



**NORTH HILLS WEST NEIGHBORHOOD COUNCIL**  
**Special Board Meeting Minutes, Tuesday, May 23, 2023**

Mid-Valley Regional Library Computer Rm. 16244 Nordhoff St., North Hills, CA 91343  
Minutes Approved 6/15/2023

Document copies were available at <https://www.nhwnc.net/event/5-22-23-special-board-meeting>.

NHWNC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motion(s) (included as stated at the Meeting, or, if not stated, as written on the Agenda); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and Agenda wording copied into the Minutes.

**1. Welcome, Call to Order and Flag Salute.**

President Madlena Minasian called the Meeting to order at 5:09 p.m. The Pledge of Allegiance was said.

**2. Roll Call, Determination of Quorum, Voting Eligibility Report and call for agenda item(s) recusals.**

Roll Call was taken by the Minutes Writer. Seven of the 10 Board Members were present at the Roll Call: Dave Brown (Secretary), Pat Crone (Treasurer), Maggie Elliott (Vice-President), Linda Erdman, Carol Hart, David Hyman and Madlena Minasian (President). Garry Fordyce, Punam Gohel and Kreshell Ramey were absent. The NHWNC Board quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven (see the Bylaws link at [www.empowerla.org/nhwnc](http://www.empowerla.org/nhwnc)), so the Board could take such votes. Quorum was announced. Mr. Brown confirmed that all Board Members' trainings were compliant and they were eligible to vote. Ten of the 13 Board Seats were filled (by election or appointment). Three Board Seats were vacant (two General and one Residential); to apply, email [Secretary@nhwnc.net](mailto:Secretary@nhwnc.net). Also attended: two Stakeholders and guests.

**3. President's Comments, Announcements, and Meeting Logistics – Madlena Minasian, President.**

Ms. Minasian encouraged Nicholas Doran to apply to be a Board Member. She noted that May is National Mental Health Month and Wildfire Awareness Month.

**4. Elected Officials, Public Agency Speakers, Field Representatives and Public Service Announcements.** Up to three (3) minutes per speaker.

There were no speakers or announcements.

5. **General Public Comment:** Each speaker can speak one time for up to one (1) minute.

There were no comments at this time.

6. **Discussion and possible action** to rescind the motion approved on March 16, 2023 Board Meeting, agenda item #16, regarding approving New Horizons as the NHWNC Board Meeting venue at a quoted rate of \$400 per month. Explanation: New Horizons charges \$480 per meeting.

**MOTION to RESCIND** (by Ms. Minasian, seconded by Ms. Hart): The North Hills West Neighborhood Council rescinds the motion approved on March 16, 2023 Board Meeting, agenda item #16, regarding approving New Horizons as the NHWNC Board Meeting venue at a quoted rate of \$400 per month.

**MOTION to RESCIND PASSED** unanimously with all seven in favor; zero opposed; zero abstained.

7. **Discussion and possible action** to approve New Horizons as the NHWNC Board Meeting venue and allocating funding NTE \$1,500 to cover April, May and June 2023 rent.

**FUNDING MOTION** (by Ms. Minasian, seconded by Ms. Elliott): The North Hills West Neighborhood Council approves New Horizons as the NHWNC Board Meeting venue and allocates funding NTE \$1,500 to cover April, May and June 2023 rent.

**DISCUSSION:** Ms. Hart thought that New Horizons staff should ensure that their parking lot gate opens automatically for visitors. She reported that a meeting space contract with the NHWNC paying New Horizons \$400 per month for meeting space was submitted to but hasn't been approved by the City. There was extensive discussion of what happened and conversations with New Horizons staff regarding NHWNC meeting dates and the meeting space rent amount. Ms. Hart noted that the City had ruled that New Horizons was out of ADA compliance. Ms. Minasian reported that the Library offered this Community Room for NHWNC meeting space, but that meetings must end by 8:00 p.m.

**FUNDING MOTION PASSED** with six in favor (Brown, Crone, Elliott, Hart, Hyman and Minasian); one opposed (Erdman); zero abstained.

8. **Board Member announcements.**

Mr. Brown announced that a demolition notice was issued for 15715 Plummer St. Also, a resident was concerned about derelict motor homes and aggressive inhabitants on Gothic Ave. between Chase St. and Roscoe Blvd.

9. **Request for Future Agenda Items.**

There were no requests.

**10. Finishing Roll Call & Adjournment.**

Seven of the 10 Board Members were present at the Finishing Roll Call: Dave Brown (Secretary), Pat Crone (Treasurer), Maggie Elliott (Vice-President), Linda Erdman, Carol Hart, David Hyman and Madlena Minasian (President).

**MOTION to ADJOURN** (by Ms. Minasian).

**MOTION to ADJOURN PASSED** unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 5:42 p.m.

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda.* Minutes written by DL, possibly edited by the NHWNC. The NHWNC Board Meeting Minutes page is <http://www.nhwnc.net/agendas-minutes/minutes-and-agendas>.