Department of Neighborhood Empowerment			
Reporting Month:	APRIL	MONTHLY EXPENDITURE REPORT	
NC Name:	North Hills West	Submitted:	5/28/2017 22:02:55
Budget Fiscal Year:	2016-2017		

EMPOWER LA
Department of NEIGHBORHOOD EMPOWERMENT

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Dan Gibson			Reimbursement Constant Contact Renewal	OUTREACH	☐	☐	$408.00
2	Operation Blankets of Love			4/3/17 NPG	NPG	☐	☐	$500.00
3	Sam Kwasman			Reimbursement	OUTREACH	☐	☐	$72.72
4	Moore Business Results	403		Website Maintenance	OUTREACH	☐	☐	$446.59
5	Quality Logo			4/13/17 Green Caps	OUTREACH	☑	☐	$235.73
6	Show Your Logo	MS61182		Polo Shirts	OUTREACH	☑	☐	$175.00
7	Quality Logo	317755		3/31/17 Promo's Tax	OUTREACH	☑	☐	$17.04
8	Show Your Logo	MS61425		Table Cover	OUTREACH	☑	☐	$157.35
9	Prairie Press	116740		Postcards for Open House	OUTREACH	☐	☐	$555.90
10	Prairie Press	116762		Westsider Newsletter	OUTREACH	☐	☐	$500.00
11	Show Your Logo	MS61182		Polo Shirts	OUTREACH	☑	☐	$177.79
12	Prairie Press	116740		Postcards for Open House	OUTREACH	☐	☐	$618.60
	SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)							**$12,137.64**
B	**CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)**							**$12,188.94**
C	**OUTSTANDING COMMITMENTS (OBLIGATIONS)**							
1	New Horizons	20170322		Meeting Space 3/16 GBM	OUTREACH	☐	☐	$180.00
2	Partners in Diversity	27073		Minute Taker	OPERATIONS	☐	☐	$177.05
3	EP Foundation			Allocation March	NPG	☐	☐	$850.00
4	Moore Business Results	501		Communication Services	OUTREACH	☐	☐	$422.30
5	Granada Hills Street Faire			4/20/2017	NPG	☐	☐	$500.00
6	New Horizons	20170430		4/22/2017 Open House	OUTREACH	☐	☐	$947.74
7	Partners in Diversity	26550		Minute Taker - 3/16 GBM	OPERATIONS	☐	☐	$170.94
8	Partners in Diversity	26864		Minute Taker - 4/20 GBM	OPERATIONS	☐	☐	$177.05
9	Walt Design	1148		Graphic Design Services and Flyers	OUTREACH	☐	☐	$213.35
10	Moore Business Results			Training for Website Maintenance	OPERATIONS	☐	☐	$500.00
	SUBTOTAL: Outstanding Commitments (Includes total on page 3)							**$10,567.32**
D	**Total Expenditures & Commitments**							**$34,893.90**
E	**Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)**							**$0.00**
F	**Approved Budget 2016-2017**							**$42,000.00**
G	**Balance of Budget 2016-2017**							**$7,106.10**

Revision Date 08/09/16

Reporting Month:	APRIL
NC Name:	North Hills West

MONTHLY CASH RECONCILIATION

Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
$17,161.15	$12,065.57	$29,226.72	$12,137.64	$17,089.08

MONTHLY CASH FLOW ANALYSIS

Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	$8,150.00	$0.00	$0.00	$1,639.18	$6,510.82
200	Outreach	$23,000.00	$11,637.64	$0.00	$10,049.76	$1,312.60
300	Community Improvement	$8,000.00	$0.00	$0.00	$0.00	$8,000.00
400	NPG	$2,850.00	$500.00	$0.00	$500.00	$1,850.00
500	Elections	$0.00	$0.00	$0.00	$0.00	$0.00
	TOTAL	**$42,000.00**	**$12,137.64**	**$0.00**	**$12,188.94**	**$17,673.42**

NEIGHBORHOOD COUNCIL DECLARATION

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature		**Signer's Signature**	
Print Name	**Madlena Minasian**	**Print Name**	**Dan Gibson**
Date	**5/31/2017**	**Date**	**5/31/2017**
NC Additional Comments			

Reporting Month:	APRIL
NC Name:	North Hills West

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
13	Prairie Press	116762		Westsider Newsletter	OUTREACH	☐	☐	$820.97
14	Chase Ave. Productions	9280		Every Door Direct Preparation for Westsider	OUTREACH	☐	☐	$1,002.16
15	Muddy's BBQ	04222017		Catering Deposit for Open House	OUTREACH	☐	☐	$500.00
16	Muddy's BBQ	04222017		Balance of Catering for Open House	OUTREACH	☐	☐	$1,849.00
17	Quality Logo			Sales Taxes	OUTREACH	☑	☐	$11.80
18	Home Depot	35306		Table Centerpieces for Open House	OUTREACH	☐	☐	$101.45
19	Fratellis	451		Food for April 2017 GBM	OUTREACH	☐	☐	$110.49
20	SOS Survival	806965		Emergency Predardness Items	OUTREACH	☐	☐	$295.37
21	Chase Ave. Productions	9414		Cards for Open House	OUTREACH	☐	☐	$2,032.24
22	Chase Ave. Productions	9280		Postal Charges for Westsider Newsletter	OUTREACH	☐	☐	$1,549.44
23						☐	☐	
24						☐	☐	
25						☐	☐	
26						☐	☐	
27						☐	☐	
28						☐	☐	
29						☑	☐	
30						☐	☐	
31						☐	☐	
32						☐	☐	
33						☐	☐	
34						☐	☐	
35						☐	☐	
36						☐	☐	
	SUBTOTAL: Expenditures by Line Item							$8,272.92

Reporting Month:	APRIL
NC Name:	North Hills West

ADDITIONAL OUTSTANDING COMMITTMENTS BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
11	New Horizons			May and June GBM Meeting Space	OUTREACH	☐	☐	$360.00
12	LA Conservation Corp.			NPG	NPG	☐	☐	$4,999.00
13	Dan Gibson			Reimbursement - Office Supplies - Staples	OPERATIONS	☐	☐	$77.70
14	Dan Gibson			Reimbursement - Food 4 Less - Food - OH	OUTREACH	☐	☐	$43.92
15	Dan Gibson			Reimbursement -Costco- Food - Open House	OUTREACH	☐	☐	$79.95
16	Dan Gibson			Reimbursement - Party City - Open House	OUTREACH	☐	☐	$32.63
17	Dave Brown			Reimbursement - Food and Paper Goods - GBM	OUTREACH	☐	☐	$82.73
18	Dave Brown	15727115		Audio Repair	OPERATIONS	☐	☐	$160.96
19	ICD Soft, Ltd	106252174264		Website Hosting	OPERATIONS	☑	☐	$192.00
20	Moore Business Results	Estimate		Communication Services	OUTREACH	☐	☐	$400.00
21						☐	☐	
22						☐	☐	
23						☐	☐	
24						☐	☐	
25						☐	☐	
26						☐	☐	
27						☐	☐	
28						☐	☐	
29						☐	☐	
30						☐	☐	
31						☐	☐	
32						☐	☐	
33						☐	☐	
34						☐	☐	
	SUBTOTAL: Expenditures by Line Item							$6,428.89

Revision Date 08/09/16

UnionBank **STATEMENT OF ACCOUNTS**

Statement Number: 0062262795
04/01/17 - 04/28/17

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

NORTH HILLS WEST NEIGHBORHOOD COUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

Business Basics Checking Summary

Account Number: 0062262795

Days in statement period: 28

Balance on 4/1	$		**17,161.15**
Additions			12,065.57
Subtractions			-12,137.64
Checks		-1,427.31	
Purchases		-10,710.33	
Balance on 4/28	$		**17,089.08**
Statement Average Ledger Balance			21,347.59

We waived your service charge this statement period.

