SR, CCon, CCiv, Oath, and LACCoE
Th., Jun. 16, 2016	Item #4	Board Mtg	Nine Board Members and also Stakeholders	During discussion about a Monthly Expenditure Report, GF disrupted and	Byl, SR, CCon, CCiv, Oath, and LACCoE

NHWNC Administrative Assistant Activity Log

Th., Aug. 21, 2014	Item #5.A.	Board Mtg	10 Board Members and also Stakeholders	The Agenda relates what happened on August 4, 2014. During discussion of	Byl, SR, CCon, CCiv, Oath, and LACCoE
Mon., Aug. 4, 2014	Roll Call	Outreach Mtg	Committee Members	The August 21, 2014 Board Meeting Agenda indicates that, during Roll Call for the	Byl, SR, CCon, CCiv, Oath, and LACCoE
*As of:		Byl 6-7-22	SR 7-21-22	CCon (after 2-2-22? 9-24-19) ?	CCiv ?4-21-15

NHWNC Administrative Assistant Activity Log

Oath = Board Member Oath of Office
LACCoE = LA City Code of Ethics
<u>NOTES</u>
Dep'y C.A. Ayelet Feiman; DONE GM Raquel Beltran; and DONE NEA John Darnell

NHWNC Administrative Assistant Activity Log

Dep'y C.A. Ayelet Feiman; DONE GM Raquel Beltran; DONE NEA John Darnell; and friend Brian Allen

NHWNC Administrative Assistant Activity Log

NHWNC Administrative Assistant Activity Log

NHWNC Administrative Assistant Activity Log

[illegible]

NHWNC Administrative Assistant Activity Log

NHWNC Administrative Assistant Activity Log

NHWNC Administrative Assistant Activity Log

NHWNC Administrative Assistant Activity Log

NHWNC Administrative Assistant Activity Log

Agenda says "Eight Board Members have written letters to have GARRY removed from the Board."
Cited in 8-21-14 #5. A. Board Meeting Minutes

From: Garry Fordyce <GFORDYCE.NHWNC@GMAIL.COM>

Date: Thu, Aug 18, 2022 at 5:43 PM

Subject: ByLaw Violations: Article XIV, Article VIII Sec 1; Article VI Sec 2A, Article VII, Article VII B, C and E;
***** Standing Rules Violation – Approved August 2, 2020 and October 21 2021: G #7External

Communications. ***** Refusal to Correct Minutes. ***** NHWNC Refuses Openness, Truth, Transparency

To: Madlena Minasian <MMINASIAN.NHWNC@GMAIL.COM>, Ayelet Feiman

<AYELET.FEIMAN@LACITY.ORG>, Raquel Beltran <RAQUEL.BELTRAN@LACITY.ORG>

Cc: John Darnell <JOHN.DARNELL@LACITY.ORG>

All,

. . .

On August 11, 2022 The Valley Alliance of Neighborhood Councils met.

Four VOTES were taken with the participation of NHWNC Board President Madlena Minasian and Board Member Punam Gohel.

- A. NHWNC Standing Rules Approved
August 2, 2020 and October 21,
2021 G #7 External
Communication states in part:
G #7 : NHWNC Board Members may
not vote as representatives of the Board
on any matter at regional or Citywide
NC alliance meetings or a meeting of
another organization unless said Board
Member is the board's official
representative to that body or they have
otherwise been authorized to vote on
behalf of the Board through an official
action of the board
- B. NHWNC Board President stated on
July 21, 2022 Meeting that she knew
and enforced the NHWNC ByLaws.
Meeting Recorded.
- C. NHWNC Board Member Punam Gohel
having Chaired the Rules & Elections
Committee certainly must know the
ByLaws and Standing Rules
- D. Therefore it can only be concluded that
the Board President and Board Member
Punam Gohel did Willfully and
Knowingly VIOLATE the NHWNC
ByLaws and Standing Rules

Conclusion:

The NHWNC has at least a decade old history of violating its own ByLaws and Standing Rules. Common practice is to make their own rules when convenient supported by an apathetic Board who's silence and apathy aid and abet Malfeasance.

