

Monthly Expenditure Report



Reporting Month: May 2021

Budget Fiscal Year: 2020-2021

**NC Name: North Hills West
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$48943.81	\$12289.04	\$36654.77	\$9995.41	\$0.00	\$26659.36

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$50000.00	\$2808.28	\$32969.90	\$497.42	\$29472.48
Outreach		\$800.76		\$3000.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8000.00	\$0.00	\$7917.26	\$0.00	\$7917.26
Neighborhood Purpose Grants	\$7000.00	\$8680.00	\$-3180.00	\$6497.99	\$-9677.99
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$15003.80	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	VZWRLSS PRPAY AUTOPAY	05/15/2021	Monthly Payment to Verizon for Prepaid Wireless Service	General Operations Expenditure	Outreach	\$33.00
2	SITEGROUND HOSTING	05/20/2021	nhwnc.net - website hosting service - 2 year renewal	General Operations Expenditure	Outreach	\$767.76
3	Devonshire is S.O.L.I.D.	04/22/2021	NPG to assist with gym renovations for police officers.	Neighborhood Purpose Grants		\$3500.00
4	LAPD Fiscal Operations Division	04/23/2021	Security services for NHWNC General Board Meetings	General Operations Expenditure	Office	\$1959.81
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/09/2021	Communication Services	General Operations Expenditure	Office	\$498.61
6	LADP Devonshire PALS	04/27/2021	Board motion to approve \$2500 to LAPD Devonshire PALS to provide supplies for the youth center.	Neighborhood Purpose Grants		\$2500.00
7	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/04/2021	Monthly Communication Services	General Operations Expenditure	Office	\$349.86

Receipts:

Your payment history is ready to view.

Inbox

Verizon Wireless <VZWMail@ecrmemail.verizonwireless.com>

to me

2:57 PM (5
days ago)



[Review your payment details](#)

[Shop](#) [Support](#) [My Verizon](#)

| Mobile number ending in: 2259

Here's your requested payment history.

Print or save a copy for your records.

Payment history

June 2021 to June 2021

Paid On	Amount	Paid With
4/15/2021	Total Amount \$33.00	MasterCard
	Payment Amount - \$30.00	
	CA Local Prepaid MTS - \$2.70	
	CA State 911 Surcharge - \$0.30	

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Verizon Wireless, One Verizon Way, Mail Code: 180VV3, Basking Ridge, NJ 07920



SG Hosting Inc.
901 N. Pitt St, Suite 325
Alexandria 22314 VA, USA

Customer

Invoice Number: 2371612

Dan Gibson
North Hills West NC
P.O. Box 2091
North Hills, 91393
California
United States

Invoice Date: **05/20/2021**
Payment Method: **MASTERCARD**

PRODUCT DESCRIPTION	QUANTITY	ITEM PRICE
Renewal: 2 Years GoGeek Hosting (USA DC) - nhwnc.net	1	767.76 USD
Subtotal:		767.76 USD
Prepaid Funds:		0.00 USD
Total:		767.76 USD

SG Hosting Inc. 901 N. Pitt St, Suite 325, Alexandria 22314 VA, USA
www.siteground.com

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: North Hills West NC

SECTION I - APPLICANT INFORMATION

1a) Devonshire is S.O.L.I.D. 95-4418512 California 1/20/1993
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) P.O. Box 7181 Northridge CA 91327
Organization Mailing Address *City* *State* *Zip Code*

1c) 10250 Etiwanda Ave., (Devonshire Police Sta.) Northridge CA 91325
Business Address (If different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Tapio Kartiala (Treasurer) 818-368-4861 tkartiala@gmail.com
Name *Phone* *Email*

2) **Type of Organization- Please select one:**

☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

N/A

3) Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

Devonshire LAPD Station's gym is in need of renovation in order for the officers to continue to stay in shape for overall physical and mental health reasons. Due to the pandemic, public gyms have not been allowed to be open since the beginning of 2020 and the Stations's gym is being used now more than ever. Some of the current gym equipment will be refurbished and additional new equipment will be installed. The room will also be repainted and the following will be installed: wall wrap, paint, wall paneling, TV & mount, bluetooth stereo, industrial wall fan, and additional matting.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