Additions

Date	Description/Location	Reference		Amount
4/5	Los Angeles City EDI PYMNTS PPD ***********2891	51968664	$	12,065.57

Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5078	4/5	08343400	408.00	5083	4/14	06787632	72.72
5082*	4/3	06053694	500.00	5084	4/18	08254606	446.59
Total						$	**1,427.31**

* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

Purchases *ATM card and Debit card™ purchases*

Date	Description/Location	Reference		Amount
4/3	QUALITY LO 08663125646 IL 08663125646 IL	70922810	$	235.73
4/4	SHOW YOUR OSWEGO IL OSWEGO IL	71651830		175.00
4/7	QUALITY LO 08663125646 IL 08663125646 IL	73867043		17.04
4/7	SHOW YOUR OSWEGO IL OSWEGO IL	73867044		157.35
4/7	PRAIRIE PR CHATSWORTH CA CHATSWORTH CA	73867042		555.90
4/10	PRAIRIE PR CHATSWORTH CA CHATSWORTH CA	71369167		500.00
4/10	PP*CHASEAV WOODLAND HI CA WOODLAND HI CA	71369166		1,549.44
4/12	SHOW YOUR OSWEGO IL OSWEGO IL	73634033		177.79

Purchases *ATM card and Debit card™ purchases*

Date	Description/Location	Reference	Amount
4/12	PRAIRIE PR CHATSWORTH CA CHATSWORTH CA	73634032	618.60
4/12	PRAIRIE PR CHATSWORTH CA CHATSWORTH CA	73634031	820.97
4/12	PAYPAL *CH 4029357733 CA 4029357733 CA	73634030	1,002.16
4/13	SQ *SQ *MU LOS ANGELES CA LOS ANGELES CA	70460865	500.00
4/21	SQU*SQ *MU LOS ANGELES CA LOS ANGELES CA	72310135	1,849.00
4/24	QUALITY LO 08663125646 IL 08663125646 IL	70694169	11.80
4/24	THE HOME D VAN NUYS CA VAN NUYS CA	73663878	101.45
4/24	FRATELLIS NORTH HILLS CA NORTH HILLS CA	73663880	110.49
4/24	SOS SURVIV VAN NUYS CA VAN NUYS CA	70694168	295.37
4/25	PAYPAL *CH 4029357733 CA 4029357733 CA	71373959	2,032.24
Total			**$ 10,710.33**

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are $0.00
- Banking office deposits are $0.00

Your account was not charged for information and banking office services during the statement period.

Current Expenditures

Gmail MER Item A-1

Dan Gibson <dgibson.nhwnc@gmail.com>

Fwd: Constant Contact Payment Receipt for John McGovern

2 messages

d brown <entropy3@earthlink.net> Wed, Feb 1, 2017 at 9:03 AM
To: DAN GIBSON <dgibson.nhwnc@gmail.com>

Begin forwarded message:

From: Constant Contact Billing <noreply@constantcontact.com>
Subject: Constant Contact Payment Receipt for John McGovern
Date: February 1, 2017 at 8:04:57 AM PST
To: communications@nhwnc.net
Reply-To: noreply@constantcontact.com

Paid with Dan Gibson's Personal Credit Card

Thank you for your recent payment. Your payment receipt is found below.

Constant Contact

Payment Receipt
for February 1, 2017

North Hills West Neighborhood Council
Attn.: John McGovern
16405 Chase St
North Hills, CA 91343
US
818-426-1956

Today's Date: February 1, 2017
Payment Date: February 1, 2017
Payment Method: Visa (last 4 digits: 1964)

User Name: mcgovernandsons@hotmail.com

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 1964	$408.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the My Account link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the My Account page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
Best Regards,
Constant Contact Billing
1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!

Office of the City Clerk Administrative Services Division

Neighborhood Council Funding Section

Funding Request Form

MER Item A-2

NC NAME: North Hills West

Budget Fiscal Year: 2016-17

Meeting Date: 2/16/2017

Agenda Item: 11

Requestor:

Vendor: Operation Blankets of Love

Address: 16911 San Fernando Mission

City: Granada Hills State: CA

Zip Code: 91344 Phone: 818-402-6586

Amount:$ 500.00

☐ Operations ☐ Outreach ☐ NC Sponsored Event ☑ Neighborhood Puspose Grant

☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project

☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☐ Monthly ☐ Multiple

# of payments ___

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Operation Blankets of Love help the homeless and low-income seniors keep their pets safe and healthy. They also bring humane education programs to many school and youth groups.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Jay Beeber		X					
Dave Brown	Secretary	X					
Armando Diaz	Treasurer	X					
Garry Fordyce		X					
Dan Gibson	President	X					
Punam Gohel		X					
Carol Hart		X					
David Hyman						X	
Sam Kwasman		X					
Antonino Lovato						X	
Madlena Minasian		X					
David Phelps	Vice-President					X	
Kreshell Ramey						X	
NC Quorum:	Grand Total (including page 2):	9				4	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Armando Diaz	Print/Type name:	Dan Gibson
Date (mm/dd/yy):	02/16/17	Date (mm/dd/yy):	02/16/17

Department Use Only: ☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved ☐ >$2,500 ☐ NPG ☐ Sponsored Event ☐ Denied

