



NORTH HILLS WEST NEIGHBORHOOD COUNCIL

Budget & Finance Committee Meeting Minutes, Wednesday, April 14, 2021

DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 201_[year]_"]

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome

Chair Dan Gibson called the Meeting to order at 6:10 p.m.

2. Roll Call, Determination of Quorum

Roll Call: two of the three Committee Members were present: Dan Gibson (Chair) and Anita Goldbaum. Madlena Minasian was absent. The Committee quorum (the minimum number of Committee Members needing to be present to take binding votes on Agendized Items) was two, so the Committee could take such votes. Also attended: three Stakeholders and guests.

3. General Public Comments

There were no comments at this time.

4. Discussion and possible action to recommend approval of a Neighborhood Purposes Grant for up to the requested amount of \$2,500 to LAPD Devonshire PALS for program supplies to assist with the purchase of supplies for PALS Youth Center agricultural (\$500), robotics (\$1000), and auto shop programs (\$1000) for a total grant request in the amount of \$2,500. (Full details attached with NPG & Tax Docs)

MOTION (by Mr. Gibson, seconded by Ms. Goldbaum): The North Hills West Neighborhood Council Budget & Finance Committee recommends to the Board approval of a Neighborhood Purposes Grant for up to the requested amount of \$2,500 to LAPD Devonshire PALS for program supplies to assist with the purchase of supplies for PALS Youth Center agricultural (\$500), robotics (\$1000), and auto shop programs (\$1000) for a total grant request in the amount of \$2,500.

MOTION PASSED unanimously by a roll call vote of the two eligible voters present with both in favor ("Yes" or "Aye") (Gibson and Goldbaum); zero opposed; zero abstained.

5. Discussion and possible action to recommend approval of a Neighborhood Purposes Grant for up to the amount requested of \$1,497.99 to Friends of the Mid-

Valley Library to assist with the purchase of a laminator for use in producing durable signage for classes, workshops, and special community events.

MOTION (by Ms. Goldbaum, seconded by Mr. Gibson): The North Hills West Neighborhood Council Budget & Finance Committee recommends to the Board approval of a Neighborhood Purposes Grant for up to the amount requested of \$1,497.99 to Friends of the Mid-Valley Library to assist with the purchase of a laminator for use in producing durable signage for classes, workshops, and special community events.

MOTION PASSED unanimously by a roll call vote of the two eligible voters present with both in favor ("Yes" or "Aye") (Gibson and Goldbaum); zero opposed; zero abstained.

6. **Discussion and possible action** to recommend approval of a Neighborhood Purpose Grant for up to the requested amount of \$5000 to Devonshire is S.O.L.I.D. Note: This is in lieu of their previous NPG request. Funding of this grant is requested to assist with the costs of a gym renovation at LAPD's Devonshire Division. It is for the purpose of maintaining officers' physical fitness training, which is vital for the overall physical and mental health needed in the performance of their duties. In addition to improvements to the room itself, some of the gym equipment will be refurbished and additional equipment will be installed. The closure of public gyms has necessitated these crucial improvement plans. (Full details attached with NPG & Tax Docs)

MOTION (by Mr. Gibson, seconded by Ms. Goldbaum): The North Hills West Neighborhood Council Budget & Finance Committee recommends to the Board approval of a Neighborhood Purpose Grant for up to the requested amount of \$5000 to Devonshire is S.O.L.I.D.

MOTION PASSED unanimously by a roll call vote of the two eligible voters present with both in favor ("Yes" or "Aye") (Gibson and Goldbaum); zero opposed; zero abstained.

7. **Discussion and possible action** to recommend approval of a Neighborhood Purposes Grant to the Community Disaster Preparedness Foundation not to exceed \$4974 to purchase a 20 ft. container to for Community Emergency Response Team (CERT) Staging Area located within the North Hills West NC boundaries. (Full details attached with NPG & Tax Docs)

It was agreed to Table this Item. No Motion was made or vote taken.

8. **Discussion and possible action** to recommend approval of a Neighborhood Purposes Grant to the Community Disaster Preparedness Foundation Neighborhood not to exceed, \$2680 to purchase a Community Emergency Response Team (CERT) Staging Area Kit to be placed within the North Hills West NC boundaries. (Full details attached with NPG & Tax Docs)

It was agreed to Table this Item. No Motion was made or vote taken.

- 9. Discussion and possible action** to recommend approval payment of \$1,959.81 to the LAPD for monthly meeting security services provided by off-duty LAPD officers from July – December of 2019. (See Attached sheets) Note: Expenditure of “up to \$350 monthly” for Board meeting security was authorized at the June 20th, 2019 General Board Meeting. An invoice in the total amount of \$1,959.81 was submitted to DONE in April of 2020 and forwarded to NHWNC in September of 2020, in the following Fiscal Year 2020-2021 with its own separate budget.

MOTION (by Mr. Gibson, seconded by Ms. Goldbaum): The North Hills West Neighborhood Council Budget & Finance Committee recommends to the Board approval payment of \$1,959.81 to the LAPD for monthly meeting security services provided by off-duty LAPD officers from July – December of 2019.

MOTION PASSED unanimously by a roll call vote of the two eligible voters present with both in favor (“Yes” or “Aye”) (Gibson and Goldbaum); zero opposed; zero abstained.

- 10. Discussion and possible action** to approve adjustments to the 2019-2020 NHWNC Budget and Administrative Packet.

The Packet was discussed and amounts refined. It was agreed to send the draft to the Board for its consideration.

- 11. Committee Member announcements and requests for future agenda items.**

There were no requests at this time.

- 12. Adjournment**

Mr. Gibson declared the Meeting **ADJOURNED** at 7:05 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <https://www.nhwnc.net/committees/budget-finance>.