Your NC will help provide SOLID with the much needed funds for this project which will result in an overall physical health and morale boost for the officers of Devonshire PS - one of the safest in all of LAPD. Due to many budget constraints over the years, the gym has fallen into disrepair and has been patched with fixes from SOLID funds and is overdue for a major overahaul. With the city's overall cuts to Police this past year, it is not feasible for their budget to include gym renovations. SOLID's purpose is to provide those items for Devonshire PS that are needed but not budgeted for. Our ability to rundraise has been curtailed during the pandemic and we are reaching out to our NC's to help fulfill this need. It is our belief that the renovations provided by this project will continue to enhance our officer's physical health, morale and overall community relationships in the near and long term benefitting the public at large.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC		Total Projected Cost	
	N/A	\$		\$	
		\$		\$	
		\$		\$	

6b)	Non-Personnel Related Expenses	Requested of NC		Total Projected Cost	
	See attached list	\$5000.00		\$31,151.00	
		\$		\$	
		\$		\$	

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☐ No ☒ Yes If Yes, please list names of NCs: GHSNC, Chatsworth NC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
GHSNC (check rec'd)	\$3500.00	\$31,151.00
Chatsworth NC	\$1000.00	\$31,150.00
SOLID Fundraising	\$22,650.00	\$31,150.00

9) What is the TOTAL amount of the grant funding requested with this application: \$5000.00

10a) Start date: 05/01/2021 10b) Date Funds Required: 05/01/2021 10c) Expected Completion Date: 06/01/2021
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Dianne Kartiala President Dianne Kartiala 4/15/21
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Yolanda Petroski Secretary Yolanda Petroski 4/16/21
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



CA LICENSE #974311
14141 COVELLO STREET SUITE #9A
VAN NUYS, CA 91405
+1 8186161118

PROPOSAL

ADDRESS

Solid/LAPD Devonshire Station
P.O. BOX 7181
Northridge, CA 91327

PROPOSAL # 1699

DATE 01/28/2021

JOB LOCATION

10250 ETIWANDA AVE

DESCRIPTION	AMOUNT
GYM MINOR REMODEL	
REPLACE (7) EXISTING LIGHT FIXTURES WITH (7) NEW LED FLAT PANELS.	1,650.00
REPLACE EXISTING CEILING TILES/PANELS WITH NEW 2'X4' CEILING TILES/PANELS WITH SPLIT SCORE IN MIDDLE.	1,900.00
REMOVE PLYWOOD ON WALLS.	300.00
INSTALL DRYWALL ON WALLS IF MISSING AFTER PLYWOOD REMOVAL. INCLUDES TAPING, PRIMER AND PAINT.	1,500.00
REMOVE ALL ITEMS ON WALLS.	75.00
INSTALL (2) 10" X 40" KICKPLATES ON EXTERIOR EXIT DOOR.	150.00
REMOVE ALL RUBBER MATS ON WALLS. CUT METAL ANGLE WHERE IT MEETS MIRROR. WILL NOT CUT METAL ANGLE UNDER MIRROR.	600.00
INSTALL DRYWALL ON WALLS IF MISSING AFTER MAT REMOVAL. INCLUDES TAPING, PRIMER AND PAINT.	1,500.00
SAND, PRIME AND PAINT T-BAR GRID. INCLUDES (2) HVAC GRILLES.	650.00
SCRAPE, PRIME, PATCH, SPOT PRIME AND PAINT ALL WALLS. INCLUDES (2) DOORS.	1,250.00
EXCLUDES MOVING EQUIPMENT.	

AC 01/28/2021

TOTAL

\$9,575.00

Accepted By

Accepted Date



CA LICENSE #974311
14141 COVELLO STREET SUITE #9A
VAN NUYS, CA 91405
+1 8186161118

PROPOSAL

ADDRESS

Solid/LAPD Devonshire Station
P.O. BOX 7181
Northridge, CA 91327

PROPOSAL # 1700

DATE 01/28/2021

JOB LOCATION

10250 ETIWANDA AVE

DESCRIPTION

GROUND FLOOR HALLWAY TO BE TOUCHED UP AS NEEDED. INCLUDES
WALLS, DOOR FRAMES, AND WINDOW FRAMES.

AMOUNT

650.00

AC 01/28/2021

TOTAL

\$650.00

Accepted By

Accepted Date

THE FIRST ESTIMATE FOR THE GYM:

List of equipment we are requesting along with additional items to complete the Devonshire Area gym.

