

Monthly Expenditure Report



Reporting Month: June 2022

Budget Fiscal Year: 2021-2022

NC Name: North Hills West
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29652.06	\$20099.74	\$9552.32	\$0.00	\$0.00	\$9552.32

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$25529.00	\$2094.41	\$6431.32	\$0.00	\$6431.32
Outreach		\$9505.33		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$8235.50	\$0.00	\$8235.50	\$0.00	\$8235.50
Neighborhood Purpose Grants	\$8235.50	\$8500.00	\$-5114.50	\$0.00	\$-5114.50
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$12347.94	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STAPLES 00104802	06/11/2022	Printer ink cartridge required by new board president	General Operations Expenditure	Office	\$227.75
2	ADOBE CREATIVE CLOUD	06/13/2022	Adobe Creative Cloud subscription for professional design of outreach and promotional materials.	General Operations Expenditure	Outreach	\$599.88
3	SQ MOORE BUSINESS RES	06/16/2022	Communications Services provided by our Web Maven, Wendy Moore, who manages our website, all social media posting, and weekly e-Blasts, sharing news and writing content as directed. Wendy also provides graphic art services upon request, creating new, higher resolution versions of our NC logo in various configurations, sizes, and file formats (ie vector graphics) for promotional printing.	General Operations Expenditure	Office	\$999.74
4	PARTNERS IN DIVERSITY	06/17/2022	Minute Taking and Transcription (David Levin)	General Operations Expenditure	Office	\$183.15
5	PARTNERS IN DIVERSITY	06/17/2022	Minute Taking and Transcription (David Levin)	General Operations Expenditure	Office	\$213.68

6	PARTNERS IN DIVERSITY	06/17/2022	Minute Taking and Transcription (David Levin)	General Operations Expenditure	Office	\$67.16
7	PARTNERS IN DIVERSITY	06/17/2022	Minute Taking and Transcription (David Levin)	General Operations Expenditure	Office	\$73.26
8	PARTNERS IN DIVERSITY	06/17/2022	Minute Taking and Transcription (David Levin)	General Operations Expenditure	Office	\$158.73
9	PARTNERS IN DIVERSITY	06/17/2022	Minute Taking and Transcription (David Levin)	General Operations Expenditure	Office	\$170.94
10	QUALITY LOGO PRODUCTS	06/18/2022	Purchase of imprinted banners and promotional products for outreach events.	General Operations Expenditure	Outreach	\$4905.45
11	APPLE.COM/US	06/21/2022	Purchase of new 5G Board Telephone. (3G phone soon to be disabled.)	General Operations Expenditure	Outreach	\$798.26
12	APPLE.COM/US	06/22/2022	Apple iPhone 12 was purchased but due to a delivery & setup tech error, the phone was returned to stock and the full purchase price was refunded automatically. Attempt to reverse the refund and pick up phone instead, failed. Please see print screens, page 3 of document showing purchase, delivery info, and return / refund confirmation # issued. No other documentation is available.	General Operations Expenditure	Outreach	\$-798.26
13	Volunteers Cleaning Communities	05/27/2022	Motion to approve a Neighborhood Purpose Grant in the amount of \$1500 to Volunteers Cleaning Communities	Neighborhood Purpose Grants		\$1500.00
14	Devonshire is S.O.L.I.D.	06/03/2022	NHWNC approves funding a motion to fund a Neighborhood Purpose Grant to 'Devonshire is S.O.L.I.D.' in the amount of \$5000.	Neighborhood Purpose Grants		\$5000.00
15	Friends of the Mid-Valley Regional Library	06/03/2022	MOTION TO APPROVE THE PURCHASE FOR \$2000 OF A MOBILE BOOK SHELF TO BE PLACED IN THE YOUNG ADULT SECTION OF THE MID VALLEY LIBRARY	Neighborhood Purpose Grants		\$2000.00
16	City of Los Angeles Congress of Neighborhoods - Event	06/01/2022	MOTION TO APPROVE A CONTRIBUTION OF \$2000 TO CONGRESS OF NEIGHBORHOODS	General Operations Expenditure	Outreach	\$2000.00
17	City of Los Angeles Neighborhood Council Budget Advocates	06/01/2022	NEIGHBORHOOD COUNCIL APPROVES A MOTION TO APPROVE A CONTRIBUTION OF \$2000 TO NEIGHBORHOOD COUNCIL OF BUDGET ADVOCATES.	General Operations Expenditure	Outreach	\$2000.00
	Subtotal:					\$20099.74

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal: Outstanding					\$0.00

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

North Hills West Neighborhood Council

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

	Volunteers Cleaning Communities	86-1326189	California	4/26/2021
1a)	<u>Organization Name</u>	<u>Federal I.D. # (EIN#)</u>	<u>State of Incorporation</u>	<u>Date of 501(c)(3) Status (if applicable)</u>
1b)	9838 Nevada Avenue	Chatsworth	CA	91311
	<u>Organization Mailing Address</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
1c)	<u>Business Address (if different)</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>
1d)	PRIMARY CONTACT INFORMATION:			
	Jill Mather	818-519-7567	jillmather@earthlink.net	
	<u>Name</u>	<u>Phone</u>	<u>Email</u>	
2)	Type of Organization- Please select one:			
	☐ Public School (not to include private schools) Attach Signed letter on School Letterhead	or	☒ 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter	
3)	<u>Name / Address of Affiliated Organization (if applicable)</u>	<u>City</u>	<u>State</u>	<u>Zip Code</u>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant money will be used to expand VCC abilities to do beautification in North Hills - weed whacking, raking, leaf collection, etc. on the many Beautificaion events. It will also be used to create a VCC Leader in North Hills who will need tools (bags regularly, vests, grabbers, gloves, signage, etc.) in order to lead their own groups and clean the streets, train station area, dump sites, etc. in North Hills and develop volunteers. Also funding of the Adopt-1-Street program in North Hills with grabbers and bags.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This group will be devoting itself, as a affiliate of VCC, with cleaning the streets, parks, highway and approved abandoned homeless sites within your community. They will be promoting the adopt1street program and providing the grabbers and bags needed to start their adoption of streets/blocks within your community and reporting illegal dumping of bulk items and graffiti. VCC will continue to work on beautification within the North Hills West borders in cleaning streets of leaves, storm drains cleared and weed whacked on streets at least once a month. CNC will be placed on the website and used in publicity that is pertinent to VCC and North Hills projects.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Business cards and gasoline	\$	\$ 500.00
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Tools and Equipment / Landfill expenses	\$1,500.00	\$ 1756.68
	Recruitment and promotion	\$	\$ 500.00
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No

☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Self-funding	\$ 1256.68	\$ 2756.68
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,500.00

10a) Start date: 5 / 1 / 22 10b) Date Funds Required: 5 / 1 / 22 10c) Expected Completion Date: 12 / 30 / 22
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

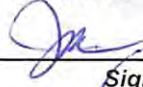
SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Jill Mather

President



3/23/22

PRINT Name

Title

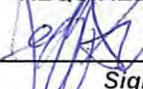
Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Jeffery D Snell

Secretary



3/23/22

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

VOLUNTEERS CLEANING COMMUNITIES
9838 NEVADA AVENUE
CHATSWORTH, CA 91311

Date: 04/26/2021
Employer ID number: 86-1326189
Person to contact: Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending: December 31
Form 990-PF required: Yes
Effective date of exemption: October 01, 2020
Addendum applies: No
DLN: 26053432002981

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Neighborhood Council Funding Contribution Form
Congress of Neighborhoods/Budget Advocacy Special Accounts – FY2021-2022

I, _____ (President or Vice-President [VP] name),
declare that I am the President or VP of the _____
Neighborhood Council (NC) and that on _____ (meeting date), a Brown Act-
noticed public meeting was held by the NC with a quorum of _____ (number) board members
present and that by a vote of _____ (number) Yea, _____ (number) Nay, and _____ (number)
Abstentions, the NC approved funding contribution(s) for the following Department of Neighborhood
Empowerment Special Account(s):

☐ Neighborhood Council Budget Advocacy (L.A. Charter Section 909) in the amount of:

*\$ _____

☐ L.A. Congress of Neighborhoods (LAAC 22.801) – Event in the amount of:

*\$ _____

☐ L.A. Congress of Neighborhoods (LAAC 22.801) – EmpowerLA Awards in the amount of:

*\$ _____

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program
issue payment from our NC's current Fiscal Year funds to the Department of Neighborhood
Empowerment for the Congress and/or Budget Advocacy Special Account(s).

Contributions for Neighborhood Council Budget Advocacy and the Congress of Neighborhoods support
activities and programs which advance the purpose of the Neighborhood Council System as determined
by the Department of Neighborhood Empowerment. Funds do not support any specific entity, alliance,
or group.

Carol Hart

Signature of President or VP

Date

=====

To request payment, the Neighborhood Council Treasurer must submit this completed form through the
NC Funding System portal as the "Payment Request Document" along with the respective Board Action
Certification (BAC) form. Forms must be submitted by the annual deadline for check payment requests
(normally June 1st) in order to process the payment from current Fiscal Year funds.

Make checks payable to each respective Special Account as approved by your NC Board:

"City of Los Angeles Budget Advocacy" or
"City of Los Angeles Congress of Neighborhoods - Event" or
"City of Los Angeles Congress of Neighborhoods - Awards"

Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

- You may also search the respective Special Account in the Vendor section of the
Funding System portal when submitting the payment request(s).
- Please submit separate payment requests for each Special Account contribution.

*Please indicate a specific funding amount; Statements such as "unused funding for this fiscal year"
will disqualify the payment request.

Neighborhood Council Funding Contribution Form
Congress of Neighborhoods/Budget Advocacy Special Accounts – FY2021-2022

I, _____ (President or Vice-President [VP] name),
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Neighborhood Council (NC) and that on _____ (meeting date), a Brown Act-
noticed public meeting was held by the NC with a quorum of _____ (number) board members
present and that by a vote of _____ (number) Yea, _____ (number) Nay, and _____ (number)
Abstentions, the NC approved funding contribution(s) for the following Department of Neighborhood
Empowerment Special Account(s):

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Carol Hart

Signature of President or VP

Date

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Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: NORTH HILLS WEST

SECTION I - APPLICANT INFORMATION

- 1a) Devonshire is S.O.L.I.D 95-4418512 California 1/20/1993
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) P.O. Box 7181 Northridge CA 91327
Organization Mailing Address City State Zip Code
- 1c) 10250 Etiwanda Ave Northridge CA 91325
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Tapio Kartiala (Treasurer) 818.368.4861 tkartiala@gmail.com
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* or ☒ 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) NA
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

This trailer was gifted to the SLO and CRO Officers many years ago as an office. As time has passed, the workstations have begun to breakdown and some of the equipment has stopped working. The desks have broken hinges and drawers are difficult to use, as they will fall out if completely opened, making it a hazard. There is limited storage space for each officer, causing them to store items beneath the desks or stacked on the desks, with little workspace. Please review the attached estimate from Workspace Interiors to replace the furniture in the trailer.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

This office greets many people from all over the city including Council members, Assembly people, Deputy Chiefs, Chiefs and other high-profile individuals. Upon walking in, it does not look like an aesthetically pleasing environment. There is nowhere to offer a seat to anyone. We would like a professional looking environment that we can be proud of since this office represents Devonshire Division. Funding from your Neighborhood Council would significantly help SOLID bring this project to completion.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	FURNITURE, REMODEL, FLOORING, STAIRCASE (see attached estimates)	\$ 5,000	\$ 72,012
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No

☒ Yes

If Yes, please list names of NCs: In the process of contacting other NC's to be put on their agendas

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
All 8 Council District 12 Neighborhood Councils	\$ 40,000	\$ 72,012
S.O.L.I.D. (Supporters of Law enforcement In Devonshire)	\$ 32,012	\$ 72,012
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

10a) Start date: 05 / 16 / 22 10b) Date Funds Required: 05 / 23 / 22 10c) Expected Completion Date: 06 / 10 / 22
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Dianne Kartiala

PRINT Name

President

Title

Dianne Kartiala

Digitally signed by Dianne Kartiala
Date: 2022.04.05 14:04:15 -07'00'

Signature

4/5/2022

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Yolanda Petroski

PRINT Name

Secretary

Title

Yolanda Petroski

Digitally signed by Yolanda Petroski
Date: 2022.04.05 14:00:44 -07'00'

Signature

4/5/2022

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



**28th S.O.L.I.D.
All-You-Can-Eat
Pancake Breakfast
Saturday April 30, 2022
8-11am**



**L.A.P.D. Devonshire Division's Annual Open House
9am - 1pm**

10250 Etiwanda Ave., Northridge

\$10 per person for the pancake breakfast (kids 3 and under eat free)

All other activities are free!

Tickets will be available at the event.

LAPD Displays! Games For Kids!

