



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes Thursday, June 21, 2018
at New Horizons, 15725 Parthenia St., North Hills, CA 91343
Approved 7-19-2018

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance.

President Dan Gibson called the Meeting to order at 7:06 p.m. The Pledge of Allegiance was said.

2. Roll Call and the announcement of Quorum and Voting Eligibility.

Roll Call was taken by the Secretary. All 13 Board Members were present at the Roll Call: Dan Gibson (President), Jay Beeber (Vice-President), Dave Brown (Secretary), Madlena Minasian (Treasurer), Maggie Elliott, Garry Fordyce, Punam Gohel, Carol Hart, David Hyman, Pat Crone, Sam Kwasman, Carlos Pelaez and Kreshell Ramey. No Board Members were absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. Quorum was announced. Mr. Brown reported that all Board Members were eligible to vote. All 13 of the 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attended: 30 Stakeholders and guests.

3. Announcements and Comments – President.

Mr. Gibson thanked Stakeholder Helen Donovan for printing materials and Mr. Brown for providing and operating the sound system. Mr. Gibson relayed that former Stakeholder Mary Armenteros, who moved away, “gave her best” to everyone.

4. Public Agency Speakers and Announcements.

Carolyn Hogikyan, Field Representative for State 46th District Assemblymember Adrin Nazarian (818-376-4246; Carolyn.Hogikyan@asm.ca.gov; <https://a46.asmdc.org>), announced a July 21st youth empowerment event at the State Building. She offered help on State issues such as taxes.

Efren Corral, an LAPD Devonshire Division Senior Lead Officer (office 818-634-0579; 35472@LAPD.LACity.org), reported that the Fireworks Reduction

Program is addressing “chronic “offenders . . . we’re looking to put people in jail for [illegal] fireworks.” If you see fireworks, call the police non-emergency number [877-275-5273; 877-ASK-LAPD] with the offender’s address. He reminded that Jeanine Angeles, a former Senior Lead Officer, retired.

Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilman Mitch Englander (818-882-1212; Matt.Hernandez@LACity.org; <http://CD12.LACity.org>), reported that the Councilman supported legislation regarding false alarm fees, which cost an estimated \$343 per call. It also requires the City Attorney and Police Dept. to act on street racing. CD12 is working with Ms. Hart on Aqueduct Ave. parking.

Jose Galdamez, Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE; 818-374-9895; Jose.Galdamez@LACity.org; www.EmpowerLA.org), reported that Fiscal Year goals for 2018-2019 are due July 1st. There will be an election outreach workshop July 16th, 6:00-8:00 p.m. at Granada Hills Charter High School. The City Clerk (213-978-0444) Election Stipulation Worksheet is due August 1st regarding 2019 election polling hours, location, translator(s) and more; whether the NHWNC wants to have in-person, vote-by-mail or a combination of voting methods.

5. General Public Comments

Resident Kathy Cryer, also San Fernando Valley Arts Council [<http://sfvartscouncil.org>; <https://www.facebook.com/sanfernandovalleyartscouncil>] Vice-President, announced a September 22nd Family Health Fair and Senior Expo. It will include an art contest for ages three to 18 of any kind of art. Event outreach help is needed.

6. Report from Budget Advocates

Brian Allen, a Budget Advocate [<http://ncbala.com>], reported that the new budget year is starting [July 1st].

7. Report from Homelessness Liaison Kreshell Ramey.

Ms. Ramey indicated that there was no report.

8. Update from Carol Hart regarding Haskell/Aqueduct parking issues.

Ms. Hart is working with CD12 and the Committee on curb painting.

9. Discussion and possible action to ratify the President’s recommended Chair and Member appointments and changes to Standing and Ad Hoc committees as well as NHWNC liaisons.

Resident Esmerelda Curiel expressed interest in joining the NHWNC Budget and Finance, and Planning and Land Use Committees.

MOTION (by Mr. Gibson, seconded by Mr. Hyman): The North Hills West Neighborhood Council appoints Stakeholder Esmerelda Curiel to its Budget and Finance, and Planning and Land Use Committees.