1st Level | 2nd Level | Authorization Code

MERItem A-3

St: 227 North Hills
Parthenia
8723 Sepulveda Blvd
North Hills CA 91343

PrtyPlsRndTblCvrSolidLmeGrn84	1 @	.9999	0.9999	T
PrtyPlsRndTblCvrSolidLmeGrn84	1 @	.9999	0.9999	T
PrtyPlsRndTblCvrSolidLmeGrn84	1 @	.9999	0.9999	T
PartyPlsRndTableCoverWht84Dia	1 @	.9999	0.9999	T
PartyPlsRndTableCoverWht84Dia	1 @	.9999	0.9999	T
PartyPlsRndTableCoverWht84Dia	1 @	.9999	0.9999	T
PartyPlsRndTableCoverWht84Dia	1 @	.9999	0.9999	T
PartyPlsRndTableCoverWht84Dia	1 @	.9999	0.9999	T
PartyPlsRndTableCoverWht84Dia	1 @	.9999	0.9999	T
PrtyPlsRndTblCvrSolidLmeGrn84	1 @	.9999	0.9999	T
PrtyPlsRndTblCvrSolidLmeGrn84	1 @	.9999	0.9999	T
PrtyPlsRndTblCvrSolidLmeGrn84	1 @	.9999	0.9999	T
PrtyPlsRndTblCvrSolidLmeGrn84	1 @	.9999	0.9999	T
PrtyPlsRndTblCvrSolidLmeGrn84	1 @	.9999	0.9999	T
PartyPlastTableCoverWht54x108	1 @	.9999	0.9999	T
PartyPlastTableCoverWht54x108	1 @	.9999	0.9999	T

SUBTOTAL	$16.00
TAX	$1.40
TOTAL	$17.40
CASH	$20.00
CHANGE	$2.60

99022701163217761317239З

ITEMS SOLD 16
03-14-2017 01:37PM 0227 01 7613 Lized

Exchange or Store Credit
Within 9 days of purchase
Up to 9 Items with receipt
Seasonal items are final sale
Thanks for Shopping!

Revised 11/01/

MER Item A-3

NC NAME:
Meeting Date:
Agenda Item:

SAM KWASHAN
OUT REACH/ OFFICE
SUPPLIES

STAPLES

17020 CHATSWORTH ST
GRANADE HILLS, CA 91344
(818) 831-8095

SALE 1803576 6 001 15255
0480 03/21/17 01:50

Your Sales Associate was:
Emily V

QTY	SKU		PRICE
	REWARDS NUMBER 2511319218		
1	STAPLES #33-RBBR B		
	718103244015		3.29
1	HP 61XL BLACK INK		
	884962983621		36.99
	100% Price Guarantee	$32.29	-4.70
1	HP 60 BLACK INK		
	883585702534		20.99
	100% Price Guarantee	$15.29	-5.70
10	INK RECYCLING LIMI *		
	725137	0.010ea	0.00
	Instant Savings <-0.10>		
SUBTOTAL			50.87
	Standard Tax 8.7500%		4.45
TOTAL			$55.32
Cash			60.00
Cash Change			4.68

TOTAL ITEMS 13

*Item is currently on promotion. Some coupons are only valid on regular priced items. Please see coupon terms and conditions for details.

Staples brand products.
Below Budget. Above Expectations.

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at www.staples.com

Get with the program.
Staples Rewards members get up to 5% back in rewards and free shipping every day. Exclusions apply. See an associate for full program details or to enroll.

04800321171525501

*Recu

ount

and may not return to the room until after the vote is completed.

Board Member	es	No	Abstain	*Recused	Absent	Ineligible

NC Quorum: _

MER Item A-4

MOORE BUSINESS RESULTS

Invoice Number #NHWNC 2017 0403

Date April 3, 2017

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7164
Northridge, CA 91327

818 252-9399
http://www.moorebusinessresults.com/
City of LA Tax #549794-29

Communications Services for NHWNC 4.03 hours at $103/hour	415.09
Developer Services .5 hours at $63	31.50
Amount Now Due	**446.59**

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. There will be a 1.5% charge per month on late payments. Returned checks are $25.

Date	Task	Hours
3/7/2017	Update article. Election Eblast.	0.34
3/8/2016	Email list.	0.17
3/13/2017	Event on calendar. Add emails to eblast list. Eblast.	0.67
3/14/2017	Email set up	0.34
3/16/2017	Analytics info	0.17
3/17/2017	Events on calendar. Updated bylaws. Contact on Cc. Eblast.	0.50
3/24/2017	Update articles. Add article and events. Eblast and FB update	1.00
3/27/2017	Remove bounced emails from CC	0.17
4/1/2017	Events on calendar. Updated open house graphics.	0.67
	Total	4.03
3/31/2017	Developer completes WordPress updates.	0.50

MER Items A-6 & A-11

SHOWYOURLOGO.INC.
422 Treasure Drive, Oswego, IL 60543
1-888-253-5800
FAX 1-888-253-5895

Date	Invoice #
04/11/17	MS61182

North Hills West Neighborhood Council
Mary Armenteros
200 N. Spring St.
Los Angeles, CA 90051

Valley Sod Farm, Inc
Mary Armenteros
16405 Chase St
North Hills, CA 91343

P.O. #	Terms	Rep
	Credit Card	Inside Sales

Qty.	Item #	Description	Price Each	Extended Price
24	3800	Gildan Cotton Pique Polo Pricing Includes your logo Embroidered on the Left Chest Pricing is good for sizes SM-XL, For XXL Add $2, for XXXL Add $3 Item Color: White Embroidery Color: Black and Green Sizing: M-4, L-14, XL-6	12.00	288.00
24	LCE	Left Chest Embroidery	0.00	0.00
1	SETUP	Setup / Screen Charge	40.00	40.00

Thank you!
Deposit of $175.00 paid with cc on 4/3/17
Balance of $177.79 paid with cc on 4/11/17

Subtotal	$328.00
Sales Tax	$0.00
Shipping	$24.79
Total	$352.79
Payments	$352.79
Balance Due	**$0.00**

MER Item A-7

QUALITY LOGO PRODUCTS, INC.
724 N. Highland Ave.
Aurora, IL 60506
(866) 312-5646
http://www.qualitylogoproducts.com

Invoice

Date	Invoice #
3/31/2017	317755

Bill To

North Hills West Neighborhood Council
200 N. Spring St. FL 20
Los Angeles, CA 90051-0380

PAID

Sales Rep.
OD

Account #	QLP Order Number	Shipping Method	Terms	Due Date
504055	R50405511ZZ	UPS	Credit Card	3/31/2017

Description	Qty	Rate	Amount
White 4" Bag Clip	500	0.593	296.50
Shipping Charge	1	58.30	58.30
Sales and Use Tax Reimbursement - State of CA	1	17.04	17.04

On Apr Bank Statement

Thank you for your business!

Total	354.80 ~~$371.84~~
Balance Due	**$0.00**

Phone #	Fax #	E-mail	Web Site
(866)312-5646	(866)314-5646	info@qualitylogoproducts.com	http://www.qualitylogoproducts.com/

MER Item A-8

SHOWYOURLOGO.INC.
422 Treasure Drive, Oswego, IL 60543
1-888-253-5800
FAX 1-888-253-5895

Date	Invoice #
04/06/17	MS61425

North Hills West Neighborhood Council
Mary Armenteros
200 N. Spring St.
Los Angeles, CA 90051

Valley Sod Farm, Inc
Dan Gibson
16405 Chase St
North Hills, CA 91343

P.O. #	Terms	Rep
	Credit Card	Inside Sales

Qty.	Item #	Description	Price Each	Extended Price
1	8FT-4SIDED	8ft Table Cover 4 Sided (full back)	135.00	135.00
1	TAX	TAX	7.68	7.68

Thank you!