The Board is complicit !

It is therefore my belief that the NHWNC be placed on Exhaustive Efforts.

Please City Departments All REPLY

Respectfully and Thoughtfully Submitted

Thank You For Reading

Cordially,
Garry Fordyce

From: Garry Fordyce <GFORDYCE.NHWNC@GMAIL.COM>

Date: Thu, Aug 18, 2022 at 5:43 PM

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To: Madlena Minasian <MMINASIAN.NHWNC@GMAIL.COM>, Ayelet Feiman

<AYELET.FEIMAN@LACITY.ORG>, Raquel Beltran <RAQUEL.BELTRAN@LACITY.ORG>

Cc: John Darnell <JOHN.DARNELL@LACITY.ORG>

All,

On July 21, 2022 North Hills West (NHWNC) GBM, I made a “Point of Order” regarding a ByLaw Violation changing our meeting time without Board approval.

1. DONE NEA John Darnell informed Board President that: “Bylaws are not a legal instrument and that ByLaws are not the law”
2. NHWNC Bylaws Article XIV Compliance state in part: “The NHWNC, it’s Representatives and all Stakeholders WILL COMPLY, without limitation to ALL these Bylaws and Standing Rules”
3. NHWNC Bylaws Article VIII, Section 1 Meeting Time and Place state in part: “Meeting Time and Place SHALL BE established by the Board”
4. The NHWNC GBM MEETING for July 21, 2022 and August 18, 2022 have been changed by authoritarian rule from 7:00 P.M. to 6:00 P.M. without Board Approval.
 - A. The NHWNC Website has been changed to reflect all Board Meetings thru December 2022 to begin at 6:00 P.M.
5. NHWNC Board President stated in the July 21, 2022 Meeting that she knew and enforced the NHWNC ByLaws. Meeting Recorded.
 - A. Therefore, it can only be concluded that she Willfully and Knowingly VIOLATED the NHWNC Bylaws !!!!

On July 21, 2022 the NHWNC GBM

Agenda Item #17 did:

1. Appoint a Committee Chair
2. Appoint several Committee Members
 - A. Appoint an Alternate Committee Member, creating a Quorum of the

Quorum due to Alternates
historic participation.

1. Additionally, the NHWNC ByLaws do not provide for Alternates.
3. Remove a Committee Member
4. Create new Ad Hoc Committees
5. Appoint a LANCC Liaison
6. Designate CIS Filers
7. NHWNC ByLaws Article VI, SECTION 2A Presidents Duties and Powers state in part: "As Approved by the Board"
8. NHWNC ByLaws Article VII Committees state in part: "All Committees Voted upon BY the Board"
9. NHWNC ByLaws Article VII B, C and E Committees state in part: "General Board to RATIFY Committee Appointments and Removals"
10. NO VOTES NOR RATIFICATIONS were executed
11. NHWNC Board President stated on July 21, 2022 Meeting that She knew and enforced the NHWNC ByLaws. Meeting Recorded.
 - A. Therefore it can only be concluded that she Willfully and Knowingly VIOLATED the NHWNC ByLaws !!!!

On August 11, 2022 The Valley Alliance of Neighborhood Councils met.

Four VOTES were taken with the participation of NHWNC Board President Madlena Minasian and Board Member Punam Gohel.

- A. NHWNC Standing Rules Approved August 2, 2020 and October 21, 2021 G #7 External Communication states in part:
G #7 : NHWNC Board Members may not vote as representatives of the Board on any matter at regional or Citywide NC alliance meetings or a meeting of another organization unless said Board Member is the board's official representative to that body or they have otherwise been authorized to vote on behalf of the Board through an official action of the board
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Meeting Recorded.

- C. NHWNC Board Member Punam Gohel
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The Board is complicit !

It is therefore my belief that the NHWNC be placed on Exhaustive Efforts.