• **Gym equipment:**

- Smith Machine. Reman existing \$450
- SSF Olympic Flat bench New \$695
- SSF adjustable bench New (2x))\$1,390
- Proline lat pull/low row combo new \$2,299
- Dual Adjustable pulley new \$2,999 Commercial treadmill remanufactured \$2,499
- Commercial air bike new \$899
- 1- set kettle bells KG 4kg-20kg w- rack \$440
- 3- Olympic bars @\$175each. \$525
- 800 LBS of bumper weights \$2080
- Delivery and install \$1300
- **Total: \$15,576 delivery and install**

• **Additional Items:**

- Wall wrap and paint \$1500
- 50-60 inch Tv w/mount \$500
- Bluetooth Stereo \$350
- 1 industrial wall fan \$300
- Additional matting \$2200
- Wall paneling \$500

• **Total:\$5350.00**

- **Devonshire Gym remodel total: \$20,926.00**

GRAND TOTAL: \$31,151

☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Quorum: /

Date: 4/19/21

LOS ANGELES POLICE DEPARTMENT

MICHEL R. MOORE
Chief of Police



ERIC GARCETTI
Mayor

P.O. Box 30158
Los Angeles, CA 90030
Telephone: (213) 486-8590
TTY: (877) 275-5273
Ref #: 3.5

April 28, 2020

Department of Neighborhood Empowerment
200 North Spring Street, 20th Floor
Los Angeles, CA 90012
Attention: Jose Galdamez

Invoice No: 20SPEC132

Dear Mr. Galdamez:

The Los Angeles Police Department (LAPD) has completed the billing for the overtime costs associated with the NHWNC General Board Meetings held at the New Horizon – Sam's Cafe on July 18, 2019, August 15, 2019, September 19, 2019, October 17, 2019, November 21, 2019 and December 19, 2019. The total amount being billed is \$1,959.81.

Enclosed is a summary of overtime hours worked by the officers and a copy of your request for security services for the meetings. Please transfer funds to the LAPD, referencing Invoice No. 20SPEC132, as follows:

Fund	Department	Revenue Source Code	Amount
100	70	5161	\$1,959.81

If you have any questions regarding this matter, please contact Management Assistant Jaymee Dyke, Fiscal Operations Division, Budget Section, at (213) 486-8550.

Respectfully,

MICHEL R. MOORE
Chief of Police


THOM BRENNAN, Police Administrator II
Commanding Officer
Fiscal Operations Division

Enclosures

Los Angeles Police Department
Report: NHWNC General Board Meetings
Invoice#: 20SPEC132
Period: 7/18/2019 - 12/19/2019

Dept	Div	EmployeeName	Serial#	Class	Varcode	Vardate	Hours	OT	HourlyRate	Amount	CAP Rate	Total	ActCode
4301	170	CORRAL, EFREN	35472	POLICE OFFICER III	PA	12/19/2019	3.0		\$92.9833	\$278.95	\$33.89	\$312.84	77
										Sub-Total	3.0	\$312.84	
4301	170	DELVALLE, DANIEL	27677	POLICE OFFICER III	PA	09/19/2019	3.0		\$92.9400	\$278.82	\$33.88	\$312.70	77
										Sub-Total	3.0	\$312.70	
4301	170	PARKER, JOHN	36560	POLICE OFFICER III	PA	08/15/2019	3.0		\$89.0867	\$267.26	\$32.47	\$299.73	77
			36560	POLICE OFFICER III	PA	08/15/2019	1.0		\$89.0900	\$89.09	\$10.82	\$99.91	77
										Sub-Total	4.0	\$399.65	
4301	170	PETEQUE, NORMA	31373	POLICE OFFICER III	PA	07/18/2019	3.0		\$91.8167	\$275.45	\$33.47	\$308.92	77
										Sub-Total	3.0	\$308.92	
4301	170	SELLERS, PHILLIP	31934	POLICE OFFICER III	PA	10/17/2019	3.0		\$92.9867	\$278.96	\$33.89	\$312.85	77
			31934	POLICE OFFICER III	PA	11/21/2019	3.0		\$92.9867	\$278.96	\$33.89	\$312.85	77
										Sub-Total	6.0	\$625.71	
										Grand Total	19.0	\$1,959.81	

Overtime
Code

77

**CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE****June 26, 2019**

To: Captain Kathleen Burns
Los Angeles Police Department
Devonshire Community Police Station

Attn: Sgt II Jose Torres

From: Jose Galdamez
Neighborhood Empowerment Advocate
Department of Neighborhood Empowerment

Subject: REQUESTING FOR SECURITY SERVICES FOR NORTH HILLS WEST
NEIGHBORHOOD COUNCIL MEETING

The North Hills West Neighborhood Council (NHWNC) is requesting security from the Los Angeles Police Department (LAPD) for assistance with safety and/or decorum concerns at NHWNC Board Meetings.

On Thursday, June 20, 2019, the NHWNC approved a motion to request one police officer to staff the NHWNC General Board Meetings for the 2019-20 fiscal year.

