NORTH HILLS WEST NEIGHBORHOOD COUNCIL
Special Board Meeting Minutes, Tuesday, December 4, 2018
at the Mid Valley Regional Library, 16244 Nordhoff St., CA 91343
Minutes Approved January 17, 2019

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks (“”) at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

1. **Welcome and Pledge of Allegiance.**
   President Dan Gibson called the Meeting to order at 6:07 p.m. The Pledge of Allegiance was said.

2. **Roll Call and the announcement of Quorum and Voting Eligibility.**
   Roll Call was taken by the Secretary. Eight of the 13 Board Members were present at the Roll Call: Dan Gibson (President), Jay Beeber (Vice-President), Dave Brown (Secretary), Garry Fordyce, Punam Gohel, Carol Hart, Sam Kwasman and Carlos Pelaez. David Hyman arrived later. Madlena Minasian (Treasurer), Pat Crone, Maggie Elliott and Kreshell Ramey were absent. The NHWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws at https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~), so the Board could take such votes. Quorum was announced. All Board Members were eligible to vote. All 13 of the 13 Board Seats were filled (by election or appointment). No Board Seats were vacant. Also attended: 11 Stakeholders and guests.

3. **Announcements and Comments – President.**
   Mr. Gibson commented that “we did the posting . . . for this meeting.”

4. **Public Agency Speakers and Announcements.**
   There were no speakers or announcements at this time.

5. **General Public Comment**
   There were no comments at this time.

6. **Discussion and possible action** to ratify the President’s recommended Chair and Member appointments and changes to Standing and Ad Hoc committees as well as NHWNC liaisons. Appoint Maggie Elliott and Pat Crone to Co-Chair the 2019 NHWNC Election Committee.

MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council appoints Maggie Elliott to Co-Chair the 2019 NHWNC Election Committee.

MOTION PASSED; zero opposed; zero abstained.

7. **Discussion and possible action** to approve a vendor and expenditure of up to $5,000 from the quotes for the promotional postcard campaign approved at the November 15, 2018 board meeting.

Ms. Hart got and copies of price quotes were distributed "for printing and for mailing." Stakeholder Mike Khalid said there are 6,536 households in North Hills West. There was very extensive discussion of how to do the mailing and which offer was best.

FUNDING MOTION (by Mr. Beeber, seconded by Ms. Hart): The North Hills West Neighborhood Council will use Minuteman Press for up to $2,000 for the promotional postcard campaign.

DISCUSSION: Mr. Khalid said the Post Office "estimate[s] carrier rates . . . we only want to mail 4,890 addresses." He was "absolutely" able to mail exact addresses. His AM Direct quote was $1,717.80 to mail them "no later than the 10th." He could take the postcards to the Santa Clarita distribution center, which he believed could turn it around in two days, though they might refer him to another facility.

Mr. Beeber WITHDREW the above Motion. Mr. Khalid described the design. Ms. Hart would re-design it to make room for mailing addresses; Mr. Khalid could complete the re-design. He said he "should be able to get it in the mail by Monday."

FUNDING MOTION (by Mr. Fordyce, seconded by Mr. Beeber): The North Hills West Neighborhood Council accepts AM Direct's proposal for the promotional postcard campaign for up to $2,000 for the 4,600 addresses.

DISCUSSION: There was discussion of and Mr. Gibson and Ms. Hart reviewed the timeline. Mr. Khalid would email the final draft to the Board.

Board Member David Hyman arrived at this time (6:55), making nine Board Members present (the NHWNC quorum is seven).

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Beeber, Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman and Pelaez); zero opposed; zero abstained

8. **Discussion and possible action** to approve an expenditure of up to $800.00 to Fratelli's Pizza for the NHWNC Annual Holiday Party.

FUNDING MOTION (by Mr. Gibson, seconded by Mr. Gohel): The North Hills West Neighborhood Council approves an expenditure of up to $800.00 to Fratelli's Pizza for the NHWNC Annual Holiday Party.

DISCUSSION: Copies of a price quote were distributed.

FUNDING MOTION PASSED unanimously by a roll call vote of the nine eligible voters present with all nine in favor ("Yes" or "Aye") (Beeber, Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman and Pelaez); zero opposed; zero abstained

9. **<u>Discussion and possible action</u>** to approve an expenditure of up to $350.00 per monthly board meeting for security to be provided by an off duty LAPD police officer.