Subtotal	$142.68
Sales Tax	$0.00
Shipping	$14.67
Total	$157.35
Payments	$157.35
Balance Due	**$0.00**

MER Items A-9 + A 12

PRAIRIE PRESS
20211 Prairie Street Unit A, Chatsworth, CA 91311
(818) 701-0880 FAX (818) 701-1293

Invoice

DATE	INVOICE#
2/08/2017	116740

BILL TO:

NORTH HILLS WEST NEIGHBORHOOD COUNCIL
PO BOX 2091
NORTH HILLS, CA 91343

SAM KWASMAN

P.O NUMBER	TERMS	PROJECT
	C.O.D	

QUANTITY	DESCRIPTION	RATE	AMOUNT
9000	6" X 11" 16PT POSTCARDS WITH FULL UV ON THE FRONT AND ON THE BACK 9000 @.12 CENTS EACH = $1.080	.12	1,080.00
	SUBTOTAL		1,080.00
	2 TO 4 WORKING DAYS 50% DEPOSIT ON FIRST JOB	pd 4/7/17 pd 4/12/17	555.90 618.40
	1175.37 - 588 - 50% -DEP 587.37 - BAL		
	SALE TAX	8.75%	94.57
		TOTAL	1,111.80
		BALANCE DUE	1175.37

Prairie Press price are calculated on "cash with order" basis. Therefore, all orders are on a cash basis unless credit is already established. Terms on established credit accounts: Net on presentation.Balances unpaid after 30 days from date of invoice are subject to late payment charge of 1.5% per month, or maximum allowed by law if different, together with expenses incidental to collection, including reasonable attorney's fees.

Receved by ______________________ DATE ________________

MER Item A-10 & A-13

PRAIRIE PRESS

20211 Prairie Street Unit A, Chatsworth, CA 91311
(818) 701-0880 FAX (818) 701-1293

Invoice

DATE	INVOICE#
2/28/2017	116762

BILL TO

NORTH HILLS WEST NEIGHBORHOOD COUNCIL
PO BOX 2091
NORTH HILLS, CA 91343

SAM KWASMAN

PO NUMBER	TERMS	PROJECT
	C.O.D	

QUANTITY	DESCRIPTION	RATE	AMOUNT
9000	8.5" X 11" FLYER ON 70LB PREMIUM UNCOATED TEXT - 6 PAGES BOOKLET	.27	2,423.80
	SUBTOTAL		2,423.80
	2 TO 4 WORKING DAYS 50% DEPOSIT ON FIRST JOB MAR MER	Pd 3/31/17 →	-1,320.97
		Pd. 4/10/17	-500.00
		Pd. 4/12/17	-820.97
	SALE TAX	9.00%	218.14
		TOTAL	2,641.94

Prairie Press price are calculated on "cash with order" basis. Therefore, all orders are on a cash basis unless credit is already established. Terms on established credit accounts: Net on presentation. Balances unpaid after 30 days from date of invoice are subject to late payment charge of 1.5% per month, or maximum allowed by law if different, together with expenses incidental to collection, including reasonable attorney's fees.

BALANCE DUE 1,320.97

Receved by ____________________ DATE ____________________

April MER Items A-14 & A-22

INVOICE

Chase Avenue Production
DIRECT MAIL SERVICES

Chase Avenue Direct MAIL Specialist

Invoice Number: 9280

Invoice Date: Feb 28, 2017

P.O. Box 190
Woodland Hills, CA 91365
818-970-3135

Bill To:
North Hills West Nighborhood Council
P.O. BOX 2019
NORTH HILLS, CA 91343

Ship to:
U.S. Post Office

Sales Rep ID	Customer PO	Payment Terms
Faye Kohan	Newsletter 6 pager	C.O.D.

Quantity	Description	Unit Price	Amount
1.00	Load Data Files		
1.00	Every Door Direct Mail preparation, forms , reports and drop shipment verification	50.00	50.00
8,656.00	Mailer Every Door Direct Mail Packs/ Rubber Bands Bundles 50-100 and preparation according to USPS requirement.	0.05	432.80
8,656.00	Standard Flat size DDU Saturation less than 3.3 *Total Postage cost on US Post Master is DUE on or before delivering to Post Office *	0.18	1,549.44
1.00	Delivery to Post Office (No Charge)		
8,656.00	Tabs to seal additional inserted page	0.06	519.36

Paid $1,549.44 in person
4/7/2017

Paid $1,002.16 by PayPal
4/12/2017

Subtotal	2,551.60
Sales Tax	
Total Invoice Amount	2,551.60
Payment/Credit Applied	
TOTAL	**2,551.60**

Check/Credit Memo No:

April MER Items A 15+16

MUDDY'S BBQ

AND CATERING

11960 Doral Avenue
Northridge, CA 91326
818-370-2609

Invoice #04222017 **April 19, 2017**

<u>To:</u> **North Hills West**
Neighborhood Council
1st Annual Open House
P.O. Box 2091
North Hills, CA 91393

<u>Event</u>: **April 22, 2017, Saturday**
12:00 to 4:00pm
New Horizons
15725 Parthenia Street
North Hills, CA 91343

Event **<u>Lunch includes</u>** **<u>2 Meats BBQ Sandwiches</u>** Pulled Chicken Beef Brisket **<u>Sides –</u>** Baked Beans Grilled Veggie Rice	**216 persons@ $10 each** **plus <u>8.75% CA Food Tax</u>** Utensils, plates, napkins, condiments, BBQ sauce, set up and clean up included	**AMOUNT DUE:** **8.75% Food Tax** **LESS DEPOSIT PAID** **Balance Due 4/21/17**	**$2,160.** **189** **-500** **$1,849**

Table Centerpieces for Open House

April MER Item A-18

Open House
Table Centerpieces

More saving.
More doing.

16800 ROSCOE BLVD.
VAN NUYS, CA 91406 (818)780-5448

6661 00027 35306 04/20/17 12:01 PM
CASHIER CHRISTOPHER

092852000826 SUCCULENT <A> <M>
SUCCULENT GARDEN GROUP 2
15@5.98 89.70
MAX REFUND VALUE $80.73/15
020536344416 1G ASIATIC <A> <M>
LILIUM ASIATIC LILY 1G
2@6 98 13.96
MAX REFUND VALUE $12.56/2
--------10% off Military Discount--------
103.66 10% off Military Discount -10.37
MUST RETURN ALL ITEMS FOR A FULL REFUND

SUBTOTAL 93.29
SALES TAX 8.16
TOTAL $101.45
XXXXXXXXXXXX3597 MASTERCARD
USD$ 101.45
AUTH CODE 087785/3273971 TA
Chip Read
AID A0000000042203 Debit
TVR 8000088000
IAD 0510601001220000000000000000000000FF
TSI 6C00
ARC 00

P.O.#/JOB NAME: 0

<M> = Military Appreciation

6661 27 35306 04/20/2017 1956

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 07/19/2017
THE HOME DEPOT RESERVES THE RIGHT TO
LIMIT / DENY RETURNS. PLEASE SEE THE
RETURN POLICY SIGN IN STORES FOR
DETAIL

******

Refreshments For April GBM

April MBR DAem 19

FRATELLI'S PIZZA
16153 Parthenia St.