Schedule of the meetings are as follows:

North Hills West Neighborhood Council Meeting - (1 Sworn Officer)

Date: 3rd Thursday of the month for 12 months (7/18, 8/15, 9/19, 10/17, 11/21, 12/19, 1/16, 2/20, 3/19, 4/16, 5/21, 6/18)

Time: 6:30pm to 9:30pm
(End time is approximate depending on agenda items)

Location: New Horizons -Sam's Cafe
15725 Parthenia Street,
North Hills, CA 91343

The cost of deploying the officer(s) for these meetings will be covered by the North Hills West Neighborhood Council. Please send invoices to the following address:
Department of Neighborhood Empowerment
200 North Spring Street, 20th Floor
Los Angeles, CA 90012
Attention: Jose Galdamez

You may also email invoices to Jose.Galdamez@lacity.org, who will coordinate with the Department Accounting staff to ensure timely payments.

Thank you in advance for your attention in this matter. If you have any questions please contact me at (818) 374-9895.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Jose Galdamez', with a stylized flourish at the end.

Jose Galdamez
Neighborhood Council Advocate
Department of Neighborhood Empowerment

WHITE - DESIGN COPY
YELLOW - EMPLOYEE COPY
PINK - CT PROGRAM ADMINISTRATOR

OVERTIME REPORT

TYPE OR PRINT LEGIBLY IN INK

FOR OFFICE USE ONLY
DATE: JUL 28 2019
CODE: 6077

DATE REPORTED 7/18/19		EMPLOYEE ID 44295		CLASS P3+H		NAME (LAST, FIRST, MIDDLE INITIAL) PETEQUE, NORMA P.					
RECORD TO NEAREST TENTH OF HOURS OF CHARGE OFF	TOTAL HOURS WORKED		TYPE OF COMPENSATION REQUESTED				HOURS TAKEN OFF				
	TIME & 1/4	ST. TIME	CASH TIME & 1/4	ST. TIME	TIME TIME & 1/4	ST. TIME	NEW BANK TIME & 1/4	ST. TIME	OLD BANK TIME & 1/4	ST. TIME	
	3.0		3.0								
DATE AND TIME WORKED		FROM		TO		TOTAL BANK					
7/18/19		1830		7/18/19		2129		30+			
REASON FOR OVERTIME (CHECK ONE)		☐ Court or Admin. Hearing		☐ Unscheduled Activity		☒ Prescheduled Activity		☐ Unusual Major Events		☐ Worked on Day Off In Lieu of a Holiday	
EMP STATUS		☒ EOW		☐ DO		☐ HO		☐ VC/O		☐ PPH	
TYPE OF CRIME REPORT/CHARGE		NORTH HILLS WEST N/C MTG		CR. NO.		BOOKING NO.		COURT CASING		☐ On Call ☐ No Time	
DESCRIPTION OF ACTIVITY											
MONTHLY ATTENDED NEIGHBORHOOD COUNCIL MTG FOR NORTH HILLS WEST @ NEW HORIZON OVERTIME PAID BY (NHWNC) DUE TO SAFETY CONCERNS INVOLVING HOSTILE EX-BOARD MEMBER											
Res. Reviewed		Date: 07/19/19		Initial: [Signature]		Serial No.: 3232Y		KICKBACK		Above is a copy of the LMA 4.166	
[Signature]		31313		[Signature]		[Signature]		[Signature]		[Signature]	

