Monthly Expenditure Report

Reporting Month: March 2019 **Budget Fiscal Year: 2018-2019**

NC Name: North Hills West Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$31300.91	$648.96	$30651.95	$1750.00	$0.00	$28901.95

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$31000.00	$32.70	$20151.95	$0.00	$19401.95
Outreach		$616.26		$750.00	
Elections		$0.00		$0.00	
Community Improvement Project	$8000.00	$0.00	$8000.00	$0.00	$8000.00
Neighborhood Purpose Grants	$3000.00	$0.00	$2500.00	$1000.00	$1500.00
Funding Requests Under Review: $0.00		Encumbrances: $0.00		Previous Expenditures: $10699.09	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	VZWRLSS PRPAY AUTOPAY	03/07/2019	(Credit card transaction)	General Operations Expenditure	Office	$32.70
2	NEW HORIZONS - SFV	03/01/2019	(Credit card transaction)	General Operations Expenditure	Outreach	$180.00
3	UNCLE JOES DONUTS CORP	03/21/2019	(Credit card transaction)	General Operations Expenditure	Outreach	$39.80
4	FRATELLIS ITALIAN	03/22/2019	(Credit card transaction)	General Operations Expenditure	Outreach	$146.46
5	JCS CATERING COMPANY	03/08/2019	Board motion approving $250 for the Valley Al...	General Operations Expenditure	Outreach	$250.00
	Subtotal:					**$648.96**

Outstanding Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	ONEgeneration	03/21/2019	Approve $750 in support of the ONEgeneration ...	General Operations Expenditure	Outreach	$750.00

2	Southern California Preparedness Foundation	03/26/2019	Approved $1000. In support of ValleynDisaster...	Neighborhood Purpose Grants		$1000.00
	Subtotal: Outstanding					**$1750.00**

Receipts:

03-21-2019 NO
4X 9.95
39.80
PLU008 39.80
CASH
ITEM 4 0003 13:21PM

UNCLE JOES DONUTS CORPOR
8704 WOODLEY AVE
NORTH HILLS, CA 91343
8188930824

Transaction **006917**

Total	**$39.80**
CREDIT CARD SALE MASTERCARD 5486	$39.80

Retain this copy for statement validation

21-Mar-2019 2:18:12P
$39.80 | Method: EMV
MASTERCARD
XXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 908000565640
Auth #: 011868
MID: ********3996
AID: A0000000041010
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

thank for your business

verizon✓

Mar 18, 2019

NORTH HILLS WEST
POBOX POBOX 2091
NORTH HILLS,CA 91393

Payment information for NORTH HILLS WEST (818-903-2259) for the period 10/2017 to 03/2019.

Date	Amount		Paid With
Mar 6, 2019 9:04 PM	Paid Amount: CA Prepaid MTS Fee **Total Amount:**	$30.00 $2.70 **$32.70**	MasterCard
Feb 6, 2019 9:04 PM	Paid Amount: CA Prepaid MTS Fee **Total Amount:**	$30.00 $2.70 **$32.70**	MasterCard
Jan 6, 2019 9:00 PM	Paid Amount: CA Prepaid MTS Fee **Total Amount:**	$30.00 $2.70 **$32.70**	MasterCard
Dec 6, 2018 9:01 PM	Paid Amount: CA Prepaid MTS Fee CA Prepaid MTS Fee CA Prepaid MTS Fee **Total Amount:**	$30.00 $1.67 $2.70 $0.22 **$34.59**	MasterCard
Nov 6, 2018 9:01 PM	Paid Amount: CA Prepaid MTS Fee CA Prepaid MTS Fee CA Prepaid MTS Fee **Total Amount:**	$30.00 $2.70 $1.67 $0.22 **$34.59**	MasterCard
Oct 6, 2018 9:03 PM	Paid Amount: CA Prepaid MTS Fee CA Prepaid MTS Fee CA Prepaid MTS Fee **Total Amount:**	$30.00 $2.70 $1.67 $0.22 **$34.59**	MasterCard
Sep 6, 2018 9:01 PM	Paid Amount: CA Prepaid MTS Fee CA Prepaid MTS Fee CA Prepaid MTS Fee **Total Amount:**	$30.00 $2.70 $1.67 $0.22 **$34.59**	MasterCard
Aug 6, 2018 9:03 PM	Paid Amount: CA Prepaid MTS Fee CA Prepaid MTS Fee CA Prepaid MTS Fee **Total Amount:**	$30.00 $1.67 $2.70 $0.22 **$34.59**	MasterCard
Jul 6, 2018 9:03 PM	Paid Amount: CA Prepaid MTS Fee CA Prepaid MTS Fee CA Prepaid MTS Fee **Total Amount:**	$30.00 $1.67 $2.70 $0.22 **$34.59**	MasterCard