Server: Sam DOB: 04/20/2017
10:50 AM 04/20/2017
Table 451/1 1/10001

SALE

M/C 1048577
Card #XXXXXXXXXXXX3597
Magnetic card present: Yes
Card Entry Method: S

Approval: 058207

Amount: $ 110.49

+ Tip: ____________

= Total: ____________

I agree to pay the above
total amount according to the
card issuer agreement.

X________________________________

Come Again!

April MBR Item A-20

SOS SURVIVAL PRODUCTS
15705 Strathern St #11
Van Nuys, CA 91406
800 479-7998 www.sosproducts.com

Invoice# 806965 04/22/2017 REG5
Clerk: SEANA 10:37:09

Customer: 8899C; DAN GIBSON
PO# INSTORE
Company: NORTH HILLS WEST NC
Sales Person: Sean

SKU	QTY	PRICE	EXT
****Power Light / Night Light			
52950	17	10.00	170.00
Retail 14.50			
9V LED Flashlight			
543125	22	5.99	131.78

Credit Card Payment Summary
Trans: 521410017 | Auth: 055425 | Card: XX3597

	Subtotal	301.78
	Invoice Discount 10.0%	-30.18
39	STATE	16.30
ITEMS	COUNTY	7.47
	TOTAL	**295.37**

MC	295.37
TOTAL	**295.37**

Change Due 0.00

Thank you for your purchase!

*** Customer Copy ***

April MER Item A-21

INVOICE

Chase Avenue Production
DIRECT MAIL SERVICES

Chase Avenue Direct Mail Specialist

Invoice Number: 9414

Invoice Date: Mar 25, 2017

P.O. Box 190
Woodland Hills, CA 91365
818-970-3135

Bill To:	Ship to:
North Hills West Nighborhood Council P.O. BOX 2019 NORTH HILLS, CA 91343	U.S. Post Office

Sales Rep ID	Customer PO	Payment Terms
Faye Kohan	Postcards Save Date	C.O.D.

Quantity	Description	Unit Price	Amount
1.00	Load Data Files		
1.00	Every Door Direct Mail preparation, forms , reports and drop shipment verification	50.00	50.00
8,656.00	Mailer Every Door Direct Mail Packs/ Rubber Bands Bundles 50-100 and preparation according to USPS requirement.	0.05	432.80
8,656.00	Standard Flat size DDU Saturation less than 3.3 *Total Postage cost on US Post Master is DUE on or before delivering to Post Office *	0.18	1,549.44
1.00	Delivery to Post Office (No Charge)		

Paid by PayPal
4-25-2017

Check/Credit Memo No:

Subtotal	2,032.24
Sales Tax	
Total Invoice Amount	2,032.24
Payment/Credit Applied	
TOTAL	**2,032.24**

April MER Item C-1 (outstanding)

New Horizons: Serving Individuals with Special Needs

15725 Parthenia Street, NorthHills CA 91343

North Hills West Neighborhood Council
16405 Chase St
North Hills CA 91343

3/16/2017

Invoice No.: 20170322

Attention: Dan Gibson

Event Date	Description-	Hours	Rate	Amount charge	Total Invoice
1/19/2017	Meeting	4	180.00	180.00	

April MER Item C-1 (outstanding)

New Horizons: Serving Individuals with Special Needs

15725 Parthenia Street, NorthHills CA 91343

North Hills West Neighborhood Council
16405 Chase St
North Hills CA 91343

3/16/2017

Invoice No.: 20170322

Attention: Dan Gibson

Event Date	Description-	Hours	Rate	Amount charge	Total Invoice
1/19/2017	Meeting	4	180.00	180.00	

April MER Item C-2

Partners In Diversity, Inc.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
$177.05

Payment Terms	Invoice Date
Due On Receipt	05/22/2017
Invoice No.	**Customer No.**
27073	1351

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 05/21/2017 Levin, David Minute Taker	Reg	7.25	$24.42	$177.05
	Total This Week ending:			**$177.05**

Reg: 7.25 OT: 0 DT: 0	**Total - This Invoice: $177.05**

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Office of the City Clerk Administrative Services Division
Neighborhood Council Funding Section
Funding Request Form

April MER
Item C-3

NC NAME: North Hills West

Budget Fiscal Year: 2016-2017

Meeting Date: 2/16/2017

Agenda Item: 12

Requestor:

Vendor: Southern California Preparedness Foundation

Address: 19300 Rinaldi St., Unit 7333

City: Northridge **State:** CA

Zip Code ### 91327 **Phone:** 818-835-5384

Amount:$ 850.00

# of payments

☐ Operations ☐ Outreach ☐ NC Sponsored Event ☑ Neighborhood Puspose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☐ Monthly ☐ Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: The Emergency and Disaster Preparedness Fair benefits the Neighborhood Council and surrounding communities by incresing neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Jay Beeber		X					
Dave Brown	Secretary				X		
Armando Diaz	Treasurer	X					
David Phelps	Vice-President					X	
Garry Fordyce			X				
Dan Gibson	President	X					
Punam Gohel		X					
Carol Hart		X					
David Hyman						X	
Sam Kwasman		X					
Antonino Lovato						X	
Madlena Minasian		X					
Kreshell Ramey						X	
NC Quorum:	**Grand Total (including page 2):**	7	1		1	4	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Madlena Minasian	Print/Type name:	Dan Gibson
Date (mm/dd/yy):	02/16/17	Date (mm/dd/yy):	02/16/17

Department Use Only

☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved
☐ >$2,500 ☐ NPG ☐ Sponsored Event ☐ Denied

1st Level | 2nd Level | Authorization Code

April MER Item C-4

MOORE BUSINESS RESULTS

Invoice Number #NHWNC 2017 0501

Date May 1, 2017

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7164
Northridge, CA 91327

818 252-9399
http://www.moorebusinessresults.com/
City of LA Tax #549794-29

Communications Services for NHWNC 4.1 hours at $103/hour	422.30
Amount Now Due	**422.30**

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. There will be a 1.5% charge per month on late payments. Returned checks are $25.