WHITE - DIVISION COPY
YELLOW - EMPLOYEE COPY
PINK - OT PROGRAM ADMINISTRATOR

OVERTIME REPORT

TYPE OR PRINT LEGIBLY IN INK

FOR OFFICE USE ONLY	
PRY PERIOD ENDS	CODE
AUG 17 2019	6077

DATE REPORTED 08-15-19	EMPLOYEE ID (ED) 75062	RANK/PO PHI +1	NAME (LAST, FIRST, MIDDLE INITIAL) PARKER, JOHN C							
RECORD TO NEAREST TENTH (1) WORKED OR TAKEN OFF	TOTAL HOURS WORKED		TYPE OF COMPENSATION REQUESTED				HOURS TAKEN OFF			
	TIME & 1/4 ST. TIME		CASH TIME & 1/4 ST. TIME		TIME TIME & 1/4 ST. TIME		NEW BANK TIME & 1/4 ST. TIME		OLD BANK TIME & 1/4 ST. TIME	
	3.0 hrs		3.0 hrs							
DATE AND TIME WORKED					TOTAL BANK: 10+					
FROM		TO		Division		Assignment		Watch		
Date 08-15-19 Time 1830		Date 08-15-19 Time 2130		DEV		175L81		W2		
REASON FOR OVERTIME (CHECK ONE)	☐ Court or Admin. Hearing	☐ Unscheduled Activity	☒ Prescheduled Activity	☐ Unusual Major Events		☐ Worked on Day Off in Lieu of a Holiday				
EMP STATUS	☒ BOW	☐ DO	☐ HO	☐ VOTO	☐ PPH	☐ OTHER				
TYPE OF CRIME/REPORT/CHARGE NORTH HILLS WEST N.C.			DR. NO.		BOOKING NO.		COURT CASE NO.		☐ On Duty ☐ On Leave	
DESCRIPTION OF ACTIVITY										
WORKED PAST ROW FOR SECURITY										
SERVICES FOR NORTH HILLS WEST NEIGHBORHOOD										
COUNCIL MEETING; PROVIDED CRIME UPDATE										
& EVENTS FOR DEVONSHIRE										
Timekeeper uses only: Initial and date or not required.								1268-19-19		
Supervisor Reviewed	Date 08/16/19	Initial [Signature]	Serial No. 22324		☐ KICKBACK					
I certify the above to be true.					Above is in compliance with LAAC 4.158					
John Parker #36560 (Signature of Employee)			[Signature] (Signature of Supervisor/Approver, Date Reported)			[Signature] (Signature of Commanding Officer)				

OVERTIME REPORT

TYPE OF PRINT LEGIBLY IN INK

DATE REPORTED: AUG 17 2019

DATE REPORTED 08-15-19	EMPLOYEE ID (EO)	75062	RANK/PS	PHI +1	NAME (LAST, FIRST, MIDDLE INITIAL)	PARKER, JOHN C					
RECORD TO: NEAREST TENTH OF WORKED ON TASKS OFF	TOTAL HOURS WORKED		TYPE OF COMPENSATION REQUESTED				HOURS TAKEN OFF				
	TIME & %	ST. TIME	CASH	TIME & %	ST. TIME	TIME	TIME & %	ST. TIME	NEW BANK	OLD BANK	
	TIME & %	ST. TIME	TIME & %	ST. TIME	TIME & %	ST. TIME	TIME & %	ST. TIME	TIME & %	ST. TIME	
	1.0		1.0								
DATE AND TIME WORKED						TOTAL BANK: 10.5					
FROM	TO		FROM		TO		Division		Assignment		Watch
08-15-19	2130		08-15-19		2230		DEV		175LST		IN2
REASON FOR OVERTIME (CHECK ONE)	☐ Court or Admin. Hearing		☐ Unscheduled Activity		☒ Pre-scheduled Activity		☐ Unusual Major Events		Worked on Day Off (in Lieu of a Holiday)		
EMP STATUS	☒ EOW	☐ DO	☐ NO	☐ VOTO	☐ PH	☐ OTHER					
TYPE OF CRIME/REPORT/CHARGE			DR. NO.		BOOKING NO.		COURT CASE NO.				
NORTH HILLS WEST N.C.											
DESCRIPTION OF ACTIVITY											
WORKED (1) HOUR PAST NORTH HILLS WEST NEIGHBORHOOD COUNCIL MEETING DUE TO MULTIPLE AGENDAS TO COVER											
Total hours worked only. Total and date when entered.											
RS 8-19-19											
Reviewed	Date	Initial	Serial No.		KICKBACK						
	08/16/19		32324		Above is in compliance with LAAC 4 163						
I certify the above to be true.			☐ OT worked without prior approval								
John Parker #31560					31790						
(Signature of Employee)			(Signature of Supervisor Approving, Date Approved)		(Signature of Commanding Officer)						

08/15/2019

THIS REPORT IS FOR THE 2017-2018 FISCAL YEAR.

