



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**General Board Meeting Minutes, Thursday, September 17, 2020**  
Approved October 15, 2020

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

*This General Meeting was held both before and after a Special Meeting. [See separate Special Meeting Minutes.]*

Document copies were available at  
<https://www.nhwnc.net/event/north-hills-west-neighborhood-council-monthly-general-board-meeting-3>.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

**1. Welcome & Call Meeting to Order.**

President Carol Hart called the Meeting to order at 7:13 p.m.

**2. Roll Call, Determination of Quorum, and Voting Eligibility.**

Roll Call was taken by the Secretary. Twelve of the 13 Board Members were present online at the Roll Call: Heather Hudson Beeber, Jay Beeber, Dave Brown (Secretary), Pat Crone (Vice-President), Maggie Elliott, Dan Gibson, Punam Gohel, Carol Hart (President), David Hyman, Madlena Minasian (Treasurer), Carlos Pelaez and Kreshell Ramey. Gil Brenner was absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrpbg=1000&dlt=su46~>), so the Board could take such votes. Quorum was announced. Ms. Hart confirmed that all Board Members' trainings were compliant and they were eligible to vote. All 13 of the 13 Board Seats were filled (by election or appointment). Also attended: approximately 10 Stakeholders and guests.

**3. Announcements and Opening Comments – President.**

Ms. Hart relayed from Matthew Vallecilla, Field Deputy for L.A. City District 12 Councilman John Lee (818-882-1212; [Matthew.Vallecilla@LACity.org](mailto:Matthew.Vallecilla@LACity.org); [www.CD12.org](http://www.CD12.org)), reported that CD12 wants to partner with the NHWNC on a clean-up October 3rd @ 8 a.m.; contact a Board Member to volunteer.

**4. Public Agency Speakers and Announcements.**

Gibson Nyambura, Neighborhood Empowerment Advocate, L.A. Dept. of Neighborhood Empowerment (DONE; 213-978-1551; [Gibson.Nyambura@LACity.org](mailto:Gibson.Nyambura@LACity.org); [www.EmpowerLA.org](http://www.EmpowerLA.org)), reminded of the September 26<sup>th</sup> NCs Congress. NC 2021 elections will be vote-by-mail.

Mr. Brown encouraged registering for the Congress at [NCCongressLA.com](http://NCCongressLA.com). Also, the Valley Disaster Preparedness Fair ([www.ValleyDisasterFair.com](http://www.ValleyDisasterFair.com)) will be online Saturday, October 10, 2020, 9:00 a.m. – 1:00 p.m. with emergency preparedness demonstrations and training sessions. Free registration is now open.

Matt Hernandez, Public Safety Deputy for L.A. City District 12 Councilman John Lee (818-882-1212; [Matthew.Hernandez@LACity.org](mailto:Matthew.Hernandez@LACity.org); [www.CD12.org](http://www.CD12.org)), reported on upcoming events and will work on making participation easier in City meetings.

**5. General Public Comments**

Glenn Bailey reported that the NHWNC election will be Tuesday, April 27, 2021; Candidate filing starts Dec. 26, 2020 and lasts 45 days. Ballots will be available starting April 20<sup>th</sup>.

*At this time of 8:04 p.m. a recess was called to hold a Special Board Meeting; see the separate Minutes. This General Board Meeting was reconvened at 9:38 p.m.*

**6. Discussion and possible action to approve the August 20, 2020 Board Meeting Minutes.**

**MOTION** (by Ms. Hart, seconded by Ms. Crone): The North Hills West Neighborhood Council approves the Minutes of its August 20, 2020 General Board Meeting as written.

*Board Members Madlena Minasian, Carlos Pelaez and Kreshell Ramey had left by this time, making nine Board Members present online (the NHWNC quorum is seven).*

**MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with nine in favor (“Yes” or “Aye”) (Ms. Beeber, Mr. Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart and Hyman); zero opposed; zero abstained.