Tickets available Online: www.soliddevonshire.org

Visit us on Facebook!



S.O.L.I.D.

For any questions, inquire@soliddevonshire.org or visit www.soliddevonshire.org

BUDGET FOR NPG

ITEM	NUMBER NEEDED	PER UNIT	TOTAL
Grabbers Unger Professional Nifty Nabber Reacher Grabber Tool and Trash Picker, 36-inch	15 Each	\$19.97	\$299.55
Vests	15 Each	\$20.00	\$300.00
Gloves Work Gloves - Touchscreen & Flexible for Men Women Gardening Yard Working Woodworking 2 Pairs - Medium Grey	15 Pairs	\$5.50	\$82.50
Protective Gloves Medpride Synthetic Nitrile-Vinyl Blend Exam Gloves, Medium 100 - Powder Free, Latex Free & Rubber Free - Single Use	2 Boxes	\$16.00	\$32.00
Bags Husky 42 Gallon Contractor Clean-Up 3-Mil Trash Bags (50-Count)	20 Boxes	\$34.77	\$681.54
Containers 17G Black & Yellow Tough Storage Containers with Lids, Stackable (2)	2 Each	\$59.00	\$118.00
Rakes / Scooper Pawler Bigger Dog Pooper Scooper for Large and Small Dogs, Easy to Use Rake and Tray Heavy Duty Set for Pets, Great for Lawns, Grass, Dirt, Gravel	2 Each	\$22.99	\$45.98
Broom & Dustpan Broom and Dustpan Set for Home/Dustpan and Broom Combo Set, Standing Dustpan Dust Pan with Long Handle 40"/52"	2 Each	\$22.99	\$45.98
Rolling Trashcan Rubbermaid Commercial Products BRUTE Rollout Heavy-Duty Wheeled Trash/Garbage Can - 50 Gallon - White	1 Each	\$89.99	\$89.99
Carts UPGRADED XL Double Basket Shopping Cart with Wheels, Metal Grocery Cart with Wheels, Shopping Cart for Groceries, Folding Cart for Convenient Storage and Holds Up to 220lbs, Dual Swivel Wheels and Extra Basket, Black	2 Each	\$79.99	\$159.98
Business Cards			\$75.00
Gasoline			\$425.00
Promotion / Recruitment			\$400.00
TOTAL FOR START UP GROUP			\$2755.52
AMOUNT ASKED FROM NPG			\$1500.00



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248167147
June 05, 2015 LTR 4168C 0
95-4418512 000000 00

00018446

BODC: TE

DEVONSHIRE IS S O L I D
PO BOX 7181
NORTHRIDGE CA 91327



003343

Employer Identification Number: 95-4418512
Person to Contact: Ms Wittwer
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 27, 2015, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in March 1994.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248167147
June 05, 2015 LTR 4168C 0
95-4418512 000000 00
00018447

DEVONSHIRE IS S O L I D
PO BOX 7181
NORTHRIDGE CA 91327

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Doris P. Kenwright

Doris Kenwright, Operation Mgr.
Accounts Management Operations 1

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: North Hills West Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) Friends of the Mid-Valley Library 95-457927 CA Dec. 1996
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 16244 Nordhoff St North Hills CA 91343
Organization Mailing Address City State Zip Code

1c) _____
Business Address (If different) City State Zip Code

1d) PRIMARY CONTACT INFORMATION:

Christine Daush (818)892-1280 ccdash@verizon.net
Name Phone Email

2) Type of Organization- Please select one:

☐ Public School (not to include private schools)
Attach Signed letter on School Letterhead

or

☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach IRS Determination Letter

Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This is to purchase a mobile book shelf to be placed in the Young Adult section of the Mid-Valley Library

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

This book shelf will store additional Young Adult books for a much needed space. The more books we have space for, the more books we can provide to the public.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$2000	\$2000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$2000

10a) Start date: 06/30/2021 10b) Date Funds Required: 06/30/2022 10c) Expected Completion Date: 7/30/2022
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☒ Yes ☐ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Council Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

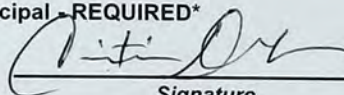
12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Christine Daush

PRINT Name

President

Title



Signature

5/12/22

Date

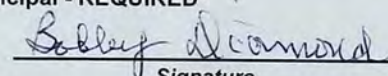
12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Bobby Diamond

PRINT Name

Secretary

Title



Signature

5/12/22

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: DEC 12 1996

FRIENDS OF THE MID-VALLEY REGIONAL
BRANCH LIBRARY
16244 NORDHOFF
NORTH HILLS, CA 91343

Employer Identification Number:
95-4579271
Case Number:
956281116
Contact Person:
TYRONE THOMAS
Contact Telephone Number:
(213) 894-2289
Accounting Period Ending:
JUNE 30
Foundation Status Classification:
509(a)(2)
Advance Ruling Period Begins:
AUGUST 23, 1996
Advance Ruling Period Ends:
JUNE 30, 2001
Addendum Applies:
NO

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in section 509(a)(2).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

Letter 1045 (DC/CG)

FRIENDS OF THE MID-VALLEY REGIONAL

will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If you are required to file a return you must file it by the 15th day of the fifth month after the end of your annual accounting period. We charge a penalty of \$10 a day when a return is filed late, unless there is reasonable

FRIENDS OF THE MID-VALLEY REGIONAL

cause for the delay. However, the maximum penalty we charge cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. We may also charge this penalty if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

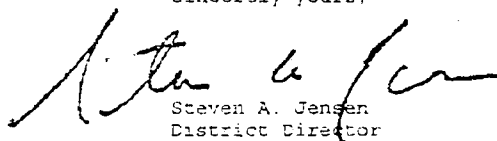
This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are spent only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), you must have evidence that the funds will remain dedicated to the required purposes and that the recipient will use the funds for those purposes.