MOTION PASSED; zero opposed; zero abstained.

10. Discussion and possible action of proposed NHWNC Boundary Adjustment application and request to include Fire Station 87, 10124 Balboa Blvd., as shared facility with Granada Hills South and Northridge East NC.

Mr. Galdamez reported that DONE “recommends to approve the changes” of the boundary adjustment [with the Granada Hills South Neighborhood Council, GHSNC] and recognizes that Fire Station 87 “is within the Granada Hills-Knollwood Community Plan.” However, DONE “reject[s] the proposed language for this shared facility” because the Fire Station is not within and does not touch the North Hills West area. He said that the Fire Station was “given away” by the NHWNC to the GHSNC with the recent boundary change. There was very extensive discussion regarding the boundary change and the Fire Station. Semee Park, Director of Operations, L.A. Dept. of Neighborhood Empowerment (DONE) (818-374-9898; Semee.Park@LACity.org; www.EmpowerLA.org), stated that “the Department will move forward with the boundary adjustment . . . should the Board choose to move forward . . . if the Board submits with the shared facility [Fire Station 87], we will reject that.” Mr. Gibson read aloud the NHWNC Motion passed at its March 15th Board Meeting. Mr. Kwasman reported that the Northridge East NC and the GHSNC offered to have shared meetings with the NHWNC at Fire Station 87.

MOTION (by Mr. Beeber, seconded by Ms. Elliott): The North Hills West Neighborhood Council, in conjunction with the Granada Hills South NC and the Northridge East NC, approves the boundary change with the Granada Hills South NC and the Northridge East NC based on Item Number Two, Section One of the Neighborhood Council Petition for Boundary Adjustment and authorizes NHWNC Board Member Sam Kwasman to be responsible for any and all paperwork that needs to be turned into the L.A. Dept. of Neighborhood Empowerment, and recognizes that Fire Station 87 is a shared facility according to the Petition, including changes to the boundary description in the NHWNC Bylaws.

AMENDMENT to the MOTION (by Mr. Beeber, seconded by Ms. Elliott): The North Hills West Neighborhood Council AMENDS the original Motion to replace the wording “recognizes that Fire Station 87 is a shared facility” with the following: “requests that Fire Station 87 be grandfathered in as a shared facility with the Granada Hills South NC and the Northridge East NC.”

AMENDMENT to the MOTION PASSED; zero opposed; zero abstained.

DISCUSSION: Ms. Park stated that “we will request that the Board submit Meeting Minutes and the Boundary Adjustment Application”; BONC [the L.A. Board of Neighborhood Commissioners; Commissioners@EmpowerLA.org; www.EmpowerLA.org] will meet Monday, July 16th at 1:00 p.m. at City Hall.

AMENDED MOTION PASSED; zero opposed; zero abstained.

Board Member Sam Kwasman left the room at this time, making 12 Board Members present (the NHWNC quorum is seven).

11. Discussion and possible action to approve the May 17, 2018 General Board Meeting Minutes.

MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves the Minutes of its May 17, 2018 General Board Meeting as written.

MOTION PASSED; zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Fordyce).

12. Discussion and possible action to approve the May 2018 Monthly Expenditure Report. (available on NC Funding System online portal: <https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>)

Copies were distributed of the “Monthly Expenditure Report” for May 2018, and a receipt(s), statement(s) and/or invoice(s).

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Minasian): The North Hills West Neighborhood Council approves its Monthly Expenditure Report for May 2018.

DISCUSSION: Mr. Fordyce believed that one Neighborhood Purposes Grant “should never have been approved.” Mr. Brown clarified that he and Ms. Elliott recused from two funding votes “out of an abundance of caution.”

FUNDING MOTION PASSED by a roll call vote of the 12 eligible voters present with 11 in favor (“Yes” or “Aye”) (Beeber, Brown, Elliott, Gibson, Gohel, Hart, Hyman, Crone, Minasian, Pelaez and Ramey); one opposed (“No” or “Nay”) (Fordyce); zero abstained.