**7. Report from Budget Advocate** Glenn Bailey and NHWNC Budget Representative Pat Crone.

Mr. Bailey, a Budget Advocate [<http://ncbala.com>], reported that their White Paper is being submitted in sections and is available online. The website name will be changed to BudgetAdvocates.org.

8. **Discussion and possible action** to ratify the President's recommended Chair and Member appointments and changes to Standing and Ad Hoc committees as well as NHWNC Liaisons.

Ms. Hart skipped this Item in view of not receiving any requests.

9. **Discussion and possible action** to approve outstanding Monthly Expenditure Requests (All on Encumbrance List.): Moore Business Results \$497.42 (May) \$436.73 (July) \$374.46 (August) NTE: \$500/month; Partners in Diversity: \$216.58 (June) TBD (July) TBD (August); Verizon \$33.00/monthly June-August; Adobe \$52.00/monthly June-August.

**FUNDING MOTION** (by Ms. Hart, seconded by Mr. Gibson): The North Hills West Neighborhood Council approves outstanding Monthly Expenditure Requests (All on Encumbrance List.): Moore Business Results \$497.42 (May) \$436.73 (July) \$374.46 (August) NTE: \$500/month; Partners in Diversity: \$216.58 (June) TBD (July) TBD (August); Verizon \$33.00/monthly June-August; Adobe \$52.00/monthly June-August.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Ms. Beeber, Mr. Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart and Hyman); zero opposed; zero abstained.

10. **Discussion and possible action** to ratify approval of payment for U.S.P.S. P.O Box 6 months Rental (This item is from the Encumbrance Request Form previously approved and submitted to NC Funding.) \$ 98.00.

Ms. Hart explained the Motion.

**FUNDING MOTION** (by Ms. Hart, seconded by Mr. Gohel): The North Hills West Neighborhood Council ratifies approval of payment for U.S.P.S. P.O Box 6 months Rental (This item is from the Encumbrance Request Form previously approved and submitted to NC Funding.) \$98.00.

**DISCUSSION:** Ms. Hart said an annual payment would have more requirements.

**FUNDING MOTION PASSED** by a roll call vote of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Ms. Beeber, Mr. Beeber, Brown, Crone, Gibson, Gohel, Hart and Hyman); zero opposed; one abstained (the NHWNC does not count abstentions as votes) (Elliott).

11. **Discussion and possible action** to approve establishment of a monthly "Consent Calendar" in order to expedite timely payment of all monthly invoices from approved Vendors or for previously approved expenditures.

Ms. Hart requested and it was agreed to TABLE the above Item.

**12. Discussion and possible action** to approve outstanding Monthly Expenditure Reports. June-August.

It was noted that the MERs are available online.

**FUNDING MOTION** (by Ms. Hart, seconded by Ms. Crone): The North Hills West Neighborhood Council approves outstanding Monthly Expenditure Reports for June-August.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Ms. Beeber, Mr. Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart and Hyman); zero opposed; zero abstained.

**13. Proposed Standing Rule:** President requests that Board Members and Stakeholders add the words 'Agenda Item Request' to the subject line of any emails sent to the President at [chart.nhwnc@gmail.com](mailto:chart.nhwnc@gmail.com).

Ms. Hart explained the above. No Motion was made or vote taken.

**14. Discussion and possible motion** to approve of a Moore Business Results Contract Proposal for Online Outreach 14.Services. (Funds in the amount of \$6,000 have already been set aside on the Encumbrance Request Form which was previously approved and submitted to NC Funding. NC Funding has requested that we submit a Contract Proposal.)

**FUNDING MOTION** (by Ms. Hart, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves of a Moore Business Results Contract Proposal for Online Outreach 14.Services.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Ms. Beeber, Mr. Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart and Hyman); zero opposed; zero abstained.

**15. Discussion and possible approval** of a Neighborhood Purpose Grant in an amount to be determined by the Board for S.O.L.I.D. to help fund renovations for COVID19 protections to the Main & Detectives' Lobby of the Devonshire Division.