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Steven A. Jensen
District Director

Enclosure(s):
Form 372-C



CITY OF LOS ANGELES
Office of Finance
P.O. Box 53200
Los Angeles CA 90053-0200

FRIENDS OF THE MID-VALLEY REGIONAL BRANCH LIBRARY

16244 NORDHOFF STREET
NORTH HILLS, CA 91343-3806

16244 NORDHOFF STREET
NORTH HILLS, CA 91343-3806

THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS				
CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE				
THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED				
BUSINESS TAX				
ISSUED: 04/30/2013				
ACCOUNT NO.	FUND/CLASS	DESCRIPTION	STARTED	STATUS
0002679122-0001-S	L044	Retail Sales	04/30/2013	Active
FRIENDS OF THE MID-VALLEY REGIONAL BRANCH LIBRARY				
16244 NORDHOFF STREET NORTH HILLS, CA 91343 3806				
16244 NORDHOFF STREET NORTH HILLS, CA 91343-3806				
ISSUED FOR TAX COMPLIANCE PURPOSES ONLY NOT A LICENSE, PERMIT, OR LAND USE AUTHORIZATION				
ISSUED BY: <i>Christine D. Christensen</i> DIRECTOR OF FINANCE				
NOTIFY THE OFFICE OF FINANCE IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS- Office of Finance P.O. Box 53200 Los Angeles CA 90053-0200				



Your renewal notice

Your annual subscription will renew automatically on **12-June-2022** (PT).

The renewal details are outlined below.

You will be charged US \$599.88 (plus tax) annually. Your subscription will automatically renew annually until you cancel (price subject to change). Cancel anytime via [Adobe Account](#) or [Customer Support](#).

If you have any questions, we're here for you. Contact [Adobe Customer Support](#) to chat with a representative. Or to manage your subscription, visit your [Adobe Account](#) page.

If you have any questions, we're here for you. Contact [Adobe Customer Support](#) to chat with a representative. Or to manage your subscription, visit your [Adobe Account](#) page.

Here's a quick look at your renewal details:

Subscription: Creative Cloud All Apps with 100GB

Payment: **US \$599.88/yr plus Tax/VAT**

Adobe ID: president@nhwnc.net

Thank you, Adobe

[Manage Your Account](#)

Visit Account Management to view your plans and products, security settings, plus updates and helpful resources from Adobe. [Learn more.](#)

[Get answers to your questions](#)

Check out Adobe Forums to meet the experts behind the answers, learn about our products, get inspiration, or pick up new tips and tricks. [Learn more.](#)

[Need help?](#)

Don't hesitate to call Customer Support if you need assistance. Available 24 hours a day, 7 days a week. [Learn more.](#)

Subscription and cancellation terms for all Creative Cloud and Document Cloud plans are located [here](#).

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Adobe, 345 Park Ave., San Jose, CA 95110 USA

Moore Business Results

19300 RINALDI ST UNIT 7524
NORTHRIDGE, CA 91327-8810
818-252-9399

6/15/2022

6:25 PM

Custom Amount × 1**\$999.74**

Communications Invoice 0615 2022

Total**\$999.74**

Receipt Ve8x

MasterCard

Authorization 093146

9469



Invoice #NHWNC 2022 0615
Number

Date June 15, 2022

Mr. Dave Brown
North Hills West NC
PO Box 2091
North Hills, CA 91393

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications services	785.00
Designer services for one color logo	180.00
Convenience fee	34.74
Amount Now Due	\$999.74

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Task	Hours
5/6/2022	Mother's Day on Fb	0.17
5/10/2022	Resiliency plan on news. Update theme. Set up access to hosting. Update email forwarding. Update board page.	1.34
5/18/2022	Set up Instagram Account, posts. Meeting invite. Electric charger webinar on news. Eblast. Fb/Nd. Send one color logo options	2.00
5/19/2022	405 meeting on calendar. Swap in one color logo to lg	0.17
5/23/2022	Update board page, email forwarding, Cc template	0.34
5/26/2022	CC for receipt. Update email forwarding, committee pages, CC template	0.42
6/9/2022	West Nile virus on news. Update board page and email forwarding. Email account set up. Training on agenda posting.	1.34
6/14/2022	Agenda on calendar. Eblast. Fb/lg/Nd	0.50
	Total	6.28



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$183.15

Payment Terms

Due On Receipt

Invoice Date

05/23/2022

Invoice No.

39160

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 05/22/2022				
Levin, David Minute Taker	Reg	7.50	\$24.42	\$183.15
Total This Week ending:				\$183.15

Reg: 7.5 OT: 0 DT: 0	Total - This Invoice:	\$183.15
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 06/17/2022 11:20:45 AM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****9469 K

TOTAL AMOUNT: \$183.15

APPROVAL CD: 042228
RECORD #: 000
CLERK ID: Officeassist1
INVOICE #: 39160

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$213.68

Payment Terms

Due On Receipt

Invoice Date

02/21/2022

Invoice No.

38870

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 02/13/2022				
Levin, David Minute Taker	Reg	2.25	\$24.42	\$54.95
Total This Week ending:				\$54.95
Week ending: 02/20/2022				
Levin, David Minute Taker	Reg	6.50	\$24.42	\$158.73
Total This Week ending:				\$158.73

Reg: 8.75 OT: 0 DT: 0	Total - This Invoice:	\$213.68
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 06/17/2022 11:15:31 AM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****9469 K

TOTAL AMOUNT: \$213.68

APPROVAL CD: 001458
RECORD #: 000
CLERK ID: Officeassist1
INVOICE #: 38870

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$67.16

Payment Terms

Due On Receipt

Invoice Date

06/13/2022

Invoice No.

39227

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 06/12/2022				
Levin, David Minute Taker	Reg	2.75	\$24.42	\$67.16
Total This Week ending:				\$67.16

Reg: 2.75 OT: 0 DT: 0	Total - This Invoice:	\$67.16
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 06/17/2022 11:21:34 AM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****9469 K

TOTAL AMOUNT: \$67.16

APPROVAL CD: 051317
RECORD #: 000
CLERK ID: Officeassist1
INVOICE #: 39227

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$73.26

Payment Terms

Due On Receipt

Invoice Date

03/14/2022

Invoice No.

38941

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 03/13/2022				
Levin, David Minute Taker	Reg	3.00	\$24.42	\$73.26
Total This Week ending:				\$73.26

Reg: 3 OT: 0 DT: 0	Total - This Invoice:	\$73.26
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 06/17/2022 11:16:51 AM

CREDIT CARD SALE

MASTERCARD

CARD NUMBER: *****9469 K

TOTAL AMOUNT: \$73.26

APPROVAL CD: 038482

RECORD #: 000

CLERK ID: Officeassist1

INVOICE #: 38941

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$158.73

Payment Terms

Due On Receipt

Invoice Date

03/21/2022

Invoice No.

