



NORTH HILLS WEST NEIGHBORHOOD COUNCIL
General Board Meeting Minutes, Thursday, November 21, 2019
at New Horizons, 15725 Parthenia St., North Hills, CA 91343

DRAFT Minutes [to be replaced by "Approved _[Month]_ _[date]_, 201_[year]_"]

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("")) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. Welcome and Pledge of Allegiance.

President Dan Gibson called the Meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

2. Roll Call, Determination of Quorum and Voting Eligibility.

Roll Call was taken by the Secretary. Twelve of the 13 Board Members were present at the Roll Call: Gil Brenner, Heather Hudson Beeber, Jay Beeber, Dave Brown (Secretary), Pat Crone, Maggie Elliott, Dan Gibson (President), Punam Gohel, Carol Hart (Vice-President), David Hyman, Madlena Minasian (Treasurer) and Kreshell Ramey. Carlos Pelaez was absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=46~>), so the Board could take such votes. Quorum was announced. Mr. Brown confirmed that all Board Members were eligible to vote. All 13 of the 13 Board Seats were filled (by election or appointment). No Board Seat was vacant. Also attended: 15 Stakeholders and guests.

Board Member David Hyman left by this time, making 11 Board Members present (the NHWNC quorum is seven). The next Agenda Item addressed was Item #6.

3. Announcements and Comments – President.

Mr. Gibson thanked resident Helen Donovan for printing printed materials, Mr. Brown for providing and operating the sound system, and the Minutes Writer.

4. Public Agency Speakers and Announcements.

Jose Galdamez, Neighborhood Council Advocate, DONE (818-374-9895; Jose.Galdamez@LACity.org; www.EmpowerLA.org), reported that Bylaws change

requests are due by April 15th and that Board Members need to complete and submit the demographic survey that was sent to them.

Barbara Malin, of Best Friends Animal Shelter, announced that seniors can adopt senior pets for \$5 total. Esther Chung, an LAUSD Teacher and parent, referred to Assembly Bill 329; she opposes a proposed sex education curriculum meant for students as young as elementary school. Glenn Bailey, of VANC, noted that City Council File #19-1334, regarding not blocking ADA sidewalk access, starts Jan. 1st.

Alan Sellers, LAPD Devonshire Division Senior Lead Officer (ofc. 818-832-0633; cell/text phone 818-325-7749; 31934@LAPD.LACity.org; http://www.LAPDOnline.org/devonshire_community_police_station), on behalf of Efren Corral (ofc. 818-634-0579; 35472@LAPD.LACity.org), reported that crime is down year-to-date, including reduced Part One crimes. He cautioned not to leave valuables in vehicles and reminded to lock your vehicles.

5. General Public Comments

There were no comments at this time.

- 6. Presentation** from Armando Recio of the DMV Speakers Bureau regarding the REAL ID. <https://realid.dmv.ca.gov/what-is-real-id-faq/>. Information fliers were available. Mr. Recio explained the Real ID purpose and need. A Real ID is not required unless you want to enter a Federal building or fly anywhere in October 2020 or later. He showed slides and described documentation needed to get a Real ID. You need one original or certified copy of an “identity document” such as your birth certificate or current passport; proof of your Social Security Number such as your Social Security card or a paystub with your full Social Security number on it; and two proofs of residency (such as a current bill(s) with your full name and living address; a post office box is not acceptable). Bring more documents if you can, in case one or more of the others are not usable. Documents must be originals and not, he emphasized not, laminated. If your name has changed or will change before you apply, you will need to prove how you got your current name, for example, by your marriage license(s) showing the name change(s) that show your name progression from birth. The DMV does not keep any documents. Your Real ID may be able to be renewed online or by mail; some must renew it in person. Some DMV offices are open on Saturdays between 8:00 and 5:00; mid-afternoon is less busy. He recommended making an appointment. He said your Real ID will be mailed, possibly within a few weeks after you apply. “We will check your vision.” Through the DMV’s website, you can immediately file a “Release of Liability” form regarding a vehicle you sell. In addition, you can renew your vehicle registration at some food markets at their “DMV now” kiosk [https://www.dmv.ca.gov/portal/dmv/detail/fo/fo_sst]. Mr. Recio cautioned to only type and use the DMV.gov website, not DMV.net or DMV.[anything else]; those are not DMV websites.

- 7. Discussion and possible action** to approve the October 17, 2019 General Board Meeting Minutes.

MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves the Minutes of its October 17, 2019 General Board Meeting as written.

MOTION PASSED unanimously; zero opposed; zero abstained.