13. Discussion and possible action to approve the NHWNC “Fiscal Year 2018-19 Administrative Packet.”

Copies were distributed of the “Office of the City Clerk Neighborhood Council Funding Program Fiscal Year Administrative Packet.”

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Minasian): The North Hills West Neighborhood Council approves its Administrative Packet for 2017-2018..

DISCUSSION: Mr. Gibson explained the Packet.

Board Member Sam Kwasman returned to the room at this time, making 13 Board Members present (the NHWNC quorum is seven).

FUNDING MOTION PASSED by a roll call vote of the 13 eligible voters present with all 13 in favor (“Yes” or “Aye”) (Beeber, Brown, Elliott, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman, Crone, Minasian, Pelaez and Ramey); zero opposed; zero abstained.

14. Discussion and possible action to appoint 2 board members or stakeholders to represent North Hills West as members of the Neighborhood Council Budget Advocates.

It was clarified that they would be NHWNC Budget Representatives.

MOTION (by Mr. Gibson, seconded by Ms. Elliott): The North Hills West Neighborhood Council appoints two Board Members **or stakeholders** to represent North Hills West as Neighborhood Council Budget Representatives.

DISCUSSION: Mr. Allen explained Budget Advocates work and that “some Budget Representatives become” Budget Advocates. Ms. Curiel, Mr. Fordyce and Ms. Crone expressed interest. A hand vote was held in which, to be the two NHWNC Budget Representatives, Ms. Curiel received all 13 votes; Ms. Crone received 12 votes (Mr. Fordyce abstained). Mr. Fordyce, as an Alternate Budget Representative candidate, received eight votes in favor, two opposed and one abstained.

MOTION PASSED; zero opposed; zero abstained.

15. Discussion and motion to approve and certify the North Hills West Neighborhood Council’s Inventory list is correct and complete, containing all items in the possession of NHWNC; as reported to the Department of Neighborhood Empowerment during Fiscal Year 2017-2018.

MOTION (by Mr. Gibson, seconded by Mr. Kwasman): The North Hills West Neighborhood Council approves and certifies its Inventory list is correct and complete, containing all items in the possession of NHWNC; as reported to the Department of Neighborhood Empowerment during Fiscal Year 2017-2018.

DISCUSSION: Copies were distributed of an NHWNC Inventory. Mr. Fordyce believed that “nothing is identified” in the Inventory. Board Members confirmed that 20 jointly-owned NHWNC tables are at the Mid-Valley Regional Library in their meeting room closet. Mr. Galdamez confirmed that photographed items in the NHWNC storage container are listed in the Inventory. Additions to the Inventory will be a computer, printer, Optima video projector, three Sony Zoom H1 Recorders, and flip phone.

AMENDED MOTION (by Mr. Beeber, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves and certifies its Inventory list is correct and complete, containing all items in the possession of NHWNC; as reported to the Department of Neighborhood Empowerment during Fiscal Year 2017-2018, and will include a computer, printer, Optima video projector, three Sony Zoom H1 Recorders, and flip phone.

AMENDED MOTION PASSED by a roll call vote of the 13 eligible voters present with 12 in favor (“Yes” or “Aye”) (Beeber, Brown, Elliott, Gibson, Gohel, Hart, Hyman, Kwasman, Crone, Minasian, Pelaez and Ramey); one opposed (Fordyce); zero abstained.

16. Discussion and possible approval of the 2018 Neighborhood Council Election Information Worksheet as provided by the Rules and Election Committee.

Copies were distributed of the “2018 Neighborhood Council Election Information Worksheet.”

MOTION (by Mr. Gibson, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves its **2018 Neighborhood Council Election Information Worksheet**.

DISCUSSION: Mr. Brown led the Board in making election detail choices. A straw (unofficial) poll of Board Members resulted in 10 voting for at-poll voting.

Board Members Sam Kwasman and Kreshell Ramey left the room at this time, making 11 Board Members present (the NHWNC quorum is seven).

Three voted for a combination of at-poll and online voting. Election hours will be 1:00-7:00 p.m. It was agreed to have the election on whatever day is assigned, with a Saturday preferred.

