Monthly Expenditure Report

Reporting Month: August 2018 **Budget Fiscal Year: 2018-2019**

NC Name: North Hills West Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$41811.66	$1494.16	$40317.50	$0.00	$0.00	$40317.50

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$31000.00	$793.31	$29317.50	$0.00	$29317.50
Outreach		$700.85		$0.00	
Elections		$0.00		$0.00	
Community Improvement Project	$8000.00	$0.00	$8000.00	$0.00	$8000.00
Neighborhood Purpose Grants	$3000.00	$0.00	$3000.00	$0.00	$3000.00
Funding Requests Under Review: $0.00		Encumbrances: $0.00		Previous Expenditures: $188.34	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	PARTNERS	08/01/2018	(Credit card transaction)	General Operations Expenditure	Office	$421.25
2	VZWRLSS PRPAY AUTOPAY	08/07/2018	(Credit card transaction)	General Operations Expenditure	Office	$34.59
3	PARTNERS	08/22/2018	(Credit card transaction)	General Operations Expenditure	Office	$201.47
4	USPS PO 0567800253	08/28/2018	(Credit card transaction)	General Operations Expenditure	Office	$136.00
5	FOOD4LESS #0354	08/06/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$251.26
6	UNCLE JOES DONUTS CORP	08/16/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$38.00
7	FRATELLIS ITALIAN	08/17/2018	(Credit card transaction)	General Operations Expenditure	Outreach	$162.33
8	Moore Business Results	08/01/2018	Communications services	General Operations Expenditure	Outreach	$249.26
	Subtotal:					**$1494.16**

Outstanding Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
	Subtotal: Outstanding					**$0.00**

PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
$183.15

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

Payment Terms	Invoice Date
Due On Receipt	07/30/2018
Invoice No.	**Customer No.**
31026	1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description		Type	Units	Rate	Amount
Week ending: 07/22/2018					
Levin, David	Minute Taker	Reg	7.50	$24.42	$183.15
			Total This Week ending:		**$183.15**

Reg: 7.5 OT: 0 DT: 0	**Total - This Invoice:**	**$183.15**

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
$238.10

Payment Terms	Invoice Date
Due On Receipt	06/25/2018
Invoice No.	**Customer No.**
30733	1351

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description		Type	Units	Rate	Amount
Week ending: 06/24/2018					
Levin, David	Minute Taker	Reg	9.75	$24.42	$238.10
		Total This Week ending:			**$238.10**

Reg: 9.75 OT: 0 DT: 0	**Total - This Invoice:**	**$238.10**

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Gmail

Dan Gibson <dgibson.nhwnc@gmail.com>

You are good for another month!

1 message

Verizon Wireless <VZWMail@ecrmemail.verizonwireless.com>
To: President@nhwnc.net

Tue, Aug 7, 2018 at 12:18 AM

Thanks for your payment.

View online

verizon Shop Support My Verizon

Your plan has been renewed.

Mobile number ending in #2259.

You're all set through 09/06/2018. Visit My Verizon at any time to review your account details.

My plan: **$30 BASIC UNLIM BUNDLE**

Thanks for choosing Verizon Wireless.

Payment amount	$30.00
CA Prepaid MTS Fee	$1.67
CA Prepaid MTS Fee	$2.70
CA Prepaid MTS Fee	$0.22
Total amount	**$34.59**

Tools to stay on track.

Save time with Auto Pay.

Simplify by setting up automatic payments from your checking or credit card account.

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PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

INVOICE

Invoice Amount
$201.47

Payment Terms	Invoice Date
Due On Receipt	08/20/2018
Invoice No.	**Customer No.**
31171	1351

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 08/19/2018				
Levin, David — Minute Taker	Reg	8.25	$24.42	$201.47
	Total This Week ending:			**$201.47**

Reg: 8.25 OT: 0 DT: 0	**Total - This Invoice: $201.47**

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PayPal

Partners In Diversity, Inc.
690 East Green Street,
#101,
Pasadena, CA 91101
United States
Phone: 626-793-0020
Email: accounting.dept@p-i-d.biz

Date and time: Aug 22, 2018 1:24:47 PM PDT
Transaction ID: 6EX41145SP9073616

Payment information
Card type: MasterCard
Card number: XXXXXXXXXXXX5486

Billing information
Danny Gibson

Shipping information
None provided

Invoice No.	Description	Amount
#31171 $201.47	David Levin - Minute Taker	$201.47 USD
	Total	$201.47 USD

Thanks for your purchase.