38963

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 03/20/2022				
Levin, David Minute Taker	Reg	6.50	\$24.42	\$158.73
Total This Week ending:				\$158.73

Reg: 6.5 OT: 0 DT: 0	Total - This Invoice:	\$158.73
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 06/17/2022 11:18:49 AM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****9469 K

TOTAL AMOUNT: \$158.73

APPROVAL CD: 095178
RECORD #: 000
CLERK ID: Officeassist1
INVOICE #: 38963

Customer Copy



PARTNERS IN DIVERSITY, INC.
A Small Business, Women Owned Enterprise

Remit to: Partners In Diversity, Inc.
P.O. Box 654
South Pasadena, CA 91031-0654

INVOICE

Invoice Amount

\$170.94

Payment Terms

Due On Receipt

Invoice Date

05/16/2022

Invoice No.

39137

Customer No.

1351

Neighborhood Council/N.H.West
Attn to: Accounts Payable
P.O. BOX 2091
North Hills, CA 91343

Customer Name	Department	Customer No.	Payment Terms
Neighborhood Council/N.H.West	Corporate	1351	Due On Receipt

Description	Type	Units	Rate	Amount
Week ending: 04/24/2022				
Levin, David Minute Taker	Reg	7.00	\$24.42	\$170.94
Total This Week ending:				\$170.94

Reg: 7 OT: 0 DT: 0	Total - This Invoice:	\$170.94
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Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.

PARTNERS IN DIVERSITY
690 E GREEN ST STE 101
PASADENA, CA 91101-2190
626-793-0020

PARTNERS IN DIVERSITY

Date: 06/17/2022 11:19:47 AM

CREDIT CARD SALE

MASTERCARD
CARD NUMBER: *****9469 K

TOTAL AMOUNT: \$170.94

APPROVAL CD: 069953
RECORD #: 000
CLERK ID: Officeassist1
INVOICE #: 39137

Customer Copy



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405515CB

Customer Number: 504055

Shipping Method: FedEx Ground

Estimated In-Hand Date: 7/5/2022

Bill To: City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012

Ship To: North Hills West Neighborhood Council
16405 CHASE ST
NORTH HILLS, CA 91343
Attention: Carol Hart

Payment Type: Due Upon Receipt / Credit Card

Shipping Method: FedEx Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q78103	2	FULL COLOR IMPRINT Small Double-Sided Feather Flag with Black X-Base		102" High	\$175.23	\$350.46
LOCATION	2	Full Color Logo Front			\$0.00	\$0.00
RUN	2	Run Charge #1	CMYK		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$0.00	\$0.00
LOCATION	2	Full Color Logo Back			\$0.00	\$0.00
RUN	2	Run Charge #1	CMYK		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$0.00	\$0.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 1:00 PM (CST) on 06/20/2022 to Guarantee the 07/05/2022 In-Hands Date			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
COUPON	1	Coupon code: RADBADCHAD has been applied to the order			\$-28.04	\$-28.04
SHIP	1	SHIPPING & HANDLING TO: 16405 CHASE ST NORTH HILLS, CA 91343 US			\$110.53	\$110.53
TAX	1	Estimated California Sales Tax			\$41.14	\$41.14
TOTAL		Estimated Order Grand Total				\$474.09

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/faq.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: *Carol Hart*

DATE: 6/17/2022 5:26 PM CST

Carol Hart

Signed from 104.172.112.133

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405516CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 7/5/2022

Bill To: City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012

Ship To: North Hills West Neighborhood Council
16405 CHASE ST
NORTH HILLS, CA 91343
Attention: Carol Hart

Payment Type: Due Upon Receipt / Credit Card

Shipping Method: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q37728	2	KELLY GREEN Large Banner		27" High x 60" Wide	\$155.63	\$311.26
LOCATION	2	Screen Print Front			\$0.00	\$0.00
RUN	2	Run Charge #1	White (White)		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$59	\$59.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 3:00 PM (CST) on 06/20/2022 to Guarantee the 07/05/2022 In-Hands Date			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
COUPON	1	Coupon code: RADBADCHAD has been applied to the order			\$-24.9	\$-24.90
SHIP	1	SHIPPING & HANDLING TO: 16405 CHASE ST NORTH HILLS, CA 91343 US			\$20.29	\$20.29
TAX	1	Estimated California Sales Tax			\$34.73	\$34.73
TOTAL		Estimated Order Grand Total				\$400.38

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/faq.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: *Carol Hart*

DATE: 6/17/2022 5:32 PM CST

Carol Hart

Signed from 104.172.112.133

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405517CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 7/5/2022

Bill To: City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012

Payment Type: Due Upon Receipt / Credit Card

Ship To: North Hills West Neighborhood Council
16405 CHASE ST
NORTH HILLS, CA 91343
Attention: Carol Hart

Shipping Method: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q79279	1	FULL COLOR IMPRINT Tent Quarter Wall Banner		18" High x 115.5" Wide	\$355.27	\$355.27
LOCATION	1	Full Color Logo Front			\$0.00	\$0.00
RUN	1	Run Charge #1	CMYK		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$22	\$22.00
LOCATION	1	Full Color Logo Back			\$0.00	\$0.00
RUN	1	Run Charge #1	CMYK		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$0.00	\$0.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 10:00 AM (CST) on 06/20/2022 to Guarantee the 07/05/2022 In-Hands Date			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
COUPON	1	Coupon code: RADBADCHAD has been applied to the order			\$-28.42	\$-28.42
SHIP	1	SHIPPING & HANDLING TO: 16405 CHASE ST NORTH HILLS, CA 91343 US			\$22.76	\$22.76
TAX	1	Estimated California Sales Tax			\$35.31	\$35.31
TOTAL		Estimated Order Grand Total				\$406.92

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/faq.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: *Carol Hart*

Carol Hart

Signed from 104.172.112.133

DATE: 6/17/2022 5:35 PM CST

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405518CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 7/11/2022

Bill To: City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012

Payment Type: Due Upon Receipt / Credit Card

Ship To: North Hills West Neighborhood Council
16405 CHASE ST
NORTH HILLS, CA 91343
Attention: Carol Hart

Shipping Method: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q52003	144	GREEN Aluminum Trek II Bottle (22 Oz.)		8.38" High, 22 Oz	\$6.65	\$957.60
LOCATION	144	Full Color Logo Side			\$0.00	\$0.00
RUN	144	Run Charge #1	CMYK		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$54	\$54.00
LIDFLOW	144	BLACK, Screw-On, Closed-Top Lid, Lid	■		\$0.00	\$0.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 2:00 PM (CST) on 06/20/2022 to Guarantee the 07/11/2022 In-Hands Date			\$0.00	\$0.00
HWASH	1	** HAND WASHING STRONGLY RECOMMENDED ** Repeated use of a residential dishwasher can shorten the lifespan of your imprint. In extreme cases, fading and/or flaking of print can occur. Under no circumstances should the product be placed in a commercial dishwasher. Quality Logo Products does NOT warranty imprints that are not hand washed.			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
COUPON	1	Coupon code: RADBADCHAD has been applied to the order			-\$76.61	-\$76.61
SHIP	1	SHIPPING & HANDLING TO: 16405 CHASE ST NORTH HILLS, CA 91343 US			\$178.86	\$178.86
TAX	1	Estimated California Sales Tax			\$105.82	\$105.82
TOTAL		Estimated Order Grand Total				\$1,219.67