Date	Task	Hours
4/3/2017	Events on calendar. Agenda. Eblast. Fb.	0.75
4/7/2017	Events on calendar. LAPD Video article. Eblast for 4/14	0.50
4/9/2017	Update Open House graphics.	0.17
4/17/2017	Event on calendar. Eblast. Fb	0.67
4/21/2017	Event eblast.	0.17
4/25/2017	New board member email set up. Slideshow and article for open house.	1.17
4/25/2017	Bylaws update.	0.50
4/28/2017	Update article. Outreach meeting on calendar. Update email address.	0.17
	Total	4.10

Office of the City Clerk Administrative Services Division

Neighborhood Council Funding Section

Funding Request Form

April MER
Item C-5

NC NAME: North Hills West

Budget Fiscal Year: 2016-2017

Meeting Date: 04/20.2017

Agenda Item: 15

Requestor:

Vendor: Granada Hills Community Foundation

Address: 17723 Chatsworth St.

City: Granada Hills **State:** CA

Zip Code ### 91344 **Phone:** 818-368-3235

Amount:$ 500.00

# of payments —

☐ Operations ☐ Outreach ☐ NC Sponsored Event ☑ Neighborhood Puspose Grant

☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project

☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☐ Monthly ☐ Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: Promote community participation in neighborhood activities, provide a venue for neighborhood councils to promote awareness of their existence and activities and to recruit additional stakeholders to actively participate in the neighborhood council.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Jay Beeber	Vice-President		X				
Dave Brown	Secretary	X					
Armando Diaz						X	
Maggie Elliott		X					
Garry Fordyce		X					
Dan Gibson	President	X					
Punam Gohel						X	
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Antonino Lovato						X	
Madlena Minasian	Treasurer				X		
Kreshell Ramey			X				
NC Quorum:	**Grand Total (including page 2):**	7	2		1	3	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Madlena Minasian	Print/Type name:	Dan Gibson
Date (mm/dd/yy):	04/20/17	Date (mm/dd/yy):	04/20/17

Department Use Only

☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved

☐ >$2,500 ☐ NPG ☐ Sponsored Event ☐ Denied

1st Level | 2nd Level | Authorization Code

April MER Item C-6

New Horizons: Serving Individuals with Special Needs

15725 Parthenia Street, NorthHills CA 91343

North Hills West Neighborhood Council
16405 Chase St
North Hills CA 91343

Attention: Dan Gibson

4/22/2017

Invoice No.: 20170430

Event Date	Description-	Hours	Rate	Amount charge	Total Invoice
4/22/2017	Meeting	4	200.00	800.00	
	Drinks for 300 guest		100.00	100.00	
	3 Doz of Cookies		11.95	35.85	
	Tax			11.89	
				Total	$947.74

INVOICE

Invoice Amount
$170.94

Partners In Diversity, Inc.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

Payment Terms	Invoice Date
Due On Receipt	03/20/2017
Invoice No.	**Customer No.**
26550	1351

NEIGHBORHOOD COUNCIL/N.H.WEST
Attn to: ACCOUNTS PAYABLE
NORTH HILLS WEST
P.O. BOX 2091
NORTH HILLS, CA 91343

Customer Name	Department	Customer No.	Payment Terms
NEIGHBORHOOD COUNCIL/N.H.WEST	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 03/19/2017 Levin, David Minute Taker	Reg	7.00	$24.42	$170.94
	Total This Week ending:			**$170.94**

Reg: 7 OT: 0 DT: 0	Total - This Invoice: $170.94

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 **Invoice No.: 26550**

1 of 1 Select a format Export

PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
$177.05

Remit to: **Partners In Diversity, Inc.**
P.O. Box 654
South Pasadena, CA 91031-0654

Payment Terms	Invoice Date
Due On Receipt	04/24/2017
Invoice No.	Customer No.
26864	1351

NEIGHBORHOOD COUNCIL/N.H.WEST
Attn to: ACCOUNTS PAYABLE
NORTH HILLS WEST
P.O. BOX 2091
NORTH HILLS, CA 91343

Customer Name	Department	Customer No.	Payment Terms
NEIGHBORHOOD COUNCIL/N.H.WEST	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 04/23/2017 Levin, David Minute Taker	Reg	7.25	$24.42	$177.05
	Total This Week ending:			**$177.05**

Reg: 7.25 OT: 0 DT: 0	**Total - This Invoice:** **$177.05**

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

Page 1 of 1 **Invoice No.: 26864**

April MER Item C-9

Walt Design
21350 Parthenia Street #109
Canoga Park, CA 91304 US
waltdesign@aol.com

Invoice 1148

DATE	PLEASE PAY	DUE DATE
04/20/2017	$0.00	04/20/2017

BILL TO
North Hills West Neighborhood Council
NHWNC
P.O. Box 2091 North Hills
North Hills, CA 91393 USA

Please detach top portion and return with your payment.

ACTIVITY	QTY	RATE	AMOUNT
Services:Graphic Design Graphic Design Services - Postcard mailer, Brochure corrections, Flyer "program" Name tags (tents)	1	45.00	45.00
Flyers 8.5 x 11 Color Glossy Paper Double sided folded to 5.5 x 8.5	200	0.70	140.00
Flyers 12pts 8.5 x 14 Half folded (landscape)	9	3.15	28.35
Services:Shipping and Handling	1	0.00	0.00

PAID

TOTAL DUE $0.00

THANK YOU.

Office of the City Clerk Administrative Services Division

April MBR
Item C-10

Neighborhood Council Funding Section

Funding Request Form

NC NAME: North Hills West
Budget Fiscal Year: 2016-17
Meeting Date: 12/6/2016
Agenda Item: 15

Requestor:
Vendor: Moore Business Results
Address: 19300 Rinaldi, #7164
City: Northridge **State:** CA
Zip Code: 91327 **Phone:** 818-252-9399
Amount:$ 500.00
# of payments ___

☐ Operations ☑ Outreach ☐ NC Sponsored Event ☐ Neighborhood Puspose Grant
☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project
☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☐ Monthly ☐ Multiple

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: To provide training to board member volunteers to assist with website maintenance. This will free up funds for other public needs.

Vote Count (Continued on page 2 if more than 20 Board Members)

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Jay Beeber		X					
Dave Brown	Secretary	X					
Armando Diaz	Treasurer	X					
Garry Fordyce			X				
Dan Gibson	President	X					
Punam Gohel		X					
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Antonino Lovato						X	
Madlena Minasian				X			
David Phelps	Vice-President	X					
Kreshell Ramey						X	
NC Quorum:	**Grand Total (including page 2):**	9	1	1		2	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Armando Diaz	Print/Type name:	Dan Gibson
Date (mm/dd/yy):	12/06/16	Date (mm/dd/yy):	12/06/16

Department Use Only
☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved
☐ >$2,500 ☐ NPG ☐ Sponsored Event ☐ Denied
1st Level | 2nd Level | Authorization Code

(Outstanding)
April MER
Item A-12
p.3

Office of the City Clerk Administrative Services Division
Neighborhood Council Funding Section
Funding Request Form

NC NAME: North Hills West

Requestor:

Budget Fiscal Year: 2016-2017

Vendor: Los Angeles Conservation Corp

Meeting Date: 5/18/2017

Address: 605 W. Olympic Blvd., Suite 450

Agenda Item: 14

City: Los Angeles **State:** CA

☐ Operations ☐ Outreach ☐ NC Sponsored Event ☑ Neighborhood Puspose Grant

Zip Code ### 90015 **Phone:** 323-224-2550

☐ Contract / Lease ☐ Board Member Reimbursement ☐ Community Improvement Project

Amount:$ 4,999.00

☐ Out of State ☐ 1099 Expense ☐ One Time Expense ☐ Monthly ☐ Multiple

# of payments ___

If a bank card exemption of the daily $2,500 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description: This project focuses on providing weeding and clean up services to and at the direction of the North Hills West Neighborhood Council. The work includes weeding and litter abatement.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Jay Beeber	Vice-President	X					
Dave Brown	Secretary	X					
Armando Diaz						X	
Maggie Elliott		X					
Garry Fordyce			X				
Dan Gibson	President	X					
Puman Gohel		X					
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Antonino Lovato		X					
Madlena Minasian	Treasurer	X					
Kreshell Ramey		X					
NC Quorum:	Grand Total (including page 2):	11	1			1	

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional ~~Cash Request~~ Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Madlena Minasian	Print/Type name:	Dan Gibson
Date (mm/dd/yy):	05/18/17	Date (mm/dd/yy):	05/18/17

Department Use Only

☐ Contract ☐ CIP ☐ Advanced Payment ☐ Approved
☐ >$2,500 ☐ NPG ☐ Sponsored Event ☐ Denied

1st Level | 2nd Level | Authorization Code

April MER
Item A-13
OFFICE SUPPLIES
Page 3

STAPLES

17020 CHATSWORTH ST
GRANADE HILLS, CA 91344
(818) 831-8095

SALE 1803576 5 006 09321
0480 04/21/17 04:03

Your Sales Associate was:
Emily V

QTY	SKU	PRICE
	REWARDS NUMBER 2511319218	
1	3X5 BLANK INDXCRD	
	718103187411	4.49
1	NAME BDG BLUE LBL	
	072782051419	5.99
1	STAPLES ROLLING CR *	
	718103005692	20.00
1	SPLS SOLID CLR CLI	
	718103010016	5.49
1	NAME BDG BLUE LBL	
	072782051419	5.99
1	SPLS SOLID CLR CLI	
	718103010016	5.49
1	SHARPIE CHISEL TIP *	
	071641382541	4.00
1	STAPLES ROLLING CR *	
	718103005692	20.00
SUBTOTAL		71.45
	Standard Tax 8.7500%	6.25
TOTAL		$77.70
Cash		100.00
Cash Change		22.30

TOTAL ITEMS 8

*Item is currently on promotion. Some coupons are only valid on regular priced items. Please see coupon terms and conditions for details.

Staples brand products.
Below Budget. Above Expectations.

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at www.staples.com

Get with the program.
Staples Rewards members get up to 5% back in rewards and free shipping every day. Exclusions apply. See an associate for full program details or to enroll.

$43.92

April MER Item A-14
Page 3

DAN -

FOOD 4 LESS

The True Low Price Leader.
Everyday!

16208 Parthenia St.
(818) 830-0249
Your cashier was Blanca G

CNTRYT DRNK MIX	6.99 F
CNTRYT DRNK MIX	6.99 F
CARD NUMBER	*******9495
TAX	0.00
**** BALANCE	13.98
CASH	20.00
CHANGE	6.02
TOTAL NUMBER OF ITEMS SOLD =	2

04/22/17 10:54am 354 9 6 150

****

Tell Us How We Are Doing!
You could WIN
Dinos Como Lo Estamos Haciendo!
Participa Para Ganar
ONE of 100 - $100 gift cards or the
$5,000 ft card grand prize!
UNA DE 100 tarjetas de regalo de $100,
o el gran premio de una
tarjeta de regalo de $5,000!
Go to www.krogerfeedback.com
within 7 days.
Enter the information below:
Visita www.krogerfeedback.com
en los proximo 7 dias e ingresa
la siguiente informacion:

Date: 04/22/17
Time: 10:54am
Entry ID: 704-221-6-354-9-15

No purchase necessary to enter
sweepstakes. See website for official
sweepstakes rules.
No es necesario comprar para
participar en el sorteo. Ver la
pagina web para conocer las
regalas oficiales.
****

FOOD 4 LESS

The True Low Price Leader.
Everyday!

16208 Parthenia St.
(818) 830-0249
Your cashier was Lorena M

CARD NUMBER	*******4275
BKRY BROWNIE	4.99 F
BKRY BROWNIE	4.99 F
BKRY BROWNIE	4.99 F
BKRY BROWNIE	4.99 F
BKRY BROWNIE	4.99 F
BKRY BROWNIE	4.99 F
TAX	0.00
**** BALANCE	29.94
CASH	40.00
CHANGE	10.06
TOTAL NUMBER OF ITEMS SOLD =	6

04/21/17 11:53am 354 10 361 119

****

Tell Us How We Are Doing!
You could WIN
Dinos Como Lo Estamos Haciendo!
Participa Para Ganar
ONE of 100 - $100 gift cards or the
$5,000 gift card grand prize!
UNA DE 100 tarjetas de regalo de $100,
o el gran premio de una
tarjeta de regalo de $5,000!
Go to www.krogerfeedback.com
within 7 days.
Enter the information below:
Visita www.krogerfeedback.com
en los proximo 7 dias e ingresa
la siguiente informacion:

Date: 04/21/17
Time: 11:53am
Entry ID: 704-261-361-354-10-371

No purchase necessary to enter
sweepstakes. See website for official
sweepstakes rules.
No es necesario comprar para
participar en el sorteo. Ver la
pagina web para conocer las
regalas oficiales.

****

APRIL FUEL POINTS
100PTS EARNS .10 PER GAL.
ON ONE PURCHASE OF UP TO 35 GAL.