OVERTIME REPORT

TYPE OR PRINT LEGIBLY IN INK

FOR OFFICE USE ONLY	
SEP 28 1999	02:77

DATE REPORTED 9-19-19	EMPLOYEE ID (EID) 37808	RANK/PS P-3+1	NAME (LAST, FIRST, MIDDLE INITIAL) DEL VALLE, DANIEL R.								
TOTAL HOURS WORKED		TYPE OF COMPENSATION REQUESTED				HOURS TAKEN OFF					
TIME & %		ST. TIME		CASH TIME & % ST. TIME		TIME		NEW BANK TIME & % ST. TIME		OLD BANK TIME & % ST. TIME	
3.0		---		3.0		---		---		---	
DATE AND TIME WORKED						TOTAL BANK: ADD 70+					
FROM		TO		Division		Assignment		Watch			
9-19-19		1830		9-19-19		2130		Devonshire		175L 23 Day	
READY FOR OVERTIME (CHECK ONE)		☐ Court or Admin. Hearing		☐ Unscheduled Activity		☒ Pre-scheduled Activity		☐ Unusual Major Events		☐ Worked on Day Off in Lieu of a Holiday	
EMP STATUS		☐ EDW		☒ DO		☐ NO		☐ VOTO		☐ PPH	
TYPE OF CRIME/REPORT/CHARGE		OR. NO.		BOOKING NO.		COURT CASE NO.		☐ On Call		☐ Be There	
O/T Detail - Security Services		---		---		---		---		---	
DESCRIPTION OF ACTIVITY											
Neighborhood Council											
Worked on RDO (3) hrs for Security Services at North Hills West N.C. HSE. (NHWNC)											
Timekeeper not Noly. Initial and date SGT J. Jones 129 9-29-19											
Rec'd/Reviewed		Date 09/20/19		Initial [Signature]		Serial No. 32529		☐ LUCKBACK		Above is in compliance with LAAC 4.103	
I certify the above is true.		☐ Check if approved		☒ If worked WITH		☐ WITHOUT prior approval		[Signature]		30740	
Signature of Employee		Signature of Supervisor		Signature of Approving Officer		Signature of Approving Officer		Signature of Approving Officer		Signature of Approving Officer	

OVERTIME REPORT
 TYPE OR PRINT LEGIBLY IN INK

FOR OFFICE USE ONLY
 OCT 24 2019 6077

DATE REPORTED 10-18-19		EMPLOYEE ID (EO) 24374		RANK/RG PH+1		NAME (LAST, FIRST, MIDDLE INITIAL) SELLERS, PHILIP A	
TOTAL HOURS WORKED 3.0		TYPE OF COMPENSATION REQUESTED CASH		HOURS TAKEN OFF			
TIME & % 3:00		ST. TIME		TIME & % 3:00		ST. TIME	
DATE AND TIME WORKED		FROM		TO		TOTAL BANK: 100	
Date 10-17-19 Time 1830		Date 10-17-19 Time 2130		Division DEL		Assignment 3149	
REASON FOR OVERTIME (CHECK ONE)		☐ Court or Admin. Hearing		☐ Unscheduled Activity		☒ Pre-scheduled Activity	
☐ Unusual Major Events		☐ Worked on Day Off in Lieu of a Holiday		☐ Other			
EMP STATUS		☒ EOW		☐ DO		☐ NO	
☐ VOTO		☐ PPH		☐ OTHER			
TYPE OF CRIME/REPORT/CHARGE SECURITY DISTRICT - NWANC		DR. NO.		BOOKING NO.		COURT CASE NO.	
DESCRIPTION OF ACTIVITY WORKED OVERTIME DISTRICT FOR SECURITY SERVICES - NORTH HILLS WEST NEIGHBORHOOD COUNCIL MEETING							
RECEIVED/REVIEWED		Date 10/21/19		Initial [Signature]		Serial No. 32334	
I certify the above to be true.		☐ Check if Telephonic		☐ WITH ☐ WITHOUT prior approval		☐ KICKBACK	
10-31934		Signature of Employee		Signature of Supervisor Approving (Date Approved)		Signature of Commanding Officer	

NOTE: THE NWANC GENERAL BOARD MEETINGS FOR THE 2019-20 FISCAL YEAR.