Mr. Hyman noted that Devonshire Division was, due to COVID-19, unable to have two recent fundraising events; Mr. Bailey noted a third event they could not have. Ms. Hart said that Devonshire is requesting funding from other NCs. Mr. Bailey said Devonshire is requesting a total of \$13,500 in funding and listed amounts other NCs already have allocated. Mr. Allen gave more details of the need.

**FUNDING MOTION** (by Ms. Hart, seconded by Mr. Hyman): The North Hills West Neighborhood Council approves a Neighborhood Purpose Grant in an amount of \$3,500 for S.O.L.I.D. to help fund renovations for COVID-19 protections to the Main & Detectives' Lobby of the Devonshire Division.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Ms. Beeber, Mr. Beeber, Brown, Crone, Elliott, Gibson, Gohel, Hart and Hyman); zero opposed; zero abstained.

- 16. Discussion and possible approval** of purchase of NHWNC Labels to include Zoom webinar ID and information.  
No Motion was made or vote taken.

- 17. Committee & Liaison Reports**  
There were no reports at this time.

- 18. Board Member announcements and requests for future agenda items.**  
Mr. Beeber requested Agendizing the upcoming resumption of parking citations. Mr. Brown requesting Agendizing distribution of the NHWNC's remaining vehicle steering wheel Clubs. Ms. Elliott reported that the NHWNC has 45 small and 10 large Clubs.

- 19. Motion to adjourn**

**MOTION to ADJOURN** (by Ms. Hart, second by Mr. Brown).

**MOTION to ADJOURN PASSED**; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 10:24 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.*

North Hills West NC Board Vote Count Summary Special GBM 9/17/2020

| AGENDA ITEM #                                                       | 2 Roll Call | 6 passed                                                                    | 7 passed                                 | 8 passed                                                       | 9 passed                                              |  |
|---------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------|--|
| CAROL HART                                                          | X           | X                                                                           | X                                        | X                                                              | X                                                     |  |
| PAT CRONE                                                           | X           | X                                                                           | X                                        | X                                                              | X                                                     |  |
| DAN GIBSON                                                          | X           | X                                                                           | X                                        | X                                                              | X                                                     |  |
| DAVE BROWN                                                          | X           | X                                                                           | X                                        | N                                                              | X                                                     |  |
| JAY BEEBER                                                          | X           | X                                                                           | X                                        | X                                                              | X                                                     |  |
| HEATHER HUDSON-BEEBER                                               | X           | X                                                                           | X                                        | X                                                              | X                                                     |  |
| GIL BRENNER                                                         | O           | O                                                                           | O                                        | O                                                              | O                                                     |  |
| MAGGIE ELLOITT                                                      | X           | X                                                                           | X                                        | A                                                              | A                                                     |  |
| PUNAM GOHEL                                                         | X           | X                                                                           | X                                        | X                                                              | X                                                     |  |
| DAVID HYMAN                                                         | X           | X                                                                           | X                                        | O                                                              | O                                                     |  |
| MADLENA MINASIAN                                                    | X           | X                                                                           | X                                        | O                                                              | O                                                     |  |
| CARLOS PELEAZ                                                       | X           | X                                                                           | X                                        | O                                                              | O                                                     |  |
| KRESHELL RAMEY                                                      | X           | O                                                                           | O                                        | O                                                              | O                                                     |  |
| Maker, 2nd by:                                                      | 12          | 11                                                                          | 11                                       | 6Y 1N 1Abs                                                     | 8Y 1Abs                                               |  |
| TOTAL: Quorum is 7                                                  |             | CH/PG                                                                       | CH/PG                                    | CH/DG                                                          | CH/PG                                                 |  |
| Agenda item description<br>X=yes<br>N=No<br>Abs=Abstain<br>O=Absent | Roll Call   | Approve/ratify encumbered funds and pay items in this Fiscal Year, see list | Approve revised annual budget as amended | Approve/ratify LAPD invoice of \$1,959.81 for meeting security | SOLID NPG, add NTE \$3,500 to 9/17/20 GBM agenda # 15 |  |
|                                                                     |             |                                                                             |                                          |                                                                |                                                       |  |