FUEL POINTS THIS ORDER = 30
FUEL POINTS THIS MONTH = 109

THIS MONTHS POINTS EXPIRE 5/31/17.
VISIT WWW.FOOD4LESS.COM FOR DETAILS

****
****
****

Now Hiring - Apply Today!
jobs.food4less.com
www.food4less.com

April MER
Item A-15
page 3

$79.95

COSTCO
WHOLESALE

Northridge #437
8810 Tampa Ave
Northridge, CA 91324
(818) 775-1860

8R Member 111758083112

E	43475 COOKIES 60CT	15.99
E	43475 COOKIES 60CT	15.99
E	43475 COOKIES 60CT	15.99
E	43475 COOKIES 60CT	15.99
E	43475 COOKIES 60CT	15.99
	SUBTOTAL	79.95
	TAX	0.00
	**** TOTAL	79.95
	CASH	100.00
	CHANGE	20.05

TOTAL NUMBER OF ITEMS SOLD = 5
04/21/2017 12:29 437 13 67 7
OP#: 7 Name: Will M.
Thank You!
Please Come Again
Whse:437 Trm:13 Trn:67 OP:7

April MER Item A-16
Page 3

Party City

NOBODY HAS MORE PARTY FOR LESS

19927 RINALDI ST
NORTHRIDGE, CA 91326
818 831-0999

----REPRINT #1----

809801344531 LTX SOLID BU	$35.76	T
LTX SOLID BULK BLLN		
24 @ $1.49		
BLLN 12/15.00	**$5.76**	-

SUBTOTAL	$30.00
GEN MERCH TAX @ 8.750%	$2.63
TOTAL	$32.63
CASH	**$100.00**
CHANGE	-$67.37
ITEMS = 24	**YOU SAVED $5.76**

STORE 277 TRN 46 REG 1
04-17-2017 01:30:12 PM

OBD 15GJ 001 01MI

OBD15GJ00101MI

RETURNS MUST BE MADE WITHIN
30 DAYS OF PURCHASE
RECEIPT MUST ACCOMPANY EACH RETURN
ONLY UNOPENED PACKAGES
MAY BE RETURNED

SEASONAL ITEMS MAY BE RETURNED
UP TO 7 DAYS PRIOR TO HOLIDAY

MERCHANDISE CREDITS ARE ONLY REDEEMABLE
AT ISSUING STORES.

April MER Item A-17
Page 3

FOOD 4 LESS
The True Low Price Leader. Everyday!

16208 Parthenia St.
(818) 830-0249
Your cashier was Cynthia Z

1 @ 4/5.00	
KRO CUTLERY	1.25 T
CTO NAPKIN	0.99 T
KRO HMS 9IN FOAM	1.79 T
TAX	0.35
****** BALANCE**	4.38
CASH	20.38
CHANGE	16.00
TOTAL NUMBER OF ITEMS SOLD =	3

04/20/17 10:44am 354 8 59 117
****
Tell Us How We Are Doing!
You could WIN
Dinos Como Lo Estamos Haciendo!
Participa Para Ganar
ONE of 100 - $100 gift cards or the
$5,000 gift card grand prize!
UNA DE 100 tarjetas de regalo de $100,
o el gran premio de una
tarjeta de regalo de $5,000!
Go to www.krogerfeedback.com
within 7 days.
Enter the information below:
Visita www.krogerfeedback.com
en los proximo 7 dias e ingresa
la siguiente informacion:
Date: 04/20/17
Time: 10:44am
Entry ID: 704-695-59-354-8-67
No purchase necessary to enter
sweepstakes. See website for official
sweepstakes rules.
No es necesario comprar para
participar en el sorteo. Ver la
pagina web para conocer las
regalas oficiales.
****

Check us out at: www.Food4Less.COM

Now Hiring - Apply Today!
jobs.food4less.com
www.food4less.com

4-20-17
GBM
paper goods
$4.38

Total: 82.73

04-[illegible]-2017 #5

3X 8.50 @	
[illegible]	25.50
TOTAL	25.50
CATEND	26.00
CHANGE	0.50
ITEM 3	

4-20-17
GBM
donuts
$25.50

03-16-2017 #0

6X 0.95 @	
PLU005	5.70
6X 0.95 @	
PLU005	5.70
DISC	1.50-
2X 8.50 @	
PLU008	17.00
TOTAL	26.90
CATEND	27.00
CHANGE	0.10
ITEM 14	
1CL	0017 15:27TM

3-16-17
GBM
donuts
$26.90

FOOD 4 LESS
The True Low Price Leader. Everyday!

16208 Parthenia St.
(818) 830-0249
Your cashier was Kelley C

5-18-17
GBM
$25.95

HFTY PLATES	4.49 T
HFTY PLATES	4.49 T
KRO CUTLERY	0.99 T
KRO CUTLERY	0.99 T
KRO CUTLERY	0.99 T
KRO CUTLERY	0.99 T
HFTY BOWLS	1.99 T
HFTY BOWLS	1.99 T
HFTY BOWLS	1.99 T
CTO NAPKIN	0.99 T
CTO NAPKIN	0.99 T
CTO NAPKIN	0.99 T
CTO NAPKIN	0.99 T
CTO NAPKIN	0.99 T
TAX	2.09
****** BALANCE**	25.95
CASH	40.00
CHANGE	14.05
TOTAL NUMBER OF ITEMS SOLD =	14

05/17/17 04:24pm 354 7 84 722
****

SHURE®

Confirmation Invoice

Invoice Number
15727115

SHURE Incorporated
5800 West Touhy Avenue Niles IL 60714-4608
Phone: 847-600-2000 Fax: 847-600-1212

In Asia Phone 852-2893-4290 Fax: 852-2893-4055
In Europe Phone 49-7131-72140 Fax: 49-7131-721414
Outside Asia, Europe and the U.S. Phone: 847-600-2000 Fax: 847-600-6446

April MEK Item A-18
Page 3

Bill to: 100010
D BROWN
PO Box 7493
Van Nuys CA 91409-7493

Ship to: 100010
[redacted]
DAVE BROWN
[redacted]

Your Order No	91343
Delivery No	85973252
Carrier	UNITED PARCEL SERVICE
Shp Cond	SURFACE

Invoice#	Invoice Date	Our Order No.	Date Shipped	Incoterms	Div	Sales Group	Sold to:
15727115	03/29/2017	40719545	03/29/2017	FOB DESTINATION - Prepay	01	049	100010

Quantity Ordered	Quantity Shipped	Model Number/Description	Unit Price	Extended Price
1	1 EA	MX412D/C	74.00	74.00
		MICROPHONE		
		Net Value 74.00 USD		74.00
		Unit Replaced		
1	1 EA	MX412D/C	74.00	74.00
		MICROPHONE		
		Net Value 74.00 USD		74.00
		Unit Replaced		
		TAX		12.96
		The MX412D/C is not available with a longer cable.		

This is a confirmation invoice.

Bill to:	Terms:	Total Invoice
100010	PAID BANKCARD	$ 160.96

April MER Item A-19

Receipt

Page 3

ICDSoft Ltd

Order #: 106252174264
Date: May 28, 2017
Time: 08:58:07 PM GMT

Billed To
Danny R Gibson
200 N Spring St.
FLR 20
Los Angeles, CA 90012
USA
6618777538

Ship To
(Not Available)

* **Billing Method:** Credit Card 558174********97

Order Summary #106252174264

Item	Unit Price	Subtotal
Cart purchase: nhwnc.net-renewal-32	$192.00	$192.00

*Depending on issuing bank, charges on statements should appear as "2CO.COM*ICDSOFT"
**All prices and totals are displayed as USD. This was the currency at the time of purchase.

Total: $192.00

Thank you for your business!

www.icdsoft.com has selected 2CO to process its payments.
For questions about your order, including product delivery questions, please contact ICDSoft Ltd (www.icdsoft.com).
To Manage your billing information, please visit www.2co.com