Chat now

Transaction Successful

Transaction Receipt

Merchant:	New Horizons - (North Hills, CA)
Date/Time:	03/01/2019 3:35:19 PM PST
Transaction ID:	4559559659
Transaction Type:	Card Sale
Amount:	$180.00

Credit Card Information

CC Type:	Mastercard
CC Number:	************5486
Auth. Code:	017587
Processor:	main

Billing Information

DANNY R. GIBSON
North Hills West Neigghborhood Council
dgibson.nhwnc@gamil.com
661 877-7538
16405 CHASE ST.
NORTH HILLS CA, 91343
US

Shipping Information

DAN GIBSON
North Hills West Neighborhood Council
president@nhwnc.net
200 N. Spring St. FL 20
LOS ANGELES CA, 90012-4801
US

Order Information

Order ID:	CAFE FUNCTION
Description:	MEETING 2/21/2019

New Horizons

Sam's Cafe

15725 Parthenia Street, North Hills, CA 91343-4999, (818) 894-9301

Initial Invoice

Engager

Engager: Dan Gibson
Organization: North Hills West NC
Address: 16405 Chase St
North Hills, CA 91343

DayPhone: (661) 877-7538
EvePhone:
FaxPhone: (818) 892-7258

Remarks: dgibson.nhwnc@gamil.com

ID: 312-6502

Event

Date: 2/21/2019 Thursday **Time:** To **ExpGuest:** 0 **GuarGuest:** 0

Function: Meeting **LiqLicIss:** **LiqValid:** **Issued To:** **Rcvd:**

Room

Qty	Description	Time	Unit Cost	TxEx	Remarks	Cost
1	Sam's Café Main Banquet Hall		$180.00	☑		$180.00

Cost Summary

Thank you for choosing Sam's Cafe

Event Cost:	$180.00
Sales Tax:	$0.00
Total Cost:	$180.00
Less Deposit:	$0.00
Less Payments Received:	$0.00
Balance Due By :	$180.00
Security Deposit Received:	$0.00

Notices and Approval

1. Your Security Deposit is typically refunded, less any charges, seven days after your event.
2. Please contact SFVAR, Sam's Cafe, BEFORE NOON 7 DAYS PRIOR TO EVENT with the minimum number of guests for which yuou will be charged. Should contact with Facility not be made by the indicated date and time, your expected attendance shall be considered your GUARANTEE. The Facility will be prepared to serve a maximum of 5% over your guaranteed minimum. Overages will be billed and paid immediately. You will be held to 100% of your guaranteed minimum PLUS any overages.
3. THIS DOCUMENT MUST BE ACCOMPANIED BY SIGNED TERMS & CONDITIONS CONTRACT TO BE VALID.
4. This is your Iinitial Invoice. An Event Invoice showing your final guest count may follow.