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/faq.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: *Carol Hart*

DATE: 6/17/2022 5:39 PM CST

Carol Hart

Signed from 104.172.112.133

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405518CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 7/11/2022

APPROVAL: *Carol Hart*

DATE: 6/17/2022 5:39 PM CST

Carol Hart

Signed from 104.172.112.133

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405519CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 8/8/2022

Bill To: City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012

Payment Type: Due Upon Receipt / Credit Card

Ship To: North Hills West Neighborhood Council
16405 CHASE ST
NORTH HILLS, CA 91343
Attention: Carol Hart

Shipping Method: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q17149	144	DARK GREEN Sportster Mug (21 Oz.)		7.38" High, 21 Oz	\$4.05	\$583.20
LOCATION	144	Screen Print Front			\$0.00	\$0.00
RUN	144	Run Charge #1	White (White)		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$50	\$50.00
LIDFLOW	144	BLACK, Press-On, Slide-Lock Lid, Lid	■		\$0.00	\$0.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 2:00 PM (CST) on 06/20/2022 to Guarantee the 08/08/2022 In-Hands Date			\$0.00	\$0.00
HWASH	1	** HAND WASHING STRONGLY RECOMMENDED ** Repeated use of a residential dishwasher can shorten the lifespan of your imprint. In extreme cases, fading and/or flaking of print can occur. Under no circumstances should the product be placed in a commercial dishwasher. Quality Logo Products does NOT warranty imprints that are not hand washed.			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
COUPON	1	Coupon code: RADBADCHAD has been applied to the order			\$-46.66	\$-46.66
SHIP	1	SHIPPING & HANDLING TO: 16405 CHASE ST NORTH HILLS, CA 91343 US			\$131.06	\$131.06
TAX	1	Estimated California Sales Tax			\$68.18	\$68.18
TOTAL		Estimated Order Grand Total				\$785.78

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/faq.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: *Carol Hart*

DATE: 6/17/2022 5:42 PM CST

Carol Hart

Signed from 104.172.112.133

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405519CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 8/8/2022

APPROVAL: *Carol Hart*

DATE: 6/17/2022 5:42 PM CST

Carol Hart

Signed from 104.172.112.133

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405520CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 7/14/2022

Bill To: City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012

Payment Type: Due Upon Receipt / Credit Card

Ship To: North Hills West Neighborhood Council
16405 CHASE ST
NORTH HILLS, CA 91343
Attention: Carol Hart

Shipping Method: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q41136	250	HUNTER GREEN Ad Holder Hot Pad		6.88" High x 6.88" Wide x 0.25" Deep	\$2.35	\$587.50
LOCATION	250	Screen Print Front			\$0.00	\$0.00
RUN	250	Run Charge #1	White (White)		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$55	\$55.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 3:00 PM (CST) on 06/20/2022 to Guarantee the 07/14/2022 In-Hands Date			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
COUPON	1	Coupon code: RADBADCHAD has been applied to the order			\$-47	\$-47.00
SHIP	1	SHIPPING & HANDLING TO: 16405 CHASE ST NORTH HILLS, CA 91343 US			\$27.03	\$27.03
TAX	1	Estimated California Sales Tax			\$59.15	\$59.15
TOTAL		Estimated Order Grand Total				\$681.68

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APPROVAL: *Carol Hart*

Carol Hart

Signed from 104.172.112.133

DATE: 6/17/2022 5:44 PM CST

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405521CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 7/5/2022

Bill To: City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012

Ship To: North Hills West Neighborhood Council
16405 CHASE ST
NORTH HILLS, CA 91343
Attention: Carol Hart

Payment Type: Due Upon Receipt / Credit Card

Shipping Method: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q38279	250	GREEN Single Pocket Coin and Key Zippered Pouch		3" High x 4.38" Wide	\$1.5	\$375.00
LOCATION	250	Screen Print Front			\$0.00	\$0.00
RUN	250	Run Charge #1	White (White)		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$54	\$54.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 2:00 PM (CST) on 06/20/2022 to Guarantee the 07/05/2022 In-Hands Date			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
COUPON	1	Coupon code: RADBADCHAD has been applied to the order			\$-30	\$-30.00
SHIP	1	SHIPPING & HANDLING TO: 16405 CHASE ST NORTH HILLS, CA 91343 US			\$37.84	\$37.84
TAX	1	Estimated California Sales Tax			\$41.5	\$41.50
TOTAL		Estimated Order Grand Total				\$478.34

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/faq.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: *Carol Hart*

DATE: 6/17/2022 5:46 PM CST

Carol Hart

Signed from 104.172.112.133

Authorized Signature (Buyers Agent)



724 North Highland Ave.
Aurora, IL 60506

Chad Baker
cbaker@qualitylogoproducts.com

Phone: (866) 312-5646 x335
Fax: (866) 314-5646

ORDER CONFIRMATION - 50405522CB

Customer Number: 504055

Shipping Method: UPS Ground

Estimated In-Hand Date: 7/14/2022

Bill To: City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012

Ship To: North Hills West Neighborhood Council
16405 CHASE ST
NORTH HILLS, CA 91343
Attention: Carol Hart

Payment Type: Due Upon Receipt / Credit Card

Shipping Method: UPS Ground

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q54562	250	TRANSLUCENT GREEN Round Cloth Tape Measure (60")		0.44" High x 2" Diameter	\$1	\$250.00
LOCATION	250	Pad Print Front			\$0.00	\$0.00
RUN	250	Run Charge #1	White (White)		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$59	\$59.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 3:00 PM (CST) on 06/20/2022 to Guarantee the 07/14/2022 In-Hands Date			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
COUPON	1	Coupon code: RADBADCHAD has been applied to the order			\$-20	\$-20.00
SHIP	1	SHIPPING & HANDLING TO: 16405 CHASE ST NORTH HILLS, CA 91343 US			\$22.97	\$22.97
TAX	1	Estimated California Sales Tax			\$29.64	\$29.64
TOTAL		Estimated Order Grand Total				\$341.61

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/faq.htm>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its fair meaning and not strictly for or against either party.