MOTION PASSED; zero opposed; zero abstained.

Board Members Sam Kwasman and Kreshell Ramey returned to the room at this time, making 13 Board Members present (the NHWNC quorum is seven).

17. Discussion and possible action to file a Community Impact Statement in support Council File 18-0270 to reform and improve the Neighborhood Council system.

Copies were distributed of the Motion in City Council File #18-0467. It was agreed that the second bulleted paragraph phrase “Community Impact Stakeholder” should be “Community Interest Stakeholder.”

It was agreed to TABLE this Item.

18. **Discussion and review** of the Neighborhood Council Board Member Code of Conduct.
See below Item #19.

19. **Discussion and possible motion** to approve a NHWNC Board Member Code of Civility.

Copies were distributed of a proposed “Code of Civility” and of the already-existing “Neighborhood Council Board Member Code of Conduct Policy.” Mr. Gibson explained that “these are the kinds of behavior that we stand for . . . this clarifies and sets a higher standard.” It was agreed to add to Code item #5 the words “within established guidelines and parliamentary procedure.” It was clarified that the Code of Civility is separate from the Code of Conduct.

MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves its Code of Civility and incorporates it into its Standing Rules.

MOTION PASSED; zero opposed; zero abstained.

20. **Committee Reports**

There were no reports at this time.

21. **Adjournment**

MOTION to ADJOURN (by Mr. Gibson, seconded by Ms. Crone).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 10:09 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.

North Hills West NC Board Vote Count Summary June 21, 2018

AGENDA ITEM	9	10	10	11	12	13	14	15	15
DAN GIBSON	Y	Y	Y	Y	y	y	Y	Y	y
JAY BEEBER	Y	Y	Y	Y	y	y	Y	Y	Y
MADLENA MINASIAN	Y	Y	Y	Y	y	y	Y	Y	Y
DAVE BROWN	Y	Y	Y	Y	y	y	Y	Y	Y
PAT CRONE	Y	Y	Y	Y	y	y	Y	Y	Y
MAGGIE ELLIOTT	Y	Y	Y	Y	y	y	Y	Y	Y
GARRY FORDYCE	Y	Y	Y	Abstain	N	Y	Y	N	N
PUNAM GOHEL	Y	Y	Y	Y	y	y	Y	Y	Y
CAROL HART	Y	Y	Y	Y	y	y	Y	Y	Y
DAVID HYMAN	Y	Y	Y	Y	y	y	Y	Y	Y
SAM KWASMAN	Y	Y	Y	Y	y	y	Y	Y	Y
CARLOS PELEAZ	Y	Y	Y	Y	y	y	Y	Y	Y
KRESHELL RAMEY	Y	Y	Y	Y	y	y	Y	Y	Y
Maker, 2nd by:	DG/DH	JB/ME	JB/ME	DG/PG	DG/MM	DG/MM	DG/ME	DG/SK	JB/ME
TOTAL: Quorum is 7	13 yes	13 yes	13 yes	12 yes	11 yes	13 yes	13 yes	12 yes	12 yes
	Committee Updates	NHWNC boundary change	boundary change amend	May Minutes approve	May MER approve	Fiscal Year Admin packet	Appoint Budget Reps	NC Inventory	Amend NC Inventory

AGENDA ITEM	16	17	19
DAN GIBSON	Y		Y
JAY BEEBER	Y		Y
MADLENA MINASIAN	Y		Y
DAVE BROWN	Y		Y
PAT CRONE	Y		Y
MAGGIE ELLIOTT	Y		Y
GARRY FORDYCE	Y		Y
PUNAM GOHEL	Y		Y
CAROL HART	Y		Y
DAVID HYMAN	Y		Y
SAM KWASMAN	Absent		Y
CARLOS PELEAZ	Y		Y
KRESHELL RAMEY	Absent		Y
Maker, 2nd by:	DG/ME		DG/CH
TOTAL: Quorum is 7	12 yes	Tabled	13 yes
	NC Election Worksheet	CF 18-0467	Code of Civility into Standing Rules