Engager Signature:	Date:
SFVAR Signature:	Date:

Fratelli's
ITALIAN RESTAURANT

FRATELLIS ITALIAN
16153 PARTHENIA ST
NORTH HILLS, CA 91343
8188939233

FOLLOW US ON INSTAGRAM
@FRATELLISPIZZANH
WE DELIVER WITHIN 3 MILES AND 15$
MINIMUM ORDER!

ORDER: 01
DELIVERY
Dave : delivery///at 6:00

Cashier: Alma
21-Mar-2019 10:57:02A

Transaction **013272**

1	Large Pizza	$0.00
	_Large Pizza: Alfredo Pizza	$18.95
	chicken / mush	
1	Large Pizza	$0.00
	_Large Pizza: Fratelli Combo Pizza	$18.95
1	Large Pizza	$0.00
	_Large Pizza: Marguerite Pizza	$18.95
1	Large Pizza	$0.00
	_Large Pizza: Pesto Chicken Pizza	$20.95
1	Large Pizza	$0.00
	_Large Pizza: Mediterranean Pizza	$20.95
1	Salads	$0.00
	Catering Salads: Garden Or Caesar Salad 1/2 Tray	$25.00
1	delivery	$10.00

Subtotal	**$133.75**
Tax	**$12.71**
Total	**$146.46**
CREDIT CARD AUTH MASTERCARD 5486	$146.46
Tip	
Total	146.46

Retain this copy for statement validation

21-Mar-2019 2:07:14P
$146.46 | Method: SWIPED
MASTERCARD XXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 908000531131 | Auth #: 011920
MID: ********9882

JCS Catering Company

Carla's Cafe' at CBS Studio Center
4024 Radford Avenue
Studio City, CA 91604

Invoice #	1803B
Date:	1/1/2019
Bill to:	North Hills West Neighborhood Council

The Neighborhood Council Supports: **AMOUNT**

Please check BOX

Valley Alliance of Neighborhood Councils (VANC) **VANC Election Forum October 11, 2018**		
Valley Alliance of Neighborhood Councils (VANC) **VANC Anniversary MIXER March 14, 2019** If you opt to contribute to this event NOW, your MER will show this amount as OUTSTANDING until the check is cut	X	$250

DESCRIPTION

Food and beverages for Valley Alliance of Neighborhood Councils (VANC) Event

This amount is inclusive and includes hot and cold refreshments, silverware, linens, coffee, tea and desserts, kitchen staff and use of the facility.

TOTAL DUE $250

THANK YOU

Please make check payable to: **JCS Catering Company**

City Clerk will DELIVER checks to: **JCS Catering Company**

Please be sure to attach your Board's **Board Action Certification (BAC)** for each event, even if you vote on both at the same time.

If your check is **received** no later than one week before the event, your NC will be listed as a sponsor on the program

Please send an email to vanc.fund@gmail.com to advise that your NC will be contributing - Thank You !

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

NC Name: North Hills West		Meeting Date: August 16, 2018	
Budget Fiscal Year: 2018-19		Agenda Item No: 16	
Board Motion and/or Public Benefit Statement (CIP and NPG):	Board motion approving $250 for the Valley Alliance of Neighborhood Councils (VANC) Anniversary Mixer to be held March 14, 2019 at Carla's Café at CBS Studio Center 4024 Radford Ave. Studio City, CA 91604.		
Method of Payment: (Select One)	■ Check	☐ Credit Card	☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	X					
Jay Beeber	Vice-President	X					
Madlena Minasian	Treasurer	X					
Dave Brown	Secretary	X					
Pat Crone		X					
Maggie Elliott					X		
Garry Fordyce		X					
Punam Gohel		X					
Carol Hart		X					
David Hyman		X					
Sam Kwasman		X					
Carlos Pelaez		X					
Kreshell Ramey					X		
Board Quorum:	**Total:**	11	0		2		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature	Authorized Signature:
Print/Type Name: Madlena Minasian	Print/Type Name: Dan Gibson
Date: 08/16/2018	Date: 08/16/2018