APPROVAL: *Carol Hart*

DATE: 6/17/2022 5:51 PM CST

Carol Hart

Signed from 104.172.112.133

Authorized Signature (Buyers Agent)



QUALITY LOGO PRODUCTS

724 North Highland Ave.
Aurora, IL 60506Chad Baker
cbaker@qualitylogoproducts.comPhone: (866) 312-5646 x335
Fax: (866) 314-5646**ORDER CONFIRMATION - 50405523CB****Customer Number:** 504055**Shipping Method:** FedEx Ground**Estimated In-Hand Date:** 7/1/2022**Bill To:** City of Los Angeles City Hall
200 N Sprint Street
Room 360
LOS ANGELES, CA 90012**Payment Type:** Due Upon Receipt / Credit Card**Ship To:** North Hills West Neighborhood Council
10009 GERALD AVE
NORTH HILLS, CA 91343**Shipping Method:** FedEx Ground
Courier Account #: Vendor**(Residential Address)**

Item #	Quantity	Description	Imprint Color	Item Size	Unit Cost	Total Cost
Q70203	100	FOREST GREEN Premium Collapsible Beer Can Cooler		5" High x 4" Wide	\$0.69	\$69.00
LOCATION	100	Screen Print Side 1			\$0.00	\$0.00
RUN	100	Run Charge #1	White (White)		\$0.00	\$0.00
SETUP	1	Setup Charge #1			\$5	\$5.00
FIRM	1	MUST Complete ALL Steps/Approvals of Order Process Before 12:00 PM (CST) on 06/20/2022 to Guarantee the 07/01/2022 In-Hands Date			\$0.00	\$0.00
ADDR	1	** This is a RESIDENTIAL Address **			\$0.00	\$0.00
SHIP	1	SHIPPING & HANDLING TO: 10009 GERALD AVE NORTH HILLS, CA 91343 US			\$32.82	\$32.82
TAX	1	Estimated California Sales Tax			\$10.16	\$10.16
TOTAL		Estimated Order Grand Total				\$116.98

Signing this form enters the buyer into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) to begin immediate production of this order in accordance to the policies and procedures set forth at <https://www.qualitylogoproducts.com/inquiry>. Orders that are cancelled will be assessed a \$30 service fee plus any production charges accrued up until the point of cancellation. No return of goods will be accepted without prior authorization. Incomplete or partial returns will not be accepted. Samples may not be returned. Unless stated otherwise, applicable taxes, duties, and/or tariffs are additional and are the responsibility of the customer. QLP is not responsible for delays due to carrier error or acts of God. In accordance with manufacturing standards under runs of up to 10% may occur. All measurements are approximate. If exact item specifications are required then we highly recommend you request a sample of the product before ordering. In the event buyer's account must be referred to attorneys for collection, buyer agrees to pay reasonable attorney's fees, court costs, and full collection costs. Buyer also agrees to submit to the jurisdiction of the federal and state courts of DuPage County, Illinois and to waive any objection to venue in such courts. This contractual agreement is deemed entered into in DuPage County, Illinois and shall be construed as to its full meaning and not strictly for or against either party.

APPROVAL: Carol Hart

Carol Hart

DATE: 6/17/2022 6:05 PM CST**Authorized Signature (Buyers Agent)**



ORDER NO: 50405515CB , 50405516CB , 50405517CB , 50405518CB , 50405519CB , 50405520CB , 50405521CB , 50405522CB , 50405523CB

Carol Hart North Hills West NC - City of Los Angeles City Hall

DATE:

JUN 17, 2022

CREDIT CARD:

ENDING IN 9469

Order #		Product Details	Total
50405515CB		Small Double-Sided Feather Flag with Black X-Base Item #: Q78103	\$474.09
50405516CB		Large Banner Item #: Q37728	\$400.38
50405517CB		Tent Quarter Wall Banner Item #: Q79279	\$406.92
50405518CB		Aluminum Trek II Bottle (22 Oz.) Item #: Q52003	\$1,219.67
50405519CB		Sportster Mug (21 Oz.) Item #: Q17149	\$785.78
50405520CB		Ad Holder Hot Pad Item #: Q41136	\$681.68
50405521CB		Single Pocket Coin and Key Zippered Pouch Item #: Q38279	\$478.34
50405522CB		Round Cloth Tape Measure (60") Item #: Q54562	\$341.61
50405523CB		Premium Collapsible Beer Can Cooler Item #: Q70203	\$116.98

Payment Terms

All new customers are required to prepay a 100% before production can begin on their order. By signing the provided order acknowledgment the buyer acknowledges that they are entering into a contractual agreement with Quality Logo Products, Inc. (herein referred to as QLP) and gives QLP permission to apply any outstanding balance to the payment method provided until paid in full.

Proof Policy

Quality Logo Products requires that all new orders receive a paper/electronic proof and order acknowledgment prior to releasing the order to final production. A paper proof will be provided at no cost, and is our best representation of what your final print/product will look like. Often the artwork is to size or to scale (as indicated on the artwork), and is only intended to provide an idea as to what the final product will look like when completed. The paper proof and order acknowledgment are checked for misspellings and other mistakes (such as item colors, sizing, imprint color, imprint locations), but due to order volume, there is inevitably the rare instance that an error might go unnoticed. For this reason, we strongly recommend that you take part in this process by carefully checking your paperwork before signing off and submitting your approval. IT IS NOT SAFE TO ASSUME ANYTHING. Quality Logo Products cannot be held responsible for any wrong interpretations of the artwork or order approval, so if you have any questions or if something is unclear, please contact your sales representative to clarify the matter.

QUALITY LOGO PRODUCTS IS NOT RESPONSIBLE FOR ANY TYPOGRAPHICAL MISTAKES OR ERRORS THAT ARE OVERLOOKED AND LATER APPROVED BY THE CUSTOMER. In addition, Quality Logo Products cannot be held responsible for any damages that may be incurred as a result of the error or mistake after the order has been printed and accepted by the customer.

Shipping Policy

Orders that qualify for the delivery guarantee will include (MUST HAVE XX/XX/XX) next to the shipment method. Orders that do NOT contain this notation do NOT qualify for the delivery guarantee.

Un-imprinted merchandise returns are subject to a 15% restocking fee and the necessary freight costs to return the product do apply. Incomplete or partial returns will not be accepted. Unauthorized returns are not accepted.

