Monthly Expenditure Report

Reporting Month: January 2020 **Budget Fiscal Year: 2019-2020**

NC Name: North Hills West Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$41510.49	$425.86	$41084.63	$218.70	$0.00	$40865.93

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$27000.00	$235.40	$19667.33	$218.70	$19448.63
Outreach		$190.46		$0.00	
Elections		$0.00		$0.00	
Community Improvement Project	$8000.00	$0.00	$8000.00	$0.00	$8000.00
Neighborhood Purpose Grants	$7000.00	$0.00	$4000.00	$0.00	$4000.00
Funding Requests Under Review: $0.00		Encumbrances: $0.00		Previous Expenditures: $9906.81	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	VZWRLSS PRPAY AUTOPAY	01/07/2020	(Credit card transaction)	General Operations Expenditure	Office	$33.00
2	UNCLE JOES DONUTS CORP	01/16/2020	(Credit card transaction)	General Operations Expenditure	Outreach	$44.00
3	FRATELLIS ITALIAN	01/17/2020	(Credit card transaction)	General Operations Expenditure	Outreach	$146.46
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/06/2020	Website / Communication Services	General Operations Expenditure	Office	$202.40
	Subtotal:					**$425.86**

Outstanding Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	Partners in Diversity, Inc.	10/25/2019	Monthly minute taker services	General Operations Expenditure	Office	$122.10
2	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/07/2020	Website / Communication Services	General Operations Expenditure	Office	$96.60

	Subtotal: Outstanding	**$218.70**

verizon

Jan 20, 2020

NORTH HILLS WEST
PO BOX 2091
NORTH HILLS,CA 91393

Payment information for NORTH HILLS WEST (818-903-2259) for the period 01/2020 to 01/2020.

Date	Amount		Paid With
Jan 6, 2020 9:00 PM	Paid Amount: CA Local Prepaid MTS CA State 911 Surcharge **Total Amount:**	$30.00 $2.70 $0.30 **$33.00**	MasterCard

01-17-2020 #85

4X 11.00 @
#8 44.00
CASH 44.00

ITEM 4
1CL 4467

UNCLE JOES DONUTS CORPOR

8704 WOODLEY AVE
NORTH HILLS, CA 91343
8188930824

Transaction **013272**

Total	**$44.00**
CREDIT CARD SALE MASTERCARD 5486	$44.00

Retain this copy for statement validation

16-Jan-2020 11:54:42A
$44.00 | Method: EMV
MASTERCARD
XXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 001600629040
Auth #: 089515
MID: ********3996
AID: A0000000041010
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

thank for your business

Fratelli's
ITALIAN RESTAURANT

FRATELLIS ITALIAN
16153 PARTHENIA ST
NORTH HILLS, CA 91343
8188939233

FOLLOW US ON INSTAGRAM
@FRATELLISPIZZANH
WE DELIVER WITHIN 3 MILES AND 15$
MINIMUM ORDER!

ORDER: 03
DELIVERY

Dave

Cashier: Alma
16-Jan-2020 11:16:54A

Transaction **305841**

1	Custom Item	$10.00
1	Large Pizza	$0.00
	_Large Pizza: Fratelli Combo Pizza	$18.95
	_Large Pizza: Marguerite Pizza	$18.95
	_Large Pizza: Pesto Chicken Pizza	$20.95
1	Large Pizza	$0.00
	_Large Pizza: Mediterranean Pizza	$20.95
	_Large Pizza: Alfredo Pizza	$18.95
	mushrooms chicken	
1	Salads	$0.00
	Catering Salads: Garden Or Caesar Salad 1/2 Tray	$25.00

Subtotal	**$133.75**
Tax	**$12.71**
Total	**$146.46**
CREDIT CARD AUTH	$146.46
MASTERCARD 5486	
Tip	—
Total	146.46

Retain this copy for statement validation

16-Jan-2020 11:51:14A
$146.46 | Method: SWIPED
MASTERCARD XXXXXXXXXXXX5486
DANNY GIBSON
Ref #: 001600592601 | Auth #: 008495
MID: ********9882
AthNtwkNm: MASTERCARD
SIGNATURE VERIFIED

MOORE BUSINESS RESULTS

Invoice Number #NHWNC 2020 0101

Date January 1, 2020

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
http://www.moorebusinessresults.com/
City of LA Tax #549794-29

Communications services	202.40
Amount Now Due	**$202.40**

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of $25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are $25.

Date	Task	Hours
12/4/2019	Facebook	0.17
12/17/2019	Cyber crimes on calendar. Eblast. Facebook.	0.75
12/19/2019	Homeless committee on news. Count on calendar.	0.25
12/23/2019	Holiday email	0.17
12/27/2019	Year in review list, CIS	0.42
	Total	1.76

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

NC Name: North Hills West				Meeting Date: 6/20/2019			
Budget Fiscal Year: 2018-19				Agenda Item No: 12			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Board motion to approve the NHWNC Fiscal Year 2019-2020 Administrative Packet.						
Method of Payment: (Select One)	☐ Check			☐ Credit Card		☐ Board Member Reimbursement	
Vote Count Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Dan Gibson	President	X					
Carol Hart	Vice-President	X					
Dave Brown	Secretary	X					
Madlena Minasian	Treasurer	X					
Heather Hudson Beeber		X					
Gil Brenner		X					
Pat Crone		X					
Shirley Dabit		X					
Maggie Elliott		X					
Punam Gohel		X					
David Hyman					X		
Carlos Pelaez		X					
Kreshell Ramey		X					
Board Quorum: 7	Total:	12			1		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature	Authorized Signature:
Print/Type Name: Dan Gibson	Print/Type Name: Madlena Minasian
Date: 06/20/2019	Date: 06/20/2019