Please City Departments All REPLY

Respectfully and Thoughtfully Submitted

Thank You For Reading

Cordially,

Garry Fordyce

June 28, 2018

Dear Dan Gibson,

First, I want to thank you and the Board Members for your continued support of the Mid-Valley Library. I am glad to know the North Hills West Neighborhood Council values the services the library provides to the community and is a strong library advocate.

I do wish to bring to your attention the incident that happened on May 24 when I presented before the NHWNC Board members. When examining the NPG application I turned in on behalf of the Friends group, Garry Fordyce said out loud "You forged this!" which was untrue and uncalled for. Jay Beeber apologized to me before the audience and reminded Garry that his comment was inappropriate. Jay also followed it up with a personal phone call to apologize again. I have yet to hear from Garry though he has been to the library since then.

I realized that Garry Fordyce's accusative behavior is a problem. His over-scrutinizing and suspicious behavior is off-putting. I also observed him constantly nitpicking that evening and in the past meetings, which is excessive and time-consuming.

In conclusion, even though Garry Fordyce is the only Board Member I have had bad experience with, there is still overall a negative effect for the North Hills West Neighborhood Council. Board Members and attendees should not be subjected to petty fault-finding and intimidation from Garry Fordyce. He creates frustration and unnecessary ill-feelings to an otherwise organized, pleasant community meeting.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Victoria Magaw', written over the printed name.

Victoria Magaw
Senior Librarian

Mid-Valley Regional Library

August 11, 2022 at 4:46 PM

Hello

I first want to say thank you to most of the board members for doing a great job and caring about our community.

I want to voice my complaint about Garry being so disrespectful to the board as well as us stakeholders.

We come to our meetings to hear about our community and not to hear Garry constantly being rude to the women on this board. To hear Garry in full action about bylaws, rules and that you missed a word or didn't cross a T on the website. Who cares Garry, you need to get a life. We all don't want to hear your hateful negative comments any more. Look in the mirror Garry. Your scaring the old and new stakeholders away. Not once have I heard of anything you have done for us, your community or this board. Garry you never have a nice thing say, only hateful things comes out of your mouth.

Garry disrespects the women on this board as he proven this over and over as he hates women in charge.

It's time for Garry to leave this board now. Tonight should be his last day on this board.

Steve J. Thomason

New Act Travel

1925 Century Park East

Suite 1150

Los Angeles, CA 90067

IATA 05 713761

310 201-0808-B x 157 310 551-1674-Fax

Direct line 310 284-5157

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July 22, 2022 at 12:47 PM

Dear Madlena

Firstly I'd like to thank Dave Brown for attending our Rubio neighborhood meeting last Sunday. He was very helpful and made sure he answered all questions and comments.

Also along with Candy I appreciate you hearing our request for the Neighborhood Watch signs.

I have lived in my house for almost 50 years and it hasn't been until recently that I've seen an uptick in robberies in the neighborhood which concerns me greatly. I'm so happy that Candy Perkins has taken the initiative to gather our neighbors together to hopefully look out for each other in a more cohesive manner.

As a long time resident in this area, I was personally so offended by the ridiculous behaviour by one of your council members toward you and the rest of the board. I was considering possibly being on the board but listening to the time wasted on minutiae by one member, I realized that I would not be an effective board member.

I hope you can continue to represent my area in a timely and effective manner. And again thank you for your help with our community

Regards

Susan Dushane

818 414 1716

September 16, 2022 at 5:26 PM

Hi Madlena, I would like to request an item for next GBM

That item would be:

Discussion & Possible Motion to Censure a Board Member

My reasons for this request include but are not limited to
Violations of the North Hills West Neighborhood Council
Bylaws

Standing Rules

And also

Code of Conduct

Code of Civility

Code of Ethics

I will compile a list of alleged violations

Noting date, time, place and description

Sufficient for discussion

Thank you for considering this,

Dave Brown

September 19, 2022 AT 5:11 PM

Good morning Madam President

I am requesting to agenda for Censure Garry Fordyce on upcoming
NHWNC GBM on Thursday October 20, 2022.

For violations of Bylaws, Standing Rules, Code of Conduct and Code of Civility

Punam Gohel

Neighborhood Council Representative