8. **Report** from Budget Advocate Glenn Bailey and NHWNC Budget Representative Pat Crone.

Mr. Bailey reported that the Advocates [www.NCBALA.com] met with City Departments and made recommendations.

9. **Discussion and possible action** to ratify the President's recommended Chair and Member appointments and changes to Standing and Ad Hoc committees as well as NHWNC Liaisons. Appointment of two Census Liaisons and two Ready Your LA Neighborhood (RYLAN) program Liaisons.

MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves the appointments of Carlos Pelaez and Kreshell Ramey as Census Liaisons, and Dave Brown and Maggie Elliott as RYLAN Liaisons.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor ("Yes" or "Aye") (Brenner, Heather Hudson Beeber, Jay Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart, Minasian and Ramey); zero opposed; zero abstained.

10. **Discussion and possible action** to [see the below Motion].
Copies were distributed of the Inventory.

MOTION (by Mr. Gibson, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves the NHWNC Fiscal Yr. 2018/2019 Inventory.

DISCUSSION: Mr. Gibson noted that Ms. Elliott keeps the storage organized.

MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor ("Yes" or "Aye") (Brenner, Heather Hudson Beeber, Jay Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart, Minasian and Ramey); zero opposed; zero abstained.

11. **Discussion and possible action** concerning the North San Fernando Valley Bus Rapid Transit Corridor.

Mr. Beeber thanked CD12 for stakeholder transportation help to attend the recent Metro meeting. Metro will do an environmental impact review, will "consider other routes" and will outreach to nearby residents. No Motion was made or vote taken.

12. **Discussion and possible action** to approve the October 2019 Monthly Expenditure Report.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Crone): The North Hills West Neighborhood Council approves its October 2019 Monthly Expenditure Report.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with 10 in favor (“Yes” or “Aye”) (Brenner, Heather Hudson Beeber, Jay Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart and Minasian); zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Ramey).

- 13. Discussion and possible action** to approve a budget and food vendor for the NHWNC Annual Holiday Party to be held on the regular General Board Meeting date of December 19, 2019 at New Horizons.
There was discussion about the Motion wording.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council approves a budget of up to \$1,200 and selects Lulu’s Restaurant as the food vendor for the NHWNC Annual Holiday Party to be held on the regular General Board Meeting date of December 19, 2019 at New Horizons, including refreshments and supplies.

DISCUSSION: Ms. Hart reported that she obtained three quotes and explained why Lulu’s was selected. She described the menu for 60 people.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brenner, Heather Hudson Beeber, Jay Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart, Minasian and Ramey); zero opposed; zero abstained.

- 14. Discussion and possible action** to provide up to \$500 to support the Los Angeles Congress of Neighborhood Councils.
There was discussion about the Motion wording.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council to provide up to \$500 to support the 2020 Los Angeles Congress of Neighborhoods.

DISCUSSION: Mr. Bailey reported that the event costs around \$40,000.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brenner, Heather Hudson Beeber, Jay Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart, Minasian and Ramey); zero opposed; zero abstained.

- 15. Discussion and possible action** [see the below Motion].

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council to provide up to \$500 to support the work of the Neighborhood Council Budget Advocates.

DISCUSSION: Mr. Bailey explained that Budget Advocates funding is allocated from a separate City account that pays for the annual Budget Day at City Hall and breakfast.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Brenner, Heather Hudson Beeber, Jay Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart, Minasian and Ramey); zero opposed; zero abstained.

- 16. Discussion and possible action** regarding utilizing Los Angeles Fire Dept. 87 located 10124 Balboa Blvd. for NHWNC committee meetings.
There was discussion about the Motion wording.

MOTION (by Mr. Gibson, seconded by Ms. Elliott): The North Hills West Neighborhood Council requests the L.A. Dept. of Neighborhood Empowerment to investigate utilizing Los Angeles Fire Station 87 located 10124 Balboa Blvd. for NHWNC committee meetings.

DISCUSSION: Fire Station 87 is not in the NHWNC boundary, but DONE [the Dept.] is working on it. Mr. Galdamez explained the process. Ms. Beeber noted the difficulty of scheduling meetings at the Mid-Valley Regional Library.

MOTION PASSED unanimously with all 11 in favor; zero opposed; zero abstained.

- 17. Discussion and possible action** to [see the below Motion]. See NC Funding Program Policy 5.0 - Expenditures of NC Funds in a Declared Emergency pp. 38-39 <https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%202007.19.18%20Final.pdf>.