   FUNDING MOTION (by Mr. Gibson, seconded by Mr. Beeber): The North Hills West Neighborhood Council approves an expenditure of up to $350.00 per monthly board meeting for security to be provided by an off-duty LAPD police officer.

   DISCUSSION: Semee Park, Director of Operations, L.A. Dept. of Neighborhood Empowerment (DONE) (818-374-9898; Semee.Park@LACity.org; www.EmpowerLA.org), explained that the LAPD would supply "one or two Officers" at around $350 per Officer and that "you will pay per hour." The LAPD Security Services Division would "make that assessment" of whether to assign one or two Officers.

   AMENDMENT to the MOTION (by Mr. Gibson, seconded by Mr. Beeber): The North Hills West Neighborhood Council adds to the Motion the wording "for 6:30-9:30 p.m. effective through the current Fiscal Year."

   AMENDMENT to the MOTION PASSED; one opposed (Fordyce); zero abstained.

   AMENDED FUNDING MOTION PASSED by a roll call vote of the nine eligible voters present with eight in favor ("Yes" or "Aye") (Beeber, Brown, Fordyce, Gibson, Gohel, Hart, Hyman, Kwasman and Pelaez); one opposed ("No" or "Nay") (Fordyce); zero abstained

10. **<u>Discussion and possible action</u>** to revise the Budget and Fiscal Year Administrative Package approved at the June 21st board meeting.
    Mr. Gibson indicated that there were no revisions at this time.

11. **<u>Board Comments</u>**
    Mr. Beeber reported that a new version of "upzoning" was being considered by the State; he described some details and urged feedback to the City Council. He requested that Caltrans clean and fix things along the 405 Freeway at and near Nordhoff St. Mr. Gohel reported that the Governor signed the "Safe Sidewalk Vending Act" legalizing sidewalk vending. Mr. Brown noted that the "red zone on Haskell" Ave. needs to be expedited. Stakeholder Steve believed that Monogram

Ave. by Hayvenhurst and Lassen needs to be re-built; he will email information to Mr. Beeber, who will forward it as needed. Mr. Beeber reported that former City Councilman Greig Smith may become “a voting member of the [City] Council”; Mr. Smith pledged not to run for the open Seat, for which an election would be held in June.

12. Adjournment

MOTION to **ADJOURN** (by Mr. Gibson, seconded by Mr. Beeber).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 7:33 p.m.

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Minutes written by DL, possibly edited by NHWNC. The NHWNC Minutes page is http://www.nhwnc.net/agendas-minutes/minutes-and-agendas.

North Hills West NC Board Vote Count Summary December 4, 2018 SBM

AGENDA ITEM #	Roll Call	6	7	8	9	9.A
DAN GIBSON	X	Y	Y	Y	Y	Y
JAY BEEBER	X	Y	Y	Y	Y	Y
MADLENA MINASIAN	Absent	Absent	Absent	Absent	Absent	Absent
DAVE BROWN	X	Y	Y	Y	Y	Y
PAT CRONE	Absent	Absent	Absent	Absent	Absent	Absent
MAGGIE ELLIOTT	Absent	Absent	Absent	Absent	Absent	Absent
GARRY FORDYCE	X	Y	Y	Y	N	N
PUNAM GOHEL	X	Y	Y	Y	Y	Y
CAROL HART	X	Y	Y	Y	Y	Y
DAVID HYMAN	Absent	Absent	Y	Y	Y	Y
SAM KWASMAN	X	Y	Y	Y	Y	Y
CARLOS PELEAZ	X	Y	Y	Y	Y	Y
KRESHELL RAMEY	Absent	Absent	Absent	Absent	Absent	Absent
Maker, 2nd by:		DG/PG	DG/CH	DG/PG	DG/JB	/JB
TOTAL: Quorum is 7	8 present	8 Y	9 Y	9 Y	8 Y, 1 No	8 Y, 1 No
Agenda item description	Roll Call	Election Committee Change to: Maggie Elliott & Pat Crone Co-Chairs	NC post card cost approval	Approve Fratelli's as Dec 20th event vendor up to $800.	Approve up to $350 for GBM monthly meeting security to end of FY	Amend to 3 hours per meeting: 6:30 to 9:30pm