WHITE - DIVISION COPY
YELLOW - EMPLOYEE COPY
PINK - OT PROGRAM ADMINISTRATOR

OVERTIME REPORT

TYPE OR PRINT LEGIBLY IN INK

FOR OFFICE USE ONLY

DATE OF REPORT: NOV 23 2019
OFFICE USE ONLY: 62717

DATE REPORTED 11-21-19	EMPLOYEE ID (EID) 24374	BRANCH PULH	DEPT. NAME (PULH) SULLERS, PHILIP A									
REASON TO REQUEST FORTH OT WORKED (CHECK ONE)	TOTAL HOURS WORKED		TYPE OF COMPENSATION REQUESTED				HOURS TAKEN OFF					
	TIME & 1/4	ST. TIME	CASH TIME & 1/4 ST. TIME		TIME TIME & 1/4 ST. TIME		NEW BANK TIME & 1/4 ST. TIME		OLD BANK TIME & 1/4 ST. TIME			
	3:00 hrs		3:00 hrs			2:00						
DATE AND TIME WORKED						TOTAL BANK: 100						
FROM		TO		Division		Assigned		Voted				
11-21-19		18:30		11-21-19		21:50		DSU		3:45		
REASON FOR OVERTIME (CHECK ONE)	☐ Court or Admin. Hearing		☐ Unscheduled Activity		☒ Pre-scheduled Activity		☐ Unusual Major Events		☐ Worked on Day Off in Lieu of a Holiday			
EMP STATUS	☐ EON		☒ DO		☐ NO		☐ VOTO		☐ PPH		☐ OTHER	
TYPE OF CRIME/REPORT/CHARGE				DR. NO.		BOOKING NO.		COURT CASE NO.		☐ On Site ☐ On Time		
NHLWNC Security DISTRICT												
DESCRIPTION OF ACTIVITY												
WORKED SECURITY DISTRICT FOR NORTH HILLS WEST												
NORTHBOROUGH COUNCIL GENERAL BOARD MEETING												
I understand that only one entry will be entered.												
Rec'd/Reviewed	Date	INITIAL	Serial No.	SIGNATURES OIC		24 11-23-19						
11/22/19	11/22/19		22824									
I certify the above to be true.				☐ OT worked for 100% ☐ OT/DO/OT grant approved		☐ KICKBACK		Above is in compliance with LRAO 4.115				
31934												
Signature of Employee				Signature of Supervisor Approving (Date Approved)		Signature of Community Officer						

11-21-19 (11-21-19)

11-21-19

GREEN - DIVISION COPY
YELLOW - EMPLOYEE COPY
PINK - OT PROGRAM ADMINISTRATOR

OVERTIME REPORT

TYPE OR PRINT LEGIBLY IN INK

FOR OFFICE USE ONLY	
PAY PERIOD ENDING	CODE
DEC 31, 2019	0277

DATE REPORTED 12/19/19	EMPLOYEE ID (EO) 35472	RANK/PG P3+1	NAME (LAST, FIRST, MIDDLE INITIAL) CORRAL, EFREN J.								
RECORD TO NEAREST TENTH OF WORKED OR TAKEN OFF	TOTAL HOURS WORKED		TYPE OF COMPENSATION REQUESTED				HOURS TAKEN OFF				
	TIME & 1/4	ST. TIME	CASH TIME & 1/4	ST. TIME	TIME TIME & 1/4	ST. TIME	NEW BANK TIME & 1/4	ST. TIME	OLD BANK TIME & 1/4	ST. TIME	
	3.0		3.0								
DATE AND TIME WORKED						TOTAL BANK					
FROM		TO		Division		Assignment		Watch			
12/19/19		1830		12/19/19		2130		DEV		W2	
REASON FOR OVERTIME (CHECK ONE)	☐ Court or Admin. Hearing	☐ Unscheduled Activity	☒ Prescheduled Activity	☐ Unusual Major Events				☐ Worked on Day Off In Lieu of a Holiday			
EMP STATUS	☐ EOW	☒ DO	☐ NO	☐ VOTO	☐ PPH	☐ OTHER					
TYPE OF CRIME/REPORT/CHARGE NHNHC Meeting			DR. NO.		BOOKING NO.		COURT CASE NO.		☐ On Call	☐ Be There	
DESCRIPTION OF ACTIVITY											
Worked 3 hrs OT to work security detail at the											
North Hills West Neighborhood Council Meeting at											
15725 Pulviner St.											
Supervisor use only. Initial and date when entered.											
34 12-23-19											
Rec'd/Reviewed	Date	Initial	Serial No.	KICKBACK							
	12/20/19		52324								
I certify the above to be true			OT worked WITH ☒ WITHOUT ☐			Above is in compliance with LAAC 4.169					
Efrén J. Corral			[Signature]			3190					
[Signature]			[Signature]			[Signature]					





Invoice #NHWNC 2021 0401
Number

Date April 1, 2021

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	498.61
Amount Now Due	\$498.61

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
3/3/2021	Prep for wp update	0.17
3/4/2021	Request your ballot on news, slideshow. Candidate statements	1.17
3/9/2021	Update compliance chart. Aliso update. Air monitoring meeting on fb/ebblast.	0.42
3/10/2021	Broken link corrections	0.34
3/12/2021	Update theme, plugins	0.17
3/16/2021	Send photos articles of covid work. Library anniversary. Meeting announcement ebblast.	1.50
3/25/2021	Calendar: Magnet night. Metro fareless town hall. Fireworks motion on news	0.42
	Total	4.19

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: North Hills West Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) LAPD Devonshire PALS 23-7270505 CA 05/15/2019
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 8721 Wilbur Avenue Los Angeles CA 91324
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

Edgar Sedano 818-885-6433 Esedano@devonshire-pals.org
Name Phone Email

2) Type of Organization- Please select one:

☐ Public School (not to include private schools) or ☒ 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

The mission of LAPD Devonshire PALS (PALS) is to build character and enrich the lives of children and teens by offering year-round, after-school activities that foster trust and understanding between young people, the LAPD and the community. To that end, PALS provides a range of programs that pique our members' interests, encourage their curiosity, and expand their horizons. The requested funds will be allocated to supplies at our youth center for our agricultural, robotics, and auto shop programs. Funds will be designated specifically for agricultural materials including the following:

~~cages for pot bellied pigs, food for pigs, chickens, and turtles, toys, chicken wire, shovels,~~

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

PALS is dedicated to developing character in youth, reducing juvenile crime and creating safer communities. We do this by providing after-school enrichment programs for low-income, at-risk children and teens. Particularly during the ongoing health, economic, and educational crisis, youth are suffering from heightened stress, anxiety, and depression. We know that we will have to provide local youth with more academic, emotional, and social support than ever before while maintaining stringent safety protocols. By offering a variety of hands-on, experiential, and FUN learning activities, we are supporting our members' educational progress and vocational possibilities while taking a much-needed break from ubiquitous screen time. We also are providing an outlet for participating children and teens to decompress; receive mentoring, support, healthy meals and snacks; and use different tools to manage stress and anxiety - benefiting themselves, their families, and their neighborhoods.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Agricultural program supplies	\$500	\$3,500
	Robotics kits	\$1000	\$3,500
	Automotive program supplies	\$1000	\$6,000

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☐ No ☒ Yes If Yes, please list names of NCs: Granada Hills South, Granada Hills North, Northridge

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$2,500

10a) Start date: 06/01/21 10b) Date Funds Required: 05/01/21 10c) Expected Completion Date: 12/31/21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Edgar Sedano

Executive Director

PRINT Name

Title



Signature

03/24/21

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Bree Breckenridge

Board Secretary

PRINT Name

Title

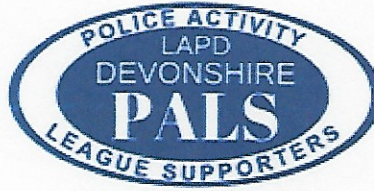


Signature

03/24/21

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG): North Hills West

Submitted by LAPD Devonshire PALS (EIN: 23-7270505)

ADDENDUM

4) Please describe the purpose and intent of the grant (continued):

The requested funds will be allocated to supplies at our youth center for our agricultural, robotics, and auto shop programs. Funds will be designated specifically for agricultural materials including the following: cages for pot-bellied pigs; food for pigs, chickens, and turtles; tarps; chicken wire; shavings; garden soil and seeds. Funds allocated to the auto shop program will support the purchase of tools and equipment including an engine crane, engine stand, transmission stand, floor jack, creeper, air compressor, grinder, dent puller, torch, welder, air compressor, air tools, spray guns, screwdrivers, sockets, wrenches, and jack stands. The grant also will underwrite robotics kits.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large (continued):

We also are providing an outlet for participating children and teens to decompress; receive mentoring, support, healthy meals and snacks; and use different tools to manage stress and anxiety - benefiting themselves, their families, and their neighborhoods.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 02 2020

LAPD DEVONSHIRE POLICE ACTIVITY
LEAGUE SUPPORTERS
8721 WILBUR AVE
NORTHRIDGE, CA 91324

Employer Identification Number:
23-7270505
DLN:
29053045317030
Contact Person:
MRS. JOHNSON ID# 31287
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 15, 2019
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

LAPD DEVONSHIRE POLICE ACTIVITY

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Norton

Director, Exempt Organizations
Rulings and Agreements



Invoice #NHWNC 2021 0501
Number

Date May 1, 2021

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	349.86
Amount Now Due	\$349.86

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
4/8/2021	Food giveaway. Eblast	0.34
4/13/2021	Nazarian events. Meeting announcement. Trees/coffee on news. Eblast. Fb	0.92
4/19/2021	Last day to get your ballot eblast. How to report encampments on news	0.34
4/27/2021	Vote now on FB & eblast	0.34
4/30/2021	Update home page news, slider, MER link, Broken links	1.00
	Total	2.94

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

1a) _____
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) _____
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (If different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

_____ *Name* *Phone* *Email*

2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* or ☐ 501(c)(3) Non-Profit *(other than religious institutions)*
 Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ____/____/____ 10b) Date Funds Required: ____/____/____ 10c) Expected Completion Date: ____/____/____
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

☐ Board Member Reimbursement

Date: 4/19/21