North Hills West NC Board Vote Count Summary GBM 9/17/2020

| AGENDA ITEM #                                                        | 2A Roll Call<br>7:05pm | 2B Roll call<br>9:38pm | 6 passed                                       | 9 passed                                                 | 10 passed                                                    | 11 tabled                                                             | 12 passed                                                          | 13 tabled                                                                        | 14 passed                                                                 | 15 passed                                                                      | 16 tabled                                                |
|----------------------------------------------------------------------|------------------------|------------------------|------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------|-----------------------------------------------------------------------|--------------------------------------------------------------------|----------------------------------------------------------------------------------|---------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------|
| CAROL HART                                                           | X                      | X                      | X                                              | X                                                        | X                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| PAT CRONE                                                            | X                      | X                      | X                                              | X                                                        | X                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| DAN GIBSON                                                           | X                      | X                      | X                                              | X                                                        | X                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| DAVE BROWN                                                           | X                      | X                      | X                                              | X                                                        | N                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| JAY BEEBER                                                           | X                      | X                      | X                                              | X                                                        | X                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| HEATHER HUDSON-<br>BEEBER                                            | X                      | X                      | X                                              | X                                                        | X                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| GIL BRENNER                                                          | O                      | O                      | O                                              | O                                                        | O                                                            |                                                                       | O                                                                  |                                                                                  | O                                                                         | O                                                                              |                                                          |
| MAGGIE ELLOITT                                                       | X                      | X                      | X                                              | X                                                        | A                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| PUNAM GOHEL                                                          | X                      | X                      | X                                              | X                                                        | X                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| DAVID HYMAN                                                          | X                      | X                      | X                                              | X                                                        | X                                                            |                                                                       | X                                                                  |                                                                                  | X                                                                         | X                                                                              |                                                          |
| MADLENA<br>MINASIAN                                                  | X                      | O                      | O                                              | O                                                        | O                                                            |                                                                       | O                                                                  |                                                                                  | O                                                                         | O                                                                              |                                                          |
| CARLOS PELEAZ                                                        | X                      | O                      | O                                              | O                                                        | O                                                            |                                                                       | O                                                                  |                                                                                  | O                                                                         | O                                                                              |                                                          |
| KRESHELL RAMEY                                                       | X                      | O                      | O                                              | O                                                        | O                                                            |                                                                       | O                                                                  |                                                                                  | O                                                                         | O                                                                              |                                                          |
| Maker, 2nd by:                                                       |                        |                        | CH/PC                                          | CH/DG                                                    | CH/PG                                                        |                                                                       | CH/PC                                                              |                                                                                  | CH/DH                                                                     | CH/DH                                                                          |                                                          |
| TOTAL: Quorum is 7                                                   | 12                     | 9                      | 9 Y                                            | 9 Y                                                      | 8 Y, 1 N, 1 A                                                |                                                                       | 9 Y                                                                |                                                                                  | 9 Y                                                                       | 9 Y                                                                            |                                                          |
| Agenda item<br>description<br>X=yes<br>N=No<br>A=Abstain<br>O=Absent | Roll Call              |                        | Approve<br>August 20,<br>2020 draft<br>minutes | Approve<br>monthly<br>expenses per<br>encumbered<br>list | Approve<br>payment for<br>NC post<br>office box, 6<br>months | Approve<br>initiation of a<br>Consent<br>Calendar<br>going<br>forward | Approve<br>Monthly<br>Expense<br>Reports:<br>June, July,<br>August | Add:<br>“Agenda<br>Item<br>Request” to<br>subject line<br>of emailed<br>requests | Approve<br>contract for<br>submission<br>for Moore<br>Business<br>Results | Approve<br>NPG to<br>SOLID %<br>Devonshire<br>Station<br>upgrade(s)<br>\$3,500 | Approve<br>purchase of<br>cables that<br>have NC<br>Zoom |
|                                                                      |                        |                        |                                                |                                                          |                                                              |                                                                       |                                                                    |                                                                                  |                                                                           |                                                                                |                                                          |