NORTH HILLS
9134 SEPULVEDA BLVD
NORTH HILLS
CA
91343-9998
0567800253
08/28/2018 (800)275-8777 11:34 AM

Product Description	Sale Qty	Final Price
Box Renewal		$136.00
(Zip Code:91393)		
(Box #:2091)		
(Box Size:Size 1 - 3 in x 5.5 in)		
(Rental Period:Annual)		
(Rental Start Date:09/01/2018)		
(Next Renewal Date:08/31/2019)		
(Customer Name:DAVID HYMAN)		
Total		$136.00
Credit Card Remitd		$136.00
(Card Name:MasterCard)		
(Account #:XXXXXXXXXXXX5486)		
(Approval #:023058)		
(Transaction #:191)		
(AID:A0000000041010 Chip)		
(AL:MASTERCARD)		
(PIN:Verified)		

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:
https://postalexperience.com/Pos

840-5913-0048-002-00022-05581-01

or scan this code with
your mobile device:

or call 1-800-410-7420.

YOUR OPINION COUNTS

Bill #: 840-59130048-2-2205581-1
Clerk: 10

P.O. Box Service Fee Notice
NORTH HILLS

9134 SEPULVEDA BLVD, NORTH HILLS, CA 91343

WEBBATS BAT710B1

(818) 830-8605

NO. HILLS WEST NEIGHBORHOOD
PO BOX 2091
NORTH HILLS, CA 91393

Date of Notice: 08/20/2018
Box# 2091
6 Months: $68.00
12 Months: $136.00
Due Date: 08/31/2018

Dear NO. HILLS WEST NEIGHBORHOOD:

This is a friendly reminder that your Post Office Box or Caller Service renewal fee is due. If you have already paid this fee, please disregard this notice and thank you for your continued business with the United States Postal Service. If you have not yet submitted your payment, please do so now.

At your location, at least one of the following Additional Services is available: ***Street Addressing*** (allows private carrier package delivery) and ***Signature on File*** (easy pickup for some signature required items).

There is **no** extra charge for these Additional Services.Visit your Post Office to sign up for these services today! These services however, do not apply to Caller Service and Group E Box customers.

For your convenience, you can sign up at www.usps.com/poboxes and renew or manage your PO Box online. Use your credit card to make a one-time payment or sign up for automatic payments so you never miss a due date. You can also renew your PO Box at any of more than 2,900 self-service kiosks located at select Post Offices nationwide. Go to www.usps.com/locator/welcome.htm to look for a kiosk location near you.

As always, payments can be made at the Post Office or mailed to the attention of the Postmaster at the address indicated above. Please make checks or money orders payable to the US Postal Service and include your PO Box number and ZIP Code. If paying by mail, a receipt will be delivered to your PO Box.

Note: Caller Service may only be paid **in person** or **by mail** unless enrolled in Enterprise PO Box Online (EPOBOL). (Enroll at https://postalpro.usps.com/EPS under the "Quick Links" section). Please be sure to include this notice with your remittance. Caller Service receipts will be provided at the caller service pickup window.

If your payment is not received by the due date, access to your PO Box will be blocked and caller services will be limited. If we have not received your payment by the 10th day after the due date, your PO Box service will be terminated, incoming mail will be returned to the sender, and, in addition to any unpaid monthly PO Box fees, you will be charged a handling fee to reopen your box. To avoid this inconvenience, we encourage you to renew on time.

As a reminder, your account information must be current. If your physical address or other pertinent information has changed since you applied for your PO Box, please ask a Sales and Service Associate at your Post Office to update your *Application for Post Office Box Service* (PS Form-1093).

To update your information for Caller Service, you can ask a Sales and Service Associate to update the *Application for Caller Service* (PS Form-1093C).

You are a valued customer and we appreciate your business. Thank you!

POSTMASTER, NORTH HILLS

FOOD 4 LESS

The True Low Price Leader. Everyday!

16208 Parthenia St.
(818) 830-0249
Your cashier was Mariela T

30 @ 4.99		
	KRO WATER	149.70 F
30 @ 2.40		
	CA REDEM VAL	72.00 F
	KRO WATER	4.99 F
	CA REDEM VAL	2.40 F
	KRO WATER	4.99 F
	CA REDEM VAL	2.40 F
	KRO WATER	4.99 F
	CA REDEM VAL	2.40 F
	KRO WATER	4.99 F
	CA REDEM VAL	2.40 F
	TAX	**0.00**
****** BALANCE**		**251.26**

North Hills CA 91343
MASTERCARD Purchase
************5486 - C
REF#: 080704 TOTAL: 251.26
AID: A0000000041010
TC: AFF21B3A0A7ABBC4
VERIFIED BY PIN