Apple iPhone 12 Purchase Confirmation

----- Forwarded message -----

From: **Apple Store** <your_order_US@orders.apple.com>

Date: Sun, Jun 19, 2022 at 8:51 PM

Subject: We're processing your order W1016932655

To: <carolnhart@gmail.com>



Thank you for your order.

One or more of your items will be delivered with Delivery with Setup.

One person 18 years of age or older, in addition to the Enjoy team member, must be present during the appointment to receive your order. Please have a government-issued ID ready to ensure that your order is received by you and no one else.

Order Number: [W1016932655](#)

Ordered on: Jun 19, 2022

Items to be Shipped

Shipment 1

Delivers: Tomorrow, 12p.m. - 2p.m. by Delivery with Setup



iPhone 12 64GB (PRODUCT)RED

Carrier: Connect on your own later

\$729.00

Qty 1

\$729.00

Shipping Address:

Carol Hart

.....87

10009 Gerald Ave

North Hills CA 91343-1129

United States

Shipment Notifications:

treasurer@nhwnc.net

.....87

Billing and Payment**Billing Contact:**

CarolHart NorthHillsWestNC

.....87

carolnhart@gmail.com

Billing Address:

200 N. Spring Street

Room 360

Los Angeles CA 90012

United States

Subtotal	\$729.00
Free Shipping	\$0.00
Estimated Tax^	\$69.26
Order Total	\$798.26

^In CA and RI, sales tax is collected on the unbundled price of the iPhone.

Your guest order at a glance.

Order Number: W1016932655
Order Placed: June 19, 2022

Add this order to your Apple ID to make changes or return or cancel an item.

Add to Apple ID

Don't have an Apple ID? [Create one >](#)

iPhone 12

Arrives between 12:00pm and 2:00pm

2022.06.17 Quali...pdf 2022.06.17 Quali...pdf PID Invoice 39227.pdf Invoice #39227 (1).pdf PID Invoice 39160.pdf Show All

The ENJOY Delivery & Setup Tech failed to deliver phone, instead the 3rd Party Service Provider returned the phone to stock without notifying the customer or the vendor first, and processed a product return. This triggered Apple's bank to refund the full purchase price.

secure5.store.apple.com/shop/order/guest/W1016932655/3b751cc0df3d14f2272bf93d5fd99160c528fc6c302db232c64b490eefe53129b42a01ec540ba29b404...

iPhone 12

Arrives between 12:00pm and 2:00pm



iPhone 12 64GB (PRODUCT)RED

Return #3304413107

Delivers:
Carol H

2022.06.17 Quali...pdf 2022.06.17 Quali...pdf PID Invoice 39227.pdf Invoice #39227 (1).pdf PID Invoice 39160.pdf Show All

Apple iPhone 12 Purchase Confirmation

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Date: Sun, Jun 19, 2022 at 8:51 PM

Subject: We're processing your order W1016932655

To: <carolnhart@gmail.com>



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Order Number: [W1016932655](#)

Ordered on: Jun 19, 2022

Items to be Shipped

Shipment 1

Delivers: Tomorrow, 12p.m. - 2p.m. by Delivery with Setup



iPhone 12 64GB (PRODUCT)RED

Carrier: Connect on your own later

\$729.00

Qty 1

\$729.00

Shipping Address:

Carol Hart

.....87

10009 Gerald Ave

North Hills CA 91343-1129

United States

Shipment Notifications:

treasurer@nhwnc.net

.....87

Billing and Payment**Billing Contact:**

CarolHart NorthHillsWestNC

.....87

carolnhart@gmail.com

Billing Address:

200 N. Spring Street

Room 360

Los Angeles CA 90012

United States

Subtotal	\$729.00
Free Shipping	\$0.00
Estimated Tax^	\$69.26
Order Total	\$798.26

^In CA and RI, sales tax is collected on the unbundled price of the iPhone.

Your guest order at a glance.

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Add to Apple ID

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2022.06.17 Quali...pdf 2022.06.17 Quali...pdf PID Invoice 39227.pdf Invoice #39227 (1).pdf PID Invoice 39160.pdf Show All

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secure5.store.apple.com/shop/order/guest/W1016932655/3b751cc0df3d14f2272bf93d5fd99160c528fc6c302db232c64b490eafe53129b42a01ec540ba29b404...

iPhone 12

Arrives between 12:00pm and 2:00pm



Order in Progress Out for Delivery Arriving Soon Delivers

An Enjoy team member will arrive soon. One person 18 years of age or older, in addition to the trusted team member from Enjoy, must be present during the Delivery with Setup appointment to receive your order. Please have a government-issued ID ready to ensure you receive your delivery and no one else.

[See how Delivery with Setup works](#)

Ready to learn about your new device? Just book your free Online Personal Session with a Specialist and customize it to suit your needs.

[Schedule a session >](#)

iPhone 12 64GB (PRODUCT)RED

Return #3304413107

Delivers:
Carol H

2022.06.17 Quali...pdf 2022.06.17 Quali...pdf PID Invoice 39227.pdf Invoice #39227 (1).pdf PID Invoice 39160.pdf Show All

Staples Connect

17020 Chatsworth St.
Granada Hills, CA 91344
818-831-8095

Sale

Store: 480 Register: 3
Date: 6/11/22 Time: 12:54 PM
Transaction: 11719 Cashier: 2037424

REWARDS NUMBER 3436748366

Qty	Item	Price	Amount
1	HP 950/951 COMBO 5 888793227473	207.99	207.99

Subtotal 207.99
CALIFORNIA 9.5% 19.76

Total 227.75

MASTERCARD USD\$227.75
Card No. : XXXXXXXXXXXX9477 [C]
Chip Read
Auth No. : 008949
AID.: A0000000041010

Staples Connect,
the working and learning store.
Discover every tool to take on tomorrow
including products, services
and inspiration that help you
unlock what is possible.

Shop Smarter. Get Rewarded.
Staples Rewards members get up to
5% back in Rewards.
Exclusions Apply. See an-associate-for--
full program details or to enroll.

THANK YOU FOR SHOPPING AT
STAPLES CONNECT!



□ T1131NH11611MDP4AWN4G □

Customer Copy

CUT HERE

YOUR OPINION COUNTS
AND WILL BE REVIEWED

BY THIS STORE'S MANAGER!

Please take a short survey
and be entered into a
monthly drawing to win one of four
\$500 Staples gift cards.
No purchase necessary.
Scan the QR code below