FUNDING MOTION (by Mr. Gibson, seconded by Ms. Hart): The North Hills West Neighborhood Council increases NHWNC President’s discretionary spending authority from \$1,000 to up to \$2,500 in the event of a Declared Emergency.

Board Member Kreshell Ramey left around this time (9:02), making 10 Board Members present (the NHWNC quorum is seven).

DISCUSSION: Mr. Gibson explained the usefulness of the Motion in view of recent fires and other safety threats that could affect North Hills West Stakeholders. There was discussion that the funding could be for safety items such as water, emergency generators, and/or communication equipment for first responders and/or Stakeholders “as long as it’s a declared emergency,” as mentioned in the “Neighborhood Council Funding Program” booklet. Mr. Brown gave an example of how it could work. Mr. Galdamez clarified that the allocation is for this Fiscal Year and would have to be re-voted in future Fiscal Years.

FUNDING MOTION PASSED unanimously by a roll call vote of the 10 eligible voters present with all 10 in favor (“Yes” or “Aye”) (Brenner, Heather Hudson Beeber, Jay Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart and Minasian); zero opposed; zero abstained.

- 18. Discussion and possible action** to approve adjustments to the 2019-2020 NHWNC Budget and/or Administrative Packet.
Mr. Gibson indicated that there were no adjustments.

19. Committee and Liaison Reports

Emergency Preparedness / Public Safety -- Dave Brown
Mr. Brown reported on upcoming events.

Board Member Carol Hart left at this time (9:07), making nine Board Members present (the NHWNC quorum is seven).

Budget & Finance -- Madlena Minasian
Ms. Minasian reported that the Committee may soon meet.

Planning and Land Use Management – Heather Hudson Beeber
Ms. Beeber reported that the Committee will discuss the BRT (North Valley Bus Rapid Transit) project when more information is available.

Rules & Elections -- Punam Gohel
Mr. Gohel reported that the Committee will meet in December. Mr. Beeber requested that the Committee consider “what constitutes attendance at a meeting.”

Holiday Party – Mr. Gibson reported for Ms. Hart.

ad hoc Parking – Mr. Gibson reported for Mr. Pelaez that the Committee will meet.

20. Board Member announcements and requests for future agenda items.

Ms. Minasian recommended buying AM radios to give to Stakeholders to use in emergencies. Mr. Gohel suggested Agendizing regarding CPR classes, and pet spay/neuter events.

Board Member David Hyman returned at this time (9:16), making 10 Board Members present (the NHWNC quorum is seven).

Mr. Gohel also suggested Agendizing regarding giving leftover food to homeless people.

21. Adjournment

MOTION to ADJOURN (by Mr. Gibson, seconded by Mr. Hyman).

MOTION to ADJOURN PASSED unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:17 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.

North Hills West NC Board Vote Count Summary November 21, 2019

AGENDA ITEM #	Roll Call	7	9	10	12	13	14	15	17
DAN GIBSON	X	X	X	X	X	X	X	X	X
CAROL HART	X	X	X	X	X	X	X	X	X
MADLENA MINASIAN	X	X	X	X	X	X	X	X	X
DAVE BROWN	X	X	X	X	X	X	X	X	X
GIL BRENNER	X	X	X	X	X	X	X	X	X
PAT CRONE	X	X	X	X	X	X	X	X	X
HEATHER HUDSON-BEEBER	X	X	X	X	X	X	X	X	X
JAY BEEBER	X	X	X	X	X	X	X	X	X
MAGGIE ELLIOTT	X	X	X	X	X	X	X	X	X
PUNAM GOHEL	X	X	X	X	X	X	X	X	X
DAVID HYMAN	X	X	Absent						
CARLOS PELEAZ	Absent								
KRESHELL RAMEY	X	X	X	X	Abstain	X	X	X	
Maker, 2nd by:		DG/PG	DG/CH	DG/ME	DG/PC	DG/CH	DG/CH	DG/CH	DG/CH
TOTAL: Quorum is 7	12 yes	12 yes	11 yes	11 yes	10 yes	11 yes	11 yes	11 yes	10 yes
Agenda item description	Roll Call	Approve Oct 17, 2019 GBM Minutes	Committee/ Liaison changes RYLAN: add Maggie Elliott & Dave Brown Census: add Kreshell Ramey & Carlos Pelaez	Approve FY 2018/2019 inventory	Approve Oct 2019 Monthly Expense Report	Dec GBM Holiday meeting budget, NTE \$1,200 via Lulu's & misc supplies	Approve \$500 to 2020 NC Congress of Neighborhoods	Approve \$500 to Budget Advocates	Approve President emergency spending authority to \$2,500