MO	**MASTERCARD**	**251.26**
	CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 68
08/06/18 08:34am 354 5 15 450

****

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Participa Para Ganar
ONE of 100 - $100 gift cards or the
$5,000 gift card grand prize!
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o el gran premio de una
tarjeta de regalo de $5,000!
Go to www.krogerfeedback.com
within 7 days.
Enter the information below:
Visita www.krogerfeedback.com
en los proximo 7 dias e ingresa
la siguiente informacion:

Date: 08/06/18
Time: 08:34am
Entry ID: 704-695-15-354-5-20

No purchase necessary to enter sweepstakes. See website for official sweepstakes rules.
No es necesario comprar para participar en el sorteo. Ver la pagina web para conocer las regalas oficiales.

****

Check us out at: www.Food4Less.COM

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jobs.food4less.com
www.food4less.com

UNCLE JOES DONUTS CORPOR
8704 WOODLEY AVE
NORTH HILLS, CA 91343
8188930824

Transaction **003346**

Total	**$38.00**
CREDIT CARD SALE MASTERCARD 5486	$38.00

Retain this copy for statement validation

16-Aug-2018 2:30:58P
$38.00 | Method: EMV
MASTERCARD
XXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 822800529860
Auth #: 040844
MID: ********3996
AID: A0000000041010
AthNtwkNm: MASTERCARD
SIGNATURE_ON_PAPER

thank for your business

08-17-2018 #05

4Y 9.50 @
MB 38.00
CASH [illegible]

ITEM 4
TL 5467

Refreshments For, Aug 16, 2018 GBM

4 doz Donuts

Fratelli's
ITALIAN RESTAURANT

FRATELLIS ITALIAN
16153 PARTHENIA ST
NORTH HILLS, CA 91343
8188939233

FOLLOW US ON INSTAGRAM
@FRATELLISPIZZANH
WE DELIVER WITHIN 3 MILES AND 15$
MINIMUM ORDER!

ORDER: 14
DELIVERY

Cashier: Kenia
16-Aug-2018 1:25:13P

Transaction **008095**

6	Delivery	$9.00
1	Salads	$0.00
	Garden Or Caesar Salad Full Tray	$45.00
2	Large Pizza	$0.00
	Alfredo Pizza	$37.90
	chix	
1	Large Pizza	$12.95
	Can Bac	$2.00
	Pineapple	$2.00
1	Large Pizza	$0.00
	Fratelli Combo Pizza	$18.95
1	Large Pizza	$0.00
	Marguerite Pizza	$18.95
1	Delivery	$1.50

Refreshments for
08/16/18 GBM

Subtotal	**$148.25**
Tax	**$14.08**
Total	**$162.33**
CREDIT CARD AUTH MASTERCARD 5486	$162.33

Tip ________

Total $162.33

Retain this copy for statement validation

16-Aug-2018 2:25:29P
$162.33 | Method: SWIPED
MASTERCARD XXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 822800585090 | Auth #: 026747
MID: ********9882
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

MOORE BUSINESS RESULTS

Invoice Number #NHWNC 2018 0701

Date July 1, 2018

Please remit to:

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
http://www.moorebusinessresults.com/
City of LA Tax #549794-29

Communications services	249.26
Amount Now Due	**$249.26**

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of $25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the due date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are $25.

Date	Task	Hours
6/2/2018	Email set up.	0.17
6/5/2018	NNO & Sepulveda corridor on calendar. Articles on May meeting and May outreach.	1.00
6/19/2018	Meeting eblast. Email set up access. FB.	1.00
6/21/2018	Email settings.	0.25
	Total	2.42

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

NC Name: North Hills West		Meeting Date: June 21, 2018	
Budget Fiscal Year: 2017-2018		Agenda Item No: 13	
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of NHWNC Fiscal Year 2018-2019 Administrative Packet MM 2nd		
Method of Payment: (Select One)	☐ Check	☐ Credit Card	☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	X					
Jay Beeber	Vice-President	X					
Madlena Minasian	Treasurer	X					
Dave Brown	Secretary	X					
Pat Crone		X					
Maggie Elliott		X					
Garry Fordyce		X					
Punam Gohel		X					
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Carlos Pelaez		X					
Kreshell Ramey		X					
Board Quorum: 7	Total:	13					

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature	Authorized Signature:
Print/Type Name: Dan Gibson	Print/Type Name: Madlena Minassian
Date: May 17, 2018	Date: May 17, 2018